

Jesse C. Carson High School



Student Handbook

2018 - 2019

ALL SECTIONS WITH NEW INFORMATION WILL HAVE RED HEADINGS

INTRODUCTION

WELCOME LETTER

August 2018

JCHS Students,

One of our nation's most revered Presidents, Abraham Lincoln, said, "The best way to predict your future is to create it."

The path your life will take is now a question mark. Some of you, especially Seniors, might know what you want to do with it. For others, the road map of your life is still a blank canvas. Regardless of where you fall on this continuum, President Lincoln's words apply to each one of you equally.

What you do now matters. The decisions you make now matter. The studying you do (or don't do) this year matters. How you spend your time matters. Ultimately, everything matters when considering your future. My goal - the JCHS faculty's collective goal - is to ensure we give you the opportunity to achieve the brightest future possible.

The guidelines and rules set forth in this handbook and in the RSS Code of Conduct are some of the ways we are going to help you attain that brilliant future. As your Principal, I want you to know that we are going to do everything possible to provide you with an Extraordinary Education Every Day!

However, we cannot do it for you. We need you to be an active participant in the learning process. I am asking that you commit to that process wholeheartedly, and so create your future.

Wishing you all the best for this year and for all the years to come!

Mr. DelliSanti

JCHS CORE VALUES

Students First

In every decision and action, the students' best interest takes precedence.

Choose Integrity

To act with respect and to do the right thing.

Be Fearless

Be unafraid to take intentional risks.

Pursue Unity

Collaborate to achieve our common goals.

Strive for Excellence

Work to do our best in all areas.

MISSION

To graduate students who are ready for the world.



MISSION:

**TO GRADUATE STUDENTS
WHO ARE READY FOR THE WORLD.**

CONTACT INFORMATION

Rowan-Salisbury School System

Board of Education

Mr. Joshua Wagner, Chairperson
Mrs. Susan Cox, Vice- Chairperson
Mr. Travis Allen
Ms. Alisha Byrd
Mr. Dean Hunter
Mrs. Jean Kennedy
Dr. Richard Miller

Administration

Dr. Lynn Moody, Superintendent
Dr. Julie Morrow, Assistant Superintendent of Curriculum
Mr. Anthony Vann, Assistant Superintendent of Operations
Mrs. April Kuhn, Chief Legal Officer
Mrs. Carol Herndon, Chief Financial Officer
Tina Mashburn, Executive Director of Secondary Education
Mrs. Kristi Rhone, Chief Human Resources Officer
Mrs. Candace Salmon-Hosey, Chief Technology Officer
Mr. Andrew Smith, Chief Strategy Officer
Mr. Tim Beck, Director of Transportation

Jesse C. Carson High School Office Personnel

Commonly Used Phone Numbers		
Mr. Angelo DelliSanti	704-855-7297	Principal
Mr. Mark Weavil	704-855-7297	Assistant Principal
Mrs. Marilyn Monteith	704-855-7297	Assistant Principal
Ms. Jessica Reynolds	704-855-7297	Assistant Principal
Mrs. Kelly Carpenter	704-855-7297	Sign student in and out
Mrs. Judy Brown	704-855-5023	Emergency Contact Information Changes
Mrs. Sandy Moore	704-855-5024	Financial Matters (Fees, Parking Permits, etc.)
School Counseling	704-855-5025	Student Schedules and Guidance Matters
Becky Shopf	704-855-7297	Athletic Director
<i>Attendance Questions: Please contact individual teachers for accurate, updated attendance information.</i>		

ROWAN-SALISBURY SCHOOLS CONTACT INFORMATION

VISION

Where every day, everyone discovers and achieves the extraordinary.

MISSION

To Inspire and provide opportunities for innovative and engaging learning.

MOTTO

Extraordinary Education Every Day (E³)

FOCUS AREAS

1. Reading and Literacy
 - Students reading on or above grade level
 - Students achieving or exceeding one year's growth annually
2. Engaging Work and Instruction
 - Problem Based Learning/Critical Thinking
 - Digital Conversion
 - Professional Learning Communities/Collaboration

SYSTEM PRIORITIES

1. Maintaining School Safety
2. Recruiting, Developing and Retaining Quality Employees
3. Engaging our Community

COMPREHENSIVE LIST OF GOALS AND STRATEGIES

<https://www.rssed.org/about/superintendent/strategic-plan>

BOARD OF EDUCATION POLICIES

http://policy.microscribepub.com/cgi-bin/om_isapi.dll?clientID=1351996451&depth=2&infobase=rowan_salisbury.nfo&softpage=PL_frame

TABLE OF CONTENTS

Bell Schedules	7
Academic Expectations	8
Graduation Requirements	9
Attendance Information	10
Student Behavior, Discipline, and Dress Code	13
Athletics	17
Student Use of Technology	18
Miscellaneous	20
School Fees	21
Coaches/Club Advisor List	22

BELL SCHEDULES

CARSON BELL SCHEDULE

1st Block	8:30-10:00
2nd Block	10:05-11:35
CATS	11:40-12:00
4th Block	12:05-1:55
5th Block	2:00-3:30

LUNCH SCHEDULE

A Lunch	12:00-12:25
B Lunch	12:30-12:55
C Lunch	1:00-1:25
D Lunch	1:30-1:55

Students at lunch are permitted to be in the cafeteria or in the first floor of the Atrium. The only restrooms available to students while at lunch are those in the entrance of the 1st floor C and D hallways.

2 - HOUR DELAY

1st Block	10:30-11:15
2nd Block	11:20-12:00
CATS	NO CATS
RESUME NORMAL SCHEDULE	

3 - HOUR DELAY

1st Block	11:30-12:10
2nd Block	12:15-2:05
A Lunch	12:10-12:35
B Lunch	12:40-1:05
C Lunch	1:10-1:35
D Lunch	1:40-2:05
CATS	NO CATS
4th Block	2:10-2:45
5th Block	2:50-3:30

EARLY RELEASE

1st Block	8:30-9:15
2nd Block	9:20-10:05
CATS	NO CATS
4th Block	10:10-10:55
5th Block	11:00-1:00
A Lunch	10:55-11:20
B Lunch	11:25-11:50
C Lunch	12:00-12:25
D Lunch	12:35-1:00

ACADEMIC EXPECTATIONS

OVERVIEW

The Board of Education, the Rowan-Salisbury School System, and Jesse C. Carson High School expect students to follow the Code of Conduct, parents to support the guidelines in the Code of Conduct, and educators to consistently and fairly enforce the Code of Conduct.

All guidelines in the Code of Conduct apply in every classroom. Teachers may also use additional rules in their classroom. Students are expected to follow the teachers' classroom rules. The rules should be explained to students and posted in the classroom.

GRADING SCALE AND QUALITY POINTS

All classes will follow the Rowan-Salisbury Schools grading scale:

Grade Grading Scale and Quality Points				
Letter Grade	Number Grade	Grade Point	Honors Grade Point	AP Grade Point
A	90-100	4.0	4.5	5.0
B	80-89	3.0	3.5	4.0
C	70-79	2.0	2.5	3.0
D	60-69	1.0	1.5	2.0
F	≤59	0	0	0

TERM PERCENTAGES

Semester-Long Courses

- First Quarter counts for 40% of final grade
- Second Quarter counts for 40% of final grade
- Exam Grade counts for 20% of final grade (there are no exam exemptions)

Year-Long Courses

- First Quarter counts for 20% of final grade
- Second Quarter counts for 20% of final grade
- Third Quarter counts for 20% of final grade
- Fourth Quarter counts for 20% of final grade
- Exam Grade counts for 20% of final grade (there are no exam exemptions)

SYLLABI

Every student should receive a syllabus for each class that they are enrolled in.

GRADUATION REQUIREMENTS

GRADUATION REQUIREMENTS

Rowan-Salisbury Schools Graduation Requirements:

https://boardpolicyonline.com/bl/?b=rowan_salisbury_new-&&hs=180732

In addition to state-mandated graduation requirements, all JCHS students must also complete the graduation project. Finally, students must pay all their fees to participate in the graduation ceremony.

HONOR GRADUATES

Honors are based on the final cumulative GPA through the second term of their senior year.

Designation	GPA	Requirements	Recognition
Honor Graduate	TBD	All state and local	White cord and honors seal
Graduate with High Honors	TBD	All state and local	Navy cord and high honors seal
Honor Graduate with Distinction	TBD	All state and local	Gold cord and honors with distinction seal

GRADUATION SPEAKERS

- President of Student Body
- President of the Senior Class
- Two academic speakers will be selected from the students eligible from the Honor Graduate with Distinction recognition at the end of the seventh semester.

JUNIOR MARSHALS

The top twelve juniors, determined by class rank at the end of the fifth semester, will serve as Junior Marshals. If a tie exists, the number of marshals will increase. Students will be recognized with an academic medal, which they will wear as juniors and again at the senior graduation.

ATTENDANCE INFORMATION

ABSENCES

Attendance in school and participation in class are integral parts of academic achievement and the teaching-learning process. Through regular attendance, students develop patterns of behavior essential to professional and personal success in life. Regular attendance by every student is mandatory. The State of North Carolina requires that every child in the State between the ages of 7 (or younger if enrolled) and 16 attend school. Parents and legal guardians are responsible for ensuring that students attend and remain at school daily.

ATTENDANCE RECORDS

School officials shall keep accurate records of attendance, including accurate attendance records in each class. Attendance records will be used to enforce the Compulsory Attendance Law of North Carolina.

EXCUSED ABSENCES

When a student must miss school, a written excuse signed by a parent or guardian must be presented to the student's teacher on the day the student returns after an absence. Absences due to extended illnesses may also require a statement from a physician.

EXCESSIVE ABSENCES

Class attendance and participation are critical elements of the educational process and may be taken into account in assessing academic achievement. If a student is absent from school for **eight or more days in a semester** or **16 days for the school year**, the principal or a committee established by the principal shall consider whether the student's grades should be reduced because of the absences. The principal or committee shall review other measures of academic achievement, the circumstances of the absences, the number of absences, and the extent to which the student completed missed work. A committee may recommend to the principal and the principal may make any of the following determinations:

1. the student will not receive a passing grade for the semester and/or the student will not be promoted to the next grade;
2. the student's grade will be reduced;
3. the student will receive the grade otherwise earned; or
4. the student will be given additional time to complete the missed work before a determination of the appropriate grade is made.

Students with excused absences due to documented chronic health problems are exempt from this policy.

JCHS will take the following action when a student is absent.

- **3rd Absence**
 - The teacher will make a parent phone call.
- **6th Absence**
 - A counselor will make a parent phone call.
- **8th Absence**
 - Data Manager will mail letter
 - An administrator will make a parent phone call.
- **Skipping**

- Every time a student is absent from a class and PowerSchool recognizes it as a skipped class, an automated message will be sent to the parent via phone call. Please note that this will only occur if the parent has correct information in PowerSchool. To update phone numbers, please contact our Data Manager (contact information listed at the beginning of the handbook).

TARDY POLICY

All students are expected to be under the supervision of a teacher every period of every day. Classes are to begin when the bell rings. All staff members are expected to be in the hall during class changes to encourage students to move to their next class.

Tardy Consequences:

- Tardy 1 and 2 - Warning
- Tardy 3, 4, & 5 - 30-minute after school detention
- Tardy 6 and above - In-School Suspension
- Tardy 10 and above (first period only) - Student drivers will have parking permits revoked for 10 days.

This will continue for each tardy throughout the nine weeks. Tardies will reset after each nine weeks. If a student fails to serve the initial 30-minute after school detention, they will receive one hour of detention time. Failure to make-up these ASDs will result in a referral and one day of in-school suspension. All students who are tardy to 1st period will report directly to the atrium and the administrators will record tardies until 8:45 a.m. After 8:45 a.m. all students must sign-in using the front office, where tardies will continue to be recorded.

All students who are tardy to 2nd, CATS, 4th, or 5th period will report directly to room C220 (ISS) and the ISS Coordinator will record the tardy. Teachers are responsible for consequences for all students who return from lunch tardy.

SIGN-OUT PROCEDURES

In order to maintain the security of our facility and ensure the safety of our students, all parents and students must follow the approved notification methods. To contact the front office for signing a student in or out, please call 704-855-7297.

Sign-out options:

- **Option 1**- Parent/Legal Guardian sends a note that can be verified before checkout by our attendance secretary.
- **Option 2**- Parent/Legal Guardian may come in and sign that student out in the attendance office. Please be aware that all parents or guardians must present identification.
- **Option 3**- If a student needs to call home during the day to be dismissed, the attendance secretary will call the numbers listed in our student information file. Only the people listed on the student's contact list are allowed to give permission for a student to leave. To update information, please contact our Data Manager (contact information listed at the beginning of the handbook).

Please be aware that if a call is made to the school to give a student permission to sign-out, the attendance secretary will be returning that call to a number listed on the contact information list. This is to verify that the person on the phone is the parent/guardian of the student. In the case of an extreme emergency during which the parent/guardian cannot call or come to the school to release a student, an administrator will have to approve the student's dismissal.

Students who have a scheduled special release period, RCCC classes, Allied Health classes, or other off campus instructional periods do not need to sign-out each day before departure.

Students with late arrival and early release will be required to sign in or out in the main office. No student should leave campus before the dismissal bell without signing out through the main office.

MAKE-UP WORK

Make-up work for absences will be facilitated through the Guidance Department. All requests received before 11:30 a.m. will be due in Guidance by 3:45 p.m. Requests received after 11:30 a.m. will be due the following day by 3:45 p.m. Also, students should make every effort to view coursework they miss through Schoology when they are absent using their MacBook Airs.

STUDENT BEHAVIOR, DISCIPLINE, & DRESS CODE

OVERVIEW

The Board of Education, the Rowan-Salisbury School System, and Jesse C. Carson High School expect students to follow the Code of Conduct, parents to support the guidelines in the Code of Conduct, and educators to consistently and fairly enforce the Code of Conduct.

All guidelines in the Code of Conduct apply in every classroom. Teachers may also use additional rules in their classroom. Students are expected to follow the teachers' classroom rules. The rules should be explained to students and posted in the classroom.

The administration and staff of Jesse C. Carson High School will provide an environment that is conducive to learning during the school day. Please review the Student Code of Conduct and Discipline Handbook with your child. You will be asked to sign the form in the handbook indicating that you have read and understand the discipline procedures. The signed form should be returned to your child's homeroom teacher the following day.

The behavior guidelines outlined in the Student Conduct and Discipline Handbook remain in effect during all school-related functions and while students are coming to and from school.

[Rowan-Salisbury Schools' Student Code of Conduct](http://www.rss.k12.nc.us/content/code-conduct)

<http://www.rss.k12.nc.us/content/code-conduct>

BEHAVIORAL EXPECTATIONS

The following expectations are set forth for all JCHS students:

Maintenance of a Safe and Orderly Environment:

- All students should engage in behaviors that contribute to a safe and orderly school environment; otherwise, corrective action will be taken.

Respect of School Personnel:

- All students will respect the authority of teachers, administrators, and all other school personnel (including substitute teachers); otherwise, corrective action will be taken.

Respect of Other Students:

- Students will respect the rights and dignity of fellow students. Jesse C. Carson High School has a zero tolerance for reported acts of bullying. Bullying is defined by the RSS Code of Conduct as “hurtful behavior repeated often over a period of time or on isolated occasions, where an individual or group of individuals deliberately intimidate, threaten, or harass another individual or group of individuals.” Examples of bullying listed in the RSS Code of Conduct include but are not limited to “taunting, name-calling, put-downs, intimidation, cyber harassment, rumor-spreading, extortion of money or personal possessions, playing abusive tricks, exclusion from peer groups, abusive physical contact, and implied or stated threats.” Any student who has been bullying another student is subject to disciplinary action and must participate in a Bullying Intervention Program through our Guidance Department. If you see bullying, please report it to teachers, guidance, administration, or go to the Carson Homepage to report bullying.

Respect of Property:

- All students will respect school property and personal property; otherwise, corrective action will be taken. Anyone who causes damage to property because of “horseplay” or irresponsibility will be responsible for all damages. If the damage was caused because of malicious or willful acts, those involved will be responsible for all damages and could face additional punishment.

GENERAL DISCIPLINE INFORMATION

Please note the following reminders that help clarify how the JCHS staff will use the RSS Code of Conduct:

Repeated Violations:

- Repeated violations of rules of the discipline code shall result in more severe consequences up to and including placement in an alternative educational setting or long-term suspension from school.

Disciplinary Consequences:

- The purpose of disciplinary consequences is not merely punitive. Consequences are also used to help students make a positive change in behavior. All disciplinary consequences used are in accordance with the Student Conduct and Discipline Handbook approved by the Rowan-Salisbury School District Board of Education and the Superintendent

Video Recording

- Recording a fight may be treated as instigating and participating in the altercation. Any student that videos a fight may receive consequences up to the same as those who participate in the fight.

Conduct on a School Vehicle:

- School transportation service is a privilege, not a right. Students being transported on a school bus or other school vehicle shall observe the directives of the bus or vehicle driver as well as all School Board policies or JCHS rules. Consequences for engaging in prohibited behaviors may result in temporary or permanent suspension from school transportation services and/or school.
- The following actions are prohibited:
 - Stopping, impeding, delaying, detaining a bus or school vehicle.
 - Disturbing the peace, order, or discipline on a bus or school vehicle.
 - Tampering with or damaging the bus or school vehicle.
 - Distracting the driver’s attention by participating in disruptive behavior. Failing to observe established safety rules or regulations

- Behaviors that may endanger lives or property.
- Consequences of these actions are, but not limited to:
 - The first written report by the driver will include the student's name, the type of misconduct, the bus number and the driver's name. The principal will hold a conference with the student and shall notify the parent of the problem by letter or telephone.
 - In the event of a second written report concerning the student, a conference among the parent, student, and principal shall be held before the student is allowed to ride the bus again. The driver may be asked to be present at this conference.
 - A third report may result in dismissal from bus transportation for a period not to exceed two weeks. The principal shall determine the length of the dismissal.
 - Any additional reports may result in denial of bus privileges for the remainder of the year. The principal shall determine the length of the dismissal. The Assistant Superintendent of Operations may be consulted concerning the dismissal and length of dismissal.

Any complaints of drivers, students, or parents not specified in the above regulations shall be first reported promptly to the Assistant Principal Responsible for buses.

No one is permitted on a bus except students assigned to that bus or authorized school employees. Any contact with the driver from a parent or non-school employee should be through the principal's office. Any persons who shall unlawfully and unwillingly stop, impede, delay, or detain any public school bus or public bus being operated for public school purposes shall be guilty of a Class 1 misdemeanor.

DRESS CODE

Students are expected to dress in a manner, which conforms with the accepted standards of the school and community relating to values for maintaining school discipline.

Students will not wear any clothing that creates, or has the potential to create, a substantial disruption to the school day.

Students that dress in a manner that violates the dress code will be sent to the office to change. Students in violation of the dress code will be asked to go home and change or call a parent to bring a change of clothes. If you parent cannot bring a change of clothes, you will be sent to ISS for the remainder of the school day.

Please note the following guidelines JCHS has adopted for its dress code, which are an extension of the Rowan-Salisbury School's guidelines on student dress, which can be found in the RSS Code of Conduct:

- Students are not permitted to wear hats within instructional classrooms. Students may wear hats in common areas such as hallways, the cafeteria, and the atrium. Hoodies may not be worn in the "up" position.
- Students are not permitted to wear clothing with profane, inappropriate language or that advertises or display tobacco, drugs, drug paraphernalia or alcohol. No sexually suggestive clothing will be allowed.
- Student clothing may not have excessive rips, holes or tears and skin should not be visible through the rips, holes or tears higher than a dollar bill above the middle of the knee. Rips, holes, or tears may not be covered up by tape or tissue- fabric is the only thing that can be used.
- Students can wear tank tops; straps must be 1" wide and must fully cover the torso (no spaghetti straps, halter tops, etc.). Tank tops must not reveal the student's torso or chest.
- Student's backs must be covered. Lace is not acceptable. Undergarments cannot be exposed. "Bralettes" are defined as an undergarment and may not be exposed throughout the school day.

- Students are not allowed to wear any sleepwear (no pajama pants, bedroom shoes, etc...).
- Shoes must have hard soles.
- Shorts and/or skirts must be no higher than a dollar bill length from the middle of the knee all the way around the leg.
- Pants shall not be worn in a "sag & drag" fashion (pants worn below the waist to the extent that underwear and/or skin is/could be exposed or prohibits the wearer from walking in a normal manner; pants that drop below the waist when beltless and when not held up by that student).
- Yoga pants may be worn, however they must not be see-through, undergarments must not be seen, and student's shirt must cover their backside.
- Students who have PE during 1st Block must come to school in dress code and change prior to the start of PE class.

As a final reminder, all disciplinary action will be in alignment with the Rowan-Salisbury Schools' Code of Conduct.

ATHLETICS

OVERVIEW

Participating in athletics at Jesse C. Carson High School is a privilege. It is the student's responsibility to know and follow the expected rules of behavior and meet the academic requirements and eligibility to participate. Suspensions, unsatisfactory conduct, team violations, and unlawful behavior will jeopardize a student's ability to participate school athletics.

ATHLETIC ELIGIBILITY

Complete eligibility requirements can be found in the Rowan-Salisbury Schools Athletic Handbook for the current year. Please note the following items that we have chosen to highlight for JCHS:

1. Must be properly enrolled at the time you participate, must be enrolled no later than the 15th day of the present semester, and must be in regular attendance at that school.
2. Must not be convicted of a felony in this or any other state, or adjudicated as a delinquent for an offense that would be a felony if committed by an adult in this or any other state.
3. Must not have exceed eight consecutive semesters of attendance or have participated in more than four season in any sport since first entering grade nine.
4. Must be under 19 years of age on or before August 31.
5. Must live with a parent or legal custodian within Rowan-Salisbury School System administrative unit. (Must notify the athletic director if not living with a parent of legal custodian.)
6. Must be present 50% of the student day on the day of an athletic contest in order to participate in the event unless an emergency or medical situation is approved by the principal and athletic director. This includes games and practices.
7. Must meet promotion requirements at their school to be eligible for Fall semester.
8. Must have passed a minimum of three courses during the previous semester in a block schedule.
9. Must have received a medical examination by a licensed physician within the past 365 days; if you miss five or more days of practice due to illness or injury, you must receive a medical release from a licensed physician before practicing or playing.
10. Must not accept prizes, merchandise, money, or anything that can be exchanged for money as a result of athletic participation. This includes being on a free list or loan list for equipment, etc.
11. Must not have signed a professional contract, have played on a junior college team or be enrolled and attending a class in college. This does not affect regularly enrolled high school student who is taking a college course(s) for advanced credit.
12. Must not participate in unsanctioned all-star or bowl games.
13. May not participate at a second school in Rowan-Salisbury School System in the same sport season.
14. May not receive team instruction from your school's coaching staff during the school year outside your sports season. Instruction is limited to the coach and one or multiple participants in small group settings.
15. May not, as an individual or a team, practice or play during the school day.
16. May not play, practice, or assemble as a team with your coach on Sunday.
17. May not dress for a contest, sit on the bench, or practice if you are not eligible to participate.
18. Must not play more than three games in one sport per week (exceptions: Baseball, Softball, Cheerleading, and Volleyball); and not more that one contest per day in the same sport (exceptions: baseball, softball, cheerleading or volleyball).
19. Middle and high school students may not participate in athletic competitions on the day(s) of out-of-school or all day In-school suspension. Practice on a day when a student is assigned ISS will be left to the discretion of individual coaches.

TECHNOLOGY

OVERVIEW

Jesse C. Carson High School expects all students to comply with the Rowan-Salisbury Schools Responsible Use Policy for Technology. Students and parents will undergo training on the RUP each year and will be required to sign a form acknowledging their understanding and commitment to following the RUP as it is written.

[The RSS Responsible Use Policy](http://www.rss.k12.nc.us/content/technology-one-one)

<http://www.rss.k12.nc.us/content/technology-one-one>

ELECTRONIC DEVICES AND INAPPROPRIATE USE OF TECHNOLOGY

Jesse C. Carson High School is not responsible for any personal electronic devices, including cell phones.

The following cell phone policy has been adopted and shared with the JCHS community:

- Cell phones are permitted when students are transitioning from class-to-class and during lunch periods.
- Cell phones are only permitted in classes when the teacher explicitly gives permission for the students to use them.
- If a cell phone is used inappropriately, the following action will be taken by teachers/administration:
 - **First Offense:** The student will be warned.
 - **Second Offense:** The cell phone will be taken by the teacher and returned to the student at the end of class.
 - **Third Offense:** The cell phone will be taken by the teacher and turned-in to an administrator who will contact a parent and return the cell phone at the end of the day.
 - **Fourth Offense and Above:** The cell phone will be confiscated by the school, administration will contact a parent who will be required to pick-up the phone for their child, and disciplinary action may also be administered.

School hardware is not to be used to obtain images or documents from the Internet that are illegal or obscene. Disks containing such images or documents will be confiscated. Disciplinary action will apply to students who load illegal or obscene on school computers.

Students shall not make video recordings, audio recording or digital or electronic recordings of any type while on school property or while involved in a school sponsored activity unless they have the permission of a school official to do so and the recording is for a purpose sanctioned by the school.

Though school personnel generally do not monitor students' activity or wireless communication conducted on non-school system computers or other technological resources (i.e., cell phones, social networks) during non-school hours, when the students behavior using communication devices has or is reasonably expected to have a direct and immediate impact on the orderly and efficient operation of the schools or safety of individuals in the school environment, the student may be disciplined in accordance with the Code of Conduct.

DIGITAL CITIZENSHIP

The Responsible Use Policy has many conditions or facets of being a responsible Digital Citizen. The intended audience of this agreement is for Rowan-Salisbury Schools' students.

Respect Yourself

- I will show respect for myself through my actions. I will select online names that are appropriate. I will demonstrate respect for myself and for others when posting information and images online, including personal information about my life, experiences, experimentation or relationships. I will not be obscene.

Protect Yourself

- I will ensure that the information, images and materials I post online will not put me at risk. I will not publish my personal details, contact details or a schedule of my activities. I will report any attacks or inappropriate behavior directed at me. I will protect passwords, accounts and resources.

Respect Others

- I will show respect to others. I will not use electronic mediums to bully, harass or stalk other people. I will show respect for other people in my choice of websites. I will not visit sites that are degrading, pornographic, racist or inappropriate. I will not abuse my rights of access and I will not enter other people's private spaces or areas.

Protect Others

- I will protect others by reporting abuse, not forwarding inappropriate materials or communications, and not visiting sites that are degrading, pornographic.

Respect Intellectual Property

- I will request permission to use resources. I will suitably cite any and all use of websites, books, media, etc. I will validate information. I will use and abide by the fair use rules.

Protect Intellectual Property

- I will request to use the software and media others produce. I will use free and open source alternatives rather than pirating software. I will purchase, license and register all software. I will purchase my music and media, and refrain from distributing these in a manner that violates their licenses. I will act with integrity.

MISCELLANEOUS

CATS

The CATS program at JCHS is an advisor/advisee program. Each student is assigned a CATS teacher and will remain in the same CATS group with the same advisor for their four years at JCHS. The goal of CATS is to provide every student with a faculty advocate. The curriculum used in CATS provides opportunities to emphasize character education, reading and writing skills, and social skills needed to succeed in school and in society.

PROGRESS REPORTS

All teachers will send out progress reports every three weeks. Teachers are responsible for updating their grades regularly. Parents can check grades any time using their parent portal login information through PowerSchool. Parents are expected to sign and return progress reports to acknowledge that they have seen their child's grades.

LOCKERS

Students may request a locker with the resource officer in E117 during class change or lunch. All lockers are property of the school and are subject to search when necessary.

PE will use the lockers on A100 hall. Each student will be assigned a locker during his or her class period. The student will provide his or her own lock every day. It is the expectation that all students will lock up their valuables before class. The students will remove their lock after the class period daily.

Additionally, student-athletes are expected to keep their clothing and personal items locked in their athletic lockers at all times. The school is not responsible for items that are taken from lockers, though the coaches, administration, and SRO will do their best to investigate and discipline student theft.

DRIVERS ELIGIBILITY CERTIFICATE

In North Carolina, students under the age of 18 are required to obtain a driving eligibility certificate from the high school in order to get and/or keep a permit or license at the Department of Motor Vehicles. To be eligible for this certificate, students must pass 3 out of 4 courses per semester. The form is valid for 30 days.

Revocation occurs if a student is unable to maintain adequate academic progress or if he/she drops out of school. Revocation of the license or permit will also occur if a student is expelled/suspended for more than 10 consecutive days for one of the following reasons:

1. Possession or sale of an alcoholic beverage or an illegal controlled substance on school property
2. Possession or use of a weapon or firearm on school property
3. Physical assault on a teacher or other school personnel on school property (school property includes the physical premises of the school, school buses or other vehicles under the school's control or contract and that are used to transport students, and school sponsored or school related activities that occur on or of the physical premises of the school.)

Students not meeting the criteria will lose their permit/license for one semester. In order to have driving status changed after a revocation, the form must be completed again.

SCHOOLS FEES

SCHOOL FEES OVERVIEW

Students enrolled in any of the courses listed below will need to submit the Rowan-Salisbury School Board approved fee by the 9th day of school. If the fee is not submitted, their class will be changed.

Course	Fee	Explanation
Art	\$25.00	Fee is for courses above Art I
CTE Certification Exam	TBD	Cost is determined by the cost of the certification exam.
CTE Courses	TBD	To be charged based on the course and the student product to be taken home by the student.
Graduation Cap & Gown	\$35.00	Cost is determined by contract.
P.E.	\$15.00	Fee charged for elective P.E. courses.
Parking Permits	\$35.00	Adopted by RSS Board of Education
Science Lab Fee	\$10.00	To be charged in all science courses except Earth Science and Biology.
College & Career Promise Courses	\$20.00	Students are responsible for materials and fees associated with these courses.
Personal Check Return Fee	\$10.00	Must be paid in cash if a check is returned from bank for insufficient funds.
Unpaid Fees	TBD	All unpaid fees are due prior to receiving the final report card for the student (9 th -11 th grade) OR before they graduate (12 th grade).

PAYING WITH A CHECK

- A \$10.00 fee will be added if a check is returned from the bank for insufficient funds. The fee and dollar amount check was written for will be need to be paid in cash.
- Starting May 1st of each school year, checks will not be accepted as a form of payment.

JCHS CLUBS

OVERVIEW

All students participating in clubs must have a permission form on-file with the club advisor before they are able to participate in the club. Permission forms must be updated each year.

Permission forms can be obtained from club advisors. Athletics have their own permission to play forms, therefore, student-athletes are not required to have a club permission form on-file, too.