

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

**Approved Minutes of the Regular Meeting of May 10, 2018
Victor Early Childhood School Boardroom
953 High Street
Victor, New York 14564**

- CALL TO ORDER** President Deborah Palumbo-Sanders called the meeting to order at 5:32 PM.
- Members Present** Karen Ballard, Tim DeLucia, Kristin Elliott, Gary Gilbert, Debbie Palumbo-Sanders, Christopher Parks
- Member Absent** Mike Young
- ENTER EXECUTIVE SESSION** A motion was made by T. DeLucia, seconded by C. Parks, to enter executive session at 5:32 PM to discuss the employment history of specific individuals. The motion was carried. 6 yes 0 no
- REGULAR SESSION AND ADJOURN** A motion was made by G. Gilbert, seconded by T. DeLucia to return to regular session and adjourn the meeting at 6:45 PM. The motion was carried. 6 yes 0 no
- CALL TO ORDER** President Deborah Palumbo-Sanders called the meeting to order at 7:18 PM.
- APPROVE AGENDA** A motion was made by C. Parks, seconded by K. Ballard, to approve the revised agenda. The motion was carried. 6 yes 0 no
- RECOGNITIONS**
- Retirees** In recognition of their years of service to the District, plaques were presented to the following 2017-18 retirees: Social Studies Teacher and Standards Leader Carla Clark, Elementary Teacher Anniken Molinari, Social Studies Teacher Jerold O’Dell, Senior High School Principal Yvonne O’Shea, Elementary Teacher Ellen Osborn and Director of Health Physical Education and Athletics Ronald Whitcomb. Retirees who were unable to attend but will also be receiving a plaque are Sr. Food Service Supervisor Maureen Weigert and School Business Administrator Michael Vistocco. Mrs. Palumbo-Sanders, Board President, thanked all of the retirees for their service to the District and to the students.
- 2018 Graduate of Distinction Ralph Spezio, Ed.D.** David Keefe, Chairperson of the Graduate of Distinction Committee introduced the 2018 Graduate of Distinction Dr. Ralph Spezio. Mr. Keefe said the Graduate of Distinction is from the class of 1965. The Graduate of Distinction Alumni Program has set a high standard and Dr. Ralph Spezio has really exemplified that. He was an educator and an advocate. He came at it from a holistic point of view. He served for 33 years in the Rochester City School District as teacher, curriculum specialist, vice principal and principal. As principal of Enrico Fermi School No. 17, a large urban elementary school in the heart of Rochester’s ‘poverty crescent’, Dr. Spezio initiated wide-ranging partnerships and ground-breaking programs to improve the health and well-

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being of students and the entire community. For example, in partnership with St. Mary's Hospital, Dr. Spezio raised \$1.2 million in private money, and built the only school/community medical center of its kind in New York State. Building on this success, Dr. Spezio raised another \$1 million and doubled the size of the health center to include a full-service dental facility operated by Strong's Eastman Dental Center. This health/dental center is open to the entire community with a full sliding-scale system so no one is turned away. Because there was no pre-kindergarten program at School No. 17, Dr. Spezio formed a partnership with Kodak, and using Edison Tech students, built a facility that now houses a Montessori pre-school. This program was the first in Rochester to be located in a public school, and was the only public school at that time to have received accreditation from the National Association for the Education of Young Children. Dr. Spezio created an authentic neighborhood/community school and with it, a vibrant Parent/Teacher PTA was formed and sustained during his tenure as principal. Dr. Spezio has received numerous awards for entrepreneurial leadership and community service, including citations from parent and community groups, professional associations, business associations, and local and state government leaders. While principal of School No.17, Dr. Spezio was a founding member of the Coalition to Prevent Lead Poisoning in Monroe County, New York. The work of this coalition recently earned the EPA's Environmental Justice Achievement Award and the Rochester Area Community Foundation's Ames-Amzalak Award for Nonprofit Excellence. Upon retiring as principal, Dr. Spezio served eight years as Senior Associate/Community Liaison in the University of Rochester Medical Center's Department of Community and Preventive Medicine. In May 2011, he received his doctoral degree in educational leadership from the University of Rochester, Warner School. In 2013, Dr. Spezio was asked to come out of retirement to lead School 17 again as Principal in order to remove the State Priority School Status currently held by that school. He recently was awarded the EPA's National Environmental Quality Award for his groundbreaking work to eliminate childhood lead poisoning.

Dr. Spezio addressed the Board of Education, Superintendent, family and friends. He said in his career he has been blessed to receive recognition from federal, state and local levels. He said the Graduate of Distinction award from his hometown completely overwhelms him. Dr. Spezio said he could not be more appreciative and honored. He said for as long as he could remember he wanted to become a teacher and make the world just a tiny bit better. Today he spent time in Mr. Carey's leadership class and had so much fun. The students were a bright, enthusiastic group of individuals who will do wonderful things in the world. He commended Principal O'Shea for joining the class. He said when talking about leadership no district that he knows of has the compass and daily mission like Victor Central Schools. The keen leadership and vision from the beginning has been shared by the previous Board of Education members

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through the current members and the Superintendent. Because of the leadership of the School Board and Superintendent Victor Central Schools are ranked impressionably high. What Victor offers the students and the town is simply amazing. He thanked Anita Owens Bolger for submitting the Graduate of Distinction Application. He also thanked his family and friends for attending. Dr. Spezio said it is difficult to describe how proud he is. He said he counts his blessings and will cherish each and every day.

Board of Education Member Recognition

Dr. Santiago-Marullo spoke about the New York State School Boards Association's *School Board U* Recognition Program. This program is designed to recognize the extensive time and effort of school board members who continually strive to expand their governance knowledge and skills. Mr. Gilbert received the Level 3, Board Mastery Award. Dr. Santiago-Marullo thanked Mr. Gilbert for his continued service and being a life-long learner.

PUBLIC PARTICIPATION

Community member and parent Kathryn Hart thanked Mrs. O'Shea on behalf of thousands of kids who benefited from her leadership at the Senior High School. She congratulated Principal O'Shea on her upcoming retirement.

CONSENT ITEMS

A motion was made by K. Ballard, seconded by C. Parks to approve, upon recommendation of the Superintendent, the following consent items.

MINUTES

Minutes of the regular meeting of April 12, 2018, the special meetings April 25, 2018, and April 30, 2018 and the Public Budget Hearing of May 1, 2018;

FINANCIAL STATEMENTS

Treasurer's Report for the month ending March 31, 2018;

PERSONNEL

The following personnel items:

All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

Instructional

Appointments:

The appointment of the following as Extended School Year Teacher at a rate of 1/200th of 2017/2018 Salary: **Gina Bessing**

The appointment of the following as Extended School Year Teacher at a rate of 1/200th of 2017/2018 Salary: **Tom Cheevers**

The appointment of the following as Extended School Year Teacher at a rate of 1/200th of 2017/2018 Salary: **Tim DiSanto**

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The appointment of the following as Extended School Year Teacher at a rate of \$39.75 hourly: **Alexa O'Brien**

The appointment of the following as Extended School Year Teacher at a rate of \$39.75 hourly: **Elaine Meyer**

The appointment of the following as Extended School Year Teacher a rate of \$39.75 hourly: **Rachel Ludwig**

The appointment of the following as Extended School Year Teacher at a rate of \$39.75 hourly: **Jill Hubright**

The appointment of the following as Extended School Year Nurse at a rate of \$20.40 hourly: **Corrine Fox**

The appointment of the following as Extended School Year Related Services at a rate of \$39.75 hourly: **Kylie Reiber**

The appointment of **Jameson Ricigliano**, Elementary Teacher, to a position as a Special Education Teacher effective July 1, 2018. Tenured Special Education appointment originally granted on August 31, 2009.

The appointment of **Troy Bajardi**, as a .6fte Teacher On Special Assignment (TOSA) Social Studies Standards Leader and .4fte Social Studies Teacher, effective July 1, 2018, and ending June 30, 2019.

The appointment of **Laura Sarra**, .5 FTE Social Studies Teacher and .5 FTE Special Education Teacher, to a position as a 1.0 FTE Social Studies Teacher effective July 1, 2018. Tenured Social Studies appointment originally granted on August 31, 2008.

**Tenure
Appointments:**

The appointment to tenure of **Colleen Burrell**, who is professionally certified in the area of Childhood Education Grades 1-6, upon the successful completion of her probationary period as an Elementary Teacher, effective August 31, 2018.

The appointment to tenure of **Nicolette Sufra**, who is professionally certified in the area of Physical Education and has supplementary certification in the area of Health, upon the successful completion of her probationary period as a Physical Education Teacher, effective August 31, 2018.

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The appointment to tenure of **Maren Miller**, who is professionally certified in the area of English to Speakers of Other Languages, upon the successful completion of her probationary period as an English Language Learner Teacher, effective August 31, 2018.

The appointment to tenure of **Tracy Nally**, who is professionally certified in the areas of Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, upon the successful completion of her probationary period as an Elementary Teacher, effective August 31, 2018.

The appointment to tenure of **Katie Roto**, who is professionally certified in the area of Mathematics Grades 7-12, upon the successful completion of her probationary period as a Mathematics Teacher, effective August 31, 2018.

The appointment to tenure of **Joanna Schoff**, who is professionally certified in the areas of English to Speakers of Other Languages and Spanish Grades 5-9 and permanently certified in the area of Spanish Grades 7-12, upon the successful completion of her probationary period as an English Language Learner Teacher, effective August 31, 2018.

The appointment to tenure of **Joseph Kurnath**, who is professionally certified in the areas of English Language Arts Grades 7-12 and Students with Disabilities Grades 7-12 - English, upon the successful completion of his probationary period as an English Teacher, effective August 31, 2018.

The appointment to tenure of **Michael Muscarella**, who is initially certified in the area of Social Studies Grades 7-12, upon the successful completion of his probationary period as a Social Studies Teacher, effective August 31, 2018.

The appointment to tenure of **Elena Ryck**, who is professionally certified in the area of Music, upon the successful completion of her probationary period as a Music Teacher, effective August 31, 2018.

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**Probationary
Appointments:**

The probationary appointment of **Duane Weimer**, who holds Certifications as a School District Leader, School Building Leader, and in Physical Education, to a probationary position as the Director of Health, Physical Education, and Athletics, effective July 1, 2018, at an annual salary of \$105,000, leading toward tenure as the Director of Health, Physical Education, and Athletics.

The probationary appointment of **Brian Siesto**, who holds Certifications as a School District Leader, School Building Leader, and in Social Studies Grades 7-12, to a probationary position as the High School Principal, effective July 1, 2018, at an annual salary of \$113,500, leading toward tenure as the High School Principal.

The probationary appointment of **Bryan Kavanaugh**, who holds Certifications in Social Studies Grades 7-12, to a probationary position as a Social Studies Teacher effective September 1, 2018, at an annual salary of \$43,772 (Step 5B+14), leading toward tenure in Social Studies.

**Part Time
Appointments**

The appointment of **Veronica Chappell**, who holds Initial Certification as English to Speakers of Other Languages, to a part-time (.3fte) position as an English Language Learners Teacher effective March 29, 2018, and ending June 30, 2018, at an annual pro-rated salary of \$12,780 (Step 1M+13).

Leaves of Absence:

The granting of a maternity leave and subsequent childcare leave of absence for **Lindsey Remillard**, Elementary Teacher, effective September 1, 2018, and extending to June 30, 2019.

Resignations:

The resignation of **Paige Buck**, Mathematics Teacher, effective June 30, 2018.

The resignation of **Katherine Dupra**, Music Teacher, effective May 10, 2018.

**Per Diem
Substitutes:**

<u>Candidate</u>	<u>Area of Certification</u>
Carly Blanding	Uncertified
Jerry Uttley	Uncertified

Non-Instructional

Appointments:

The appointment of **Emily Miller**, Teacher Aide Part Time, effective April 9, 2018, at an hourly rate of \$10.40.

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The appointment of the following as Teacher Aides in the Extended School Year Program, effective July 9, 2018, and ending August 17, 2018, at their 2018/2019 rate of pay: **Antwennette Brady, Anita Clark, Sarah Coene, Jacob Dirkx, Chelsea Eveleigh, Christine Evans, Maria Gasiewicz, Melissa Hunt, Kelly Jokinen, Karin Ludwig, Paul Mangiamele, Vilmary Osorio, Dana Peterson, Lori Reynolds, Kathy Ryan, Jessica Sisca, Nicole Snyder, and Eric Wachob.**

The appointment of the following as Teacher Aides in the Extended School Year Program, effective July 9, 2018, and ending August 17, 2018, at the rate of \$10.40 hourly: **Danielle DiSabato, Kelsey Flynn, and Catherine Wiseman.**

The appointment of **Emily McNeill**, Building Secretary, effective May 15, 2018, at an hourly rate of \$13.93.

The appointment of **Rhonda Dodson**, School Bus Driver, effective April 30, 2018, at an annual rate of \$12,501.

Resignations:

The resignation, due to retirement, of **Louise Briscoe**, Teacher Aide, effective April 27, 2018.

The resignation of **David Emery**, School Bus Driver, effective April 16, 2018.

The resignation of **Tomas Rodriguez Ortiz**, Cleaner, effective April 18, 2018.

The resignation of **Christina Czornobil**, Part Time Teacher Aide, effective May 11, 2018.

The resignation of **Adriany Mojica Molina**, Part Time Teacher Aide, effective April 30, 2018.

The resignation of **Karen Heim**, Food Service Helper, effective April 17, 2018.

**Per Diem and
Substitute Positions:**

<u>Candidate</u>	<u>Position</u>
Jared Ritz	Lifeguard
Tavi Miller	Lifeguard
Fredrick Ginder	Lifeguard
Emma Mazzola	Lifeguard

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Jeremiah Brownell	Lifeguard
Carolyn Strahs	Typist
Louise Briscoe	Teacher Aide
Andrew Magistrado	Lifeguard
Cory Fischer	Summer Grounds Helper
Jonathan Parker	Lifeguard
Shannon Hay	Teacher Aide
Lilliam Marquez	Food Service Helper
William Merges	Lifeguard
Bobbette Bailey	Teacher Aide
Stephanie Messegee	Teacher Aide
Joseph Decker	Teacher Aide
John Crandall	School Bus Driver
Cara Ike	Typist
Adriany Mojica Molina	Teacher Aide
Karen Reese	Typist
Stephen Juroe	Summer Grounds Helper
Cara Ike	Teacher Aide
Jared Ritz	Teacher Aide

**BOARD MEMBER
COMMITTEE
MEETINGS**

Board members to attend standing committee meetings;

**CSE/CPSE
RECOMMENDATIONS**

Recommendations of the Committee on Special Education from the meetings of February 6, 13, 14, 28, 2018, March 6, 8, 12, 15, 20, 21, 26, 27, 29, 2018, April 10, 11, 12, 13, 16, 17, 18, 19, 20, 23, 24, 25, 26, 27, 30, 2018, and May 2, 4, 7, 8, 9, 10, 2018;

**ELECTION
WORKERS**

Election inspectors for the Annual Vote, School Bus Bond Proposition and Election on May 15, 2018 as submitted;

SURPLUS

The following items as surplus:

- Delta Table Saw with VCS tag #03435;
- Apple iPad with VCS tag #015348;
- Hewlett Packard LaserJet 1320n Printers with VCS tag #s 02049, 02053, 02418, 07074;
- Hewlett Packard LaserJet P2015 Printer with VCS tag # 04509;
- Apple iPod Touch with VCS tag #s 011849, 012290, 013697;
- 40 Gallon Groen Jacketed Steam Kettle with VCS tag # 00808;
- Humanware Victor Reader with VCS tag # 012295;
- Dynavox Vmax+ with VCS tag #s 012301, 012306;
- AMDI TX 12x32BG with VCS tag # 012307;
- Enabling Devices Cheap Talk 8 Six Level with VCS tag # 012288;
- Ablenet Switch Click USB with VCS tag # 012287;

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DONATIONS

The following donations:

- Classroom materials valued at \$192.85 from DonorsChoose to Lauri Lamb's First Grade Classroom for a project called "First Grader Book Pouches";
- Classroom Materials valued at \$494.41 from DonorsChoose to Jennifer Martusewicz's Kindergarten Classroom for a project called "Falling in Love with Memorable Characters";
- \$2,500.00 from the Victor Blue Devil Youth Lacrosse Program to the Victor Central School District;

Mrs. Palumbo-Sanders thanked the community for the wonderful contributions and donations.

CONFERENCE ATTENDANCE

Karen Ballard and Tim DeLucia to attend the Monroe County School Boards Association Annual Meeting in Penfield, NY on 5/23/18; and

WRITTEN AGREEMENT

Written agreement between the Superintendent of Schools of the Victor Central School District and an employee of the District, executed on May 10, 2018.

The motion to accept the foregoing consent items was carried.
6 yes 0 no (*end of consent items*)

CAMPUS NEWS

VCS administrators summarized campus news and events.

UNIVERSITY OF ROCHESTER ADOLESCENT BRAIN COGNITIVE DEVELOPMENT STUDY

A motion was made by T. DeLuica, seconded by C. Parks, to enter into a partnership with the U of R to distribute information to families regarding the Adolescent Brain Cognitive Development (ABCD) Study.

Superintendent Santiago-Marullo introduced Dr. Dan Mruzek and Dr. Ed Freedman from the University of Rochester who presented on the Adolescent Brain Cognitive Development (ABCD) Study. The ABCD student study is funded by the National Institutes of Health in 21 sites across the country. University of California, San Diego is the lead, coordinating site. The country will enroll about 12,000 nine and ten year olds with parent/guardian permission. The study will look at how the brain, genetics, experiences and environment affect behavior and development. Nutrition, sleep, screen time, friends, drugs, sports, family life and concussions will also be studied. The students will be followed for ten years. This is the largest study that has ever been implemented. The principal investigators for the U of R will be Dr. John Foxe and Dr. Ed Freedman. All cognitive assessments and the brain scan are done at the Rochester Center for Brain Imaging at the U of R. This will be an open science data model where the curated data will be released annually. Dr.

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UNIVERSITY OF ROCHESTER ADOLESCENT BRAIN COGNITIVE DEVELOPMENT STUDY Continued

Freedman talked about what a baseline visit would look like. There will be youth activities and parent activities. The initial visit would take place from 9:00 AM – 4:30 PM or 5:00 PM. During that timeframe a two hour brain scan of the student will take place. The parents/guardians will be answering questions about themselves and the view of their child. Recruitment for the study is through the schools. This allows the coordinating center to monitor enrollment demographics to balance the study to match overall statistics in the United States. There are already approximately 250 people enrolled in this area. Dr. Freedman said they will be actively recruiting through the end of summer. He said they have already spoken with the principals and to the Superintendent. Fourth grade looks to be about the best target for the age. If the parents/guardians are interested they call the U of R. The data will not be collected through the schools. The only thing the school will be involved with is sending a postcard home with the students to give to their parents/guardians. If they are interested they call the U of R directly. Currently the recruitment is taking place in the Rochester City Schools, Greece, Webster, Pittsford and Brighton. Dr. Freedman said they are looking to involve Victor, Newark and Midlakes. Mrs. Palumbo-Sanders told the Board the reason the gentlemen were asked to come in is because the school is the only vehicle used to recruit. Mrs. Ballard said but we don't allow the parent groups to send home backpack information so she struggles with that. Dr. Santiago-Marullo said that is correct however this is to do studies, cognitive studies with children to inform us on how to do work with our students. She said she feels it would be helpful to have the data in the future. She said the presentation is here to determine whether we want to help support this study by handing out the postcards. Mrs. Elliott said why can't we send out a link online in the *What's Happening?* Dr. Santiago-Marullo said it's not our program. Anything that is in the *What's Happening* is co-sponsored by a school group. She said she doesn't want the District to have a bigger involvement and the simplest way is by handing out the postcards, like the U of R has done at other school districts. Mr. Gilbert asked Dr. Freedman how effective it is with sending the postcards home with the students. Mr. Gilbert said he personally supports it but how can we help the vehicle to get better penetration. Dr. Freedman said when the cards are distributed through the school district about 5% are returned. The cards do work. Mr. Gilbert said as an education body we can gain positive feedback we should just look at penetration. Do we look at putting it on our website even though we don't own it? Dr. Santiago-Marullo said we can certainly do that, however she did not intend on getting the District more involved. She asked Dr. Freedman how many students they need. He said they are looking for about 75 students. Rochester is late to the study because they are filling in for someone who wasn't able to recruit anyone. Mr. DeLucia said so you have actually done this with students. Dr. Freedman said yes

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UNIVERSITY OF ROCHESTER ADOLESCENT BRAIN COGNITIVE DEVELOPMENT STUDY *Continued*

approximately 250 so far. Mr. DeLucia asked for clarification on what the intake day is like for a nine year old. Dr. Freedman said the students come in and answer some questions and are then shown a mock MRI scan. After the mock scan they go through some cognitive assessments, bio samples then more assessments and brain games and then the real MRI scan. At the end of the day they receive prizes. Mr. DeLucia said so it's not as scary as it might sound. He said that is a long day. Is the time for the brain scan built into the 9:00 AM – 4:00 PM day? Dr. Freedman said yes it is. Mr. DeLucia asked how they would define screen time. Dr. Freedman said they ask about all kinds of screens, in-school computers, home computers, phones, televisions, and game based systems. Mr. DeLucia asked if the parents are with the kids or separate. Dr. Freedman said they are in a separate confidential room answering questions. Dr. Parks asked how the districts that are already signed up were targeted. Is it a geographical targeting? Dr. Freedman said that Greece and Webster got onboard before the project was supported. Dr. Parks said this is a question of the District. Do we as a District see the value of this? There are so many things we do programmatically in the school such as robotics and the arts, this is intriguing and inspiring. The parents can choose to see the workings of the U of R medical center. This could spark a future scientist. Mr. Gilbert said that is why my question of the vehicle. Is there a way we can put another vehicle in place. Find something that is easy for us that can help them, more than just a card. It could spark a future scientist. Dr. Santiago-Marullo said but if you got 300 responses from Victor you cannot take all of them can you? Dr. Freedman said that is correct. We could not take them all. Dr. Santiago-Marullo said what she would like to see is to do what they asked of the District and that is to send out the cards with the fourth grade students. Dr. Parks said he thinks there is a way to achieve both, send the card and then we are in a position as community members, we know people in our own community where we could champion to help with this. Mrs. Palumbo-Sanders but to Karen's point again we have not allowed anything to be transported by students. Do we make a specific exception to what we usually do? Mr. Gilbert asked if it is a policy. Dr. Santiago-Marullo said it is a practice. Dr. Parks said if it is practice and not policy then each Board each year should revisit it. Mrs. Palumbo-Sanders asked if a decision needed to be made tonight. Mr. DeLucia said we can vote on what is being requested tonight. If we think we want to enhance the distribution method we have until August to see if we want to bump that. Mrs. Elliott asked what would be the limitation to going to our database of our fourth graders and mailing it to the homes. Dr. Santiago-Marullo said it would be a cost to the District. The proposal brought to the Board is doable for the District staff. Mrs. Palumbo-Sanders said she agrees with Mrs. Ballard that sending the study home is a slippery slope.

The motion was carried. 4 yes 2 no (K. Ballard, D. Palumbo-Sanders)

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SECONDARY DISTRICT GOALS UPDATE

Superintendent Santiago-Marullo introduced Junior High School Principal Brian Gee and Senior High School Principal Yvonne O’Shea who provided District Goals updates for the Board of Education. Mr. Gee said the mission of the Junior High School is to ensure all students acquire the knowledge and skill essential to achieve their full potential and become productive citizens. One of the District’s goals is to promote the social, emotional and physical development of every students. The Junior High School will focus on engaging students in new opportunities to develop social and emotional and physical well-being and participate in cooperative and social activities. This will be measured through the effectiveness of the R3Committee events and the spring 2018 student survey. A priority area was to provide two activities celebrating the R3 expectations where students connect with faculty/staff in less traditional ways. Students will then build positive relationships with trusted adults. Mr. Gee talked about the comprehensive student survey, which was collaboratively build with the Junior High School Building Council. The focus of the survey was to determine student connectedness with one another, trusted adults, and gauge school and community involvement. Mr. Gee then went over the survey questions. Dr. Parks said the snapshot was done in January so there will be data to gather in the fall and winter. Would it be valuable if you did the survey in the spring so the guidance counselors would have the data for the following school year? They could find out very quickly if there are students who weren’t involved in anything. Every student has a face. Every student has a story. Dr. Parks said he is troubled by the neutral students. Is there a reason we offered neutral? Mr. Gee said some of the individuals in Building Council felt strongly about giving kids the option. Mr. Gilbert asked if this survey is the benchmark. Mr. Gee said it actually is the second benchmark. Mr. Gilbert asked if they looked at the first benchmark to compare it to this. Mr. Gee said they have started but will have to do more of a comparison over the summer. Dr. Parks asked if they have the ability to separate the data by gender and grade levels if necessary. Mr. Gee said yes they can. Dr. Parks said there is great value if you are able to separate that out.

Mrs. O’Shea presented a District Goals update for the Senior High School. She spoke about the building student learning objective where students will participate in engaging, relevant and personalized learning experiences. Personalized learning is tailored to student’s interests, strengths and needs. This is a brand new approach to learning. She then talked about increasing literacy not only in English but with statistics in Algebra II and in Biology. The Science Standard Leader consulted with the English Standards Leader for how to use literacy strategies, such as close reading, within curriculum. Algebra II, the Probability and Statistics units were revised so that students are required to read more on their own. Students are being encouraged and

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SECONDARY DISTRICT GOALS UPDATE Continued

supported to learn through the written material rather than all of the information being delivered by the teacher. Authentic and relevant learning experiences include field trips. The English 12R students took a field trip to Nazareth College. This was planned to coincide with students starting their research paper. While at the Nazareth library Nazareth faculty talked to the students about the requirements and expectations for an average freshman composition class. The Victor Senior High School has a renewed focus on welcoming, supporting and respecting all members of the school community. The student-led Positive School Climate Committee implemented a number of school-wide activities to spread positivity and kindness. They sold “Choose Kind” t-shirts and stickers, organized an “Orange Crush” delivery for Valentine’s Day and sponsored a teacher and student appreciation with tacky Christmas sweatshirts.

DISTRICT GOALS UPDATE Transportation

Superintendent Santiago-Marullo introduced the Director of Transportation Darren Everhart, Assistant Superintendent for Personnel Jim Haugh and Director of Facilities Chris Marshall who provided the Board of Education with District Goals updates. Mr. Everhart talked about the Transportation Department goal of staying current on the best practices related to the transportation of students and developing a plan to increase customer satisfaction. He said the biggest challenge is to stay current with laws and regulations as they are continuously changing. The office staff subscribes to a service that sends updates to the New York State Vehicle and Traffic Law. They also subscribe to numerous periodicals that provide articles on the latest trends and challenges facing the industry, including student discipline, driver retention, and safety and security. The publications are also placed on the breakroom table so drivers have access to them. Mr. Everhart said the parent portal went off wonderfully. About 150 families indicated they did not have internet access so they were telephoned directly. Not having to print 4,500 sheets of paper is an incredible amount of savings for the District. Mr. Everhart talked about the goal around providing training and guidance on best practices when transporting students with special needs. New York State mandates that all school bus drivers and monitors receive at least two hours of instruction in special needs best practices annually. Victor goes above and beyond that minimum standard by providing semi-annual training. Additionally, throughout the school year teachers help to train drivers on the specific special needs children they work with.

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DISTRICT GOALS UPDATE Human Resources

Jim Haugh, Assistant Superintendent for Personnel talked about providing services that support the instructional program, maximizing resources and improving customer service. He said with regards to effective and efficient operations they are focusing on updating decades old job descriptions. By June 30, 2019 the District will have a review cycle established to revise instructional, non-instructional and administrative job descriptions. Mr. Haugh said we are forced to have this goal because there has been a lot of movement over the years. He said the second goal is developing Affordable Health Care Act implementation and monthly compliance processes that are aligned with how employees are brought onboard. The District Affordable Health Care Act tracking process is aligned with payroll processing throughout 17-18.

Chris Marshall, Director of Facilities talked about the goal around training existing and new staff members in cleaning departments with a focus on the details and accountability. New space by space task lists have been developed and distributed to the cleaning staff. All cleaners have been trained on the details of the new procedures. Room by room spot checks have been instituted to verify cleanliness. Mr. Marshall said they are also trying to focus on developing relationships with teachers. He then talked about the goal around implementing the capital project plan. He said as of today the District is already two years into the project and just starting construction. Mr. Marshall provided the Board with an update on the Smart Schools Bond Act Project. Phase 1 is complete including the installation of security cameras and new computers. Phase 2 is complete as well. He said once the District is paid by the state for phase 2 they will begin phase 3. Dr. Parks said with regards to the goal around cleanliness. If there is a concern about a room not being clean as it should be, where does that accountability fall. Mr. Marshall said there are two evening supervisors now. If there are things that are not getting done in the rooms staff should be forwarding a request to the main office. Dr. Santiago-Marullo said that VTA President Mike Modleski and Mr. Marshall are working together to keep the lines of communication open. Mr. Marshall said there is also a work order system. Mr. Gilbert asked how many new cleaners will be hired for next year. Dr. Santiago-Marullo said two new cleaners for this coming year. There have been five added over the last few years.

RESCIND FIELD TRIP REQUEST

A motion was made by K. Ballard, seconded by C. Parks, to rescind the following field trip:

- Victor Marching Blue Devils to Dayton, Ohio from 9/21/18 – 9/23/18 to participate in the Bands of America Regional Championship;
- The motion was carried. 6 yes 0 no

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

FIELD TRIP REQUEST A motion was made by K. Ballard, seconded by C. Parks, to approve the following field trip:

- SEAS Club to Azores in Portugal from 4/12/19 – 4/19/19;
- The motion was carried. 6 yes 0 no

**POLICY REVIEW
Third and Final Reading** A motion was made by C. Parks, seconded by G. Gilbert, to approve the following policy:

- Code of Conduct; Policy 5300

Mrs. Elliott asked for clarity in regards to 5300.20, Essential Partners, the Board of Education to know school policies and rules, and enforce them in a fair and consistent manner. She asked how the Board of Education enforces them. Dr. Santiago-Marullo said if anything were appealed and came to the Board that is when that statement would come into play. A question came up about 5300.30, Prohibited conduct. E-cigs are listed as an item that is prohibited what about JUUL? Dr. Parks said if electronic cigarettes are listed that would include JUUL. Dr. Parks said in looking at 5300.30, item B, engaging in conduct that is insubordinate would that cover open defiance? He asked if we feel we are covered under 5300.30, item A engaging in conduct that is disorderly, item B engaging in conduct that is insubordinate, and item C engaging in conduct that is disruptive. Do we need to delineate between disrespect and defiance? Dr. Santiago-Marullo said the building level administrators feel we are covered. When they get to a point where they feel we are not covered they will let us know. The motion was carried. 6 yes 0 no

Second and Final Reading A motion was made by C. Parks, seconded by G. Gilbert, to approve the following policy:

- School Counseling Program; Policy 4600
- The motion was carried. 6 yes 0 no

**MEETING REPORTS
Monroe County School Boards Association (MCSBA) Committee Reports** Dr. Parks reported on the two MCSBA Legislative Committee documents that have been presented to the committee in draft format. The two documents are Keeping Schools Safe and the other is a Social Emotional document.

Mr. DeLucia spoke about the MCSBA Labor Relations meeting. He indicated the meeting minutes were video taped and can be found on their website. The presentation was a special education update and talked about the history of the laws and mandates.

Mrs. Palumbo-Sanders attended the MCSBA President's meeting. She said the focus was on how to get people to step-up. She said this was a well talked about topic on how to get individuals to step-up into roles.

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

Standing Committee Updates

Mrs. Ballard went to the Inquiry Program Advisory Committee (IPAC) Meeting. They are trying to get a list together of academic competitions that they can share District-wide. Inquiry teachers Mr. Schmidt and Mrs. Smith-Faczan shared the exploration taking place. Mrs. Ballard asked if we could add the Inquiry Program to present to the Board next year. She said it is a very important asset to our District.

Mrs. Palumbo-Sanders met with Assemblyman Brian Kolb today letting him know where Victor stands with the budget. She shared with him the obligations for many of the special education students and what was funded with the extra money the District received from state aid, including the mandated feminine hygiene project. Two of the Monroe County School Board staff members were there to ask the basic questions. She said the Teacher Retirement System Reserve lost steam. Assemblyman Kolb is very supportive of education.

PUBLIC PARTICIPATION

Community member and parent Kathryn Hart spoke about advocacy. She said it is important to tell the truth.

UPCOMING EVENTS Annual Vote and Election

The Annual Vote and Election will be held on Tuesday, May 15, 2018 from 6:00 AM – 9:00 PM in the Intermediate School Auditorium.

Next Board Meeting

The next regular Board meeting will take place on Thursday, June 14, 2018 at 7:15 PM in the Early Childhood School Boardroom.

EXECUTIVE SESSION

A motion was made by T. DeLucia, seconded by G. Gilbert, to enter executive session at 10:29 PM to discuss the employment history of specific individuals. The motion was carried. 6 yes 0 no

REGULAR SESSION

A motion was made by T. DeLucia, seconded by C. Parks, to return to regular session at 11:07 PM. The motion was carried. 6 yes 0 no

ADJOURN

A motion was made by C. Parks, seconded by T. DeLucia, to adjourn the meeting at 11:08 PM. The motion was carried. 6 yes 0 no

Respectfully submitted,

Maureen A. Goodberlet
District Clerk