

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**

**Approved Minutes of the Regular Meeting of April 12, 2018  
Early Childhood School Auditorium/Boardroom  
953 High Street  
Victor, New York 14564**

- CALL TO ORDER** President Deborah Palumbo-Sanders called the meeting to order at 6:30 PM.
- Members Present** Kristin Elliott, Gary Gilbert, Debbie Palumbo-Sanders, Christopher Parks, Mike Young
- Members Absent** Karen Ballard, Tim DeLucia
- EXECUTIVE SESSION** A motion was made by C. Parks, seconded by G. Gilbert, to enter executive session at 6:30 PM to discuss the employment history of specific individuals. The motion was carried. 5 yes 0 no
- REGULAR SESSION** A motion was made by C. Parks, seconded by K. Elliott, to return to regular session at 7:11 PM. The motion was carried. 5 yes 0 no
- APPROVE AGENDA** A motion was made by G. Gilbert, seconded by K. Elliott, to approve the agenda for the meeting.
- A motion was made by C. Parks, seconded by M. Young, to amend the agenda and add approval of the Property Tax Report Card under consent and the Robotics Field Trip Request to Detroit, Michigan as item 6I. The motion was carried. 5 yes 0 no
- A motion was made by G. Gilbert, seconded by K. Elliott, to approve the amended agenda. The motion was carried. 5 yes 0 no
- RECOGNITIONS** Superintendent Santiago-Marullo said this is one her favorite times of the year when we have an opportunity to celebrate the success of our students.
- Senior High Musical** Dr. Santiago-Marullo introduced Musical Director Jeremy Hawkinson. He spoke about this year’s Senior High musical *James and the Giant Peach*. Mr. Hawkinson said this was a big success. The kids executed an amazing show. The design that was put together was really challenging. The peach was giant and took about 50 hours to put together. There were approximately 100 kids involved and they all rose to the occasion. Mr. Hawkinson talked about Stars of Tomorrow, at the Rochester Broadway Theatre League. He said the program is on Thursday, May 10th. The program recognizes high school musicals in true Tony® Awards Fashion. The program is dedicated to supporting the process of growth and learning, encouraging commitment, discipline and teamwork, and acknowledging excellence. He thanked the Board for the recognition every year. He also thanked Liz Welch, Sherri Lasky and Maureen Goodberlet for their help in putting together the recognition. Mr. Hawkinson said he wanted to especially thank Mrs. O’Shea, she will be missed. She is a great supporter of the program. They were presented with a plaque that will be hung in the Boardroom and each student was presented with a certificate recognizing their participation in the show.

## **VICTOR CENTRAL SCHOOL BOARD OF EDUCATION**

### **RECOGNITIONS**

#### **DECA National Qualifiers**

Dr. Santiago-Marullo introduced DECA Advisor and Senior High School teacher Mike Cutaia who spoke about the club. He thanked the Board of Education for the recognition. DECA is an academic competitive club and centered on business. The officers started off the year in August and hit the ground running. The year started off with 117 members. In January the Region 10 competition was held at the Rochester Institute of Technology. Forty-four students were winners in a variety of categories. At DECA's New York State Career Conference held earlier this month at the Rochester Riverside Convention Center 16 students qualified for the DECA National Competition in Atlanta, Georgia. They will be competing against 18,000 students from across the world. The students going to nationals received certificates for their accomplishments.

#### **Wrestling Individual Section V Champions**

Dr. Santiago-Marullo introduced the Director of Health, Physical Education and Athletics Ron Whitcomb who helped to present the rest of the recognitions. Mr. Whitcomb introduced Wrestling Coach Craig Kaper. Coach Kaper thanked the Board of Education, Superintendent and Mrs. O'Shea for all of the support over the years. He talked about the two outstanding wrestlers this season. Jack Kumpf was the individual Section V winner in the 170 weight class. He finished as a Century Club Award Winner with over 100 career wins. Coach Kaper said Jack demonstrates hard work and perseverance and this is what won him his championship this year. Alex Samson was the individual Section V winner in the 132 weight class. He achieved elite status in the sport of wrestling claiming his 200<sup>th</sup> career victory and he is only a junior. Coach Kaper said Alex is becoming the most decorated wrestler in the history of the Victor program. He then thanked Ron Whitcomb for all he has done for the wrestling program. The athletes were presented with certificates acknowledging their accomplishments.

#### **Indoor Track and Field Individual Section V Champions**

Mr. Whitcomb introduced Indoor Track and Field Coach Jerry O'Dell who spoke about the Section V champions. Coach O'Dell said the indoor track season was fantastic with many excellent performances on the track and in the field. The boys and girls teams consisted of a total of 80 athletes and improved along the way. The Section V winners include the Girls 4x400 Relay with Payton Elliott, Grace Kitterman, Paige Lind and Sarah Urban, the Boys 4x800 Relay with Nico Bellavia, Hunter Braun, Conrad Bremer and Connor Preston, and the Boys 600M run by Nico Bellavia. Coach O'Dell thanked the Primary and Intermediate Schools for letting the track team practice throughout their halls during the winter months. He thanked the Board of Education for supporting all of the extracurricular activities and Mrs. O'Shea for her leadership at the High School. Coach O'Dell said he and Coach Goodell are so proud of the students. The athletes were presented with certificates acknowledging their accomplishments.

## **VICTOR CENTRAL SCHOOL BOARD OF EDUCATION**

### **RECOGNITIONS**

#### **Boys Varsity Bowling Section V Champions**

Mr. Whitcomb introduced Boys Varsity Bowling Assistant Coach Jamie LaBrake who spoke about the team. He thanked Mr. Whitcomb and the Board for giving him the opportunity to be a volunteer coach for the last five years. He said one of the main reasons the team was so successful was because of the four seniors on the team. They paved the way to win sectionals and make it to states. Coach LaBrake said the time and effort the team dedicated to the sport goes without saying. He said he and Coach Foeder wanted to especially thank Mr. Whitcomb for his continued commitment to the bowling program. They thanked Superintendent Santiago-Marullo for attending many matches and making a trip to Syracuse. Coach LaBrake said it has been 28 years since the last championship. Mr. Whitcomb said the team went into sectionals as the 5<sup>th</sup> seed and came out sectional champions. The team was presented with a plaque that will be hung in the Boardroom and each athlete was presented with a certificate recognizing their accomplishments.

#### **Alpine Ski Individual Section V and New York State Champions**

Mr. Whitcomb introduced Alpine Ski Coaches Jen Haggerty and Niki Frunzi. Coach Frunzi spoke about Lucy Haggerty's successful alpine ski season. Lucy was an overall girl's sectional winner and the alpine combined winner. She said her drive and stamina both on the mountain and in the classroom goes without saying. Coach Haggerty spoke about the successful season Katie Carrier had. She was a senior captain. She has been part of the team for six years and has been an integral part of the varsity team since 7<sup>th</sup> grade. Coach Haggerty said this year she leaves as a state champion in the giant slalom. Her leadership, poise, athleticism, willingness to take advice as well as her team spirit will be missed. Coach Haggerty and Coach Frunzi thanked the Board of Education and Dr. Santiago-Marullo for their support. They said a very special thank you to Mr. Whitcomb as he is the reason there is an alpine ski team at Victor Central Schools. They also thanked the transportation department who drove the team through a lot of crazy conditions without any issues. Each athlete was presented with a certificate recognizing their accomplishments.

#### **Varsity Cheerleading Section V and New York State Champions**

Mr. Whitcomb said the cheerleaders became sectional champions and state champions. They were persistent and persistence is the definition of grit. He then introduced Coach Courtney Tortarella who thanked the Board of Education for their support. She then went on to talk about the successful season the cheerleaders had. Coach Tortarella went through the process of the different competitions and how competitive cheerleading is scored. The cheerleaders are scored on cheer performance, jumps, motion dance transformation, pyramid and stunt progressions, and tumbling. In each division the top 10% qualify for states. In large division one there are six teams. That means the top team is the only one that qualifies for states. She said Victor tied with Fairport to the nearest 100<sup>th</sup> place for sectionals, which qualified them for states. This is the first state title in cheer history. Coach Tortarella thanked Mrs. O'Shea who has been a pillar of support. She said

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**

she has been blessed with an Athletic Director that understands cheerleading. She also thanked Dr. Santiago-Marullo for being their personal cheerleader the whole season long. The team was presented with a plaque that will be hung in the Boardroom. Each athlete was presented with a certificate recognizing their accomplishments.

**Varsity Ice Hockey  
Section V and New  
York State Champions**

Mr. Whitcomb introduced Ice Hockey Coach Mike Ferreri who spoke about the successful season. Coach Ferreri said the hockey team won their first state title in school history with a record of 22-0-4. This year was their third sectional title in four years. He said the gentlemen have created a bond that is so tight and so strong. Life altering events have taken place this year and the young men rose to the occasion. This year's culture is PAC, Positivity, Accountability, and Commitment. This is the model they chose during the season and this is the motto that became the team chant as they left the locker room. Coach Ferreri said it was truly about a group of young men that totally wanted to see their teammates succeed more than worrying about achieving their own success. He said we never talked about being undefeated; we talked about culture and attitude. He thanked the Board of Education for their support of the District. He said Superintendent Santiago-Marullo is so visible at anything. Coach Ferreri said Mrs. O'Shea has been supporting the hockey program for 15 years and had two boys of her own that helped pave the way in the program. Coach Ferreri also thanked the community and the teachers for their support. He said the District as a whole is very close. We are a community, not only the staff but with the student body. The team was presented with a plaque that will be hung in the Boardroom. Each athlete was presented with a certificate recognizing their accomplishments.

Dr. Santiago-Marullo said our students work very hard at athletics and academics and make us very proud.

**PUBLIC  
PARTICIPATION**

None at this time.

**CONSENT ITEMS**

A motion was made by M. Young, seconded by G. Gilbert, to approve, upon recommendation of the Superintendent, the following consent items:

A motion was made by M. Young, seconded by C. Parks, to remove item H, Legal Notice for the Victor-Farmington Library Vote, and vote on it separately. The motion was carried. 5 yes 0 no

**MINUTES**

Minutes of the regular meeting of March 8, 2018 and the special meeting of March 15, 2018;

**FINANCIAL  
STATEMENTS**

Treasurer's Report for the month ending February 28, 2018;

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**

**PERSONNEL**

The following personnel items:

*All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.*

**Instructional  
Assignments:**

The appointment of **Katherine Raby**, as a 1.0fte Teacher On Special Assignment (TOSA) ELA Curriculum Writer, effective April 9, 2018, and ending June 22, 2018.

The appointment of **Margaret Daly**, as a .6fte Teacher On Special Assignment (TOSA) Math Standards Leader and .4fte Mathematics Teacher, effective July 1, 2018, and ending June 30, 2019.

The appointment of **Karen Brion**, as a .6fte Teacher On Special Assignment (TOSA) Science Standards Leader and .4fte Science Teacher, effective July 1, 2018, and ending June 30, 2019.

The appointment of **Colleen Collier**, as a .6fte Teacher On Special Assignment (TOSA) ELA Standards Leader and .4fte English Language Arts Teacher, effective July 1, 2018, and ending June 30, 2019.

**Appointments:**

The appointment of **Jan Soucier**, who holds Permanent Certifications in Special Education and Nursery, Kindergarten, and Grades 1-6 as a Mentor Teacher, effective July 1, 2018, and ending June 30, 2019.

The appointment of **Linda Izzo**, who holds Permanent Certification in Pre-Kindergarten, Kindergarten, and Grades 1-6 as a Mentor Teacher, effective July 1, 2018, and ending June 30, 2019.

**Leaves of Absence:**

The granting of an extension of maternity leave and subsequent childcare leave of absence for **Jennifer Martusewicz**, Elementary Teacher, effective July 1, 2018, and extending to June 30, 2019.

The granting of an extension of maternity leave and subsequent childcare leave of absence for **Kristin Parkes**, Elementary Teacher, effective July 1, 2018, and extending to June 30, 2019.

The granting of an extension of maternity leave and subsequent childcare leave of absence for **Kristin Guckian**, Elementary Teacher, effective July 1, 2018, and extending to June 30, 2019.

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**

The granting of a maternity leave and subsequent childcare leave of absence for **Stephanie Licata**, Elementary Teacher, effective approximately May 4, 2018, and extending to June 30, 2019.

The granting of a discretionary leave of absence for **Renee Giordano**, Elementary Teacher, effective September 1, 2018, and extending to June 30, 2019.

**Resignations:** The resignation of **Rebecca Harris**, Special Education Teacher, effective June 30, 2018.

The resignation of **Jill Pollack**, Speech and Language Teacher, effective April 30, 2018.

**Per Diem  
Substitutes:**

<u>Candidate</u>	<u>Area of Certification</u>
Moriah Sachs	Elementary/Special Education
Kendon Bates	Uncertified

**Non-Instructional  
Appointments:**

The appointment of **Randy Johnson**, Part Time Teacher Aide, effective March 19, 2018, at an hourly rate of \$10.40.

The revised appointment of **Julie Tarantelli**, Full Time Teacher Aide, effective March 5, 2018, at an hourly rate of \$10.40.

The appointment of **Cassandra Hammond**, Cleaner, effective March 19, 2018, at an hourly rate of \$10.40.

The appointment of **Tomas Rodriguez Ortiz**, Cleaner, effective March 19, 2018, at an hourly rate of \$10.40.

The appointment of **Marion Nowlin**, Cleaner, effective March 26, 2018, at an hourly rate of \$10.40.

The appointment of **Brian Fisher**, Custodian, effective April 23, 2018, at an hourly rate of \$13.66.

The appointment of **Christian Morales**, Cleaner, effective April 11, 2018, at an hourly rate of \$10.40.

**Resignations:** The resignation, due to retirement, of **Maureen Weigert**, Senior Food Service Supervisor, effective April 6, 2018.

The resignation of **Kelly Fallone**, Full Time Teacher Aide, effective March 24, 2018.

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**

The resignation, due to retirement, of **Paul May**, Cleaner, effective April 4, 2018.

**Leaves of Absence:** The granting of a maternity leave and subsequent childcare leave of absence for **Julia Camp**, Cleaner, effective March 20, 2018, and extending to approximately May 18, 2018.

**Terminations:** The termination of **Johna MacPherson**, Part Time Teacher Aide, effective March 29, 2018.

**Per Diem  
Substitutes:**

<u>Candidate</u>	<u>Position</u>
Danielle Adam	Teacher Aide
Lydia Eilinger	Lifeguard
Max Speranza	Lifeguard
Susan Chapman	Typist
Jenna Yattaw	Lifeguard
Kylie Seiler	Lifeguard
Alyssa Tarantelli	Lifeguard
Kyra Grooms	Lifeguard
Mia Trovato	Lifeguard
Connor Salamido	Lifeguard
Kiara Kolaczyk	Lifeguard
Jordan Gravino	Lifeguard
Adam Braun	Lifeguard
Ashley Ziegelmann	Lifeguard
Laura Maltman	Typist/Teacher Aide

**CSE/CPSE  
RECOMMENDATIONS** Recommendations of the Committee on Special Education from the meetings of January 30, 31, 2018, February 1, 7, 9, 12, 14, 15, 16, 20, 26, 27, 28, 2018, March 1, 5, 6, 7, 8, 9, 12, 13, 14, 15, 16, 19, 20, 21, 22, 23, 26, 27, 28, 29, 2018, April 9, 10, 11, 12, 2018 and from the Committee on Preschool Special Education from the meetings of March 13, 20, 27, 2018;

**BOARD MEMBER  
COMMITTEE  
MEETINGS** Board members to attend standing committee meetings;

**DONATIONS** The following donations:

- \$1,000.00 from the Bowling Business Builders International to the Athletic Department;
- A violin valued at \$900.00 from Selena Larramendi Fehrenbach to the Victor Central School District;
- \$700.00 from PTSA to the Early Childhood School;

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**

**SURPLUS ITEMS**

The following are declared as surplus:

- HoverCam Solo 5 with VCS tag #013746;
- Hewlett Packard LaserJet Pro M401dn Printer with VCS tag # 013006;
- Apple MBPro Laptop with VCS tag # 013442;
- Hewlett Packard LaserJet 1320n Printers with VCS tag #s 02285, 02288, 02679, 02680;

**CONFERENCE  
ATTENDANCE**

Tim DeLucia to attend the Monroe County School Boards Association Spring Law Conference in Rochester, NY on 4/12/18;

**EXTRACLASS  
ACCOUNT**

The creation of the ExtraClass Account at the Senior High School identified as the Positive School Climate Committee (PSCC); and

**PROPERTY TAX  
REPORT CARD**

The Property Tax Report Card as submitted.

The motion to accept the foregoing consent items was carried.  
5 yes 0 no

**LEGAL NOTICE FOR  
VICTOR  
FARMINGTON  
LIBRARY VOTE**

A motion was made by M. Young, seconded by K. Elliott, to approve the legal notice for the June 21, 2018 vote for Victor-Farmington Library funding as submitted.

District Clerk, Maureen Goodberlet said she received an e-mail this morning from Tim Niver, Director of the Victor Farmington Library saying there was a mistake made on the dollar figure provided to the school for the library budget. She reminded the Board of Education they received a revised legal notice this morning with the new dollar figure. The new library funding proposition will be \$556,600. Dr. Young asked what the previous amount was. Mrs. Goodberlet said the previous amount was \$560,600 and it will now be \$556,600. This is a reduction of \$4,000. Mrs. Elliott said do we know why the difference? Mrs. Goodberlet said she was not sure why she was just told they made a mistake when providing the number to the School District.

The motion to accept the foregoing consent item was carried.  
5 yes 0 no                   **(end of consent items)**

# VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

## **CAMPUS NEWS**

VCS administrators summarized campus news and events.

## **FOREIGN EXCHANGE STUDENT PRESENTATIONS**

Superintendent Santiago-Marullo introduced Senior High School Principal Yvonne O'Shea who spoke about the Foreign Exchange Program. Mrs. O'Shea thanked the Board of Education for allowing the District to accept foreign exchange students each year. She said as much as they learn from us we learn from them as well. She then introduced Giselle Araujo from Brazil, Claudia Deiana from Italy and Eileen Weinert from Germany along with each of their host families. Each student provided an overview of their country, town or city they are from, their families from home, and their cultures. The students talked about the differences between their educational settings back home and the educational setting at Victor Central Schools.

## **CAPITAL PROJECT UPDATE**

Superintendent Santiago-Marullo introduced Director of Facilities Chris Marshall and Mark Esposito and George Spinaris from Campus Construction who provided a capital project update. Mr. Marshall said they finally have approval from the State Education Department (SED). The opening of bids will take place next week. Mr. Esposito reviewed the timeline of the project. The \$25,000,000 referendum approval took place on October 18, 2016. The project was submitted to SED on June 5, 2017. The documents were ready and available to the bidders on March 21, 2018. The first pre-bid walk through took place on March 29, 2018. SED approval was received on March 30, 2018. A second pre-bid walk through took place on April 5, 2018. Bids will be publically opened on April 18, 2018. On April 19, 2018 the project team will evaluate and review low bids. A bidder recommendation letter will be provided to the District by the project team on April 23, 2018. On April 25, 2018 the Board of Education will award contracts. In May 2018 a project kick-off meeting will take place with the contractors. Subcontractors mobilize to the site and begin construction in June 2018. The close-out process and punch-list items will be completed in October 2019. SED final cost report documentation will take place in December 2019. Mr. Esposito then went over some of the major capital improvement project additions and renovations in some of the major spaces. At the Early Childhood School there will be a second floor classroom addition, the nurse's office, occupational therapy and physical therapy service areas will be renovated and expanded. The parking lot and bus loop will also be renovated. At the Primary School toilet partitions will take place as well as roof repairs. Corridor ceiling and floor replacements will also take place. At the Intermediate School the gymnasium will be renovated and there will be an addition. There will be a new large ensemble music room added. There will be roof repairs and replacement and corridor

## VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

### CAPITAL PROJECT UPDATE Continued

ceiling replacement. At the Junior and Senior High School the Senior High School nurse's office will be renovated and expanded, there will be an expansion of the tennis courts, and boiler and hot water tanks will be replaced. Roof repairs and replacement as well as media center renovations will take place. Mr. Esposito said the bid atmosphere in the industry is very volatile right now. There are a lot of jobs out there and not a lot of workers. There is also a concern with the tariff on metal. Alternates have been identified to protect the budget. Dr. Parks asked if there is a general process for the percentage of breakdown for payout as far as how much we hold until the project is complete. Mr. Esposito said yes, with the documents in place we hold 10% of the value. Dr. Parks said so you feel that 10% is enough even though the market is so saturated with jobs? Mr. Esposito said they don't get paid until the job is complete. Dr. Parks said I understand the process do we think that is enough? Mr. Esposito said he does not have a concern. Dr. Santiago-Marullo said Chris Marshall is also monitoring the project on a daily basis as a team with George Spinaris from Campus Construction. Dr. Parks said you have a breakdown by building as far as the improvements that are occurring. Is there a breakdown of more than one person monitoring the project, such as one person per building? Mr. Esposito said there is one fulltime onsite Field Manager and a fulltime onsite Project Manager; it is not broken down by building rather a team atmosphere. Mr. Gilbert asked how many phases this will go through. Mr. Esposito said they will be working in all buildings between the summer of 2018 and the summer of 2019. They will also be working during the school year. It will be all four buildings at once. Mrs. Elliott asked if anyone is working at night. Mr. Esposito said when items that are being worked on are noisy or cause an odor we will work a second shift or overnight. Mrs. Elliott asked what the biggest disruption will be. Mr. Esposito said it will be the site work over the summer with heavy machinery. Dr. Santiago-Marullo said one of the biggest challenges is the Intermediate School gym. She said Mr. Whitcomb has worked with Pinnacle so the Senior High School will be using that facility for physical education. The Intermediate School will go up to the Senior High School. Mrs. Elliot asked where the Pinnacle budget comes into play. Mr. Esposito said that it is built into the project. Dr. Parks said with the magnitude of the construction project taking place, how does that affect the safety plan of the District. Mr. Esposito said they badge every construction worker. Only the foreman for the contractors will be able to access the buildings. He said there are tight reigns on who is accessing the building and when. Mr. Marshall said all of the staging areas are fenced. Dr. Parks asked if there is an opportunity to take this project work into the curriculum. Dr. Santiago-Marullo said they have done that at the secondary level. During the last capital project the architects worked closely with the Project Lead the Way program and held tours.

## **VICTOR CENTRAL SCHOOL BOARD OF EDUCATION**

### **SENIOR RANKING RESOLUTION**

A motion was made by C. Parks, seconded by K. Elliott, to adopt the following resolution:

**NOW, THEREFORE**, be it resolved that student ranking, which is based on grade point averages, will no longer take place beginning with the Class of 2019.

The motion was carried. 5 yes 0 no

### **SAFETY COMMITTEE UPDATE**

Dr. Santiago-Marullo introduced Director of Facilities Chris Marshall who provided a Safety Committee update. Mr. Marshall said he has been the Safety Committee Chairman for the last 14 years. He went over the make-up of the safety committee. There are a wide variety of backgrounds from first responders, teachers, administrators, the head nurse, our insurance agent and a Health, Safety and Risk Management staff member from Genesee Valley BOCES. Mr. Marshall said the committee is constantly reviewing risks and how the District is being affected by the changing society. It is important to always look for best practices to keep students safe. The District's Safety Plan is made up of best practices. The Safety Committee meets once a month. Part of the monthly meeting is to review accident reports and there is also an open agenda for any safety issue that comes up. All of the safety drills that are held are debriefed at a Safety Committee meeting. Mr. Marshall said a couple of years ago there were no mandatory lockdown drills, just 12 fire drills. Now the state has mandated eight fire drills and four lockdown drills. Once construction starts a construction update will be presented at the meetings. Some of the current safety measures in place are the Emergency Management Plan, all schools have a single point of entry, each staff member has been trained, lockdown and lockout drills are completed, a visitor management system is in place at all schools, surveillance cameras are installed, cross corridor door emergency release buttons, parking lot attendants, and Emergency Response Teams. Mr. Marshall then discussed the safety upgrades the committee is looking into such as classroom door lock upgrades, classroom and window film installation and door contacts project. Mrs. Elliott asked if the door contacts projects is for the main entry doors. Dr. Santiago-Marullo said no for all exterior doors. If a door is left open for more than a specified amount of time it would set off an alarm. Mrs. Elliott asked if there is a system of doors that is key specific from the hallway but from the inside you could lock it with any key. Mr. Marshall said that is a feature they are looking into where you could do a push button or have a key. Mrs. Elliott asked if there are any guidelines from the state mandating any of the safety features. Mr. Marshall said no. He said the state has provided input on things schools cannot do. Dr. Parks said it is a delicate balance balancing security and what fire code allows. Dr. Young said if you are talking about a key you would need someone with

## **VICTOR CENTRAL SCHOOL BOARD OF EDUCATION**

### **SAFETY COMMITTEE UPDATE Continued**

that key to lock it. If you have a push button anyone could lock it. Dr. Parks said when talking about the ballistic film are there areas on campus where high traffic or high access areas might be better off with ballistic glass? Also in looking at a comprehensive plan, would it be beneficial to have every exterior door or window numbered for law enforcement? Mr. Marshall said we are looking into it. Dr Parks said just a couple more things to think about. Would it be possible to provide access to the Ontario County Sheriffs or the New York State Troopers to be able to remotely access the internal surveillance cameras from the school? The single points of entry are fantastic; however how about a panic button for that person who is in the first line of fire. Dr. Parks said these are just general ideas. Dr. Parks also said he loves the fact that we have the emergency response teams. He asked how we are equipped with first aid kits, AEDs and fire extinguishers. In non-science classrooms, places you would not have to worry about being flammable, how about the idea of placing fire extinguishers from the idea that if you are concerned about someone intruding in the classroom it can become a delay. Dr. Parks said just something to think about. Mr. Marshall said that is a thought; however we cannot mandate staff use them. Dr. Young said the important thing is to remember the Safety Committee is not the Campus Defense Committee. It's the overall campus safety portion, which is the most frequent. Dr. Young said it's important to remember most things are going on behind the scenes. Mr. Marshall said there are some other safety things taking place behind the scenes that cannot be discussed in public.

### **ADOPT 2018-2019 PROPOSED BUDGET**

Dr. Santiago-Marullo introduced Business Administrator Joe Dougherty who presented an update on the proposed 2018-2019 budget. The final state budget came out on March 30<sup>th</sup>. The District received an additional \$428,403 in state aid, higher than initially projected. When the budget was previously presented to the Board there was a phase one and phase two. As discussed, if more funding was received we would start working down the prioritized list in phase two. With the additional state aid we will be able to fund all of phase two. Mr. Dougherty reviewed the new revenue plan. The state aid projection is now \$21,381,402. The overall budget is \$69,222,879, which is an increase of \$2,869,992 or 4.33%. The tax levy remained the same. The tax rate per thousand is an increase of \$0.74. Mr. Dougherty then went over the phase two additional positions and programs. There will be an additional .50 Full Time Equivalent (FTE) special education teacher for the Intermediate School. This .50 with the .50 in phase one becomes a 1.0 FTE. A K-6 English Language Arts Teacher Coach will be added. The Senior High School will get a 1.0 FTE teacher. The Early Childhood School, Primary School, Intermediate School and Senior High School will each get a

## VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

### ADOPT 2018-2019 PROPOSED BUDGET Continued

teacher aide. The music and art district equipment fund will be increased by \$15,000 each. A Senior High School clerk/typist position will increase from 10 months to 12 months. A .20 adapted physical education teacher will be added, when including the .20 position in phase one this now becomes a .40 position. Two cleaners will also be added. The Teacher Center will be pulled out because the District has received a grant to fund that. Dr. Santiago-Marullo said we are very glad the state legislators did endorse funding the Teacher Centers. Mrs. Elliott asked if the dollar amount for the senior high teaching position is a cap. Dr. Santiago-Marullo said that figure is a teacher salary with step five plus benefits. Mrs. Elliott said so if someone comes in below that does the money go into reserves? Dr. Santiago-Marullo said sometimes that has to go to pay a teacher that may come in above that figure. Mr. Dougherty then talked about the final appropriation of the budget. The additional state aid is \$428,403 and the amount of phase two is \$421,904 for a difference of \$6,499. The difference has been appropriated to the Health Service-Supplies budget to help pay for the new unfunded mandate of making no cost feminine hygiene products available in grades 6-12 restrooms. Mrs. Elliott asked if this is mandated in every bathroom. Dr. Santiago-Marullo said yes, every female bathroom in grades 6-12. Mr. Gilbert said so right now in grades 6-12 not all of our female bathrooms are set-up with feminine hygiene products. Dr. Santiago-Marullo said right now we provide them in the nurses' office free of charge, not in the bathrooms. In previous years we had them in the bathrooms but the machines kept breaking. Mrs. Elliott asked if they are being phased in. Dr. Santiago-Marullo said there is no phase in. It has to take place this year. Mr. Gilbert said in the past if we see a positive delta in state aid does that usually mean there will be more unfunded mandates. Dr. Santiago-Marullo said that is an interesting idea; however not generally. Mr. Dougherty said we are staying within the tax cap and able to fund both phase one and two as well as maintaining a tax rate that is at a favorable level for the residents of the District. Dr. Young asked what the total staffing budget is for special education. Mr. Haugh, Assistant Superintendent of Human Resources, said the proposal is for 3.5 FTE of special education teachers for next year. That is in addition to the roughly 37 FTE we currently have. Mr. Haugh said we are anticipating 8 FTE teacher aides for next year. Last summer we had to add 15 because of the special education needs. Dr. Santiago-Marullo said we are challenged by the fact that these are some of the unpredictable situations. Mr. Haugh reminded the Board of the second 8:1:1 section that had to be added this year mid-year. Mrs. Elliott said we have such incredible staff and teacher aides. They are an important part of the work we do. For the aides that are being hired where does the training land. Is that training in a separate budget? Mr. Haugh said many of the new hires in the realm of teacher aides won't go into special situations unless they have special skill sets. The training is

## VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

### ADOPT 2018-2019 PROPOSED BUDGET Continued

limited initially and managed at the building level. The more specialized levels may be pulled out for more training with the special education teacher. Mrs. Elliott said with the low number of teacher aide applicants is it a pool of applicants issue or an attraction to our District issue? Mr. Haugh said it is a pool of applicants issue. Mrs. McGuire, Director of Special Programs and Compliance, addressed the question on training for teacher aides. She said they have several opportunities to receive specialized training such as training on autism and behavioral training. The occupational therapy, physical therapy and speech providers have also provided training to aides as well. Mr. Gilbert said we are seeing more students coming out of college receiving dual certification in education. Are the colleges telling them it would be beneficial to receive dual certification? Mrs. Elliott said it is almost being the norm. Dr. Young asked Mr. Dougherty if there is an additional wish list. Mr. Dougherty said there is always a wish list. Dr. Young said so when we talk about things down the road do people know what is on the list. Dr. Santiago-Marullo said the list does not go away. We keep adding to it. Dr. Young said we know the great job the teachers are doing. We do a lot with a lot less yet we are in position where we have never been able to right size our budget. It's kudos to the teachers and administration the students receive a fantastic education and have a fantastic experience. We are underfunded and it's really impressive what we do with this District with what we have. Dr. Young said I want people to know it does not go unnoticed. Mr. Gilbert said we constantly say how we can do better. We also hear how can we be even better, how can we reallocate, and how can we sharpen that knife.

A motion was made by M. Young, seconded by K. Elliott, that the following resolution be adopted:

**RESOLVED**, that, upon recommendation of the Superintendent, the proposed budget for the 2018-2019 school year be approved as submitted, for a total of \$69,222,879, subject to approval by the qualified voters of the District at the Annual Vote and Election on May 15, 2018.

The motion was carried. 5 yes 0 no

### POLICY REVIEW Second Reading

The following policy was brought to the Board of Education as a second read:

- Code of Conduct; Policy 5300

### Second and Final Reading

A motion was made by C. Parks, seconded by G. Gilbert, to approve the following policy:

- Programs for Students with Disabilities Under the IDEA and New York's Education Law Article 89; Policy 4321

The motion was carried. 5 yes 0 no

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**

**APPROVE TRIP**

A motion was made by M. Young, seconded by C. Parks, to approve the following trip:

- FIRST Robotics to Detroit, Michigan to participate in the World Championship from 4/25/18 – 4/29/18;

The motion was carried. 5 yes 0 no

**MEETING REPORTS  
MCSBA Committee  
Reports**

Mrs. Palumbo-Sanders attended the Monroe County School Boards Association Labor Relations Meeting on Wednesday, March 21, 2018. The meeting consisted of an update on the Rochester Area School Health Plan.

Mrs. Palumbo-Sanders attended a Monroe County School Boards Association Information Exchange Meeting on February 14, 2018 on Anxiety 101: Understanding, Supporting and Advocacy.

Mrs. Palumbo-Sanders, Mr. DeLucia and Dr. Santiago-Marullo attended a New York State School Boards Association Policy Update Workshop on Tuesday, March 20, 2018. Here they talked about first amendment rights and how administrators use their professional insight when making a decision.

**PUBLIC  
PARTICIPATION**

None at this time.

**UPCOMING EVENTS  
BOCES  
Budget Vote and  
Election**

A special Board of Education meeting will be held on April 25, 2018 to vote on the BOCES administrative budget, election of Board members and award bids for the construction project. The meeting will take place at 6:15 AM in Intermediate School Conference Room 164.

**Budget Forum and Meet  
the Candidate Night**

Budget Forum/Meet the Candidate Night will take place on Tuesday, May 1, 2018 in the Early Childhood School Auditorium beginning at 7:00 PM.

**Regular Board Meeting**

The next regular Board meeting will take place on Thursday, May 10, 2018 at 7:15 PM in the Early Childhood School Boardroom.

**EXECUTIVE SESSION**

A motion was made by C. Parks, seconded by K. Elliott, to return to executive session at 10:30 PM to discuss the employment history of a specific individual.

**REGULAR SESSION**

A motion was made by C. Parks, seconded by G. Gilbert, to return to regular session at 10:45 PM.

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**

**ADJOURN**

A motion was made by K. Elliott, seconded by M. Young, to return to adjourn the meeting at 10:45 PM.

Respectively submitted,

Maureen A. Goodberlet  
District Clerk