

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**  
**Approved Minutes of the Regular Meeting on November 9, 2017**  
**Early Childhood School Boardroom**  
**953 High Street**  
**Victor, New York 14564**

**CALL TO ORDER** President Deborah Palumbo-Sanders called the meeting to order at 7:15 PM

**Members Present** Karen Ballard, Tim DeLucia, Kristin Elliott, Gary Gilbert,  
Debbie Palumbo-Sanders, Christopher Parks

**Member Absent** Mike Young

**APPROVE AGENDA** A motion was made by T. DeLucia, seconded by C. Parks, to approve the agenda. The motion was carried. 6 yes 0 no

**PRESENTATIONS/  
RECOGNITIONS** None at this time.

**PUBLIC  
PARTICIPATION** None at this time.

**CONSENT ITEMS**

A motion was made by K. Ballard, seconded by T. DeLucia to approve, upon recommendation of the Superintendent, the following consent items:

**MINUTES** Minutes of the regular meeting on October 19, 2017;

**FINANCIAL  
STATEMENTS** Treasurer's Report for the month ending September 30, 2017;

**PERSONNEL** The following personnel items:  
*All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.*

**Instructional**

**Tenure Appointments:** The appointment to tenure of **Brian Gee**, upon the successful completion of his probationary period as the Junior High School Principal, effective November 9, 2017.

The appointment to tenure of **Kevin Swartz**, upon the successful completion of his probationary period as the Intermediate School Principal, effective November 9, 2017.

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**Long Term Substitute  
Appointments:**

The appointment of **Tara Hopson**, who holds a Permanent Certification as a School Psychologist, to a long term substitute position as a School Psychologist, effective November 2, 2017, and ending March 29, 2018, at a prorated annual salary of \$56,034 (Step 7M+37).

**Athletics:**

Cheerleading

<u>Position</u>	<u>Name</u>	<u>Level</u>	<u>Years</u>
Modified A	Alexa O'Brien	5	1

**Per Diem Substitutes:**

<u>Candidate</u>	<u>Area of Certification</u>
Veronica Chappell	Uncertified
Caroline Fish	Elementary
Brittany Sanderson	Elementary/ Special Ed.

**Non-Instructional  
Appointments:**

The promotional appointment of **Philip Lavery**, from School Bus Driver to Automotive Mechanic, effective October 16, 2017, at an hourly rate of \$16.94.

The appointment of **Thaddeus Ciambor**, Part Time Teacher Aide, effective November 1, 2017, at an hourly rate of \$10.04.

The appointment of **Barbara Flugel**, School Bus Monitor, effective November 1, 2017, at an hourly rate of \$9.94.

The appointment of **Kristin Power**, from Substitute School Bus Driver to Probationary School Bus Driver, effective November 6, 2017, at an annual rate of \$12,501.

The appointment of **Korey Bartron**, from Substitute School Bus Driver to Probationary School Bus Driver, effective November 6, 2017, at an annual rate of \$12,501.

The appointment of **Michelle Tullock**, from Substitute School Bus Driver to Probationary School Bus Driver, effective November 6, 2017, at an annual rate of \$12,501.

**Resignations:**

The resignation of **Christine Weiss**, Food Service Helper, effective October 31, 2017.

The resignation of **Joseph Tedesco**, Cleaner, effective October 31, 2017.

The resignation of **Diane Harter**, Food Service Helper, effective November 10, 2017.

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The resignation, due to retirement, of **Linda Halderman**, Typist, effective January 31, 2018.

The resignation, due to retirement, of **Jackie McCaffery**, Library Clerk, effective December 31, 2017.

The resignation of **Missy Button**, School Bus Driver, effective November 9, 2017.

**Per Diem Substitutes:**

<u>Candidate</u>	<u>Position</u>
Wanda Withey	Food Service Helper
James Miller	Traffic Support
Philip Lavery	Automotive Mechanic (retro to 7/26/2017)
Christine Weiss	Food Service Helper
Mary Plum	Teacher Aide
Diane Harter	Food Service Helper
Susan Johnson	Cleaner
Sara Jones	Teacher Aide

**Position Action:**

The Board of Education authorizes the following action to be effective November 13, 2017:

**WHEREAS**, VCSD growth in student population, staffing and budget has put an increased burden on business office operations; and

**WHEREAS**, the demands of the District Treasurer position have become significant so as to warrant an equivalent position of responsibility; and

**WHEREAS**, after consultation with Ontario County Civil Service Commission, the duties and title of the position are appropriate for a Deputy Treasurer.

**NOW THEREFORE IT BE RESOLVED** that the Board of Education create a position of Deputy District Treasurer. This policy influencing, confidential management title will act for and in place of the District Treasurer. Once authorized by the Board of Education, the position will be submitted for approval by the Ontario County Civil Service Commission. This position will be placed within the Victor Confidential Employee Handbook.

**CSE/CPSE  
RECOMMENDATIONS**

Recommendations of the Committee on Special Education from the meetings of August 31, 2017, October 6, 18, 19, 20, 23, 24, 25, 26, 30, 31, 2017 and November 1, 2, 3, 6, 7, 8, 9, 2017 and from the Committee on Preschool Special Education from the meetings of October 24, 31, 2017 and November 7, 2017;

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<b>BOARD MEMBER COMMITTEE MEETINGS</b>	Board members to attend standing committee meetings;
<b>TAX COLLECTOR'S REPORT</b>	The Victor Central School Tax Collector's Report for the 2017-2018 school year as submitted;
<b>SURPLUS ITEMS</b>	<p>The following are declared as surplus:</p> <ul style="list-style-type: none"><li>• Hewlett Packard 8100 Elite Computer with VCS tag #012378;</li><li>• Apple iPads with VCS tag #s 013423, 013590, 013591, 013595, 013596, 013597;</li><li>• Hewlett Packard LaserJet 1320n Printer with VCS tag #02041;</li><li>• Hewlett Packard LaserJet 2015dn Printers with VCS tag #s 04059, 04985;</li><li>• Xerox ColorQube 9202 Copier with VCS tag # 013797;</li></ul>
<b>TEAM OF ONE</b>	West Irondequoit to compete as a Team of One with the Victor Alpine Ski Team;
<b>DISTRICT COUNCIL</b>	Amy Lazaro as the Community Member for District Council for the 2017-2018 school year;
<b>INTERMUNICIPAL COOPERATION AGREEMENT, CERTIORARI PROCEEDING</b>	The attached Intermunicipal Cooperation Agreement between the County of Ontario, Town of Farmington, and the Victor Central School District to enter into a certiorari proceeding;
<b>DONATIONS</b>	<p>The following donation:</p> <ul style="list-style-type: none"><li>• Two milk coolers valued at \$4,400.00 from the American Dairy Council.</li></ul> <p>Mrs. Palumbo-Sanders thanked the American Dairy Council for the generous donation of two milk coolers. Mrs. Elliott asked where the coolers were going to be placed. Mrs. Goodberlet said one will be used to replace one on the service line at the Senior High School and one on the service line at the Intermediate School.</p> <p>The motion to accept the foregoing consent items was carried. 6 yes 0 no (<i>end of consent items</i>)</p>

## VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

### CAMPUS NEWS

VCS administrators summarized activities on campus.

### COMMITMENT TO SOCIAL, EMOTIONAL AND PHYSICAL WELL-BEING

Associate Superintendent of Educational Services Kristin Swann, Early Childhood School Principal Dorothy DiAngelo, Primary School Principal Jennifer Check, Intermediate School Principal Kevin Swartz, Junior High School Principal Brian Gee and Senior High School Principal Yvonne O'Shea presented on the commitment to the social, emotional and physical well-being of the District. Mrs. Swann talked about the impact each one of us has in the community. Victor Central Schools has a longstanding history of supporting children with social and emotional needs. Children are affected more than we might assume by major and minor events. Traumatic events can have a profound impact on young lives. Even tragic community and world events that are not directly experienced by a child can leave an indelible mark. Teachers, administrators and pupil personnel staff are often a frontline resource for children experiencing trauma, illness, death and loss both at times of immediate crisis and in subsequent years, as children continue to adapt and mature. Seeing more mental health needs than ever before the District revisited the goal on promoting the social, emotional and physical development of every student and its meaning. Mrs. Swann said looking at the strategic plan we worked hard to identify the District's values and came up with a narrative we live day in and day out. The definition of District goal one, student academic achievement, reads students attending the Victor Central School District are highly engaged in an environment that aligns authentic learning to core academic standards while simultaneously developing character and citizenship. Building on their natural curiosity, our students will emerge as creative, collaborative, critical thinkers who can communicate effectively and persevere in a continuously and rapidly changing world in order to meet their individual potential. She said when the strategic plan was reviewed and revised the idea was to make sure it serves to identify our values. We are not only extremely proud of the narrative; we live it day in and day out. When developing the narrative around District goal three, promoting the social, emotional and physical development of every student we thought about how students respond to and initiate interactions, participate in cooperative and social activities, manage behavior and resolve conflict, know about self and others, show empathy, develop a positive self image and self worth, recognize behaviors have a significant impact on wellness, adopt health habits (exercise, nutrition, etc.) and avoid destructive habits. This summer, during the administrative retreat, the administrators spent two days looking at what does this actually mean. This work was shared administratively and with shared decision making councils. Over the last few months, shared decision making groups have revisited the definitions for student achievement and student well-being.

## VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

### **COMMITMENT TO SOCIAL, EMOTIONAL AND PHYSICAL WELL-BEING Continued**

This work was started by reflecting on our values and revisiting our vision and mission statements. In doing so, we recognized that it was important to create a narrative that expressed our values around students' social, emotional and physical well-being in addition to our student academic achievement narrative. A recommendation is to add "We believe the well-being and success of every student can be realized through the collective efforts of parents, students, school and our community" right before the academic achievement narrative. The other request is to consider identifying the academic achievement, as well as the social, emotional, and physical well-being narratives, as value statements and not definitions. The narrative developed around student social, emotional and physical well-being reads, in our community, a student's social, emotional and physical well-being is as important as their academic success. We believe that students reflecting on their experiences will foster the growth necessary to become responsible decision makers. As a community of students, parents, and educators, we work to foster a safe and accepting environment where students experience a sense of belonging and self-worth, treating others with civility, respect, and kindness. Mrs. Swann said over the past few months time has been spent clarifying the values that drive the work. The revised narratives now speak to those values and describe the environment the District hopes to create for the students.

Early Childhood School Principal, Dorothy DiAngelo talked about how they prepare children to enter the school community and the varying degrees of exposure children have to school. She said anxiety can have a significant impact on children's social and emotional well being. As a school community support begins for children and their parents through PreK open houses in the spring prior to the students attending in the fall. Mrs. DiAngelo talked about what type of orientation is provided at each grade level in the Early Childhood School. The next step is classroom placement. Parents are partners in the process; they provide information as well as the classroom teachers. Once children are in school they need to learn a set of social and emotional competencies which include cooperation, assertiveness, association and self control. A classroom community is created through a variety of experiences such as morning meetings. Opportunities for play every day are critical for a child's social and emotional development. Mrs. DiAngelo said we want children to understand that outside of their family and classroom community there is a larger community. Dr. Parks asked what the ongoing training in the building looks like. Mrs. DiAngelo said this past year there was first level training in responsive classroom. There are ongoing workshops for aides to help support them with language usage with children and supporting the behavior of children. Professional reading materials are also available.

## VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

### COMMITMENT TO SOCIAL, EMOTIONAL AND PHYSICAL WELL-BEING Continued

Primary School Principal, Jennifer Check talked about the common themes between buildings; it's all about kids. The Primary School vision statement includes being a caring, collaborative, and respectful community that puts children first, supports the whole child through creative and challenging instruction while nurturing social and emotional development, values the partnership with families and the community, and believes every moment is an opportunity for reflection and growth. Mrs. Check talked about the level of anxiety that can take place at the Primary School. She said responsive classroom practices are embraced at the Primary School. Responsive classroom practices are shared with the community through the building newsletters. She thanked the Board of Education for their support in hiring a new counselor for the 2017- 2018 school year. The new counselor has been pushing into classrooms to present friendship and problem solving lessons. From the whole school perspective the building is "positively primary". To be positively primary the building is respectful, responsible, caring and positive. Mrs. Check said she appreciates the connections across campus. The Senior High School has come to the Primary School to partner with classes. It helps the children to see they are part of a larger community. Fostering individual student growth is important. There are a lot of teachable moments with students. There are also a lot of mentoring services available. There is a formalized mentoring program called "Me and My Mentor". This provides a student with another caring, trusting adult. There are also informal mentoring opportunities such as being a helper in the office or even peer mentoring, student to student. Counseling services, both individual and group, are available based on the needs of the children. Learning through giving is an important to social and emotional development. So much can be learned when we give back to others. Mrs. Palumbo-Sanders thanked Mrs. Check for her presentation. She said it was thorough and so exciting to hear all of the opportunities the children have. She asked if the social and emotional well being is spread into the staff. Mrs. Check said yes. The staff is told they have to take care of themselves and make sure they are in a good place. Mr. Gilbert asked if the counseling services are adequate enough where we are and where we want to go. Mrs. Check said it has been helpful to support the children in a different way and providing them with more. Mr. Gilbert asked if we need more than one counselor. Dr. Santiago-Marullo asked Mrs. Check to share what the Primary School has. Mrs. Check said the Primary School has two school psychologists who provide counseling and psychological services for the general population and do a lot of teaching in the moment. There is an additional psychologist who works with one particular classroom. There is also one counselor for the school. Mr. Gilbert said as it grows keep us posted so we know what you need.

## VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

### COMMITMENT TO SOCIAL, EMOTIONAL AND PHYSICAL WELL-BEING Continued

Intermediate School Principal, Kevin Swartz, reviewed the VIS Respects Motto, We respect ourselves, We respect others, We respect VIS. He said all classrooms use this motto as a means to develop expectations. It serves as a vehicle to teach students when poor choices are made. It also serves as a vehicle to praise students for making positive choices. Expectation assemblies have been provided by administrators. He said it is important to show students, as well as tell them, what respect looks like. The motto is emphasized at parent night and we are seeing it referenced in the community, which is key to our success. Mr. Swartz said he has had parents tell him they have heard it on the athletic fields and at martial arts. Students will struggle at times to live up to the motto. With this in mind, the Intermediate School is systematic in its approach in helping students learn from their mistakes. Taking responsibility, reflecting, and taking steps to right a wrong are a key part of the disciplinary work with students. The Intermediate School is using the progress report data available to help identify which students may be in need of supports to assist them in living up to the motto. It is important to create an environment of inclusivity and empathy. Mr. Swartz said the Intermediate School structure ensures students have opportunities to work in both heterogeneous settings as well as homogenous. The placement process ensures that all two-person teams are balanced and include students with varying needs, both academically and behaviorally. The “What I Need” (WIN) block challenges all students to improve from where they may be at that point in time. Growth mindset is a building wide-focus for both staff and students. Teaching teams incorporate many aspects of Responsive Classroom into their academic day, which assists students in getting to know each other in addition to learning content. A buddy network and mentor program is available to connect students who may be in need of a positive relationship with a peer or adult. Mr. Swartz said beginning in the fall of 2017 all Intermediate School students will receive at least three classroom guideline lessons from counselors with emphasis on strategies for managing emotions, understanding and demonstrating empathy, and problem solving/conflict resolutions skills. This curriculum was developed based on feedback from discipline data and teachers. Mr. Swartz then talked about the power of text and curriculum. He said as teachers and administrators continue to develop and refine curriculum at the Intermediate School we are striving to ensure that academic texts go beyond simply meeting academic standards. Equally important is ensuring texts deliver messages around the importance of kindness, civility, respect, and tolerance. One example of a text that has had a tangible impact on teaching understanding, tolerance, and acceptance is the book titled *Out of My Mind*.



## VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

### COMMITMENT TO SOCIAL, EMOTIONAL AND PHYSICAL WELL-BEING Continued

All classrooms are engaging in regular read alouds; teachers are often seeking texts that support the social/emotional needs of their specific classrooms. The Intermediate School is looking at going beyond the motto and looking at how to foster leaders. How do we get the students to the next step where they actually become good leaders? Sixth grade student council members are being introduced to the work of Stephen Covey's book titled, *The 7 Habits of Highly Effective Teens*. Each of these habits can profoundly impact a student's ability to be kind, respectful, and civil. It is the hope that students can go beyond the motto and be proactive up standers. We believe that honing these skills in students who are already demonstrating respect will develop leaders and role models.

Junior High School Principal Brian Gee talked about R3. R3 stands for Respect yourself, Respect others, Respect the Junior High. He said the concept is the same in the Junior High School as the Intermediate School the language just changes. Students have set the expectations for the school culture. They came up with respecting others opinions and differences, having a positive attitude, working together, valuing everyone's right to learn, and being kind. These are being turned into expectations in the Junior High School. Mr. Gee said it is important to celebrate and recognize students when they are doing the right thing. One of the focuses has been on leadership pathways to citizenship and kindness. Leadership organizations have evolved such as the Young Women's and Young Men's Leadership Clubs. This allows students to become ambassadors and it fosters a sense of being part of something greater than oneself. Tools have been provided for the kids around R3 such as Pause Before You Post, Google Roadshow, travelling artist programs, and guest authors. Mr. Gee said it is also important to support the staff. He talked about the Junior High School book studies on *Power of Our Words*, *Odd Girl Out*, *The Minds of Boys*, *Building Champions*, and *The Energy Bus*. Impactful professional development has been provided on Responsive Classroom, Lesbian, Gay, Transgender, Bisexual and Queer (LGTBQ) and mindfulness workshops. Mr. Gee said the Junior High uses a similar student behavior reflection form as the Intermediate School. The goal is not to punish but to educate. The Code of Conduct will be enforced but after the education piece. Mrs. Elliott asked if the behavior reflection forms are kept on file. Mr. Gee said yes. Mrs. Elliott said so if you have repeat offenders you can pull out the previous reflections? Mr. Gee said yes and the forms are pulled out and the students are asked to re-read them. Mr. Gee then talked about where the building is headed. The formation of an R3 Committee has taken place. This committee is made of up students, teachers and parents. This committee will guide R3 activities and design events

## VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

### COMMITMENT TO SOCIAL, EMOTIONAL AND PHYSICAL WELL-BEING Continued

each year celebrating the core beliefs. Mr. Gee said he is looking to expand the recognition of the R3 beliefs through more visible reminders. There will be added signage, t-shirts, hallway paintings, bumper stickers. It is important to keep the message and beliefs visible to anyone that come to the school. Lastly it is important to expand the grassroots, student driven opportunities to live the R3 expectations. Mrs. Elliott asked if all of this plays into the School to Watch or is that more academic. Mr. Gee said School to Watch has seven components and the social emotional piece is only one component. He said the Junior High School is doing this because it is just what kids need.

Senior High School Principal Yvonne O'Shea said she met with her teacher and student leaders to help develop the social emotional goal for the Senior High School. She said pursuit of academic excellence has always been in the forefront; however it is our desire is for children to be complete and well rounded. The slogan developed for Victor High School is Respecting Diversity and Cultivating Kindness. This year there is a very intentional focus on relationships. This year we want to focus on knowing our students better and meeting their needs. There was much discussion on how to do this and it comes down to having strong relationships with students and staff members. What generated the reflection were the many changes in the world and community over the years. As a young adult thinking about the violence has become a barrage. There is also the decisiveness and explicitness in politics. There is a quickness of spreading communication through technology in ways there never was before. These are all stressors that lead us to wanting to make sure our kids are mentally healthy. Many activities have taken place and many messages have been posted to support students around the social emotional goal. Positive posters from student council and the Partnership for Ontario County were hung for opening days. More attention was placed on "getting to know you" activities on the first days of classes. Class meetings took place on September 12<sup>th</sup> and 14<sup>th</sup> by presenter Scott Fitch who gave a positive message about caring and being cautious with social media. Assistant Principal Brian Siesto and School Resource Officer Nate Bowerman addressed all 9<sup>th</sup> graders during their English classes from October 10<sup>th</sup> to October 18<sup>th</sup> to encourage a positive transition to the Senior High School. #ICanHelp assemblies took place on October 23<sup>rd</sup>. Mrs. O'Shea said it is important to build leadership capacity among students, giving them a platform and voice. It is important to partner with parents to keep the communication open providing them with the education as the Senior High School is working with the children. Mrs. Elliott said Victor single handedly comes up time and time again for how sportsman like we are. Dr. Parks said, earlier it was mentioned we are a cohort in TIG. How many are

## **VICTOR CENTRAL SCHOOL BOARD OF EDUCATION**

### **COMMITMENT TO SOCIAL, EMOTIONAL AND PHYSICAL WELL-BEING Continued**

seating in the District. Mrs. Swann said there are ten individuals attending from Victor, three administrators and the rest are teachers. This will be known as the District Team and then there will be five more cohorts to have teams trained in each of the five buildings. Dr. Parks asked if TIG has identified who the primary districts are yet. Mrs. Swann said not yet. Dr. Parks said Mr. Swartz spoke about the change in talking to students about the purposeful shift in catching them when they do something good. He asked if we have extrapolated that forward. Do we have the opportunity to recognize teachers when they do something good? Mr. Swartz said yes we do. Dr. Parks said it is more of an informal than a formal question. Is the success of that being seen more informally? Dr. Santiago-Marullo said we have some nice formal things going on in the buildings. Each building principal spoke about the formal recognitions that take place in each building. Dr. Santiago-Marullo said the informal happens and then each principal has formal recognitions as well. Mr. Gilbert thanked all of the administrators for their presentations. He said they were phenomenal and he was very touched.

### **SECONDARY DISTRICT GOALS UPDATE**

Dr. Santiago-Marullo introduced Junior High School Principal Brian Gee and Senior High School Principal Yvonne O'Shea who provided the Board of Education with a District Goals update. Mr. Gee said the Junior High School Academic Goal is that all students will engage in ongoing learning opportunities aligned to the District vision for student academic achievement leading to 100% of the students achieving proficiency or mastery on the anchor standards for their courses. This will be measured by their end-of-year summative assessments. Mr. Gee talked about the targeted focal points within the Professional Learning Communities (PLCs). The focal points include student performance to guide instruction and planning, use of available summative assessment data, setting goals for specific skills and/or content based-on student data, establishing progress monitoring tools to measure effectiveness. Assessment data sources include local and state exam data, student final averages compared to exam data, performance based students data, unit formative and summative assessment data. Mr. Gee talked about the role of teacher leadership in PLCs. Standards Leaders provide data analysis from state assessments, help develop PLC SMART Goals, and work with teachers targeting instruction aligned to the goals. Vice-chairs manage time, resources, and work to coordinate professional development. They also provide leadership on PLC cultures. Dr. Parks asked if there is a verbal section versus a reading comprehension section in the English Language Arts (ELA) assessments. Can we pull out how students do in reading comprehension? Mr. Gee said it would be possible to do that. Dr. Parks said it would be his guess that if students are doing well in reading comprehension that will spill into the other

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### SECONDARY DISTRICT GOALS UPDATE Continued

subjects. Mr. Gee said it is probably possible to do it that way we have just not look at it that way.

Mrs. O'Shea spoke about the District Goal around improving student academic achievement and performance for every student. During the 2017-2018 school year, Victor Senior High School students will participate in engaging, relevant and personalized learning experiences. She said there are three areas of focus, personalized learning, literacy and authentic experiences. She provided examples of personalized learning in college algebra. This approach allows choice for students. They can work at their own pace and have ownership of their learning. The focus on literacy can be tied into performance in non-ELA classes such as math, science, social studies, and foreign language. Mrs. O'Shea said increasing authentic and relevant experiences is another important aspect of a student's education. Authentic experiences provided to students so far have included seeing the Philharmonic Orchestra at Nazareth College, Digital Electronics at RIT, guest speakers in government classes, and leadership conferences for Link Crew, Student Council, Athletes, GCC and International Club. Mrs. O'Shea then talked about the District goal around promoting the social, emotional and physical development of every student. She talked about encouraging a welcoming and accepting culture and the work that has taken place with students and staff. Mrs. O'Shea said just as an update she wanted to let the Board know the Organisation for Economic Co-operation and Development (OECD) test will be given again in March of 2018 to a random sample of 15-year olds. This will provide a third set of data to begin looking for trends. Mrs. Palumbo-Sanders thanked Mrs. O'Shea for her presentation. She said she likes the creativity the teachers are doing, the little extras.

### POLICY REVIEW Second and Final Read

A motion was made by G. Gilbert, seconded by K. Elliott, to rescind the following policies:

- Staff Qualifications; Policy 9220
- School Physician; Policy 2275
- Financial Accountability: Allegations of Fraud; Policy 6620

The motion was carried. 6 yes 0 no

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### **POLICY REVIEW Second and Final Read**

A motion was made by G. Gilbert, seconded by C. Parks, to approve the following policies:

- Personnel Records; Policy 9160
- Administrative Team; Policy 3210
- Capital Assets Accounting; Policy 6212
- Budget Implementation; policy 6140
- Staff Complaints and Grievances; Policy 9140.1

The motion was carried. 6 yes 0 no

### **First Reading**

The following policies were brought to the Board of Education as a first read:

- Admission of Foreign Students; Policy 5152.1
- Substitutes; Policy 9270.1
- Staff Substance Abuse; Policy 9610
- Probation; Policy 9260.1
- Tenure; Policy 9260.2
- Disciplinary Procedures and Penalties; Policy 9650

Superintendent Santiago-Marullo told the Board that the administrators in charge of the policies up for a first read did review them. It is the recommendation of Jim Haugh, Associate Superintendent for Personnel, that policies 9260.1 Probation, 9260.2 Tenure, and 9650 Disciplinary Procedures and Penalties be rescinded. These policies just restate the law. Based on guidance from legal counsel if a policy restates the law there is no need to have the policy. After further discussion Mr. DeLucia recommended rescinding the three policies at this meeting rather than waiting for the next meeting.

A motion was made by T. DeLucia, seconded by C. Parks, to rescind policies 9260.1 Probation, 9260.2 Tenure, 9650 Disciplinary Procedures and Penalties. The motion was carried. 6 yes 0 no

### **MEETING REPORTS NYSSBA Membership**

District Clerk, Maureen Goodberlet informed the Board of Education that the New York State School Boards Association (NYSSBA) dues will come due in December. The rate has increased by \$207.00 to \$10,572. She asked the Board whether or not they would like to continue with NYSSBA. Mrs. Elliott asked if there was a surplus of money after stepping away from Four County School Boards Association. Dr. Santiago-Marullo said yes and no. There was and then the Board of Education agreed to join Monroe County School Boards Association so the surplus was used for that. Mr. DeLucia said he supports staying with NYSSBA. The District uses many of the services available such as advocacy, legal and policy updates. After discussion the Board of Education decided to continue the NYSSBA membership.

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**MEETING REPORTS  
Monroe County SBA**

District Clerk, Maureen Goodberlet informed the Board of Education that Monroe County School Boards Association (MCSBA) is traveling to Albany for a one day advocacy trip on Monday, December 4th. Anyone interested in attending please let her know as soon as possible so she can inform MCSBA. Mr. DeLucia and Dr. Santiago-Marullo said they would like to attend. Mr. Gilbert asked what advocacy points they are working on. Mr. DeLucia said he is not sure, however in the past they are advocating for similar items New York State School Boards Association is working on. Mr. DeLucia said he would like to go and watch their process.

**Wayne-Finger Lakes  
BOCES**

Mr. DeLucia attended the BOCES Board Meeting on November 6<sup>th</sup>. They had a long discussion on Four County School Boards Association and BOCES is choosing to stay for another year. BOCES District Superintendent, Mr. Scott Bishoping reported on the Wayne-Finger Lakes BOCES' Wayne Technical & Career Center (WTCC) Carpentry Program. These students will be building a house in Victor at 1229 The Grove.

**Veteran's Day Assembly**

Mrs. Palumbo-Sanders attended the Intermediate School Veteran's Day Assembly. She said it is so well done and honored all the veterans.

**PTSA/PIE/VOICE  
Community Forum**

Mrs. Palumbo-Sanders attended the PTSA, PIE, and VOICE Community Forum on November 8<sup>th</sup>.

**Farmington-Victor  
Kiwanis Club**

Mrs. Palumbo-Sanders informed the Board of Education that she has joined the Farmington-Victor Kiwanis Club. She is now the liaison for the Kiwanis Club to the Key Club in the Senior High School.

**PUBLIC  
PARTICIPATION**

None at this time.

**UPCOMING EVENTS**

The next regular Board meeting will take place on Thursday, December 14, 2017 starting in the Early Childhood School Auditorium and then moving to the Early Childhood School Boardroom.

**ADJOURN**

A motion was made by T. DeLucia, seconded by K. Ballard, to adjourn the meeting at 10:09 PM. The motion was carried. 6 yes 0 no

Respectfully submitted,

Maureen A. Goodberlet  
District Clerk