

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

**Approved Minutes of Regular Meeting of December 14, 2017
Early Childhood School Auditorium/Boardroom
953 High Street
Victor, New York 14564**

CALL TO ORDER President Deborah Palumbo-Sanders called the meeting to order at 5:32 PM.

Members Present Karen Ballard, Kristin Elliott, Debbie Palumbo-Sanders, Mike Young, Tim DeLucia (arrived at 5:34 PM), Christopher Parks (arrived at 5:36 PM), Gary Gilbert (arrived at 5:45 PM)

ENTER EXECUTIVE SESSION A motion was made by K. Ballard, seconded by K. Elliott, to enter executive session at 5:32 PM to discuss the employment history of specific individuals as well as collective negotiations.
The motion was carried. 4 yes 0 no

REGULAR SESSION A motion was made by C. Parks, seconded by K. Ballard, to return to regular session at 7:05 PM. The motion was carried. 7 yes 0 no

APPROVE AGENDA A motion was made by G. Gilbert, seconded by C. Parks, to approve the agenda. The motion was carried. 7 yes 0 no

RECOGNITIONS

Retirees In recognition of their years of service to the District, plaques were presented to recent retirees including Bus Driver Barbara Flugel, Intermediate School Library Clerk Jackie McCaffery, Junior High Building Secretary Lori Babcock, Senior High Guidance Secretary Diane Hartz, and Linda Halderman from the Business Office. Cleaner Luigi Maenza and Bus Driver Alfred Lucas were not in attendance but will be given plaques as well. Dr. Santiago-Marullo thanked them for their years of service and for touching the lives of many children in many different ways.

Senior High Fall Play Dr. Santiago-Marullo invited Senior High School Fall Play Director Jeremy Hawkinson to the podium who spoke about the play *The Diary of Anne Frank*. Mr. Hawkinson thanked the Board of Education for the recognition. He then invited the cast and crew in attendance to the podium and introduced them. He spoke about a very moving talk from Holocaust survivor Werner Schenek who visited with the cast and crew to share his story. Mr. Hawkinson said that everyone gathered an educational experience as well as a theatrical experience. Mr. Hawkinson was presented with a plaque, which will be hung in the Boardroom. Each cast and crew member was given a certificate to acknowledge their participation in the play.

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RECOGNITIONS

Girls Varsity Tennis

Superintendent Santiago-Marullo introduced the Director of Health, Physical Education and Athletics Ron Whitcomb who helped to present the rest of the recognitions. Mr. Whitcomb introduced the Girls Varsity Tennis Coach Krystina Bachner who recognized the Girls Tennis Team as the Class AA Section V Champions. Coach Bachner talked about the team statistics mentioning the team went 10 and 4. Sarah Marro and Emily Stanley also won the Section V, Class AA Doubles Championship and qualified for the state championship. Coach Bachner said she is incredibly proud of the girls. They accomplished a lot as a team and united as one to win a sectional title. She thanked the parents who helped out and thanked the Board of Education and Superintendent Santiago-Marullo for the recognition. The team was presented with a plaque which will be hung in the Boardroom. Each athlete was presented with a certificate acknowledging their accomplishment.

Girls Varsity Volleyball

Mr. Whitcomb called the Varsity Girls Volleyball Team to the podium and spoke about their incredible season. In addition to being Section V, Class A Champions the team ended up as the Far West Regional Champions as well. They entered the state championship with an unforgettable run of 21 and 0. Mr. Whitcomb said they traveled to the state tournament and the District couldn't be more proud. The team was presented with a plaque which will be hung in the Boardroom. Each athlete was presented with a certificate acknowledging their accomplishment.

Girls Varsity Swimming

Mr. Whitcomb introduced Girls Varsity Swimming Coach Brian Leader. Coach Leader thanked the Board of Education for the recognition. He then spoke about Mia Baggett, Emma Hawkins, Erin Ritz, Caroline Wood, and Alexis Worrall who went to states and became part of the Section V Swimming Team that won the New York State Championship. He talked about their individual statistics and said they are exceptional young women and made the core of the Victor swimming team. He said they were the driving force behind the 6 and 2 meet record. Coach Leader said at sectionals and states they combined to break three school records. Section V won the state championship for the first time in three years beating out Section 1 by four points. He congratulated the girls and thanked them on behalf of himself and Section V. Each athlete was presented with a certificate acknowledging their accomplishment.

Scholar Athlete Teams

Mr. Whitcomb said Scholar-Athlete Teams were announced for the fall. At the end of each sports season, the New York State Public High School Athletic Association (NYSPHSAA) honors teams that excel in the classroom. To receive Scholar-Athlete Team recognition the team's average GPA for 75% of the roster must be greater than or equal to 90.00. The state changed the criteria which made it much more difficult to become a Scholar-Athlete Team. Mr. Whitcomb proudly announced that every single fall team from Victor Central Schools was a Scholar-Athlete Team.

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Karen Ballard left at 8:00 PM.

Kristin Elliott left at 8:03 PM and returned at 8:05 PM

**PUBLIC
PARTICIPATION**

Merry Braithwaite, Chairperson of Victor’s Outreach In Children’s Education (VOICE), introduced herself to the Board of Education.

CONSENT ITEMS

A motion was made by C. Parks, seconded by M. Young, to approve, upon recommendation of the Superintendent, the following consent items:

MINUTES

Minutes of the regular meeting of November 9, 2017;

**FINANCIAL
STATEMENTS**

Treasurer’s Report for the month ending October 31, 2017;

PERSONNEL

The following personnel items:

All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

**Instructional
Probationary
Appointments:**

The probationary appointment of **Michelle Mahoney-Merkley**, who holds Permanent Certifications in Special Education, Social Studies Grades 7-12, and Nursery, Kindergarten, and Grades 1-6, to a probationary position as a Special Education Teacher retroactive to September 1, 2017, at an annual salary of \$49,625 (Step 9M+9), leading toward tenure in Special Education.

The probationary appointment of **Catherine Bossard**, who holds Professional Certifications in Literacy Grades 5-12, Literacy Birth-Grade 6, English Language Arts Grades 7-12, Childhood Education Grades 1-6, Early Childhood Education Birth-Grade 2, Students with Disabilities Grades 7-12 Generalist, Students with Disabilities Grades 1-6, and Students with Disabilities Birth-Grade 2, to a probationary position as a Special Education Teacher effective December 11, 2017, at an annual salary of \$43,582 (Step 3M+6 prorated), leading toward tenure in Special Education.

The extension of a probationary period for **Maura Rovinsky**, Elementary Teacher, due to an unpaid leave of absence. Revised end date of probationary appointment to be determined upon return from leave of absence.

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The extension of a probationary period for **Rebecca Harris**, Special Education Teacher, due to an unpaid leave of absence. Revised end date of probationary appointment to be determined upon return from leave of absence.

The probationary appointment of **Joseph Dougherty**, who holds Permanent Certification as a School Business Administrator, to a probationary position as the School Business Administrator effective January 29, 2018, at an annual salary of \$120,000 (prorated), leading toward tenure as the School Business Administrator.

The probationary appointment of **David Thering**, who holds Pending Certification as a School Building Leader and Professional Certifications in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, to a probationary position as the Junior High School Assistant Principal effective January 16, 2018, at an annual salary of \$71,000 (prorated), leading toward tenure as the Junior High School Assistant Principal.

Long Term Substitute Appointments:

The appointment of **Alexa O'Brien**, who holds an Initial Certification in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, to a long term substitute position as an Elementary Teacher, retroactive to September 1, 2017, and ending June 22, 2018, at an annual salary of \$42,900 (Step 1M+18).

Leaves of Absence:

The granting of an extension of a childcare leave of absence for **Lisa Pallifrone**, Elementary Teacher, extending from January 2, 2018, through January 12, 2018.

The granting of a maternity leave and subsequent childcare leave of absence for **Haley Erwin**, Elementary Teacher, beginning approximately April 6, 2018, and extending to June 22, 2018.

The granting of an extension of a childcare leave of absence for **Maura Rovinsky**, Elementary Teacher, extending from December 19, 2017, through June 22, 2018.

The granting of a Maternity Leave and subsequent Childcare Leave of Absence for **Stephanie Schlueter**, Social Studies Teacher, beginning approximately April 21, 2018, and extending to June 30, 2018.

Resignations:

The resignation of **Annette Finkbeiner**, Music Teacher, effective November 17, 2017.

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Co-Curricular:	<u>Music</u>	<u>Name</u>	<u>Group</u>
	SH Spring Musical Asst	Laura Brewer	2
	SH Spring Musical Asst	Erin Fetzner	2
	SH Spring Musical Asst	Dave Denner	2
	SH Spring Musical Asst	Wendy Sentiff	2
	SH Spring Musical Asst	Kristin Mellema	2
	SH Spring Musical Asst	Ted Shawe	2
	SH Spring Musical Asst	Sarah Reilly	2
	SH Spring Musical Asst	Duncan Chase	n/a
	SH Spring Musical Asst	Matt Mayne	n/a
	SH Spring Musical Asst	Tim Caughlin	n/a
	SH Spring Musical Asst	MarySue Hartz-Holtz	n/a

Per Diem Substitutes:	<u>Candidate</u>	<u>Area of Certification</u>
	Marney Womble	English
	Layna Gray	Social Studies
	Matthew Portland	Uncertified
	Terrence Corcoran	Uncertified

Non-Instructional

- Appointments:** The appointment of **Holly Boisvert**, Full Time Long Term Substitute Teacher Aide, effective November 27, 2017, at an hourly rate of \$10.04.
- The appointment of **Judith Francis**, from Teacher Aide Substitute to Part Time Teacher Aide, effective November 27, 2017, at an hourly rate of \$10.04.
- The appointment of **Terry Washington**, Food Service Helper, effective November 29, 2017, at an hourly rate of \$9.70.
- The appointment of **Mathew Sullivan**, from Substitute Teacher Aide to Full Time Teacher Aide, effective November 22, 2017, at an hourly rate of \$10.04.
- The appointment of **David Avery**, School Bus Monitor, effective December 11, 2017, at an hourly rate of \$9.94
- The promotional appointment of **Erin Lettman**, from Full Time Teacher Aide to Library Clerk, effective January 2, 2018, at an hourly rate of \$11.48.

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The promotional appointment of **Karin Juroe**, from Typist to Department Secretary, effective January 2, 2018, at an hourly rate of \$13.93.

Resignations: The resignation of **Susan Wilkins**, Teacher Aide, effective November 21, 2017.

The resignation of **Kayane Dibble**, Part Time Teacher Aide, effective November 9, 2017.

The resignation of **Cynthia Prentice**, Cleaner, effective December 30, 2017.

The resignation of **Philip Grassi**, Cleaner, effective December 22, 2017.

Leaves of Absence: The granting of a Maternity Leave and subsequent Childcare Leave of Absence for **Jovanka Damico**, Cleaner, beginning approximately November 20, 2017, and extending to January 2, 2018.

Per Diem Substitutes:	<u>Candidate</u>	<u>Position</u>
	Dan Crowley	Laborer
	Allison Bailey	Teacher Aide
	David Graham	Cleaner
	Joseph Palella	Cleaner
	Fareeha Zafar	Teacher Aide
	Lori Babcock	Typist

**CSE/CPSE
RECOMMENDATIONS** Recommendations of the Committee on Special Education from the meetings of October 30, 2017, November 1, 2, 3, 6, 7, 8, 9, 13, 14, 15, 16, 17, 20, 21, 27, 28, 29, 20, 2017, December 1, 4, 5, 2017 and from the Committee on Preschool Special Education from the meetings of November 21, 2017 and December 5, 2017;

**BOARD MEMBER
COMMITTEE
MEETINGS** Board members to attend standing committee meetings;

SURPLUS ITEMS The following are declared as surplus:

- Hewlett Packard Color Laser Jet 3800n Printer with VCS tag # 02481;
- Hewlett Packard Laser Jet 1320n Printers with VCS tag #s 02033, 02040, 02046, 02047;

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- Hewlett Packard PB6470 Laptop with VCS tag # 013387;
- Apple iPads with VCS tag #s 013592, 013594, 013598;
- Overhead Projector with VCS tag # 02311;
- DVD Player with VCS tag # 02533;
- Ceiling Mounted Projectors with VCS tag #s 0100081, 010008, 010056, 012430, 014616;

**VISUAL AND
PERFORMING ARTS
HALL OF FAME BY-
LAWS**

The Visual and Performing Arts Hall of Fame By-laws as submitted;

**VISUAL AND
PERFORMING ARTS
HALL OF FAME
COMMUNITY
MEMBER**

Susan Palomaki to participate as Community Member on the Visual and Performing Arts Hall of Fame Committee for a two-year term (2017-2018 and 2018-2019);

**REVISED SHARED
DECISION MAKING
PLAN**

The revised Victor Central School District Shared Decision Making Plan as submitted;
Mr. DeLucia asked for clarification on how the Parent Representative Nominating Committee works.

**EXTERNAL AUDIT
REPORT
CORRECTIVE
ACTION PLAN**

The Victor Central School District External Audit Corrective Action Plan for the year ended June 30, 2017;

**EXTRACLASS
ACCOUNT**

An ExtraClass Account identified as the Senior High School Store;

**EXTRACLASSROOM
ACTIVITY FUNDS
AUDIT AND
CORRECTIVE
ACTION PLAN**

The Victor Central School District ExtraClassroom Activity Funds Audit and Corrective Action Plan for year ended June 30, 2017;

**MCSBA ADVOCACY
TRIP**

Tim DeLucia to attend the Monroe County School Boards Association Advocacy Trip to Albany, NY on 12/4/17;

**MCSBA LEGISLATIVE
COMMITTEE**

Tim DeLucia to attend the Monroe County School Boards Association Legislative Committee Meeting in Rochester, NY on 12/6/17;

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**CONFERENCE
ATTENDANCE**

Gary Gilbert, Tim DeLucia, and Debbie Palumbo-Sanders to attend the 2018 Capital Conference in Albany, NY from 2/11/18 – 2/12/18; and

**MCSBA LEGISLATIVE
BREAKFAST**

Tim DeLucia, Gary Gilbert, Debbie Palumbo-Sanders and Kristin Elliott to attend the Monroe County School Boards Association Legislative Breakfast in Rochester, NY on 1/27/18.

The motion to accept the foregoing consent items was carried.
6 yes 0 no (*end of consent items*)

CAMPUS NEWS

VCS administrators summarized activities on campus.

**COMPREHENSIVE
GUIDANCE PLAN**

Director of Educational and Support Services Roni Puglisi, and School Counselors Mary Banaszak, Nick Sculli and Moira Platzer presented the Comprehensive Student Support Plan to the Board of Education. Ms. Puglisi said the New York State Education Department (NYSED) requires each school district to implement a Pre-K through Grade 12 Comprehensive Guidance Plan by 2020. While NYSED wants this completed by 2020 Victor has established a 3-year process and hopes to have it in place by the end of 2018, keeping in mind this will be a work in progress. She said they have decided to call it a Student Support Plan as a reminder that it is to help students in all areas. During year one of the process (2015-2016) a mission statement was created and belief statements were developed. During year two (2016-2017) counselors identified and aligned current programming to the American School Counselor Association (ASCA) standards and assessments were conducted and analyzed. This year (2017-2018) goals are being set, programs are being developed and curriculum is being created. Ms. Platzer discussed the Response To Intervention (RTI) model. The RTI model shows how Tier 1 Interventions are for all students, Tier 2 would be a smaller percentage (small group counseling), and Tier 3 would be individual, high need interventions. She said overall it is a shift in the delivery and the counselors are looking to be more proactive and less reactive. Mr. Sculli talked about the ASCA Mindset Standards. The Mindset Standards reflect the philosophies that drive each of the goals, activities and interventions for all students. The Mindset Standards include belief in whole self, self-confidence, sense of belonging, values lifelong learning, uses abilities to the fullest potential, and positive attitude. There are also ASCA Behavior Standards which include learning strategies, self management skills, and social skills. Mrs. Banaszak discussed the number of school counselors the District has by building. She said nationally the ASCA recommends a ratio of 250 students to 1 counselor. She thanked the Board for adding the school counselors last year to the Early Childhood, Primary and Intermediate

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COMPREHENSIVE GUIDANCE PLAN Continued

Schools. She said they are so excited because we have been able to begin the work in each building. She provided Tier 1 Intervention examples in each building include Mindfulness and Anger Management in the Early Childhood School, Friendship Skills in the Primary School, Mindfulness and Managing Thoughts and Feelings in the Intermediate School, Naviance at the Junior High School which is a college and career software program to provide students with college planning and career assessment tools, and Freshman Seminars at the Senior High School. These interventions allow the counselors to reach out to students and not just be reactive. Mrs. Palumbo-Sanders said it is exciting to see the enthusiasm for the changes and she looks forward to the ripple effect. Mrs. Elliott asked if the freshman seminar is just one time and how they are grouped. Mrs. Banaszak said they are grouped in four or five students at a time and they come to the guidance office randomly. The students fill out a ticket as they leave the meeting if they want to meet with a counselor separately in a meeting at another time. Mr. Gilbert asked if they could elaborate on what the counselors do proactively. Mrs. Banaszak said in the Early Childhood and Primary Schools the counselors are going into classrooms meeting with large groups as well as speaking with kids in smaller groups. In the Intermediate and Junior High Schools the counselors are going into classrooms and completing lessons each semester, setting examples by using the language and skill sets they expect the students to use. Mrs. Puglisi said in the Intermediate School there is a counselor assigned to each grade level 4th, 5th and 6th. They go over coping strategies, empathy and problem solving at each grade level. The counselors build on the skill set from the year before as they follow the students through the building. A current 4th grade counselor starts with that grade level and then moves with them to 5th and then onto 6th grade. After 6th grade the counselor then cycles back down to 4th grade. Mr. Sculli said the school psychologists work very closely with the school counselors. Dr. Parks said thank you. He said he thinks guidance counselors have been overlooked for way too long at a national level. Dr. Parks said so the national level standards are 250 students to 1 counselor. Ms. Puglisi said yes, but please keep in mind there are also school psychologists in the buildings who work closely with the counselors to support the needs of the students. Dr. Parks said we want to be a leading District. By dropping in the psychologists we are just a good District. If we want to be a great District we have to look at increasing the counselors. He asked how we get more guidance counselors right now. Dr. Santiago-Marullo said she feels it's about looking at the whole picture. When looking at the ratios we may be high in some areas and low in some others. Dr. Parks said he feels this is a growth area. Dr. Santiago-Marullo asked if the Board would appreciate a more complete tally. Ms. Puglisi said let's have the counselors put the plan into place and as they start to do that work she said she can get back to the Board and the

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COMPREHENSIVE GUIDANCE PLAN Continued

Superintendent on where the support is needed. Dr. Parks asked if there are senior exit interviews where the freshman seminar responses are reviewed and are there sophomore discussions. Mrs. Banaszak said every year, up until this new mandate came from the State Education Department, the counselors met with the students annually and did a review looking at their four year plan overall as well as their projects. Now the counselors are taking the time to reach out to more students proactively. Every student is meeting with their counselor individually at least once a year and many more than that. Dr. Parks asked if the counselors are able to see the students as much as they feel they need to. He said long-term he would be very interested to hear what the needs are as they change. He said he feels this is an opportunity for growth for the District and an opportunity to take the lead. Mrs. Elliott said looking at this she really likes the PreK – 12th grade concept and that they are building a foundation. If the students hear the same concept year after year it helps. She said there needs to be more help in the buildings. Dr. Santiago-Marullo said if the counselors have the time to really talk, think and plan it will help. You can add the people but if you don't plan and use the resources the right way just adding the people won't help. Dr. Young said you are guidance counselors. Mrs. Banaszak said yes and the state says we should be school counselors. She said we are the guidance department but school counselors. Dr. Young asked if the trades are discussed with students in the upper grades. Mrs. Banaszak said yes. In January the Finger Lakes Technical and Career Center (FLTCC) counselor comes with their staff to talk to students in the high school. In February a follow-up trip is scheduled to visit FLTCC. In October each year sophomores and juniors can go to Finger Lakes Works with Their Hands, a program in Seneca Falls. Mr. Sculli said in 8th grade the students take two trips to FLTCC. They go out once just to visit and then there is a skills competition in March. Dr. Young said overall the Comprehensive Student Support Plan is a great plan from start to finish teaching kids empathy and kindness. The anxiety and depression that we see with kids is skyrocketing. Mr. Gilbert asked if the counselors have identified technology that will help them moving forward. Mrs. Banaszak said the college and career center sends out blasts on presenters. The individual guidance counselors now use Google Calendar and g-mail to send out e-mail appointments. Naviance is used in the Junior High School. Dr. Young said these types of presentations are incredibly exciting and every time we see a presentation like this we want to fund it more. We all want more and one of the frustrating things as a Board member is the pot is only so big. He said he appreciates the counselors understanding the support is there, however again the pot is only so big.

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OFFICE OF EDUCATIONAL SERVICES DISTRICT GOALS UPDATE

Associate Superintendent of Educational Services Kristin Swann, Director of Educational and Support Services Roni Puglisi, and Director of Special Programs and Compliance Melanie McGuire provided the Board with a District Goals update for their department. Mrs. Swann talked about District Goal #2, how Victor Central Schools will continue to promote equity and excellence in educational programming for every student. A Grading Committee has been formed for the purpose of researching best practices in grading; ultimately recommend practices and deciding if and/or how Regents examination scores will be used in final course calculations. For the last few months this committee has been asking essential questions such as what message do we want our grades to convey and who are they for and what are we trying to accomplish with our grades? Mrs. Swann said now the committee is at a point where they are identifying belief statements and working on coming to a consensus. She said this has been challenging because the committee is tapping into long held belief systems of individuals. She said every member is committed to this stage. This sets the foundation for future work. She said they are grappling with some of the ponderings such as how do you measure work ethic, measure citizenship, allow for reassessments, average, measure long-term assignments, manage late or missing work or create objective grading practices. Mrs. Elliott said, one more pondering, so much of the grading is tied to the assessment of the instructor how does this tie into Annual Professional Performance Review (APPR) and how teachers are graded? It's a huge paradigm shift. At some point there has to be continuity. She said she thinks we are moving away from the test and more about this is the teacher's measure of success. Mrs. Elliott said she believes the District is taking a huge leap. There is a human being behind that grade and there is a story behind that grade. She said this has moved me to think about what am I doing right as a teacher and that should be the challenge for every teacher as we are caught in a rigid box. Mrs. Swann said that is one of the essential questions, what do the grades convey and what are they used for. If this is for students, what is best for students and their mastery? Mr. DeLucia asked if this was for academics only and if not how does it relate to visual and performing arts and is authentic assessments part of this. Mrs. Swann said there is enough diversity and there are really good questions coming out in the discussions. For instance, an art teacher asked does effort play out? Dr. Young said the two things that were extremely interesting were measuring work ethic and citizenship. He said that is really neat. Dr. Parks said in measuring citizenship can the measure be recognizing students by catching them doing something good? He you may have to wordsmith it in first grade. Dr. Parks asked if we have ever had students come back in September and take the exam they took in June to see what they retained? Would that be valuable for us? Dr. Parks said we can teach so much further

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**OFFICE OF
EDUCATIONAL
SERVICES DISTRICT
GOALS UPDATE
Continued**

beyond the test while still accomplishing it. Mrs. Swann said the committee has not talked about students retaking exams but they have talked about taking pretests. She said we are trying to make the shift around the value of learning.

Mrs. McGuire said the Special Education Program Committee met for the first time at the beginning of October reviewing Federal and State regulations around the mandate of Least Restrictive Environment, the requirement that ensures students with disabilities have opportunities to benefit from high-quality instruction, to reach the same standards as all students, and to leave school prepared to successfully transition to post-school learning, living and working. The committee has been looking at the blueprint for improved results for students with disabilities. The blueprint focuses on evidence-based core principles and practices for all students with disabilities. Improving results for students with disabilities requires a renewed focus on these core principles. There needs to be systemic supports and professional development for teachers to meet the needs of students with disabilities. School principals and special education administrators are instructional leaders for students with disabilities. All teachers are teachers of students with disabilities and every teacher needs to be skilled in how to support and provide differentiated and specially-designed instruction to students with disabilities. Students with disabilities must be held to high expectations and given the appropriate supports and services to meet those high expectations. Students and parents of students with disabilities need information and support to be meaningfully involved in the special education process. Students with disabilities should participate, to the maximum extent possible, in making recommendations for supports and services needed for their academic success and to meet their post-secondary transition goals. Mrs. McGuire discussed the continuum of services throughout all five buildings. She said at this point the committee will be gathering data regarding current research on best practices. This is all about supporting students to meet the high standards and be successful when leaving Victor Central Schools. Mrs. Palumbo-Sanders said the program has such great diversity and support for the students. Mr. DeLucia talked about an invention he has seen where there a robot with an iPad on a stick that provides a way for a student who may be home or in a hospital to participate in class. Mrs. McGuire said she is aware of that and has been looking into it.

Ms. Puglisi talked about the Office of Educational Support Services goal of working with Victor staff and BOCES to implement Computer-Based Testing (CBT) for New York State Math assessments in grades 3 through 8 by June 30, 2018.

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**OFFICE OF
EDUCATIONAL
SERVICES DISTRICT
GOALS UPDATE
Continued**

She said the State’s plan now is for all Districts to move toward CBT by the year 2020. Ms. Puglisi said in 2016-2017 operational and field testing occurred throughout the state. More than 28,000 New York State students tested on the computer for operational CBT in grades 3-8 in English Language Arts (ELA) and Math. Eighty-four districts had schools participating in operational CBT. More than 20 CBT scoring consortia were established locally. More than 60,000 students from more than 900 schools participated in CBT field testing. All but two Districts in the Wayne-Finger Lakes BOCES are moving in some direction toward CBT this year. Most districts are doing some combination of CBT and paper-based with the scoring being done by Districts, regional scoring or vendors. The original goal for Victor was to implement in grades 3-8 in the area of math. The District was in a good place to administer the math because a great deal of work had been done. However, it was learned the math tools were not fully developed on the platform and it would make it difficult for the students to use the computers. The building administrators talked with their staff in the buildings and they, with the feedback from the staff, came to a consensus to determine the assessments that would be administered at each level. We continue to learn more about the transition from paper-based testing to computer-based testing. Director of Computer Services Dave Henderson has been helping with the initiative. The state has created a CBT readiness checklist and thanks to Dave the checklist has been completed for Victor. There are practice tests available. The next step is all about communication and collaboration.

**BOARD OF
EDUCATION
COMMITTEE
MEMBERS**

After discussion the Board of Education decided who would sit on four new committees for the 2017-2018 school year:

Visual and Performing Arts Hall of Fame	C. Parks
MCSBA Information Exchange (Alternate)	G. Gilbert (T. DeLucia)
MCSBA Labor Relations (Alternate)	T. DeLucia (D. Palumbo-Sanders)
MCSBA Legislative	C. Parks, G. Gilbert

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APPROVE FIELD TRIPS

A motion was made by C. Parks, seconded by T. DeLucia, to approve the following trips:

- SEAS Club to Stowe, VT from 1/5/18 – 1/7/18;
- Outdoor Activities Club to the Adirondack Mountains from 3/8/18 – 3/11/18;
- Outdoor Activities Club to the Adirondack Mountains from 5/17/18 – 5/20/18;
- Students in grades 9-12 to Rome, Florence and Paris from 2/15/19 – 2/24/19;
- Victor Robotics to Dayton, Ohio from 2/28/18 – 3/4/18 to participate in the Miami Valley Regional Competition;
- Varsity Winterguard to Monmouth Road, NJ from 2/23/18 – 2/25/18 to participate in an International Regional Competition;
- Varsity Winterguard to Bethlehem, PA from 3/16/18 – 3/18/18 to participate in an International Regional Competition;
- Varsity Winterguard to Dayton, OH from 4/11/18 – 4/15/18 to participate in an International Championship Competition;

The motion was carried. 6 yes 0 no

POLICY REVIEW Second and Final

A motion was made by T. DeLucia, seconded by C. Parks, to approve the following policies:

- Admission of Foreign Students; Policy 5152.1
- Substitutes; Policy 9270.1

The motion was carried. 6 yes 0 no

First Reading

The following policies were brought to the Board of Education as a first read:

- Recruiting and Hiring; Policy 9240
- Executive Session; Policy 2330
- School District Officer and Employee Code of Ethics; Policy 2160
- Staff Development; Policy 9700
- Special Use of School Buses; Policy 8416

Mrs. Palumbo-Sanders offered a consideration for changing a couple of words on policy 9240, Recruiting and Hiring. She said she recommends changing the word “Board” to “District” on the second page in the first paragraph, first sentence and the last sentence. She said the Board does not do the recruiting but the final approval. Mrs. Elliott said the word District does include the Board and she would agree with that. Mr. Gilbert said the administration is a tool of the Board and it was written purposefully that way. Mrs. Palumbo-Sanders said but that is not how Victor works. She said the Board does not recruit the District does. Mr. Gilbert asked Mrs. Palumbo-Sanders what defines the District. Mrs. Palumbo-Sanders told Mr. Gilbert she was not sure why he was asking the question because every other policy has the word District.

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

POLICY REVIEW First Reading Continued

Mr. Gilbert asked Mrs. Palumbo-Sanders when we say the District what defines District. Mrs. Palumbo-Sanders said if you use the term District it allows anyone in the position to do that work, such as administration or the Board. The Board is not excluded just because it says District. Mr. Gilbert asked District Clerk Maureen Goodberlet to contact New York State School Boards Association and ask if there is a specific reason for writing the policy as it is. Mrs. Goodberlet said she would do so and get back to the Board when she receives an answer.

MEETING REPORTS Advocacy Sub- Committee Federal Action

The Board of Education discussed the following federal actions:

- Opposing Tax Incentives for Non-public Schools
- Preserving the SALT Deduction
- Protecting Medicaid Funding in Schools
- Protecting Federal Funding for Schools
- Supporting the TRS Reserve Legislation

Monroe County School Boards Association Albany Advocacy Trip

Mr. DeLucia and Dr. Santiago-Marullo travelled with Monroe County School Boards Association (MCSBA) to Albany to advocate for school districts. Mr. DeLucia provided a briefing of the meetings he attended in Albany. Meetings were set-up and facilitated by MCSBA with talking points provided. He then went on to say the Victor Board of Education made a good decision joining MCSBA. He said the organization is extremely professional and well organized. It is an organization that has a wealth of knowledge on the political landscape and has experience.

PUBLIC COMMENT

None at this time.

UPCOMING EVENTS

The next regular Board meeting will take place on Thursday, January 11, 2018 in the Early Childhood School Boardroom.

ADJOURN

A motion was made by C. Parks, seconded by G. Gilbert, to adjourn the meeting at 10:37 PM. The motion was carried. 6 yes 0 no

Respectfully submitted,

Maureen A. Goodberlet
District Clerk