

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

**Approved Minutes of the Organizational and Regular Meeting of July 13, 2017
Early Childhood School Boardroom
953 High Street
Victor, New York 14564**

CALL TO ORDER District Clerk Maureen Goodberlet called the meeting to order at 6:21 PM.

Members Present Tim DeLucia, Gary Gilbert, Debbie Palumbo-Sanders, Michael Young
Members Absent Karen Ballard, Kristin Elliott, Christopher Parks

OATH OF OFFICE District Clerk Maureen Goodberlet administered the Oath of Office to
D. Santiago-Marullo Superintendent of Schools Dawn Santiago-Marullo and re-elected Board
D. Palumbo-Sanders member Deborah Palumbo-Sanders. The Oath of Office was signed by Dr.
Santiago-Marullo and Mrs. Palumbo-Sanders. *Mrs. Goodberlet said she*
administered the Oath of Office to newly elected Board member Dr.
Christopher Parks on July 5th due to his inability to attend the Board meeting.

ENTER EXECUTIVE SESSION A motion was made by T. DeLucia, seconded by D. Palumbo-Sanders, to enter executive session at 6:23 PM to discuss the employment history of specific individuals. The motion was carried. 4 yes 0 no

REGULAR SESSION A motion was made by G. Gilbert, seconded by T. DeLucia, to return to regular session at 7:28 PM. The motion was carried 4 yes 0 no.

ELECTION OF OFFICERS *President* The clerk called for nominations for Board of Education President. Mike Young nominated Debbie Palumbo-Sanders for President.

The clerk asked if there were any other nominations for Board of Education President. There being no further nominations, the District Clerk asked for a roll call vote.

Debbie Palumbo Sanders – yes, Tim DeLucia – yes, Gary Gilbert – yes, Mike Young – yes. The vote was carried 4 yes 0 no

Mrs. Palumbo-Sanders was declared Board President for the 2017-18 school year.

Vice President The clerk called for nominations for Board of Education Vice President. Debbie Palumbo-Sanders nominated Tim DeLucia for Vice President.

The clerk asked if there were any other nominations for Board of Education Vice President. There being no further nominations, the District Clerk asked for a roll call vote.

Debbie Palumbo Sanders – yes, Tim DeLucia – yes, Gary Gilbert – yes, Mike Young – yes. The vote was carried 4 yes 0 no

Mr. DeLucia was declared Vice President for the 2017-18 school year.

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*The Oath of Office was signed by Mrs. Palumbo-Sanders and Mr. DeLucia.
Board President Palumbo-Sanders took the chair.*

APPROVE AGENDA

A motion was made by T. DeLucia, seconded by M. Young, to approve the agenda for the meeting. The motion was carried. 4 yes 0 no

ORGANIZATIONAL ITEMS

A motion was made by T. DeLucia, seconded by G. Gilbert, to approve upon recommendation of the Superintendent, the following organizational items for the 2017-2018 school year:

APPOINTMENT OF DISTRICT OFFICERS

- District Clerk* Appointment of Maureen A. Goodberlet as Clerk of the Board of Education
- District Treasurer* Appointment of Lynne Lubaszewski as District Treasurer;
- Tax Collector* Appointment of Nicole Ritz as Tax Collector;
- Claims Auditor* Appointment of Susan Reed as Claims Auditor;

APPOINTMENT OF OTHER POSITIONS

- School Physician* Appointment of Dr. Cynthia Devore as school physician and medical director, Dr. Carl Devore as school physician, and Barbara Sullivan as nurse practitioner;
- School Attorney* Appointment of Harris Beach PLLC, Ferrara Fiorenza PC, and Monroe 2 Orleans BOCES as attorneys;
- Attendance Officer* Appointment of Veronica Puglisi as Attendance Officer;
- Purchasing Agent* Appointment of Michael Vistocco as Purchasing Agent;
- Insurance Consultant* Appointment of R.L. Anderson – Van Horne Agency as Insurance Consultant;
- External Auditor* Appointment of Raymond F. Wager, C.P.A., P.C. as External Auditor;
- Internal Auditor* Appointment of EFPR Group as Internal Auditor;
- Records Access / Management Officer* Appointment of Maureen Goodberlet as Records Access/Management Officer;
- LEA Designee* Appointment of Christopher Marshall as Asbestos (LEA) Designee;
- Title IX / Section 504 Officer* Appointment of Veronica Puglisi as Title IX/Section 504 Officer;
- Committee on Special Education / Preschool Special Education* Appointment of Chris Barnard, Julie Branieki, Jennifer Check, Anne Clark, Leah Daniels-Farren, Dr. Carl Devore, Dr. Cindy Devore, Dorothy DiAngelo, Brian Gee, Melissa Goho, Carrie Goodell, Kirra Guard, Kathy Horvath, Hannah Knight, Jessica Maier, Michele Maloney, Katherine McCormick, Kathryn Mandile, Melanie McGuire, Yvonne O’Shea, Veronica Puglisi, Brian Siesto, Kristin Swann, Kevin Swartz, Stacey Thibodeau, Amanda Tripp, Tim Trott, Cindy Whitcomb, Timothy Whitcomb, and Tania Zazulak-Angelini as members of the Committee on Special Education and the Committee on Preschool Special Education;

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- Treasurer – Extra Classroom Activities Account*** Appointment of Betty Post as Treasurer – Extra Classroom Activities Account;
- Dignity Act Coordinators*** Appointment of Chris Barnard, Jennifer Check, Melissa Goho, Carrie Goodell, Michele Maloney, John Ryan, Veronica Puglisi, and Kristin Swann as Dignity Act Coordinators;
- Designated Educational Official*** Appointment of John Ryan as the Designated Education Official;

BONDING OF PERSONNEL

\$100,000 coverage endorsement from a blanket bond for each employee
\$1 million policy for District Treasurer, Tax Collector, and Claims Auditor
\$500,000 coverage from faithful performance bonds for Accounts Payable Clerk, Payroll Clerk, and School Business Administrator

DESIGNATIONS

- Banks*** BE IT RESOLVED, that any commercial bank and/or trust company, including but not limited to Canandaigua National Bank, Five Star Bank, Genesee Regional Bank and JP Morgan Chase having offices in New York State or any bank participating in the Insured Cash Sweep (ICS) or Certificate of Deposit Account Registry Services (CDARS) programs be and hereby are designated as the official depositories for the School District funds during the school year 2017-18 and that the maximum amount which may be kept on deposit in any one bank shall not exceed the District’s annual general fund budget.
- Official Newspaper*** Designation of *The Daily Messenger* as official newspaper of the District;
- Board of Education Meeting Dates*** Designation of the second Thursday of each month at 7:15 P.M. as the regular meeting time for the Board of Education with the following exception; the October 2017 Board meeting will be held on Thursday, October 19, 2017. The Board of Education work sessions will be scheduled for the fourth Thursday of the month as necessary;
- Organizational Meeting*** Designation of Thursday, July 12, 2018, as the date of the organizational meeting for the 2018-19 school year;
- Mileage Reimbursement*** Establishment, pursuant to Section 2118 of the Education Law, of the mileage reimbursement rate for employees at an amount equal to the Internal Revenue Service rate.

AUTHORIZATIONS

- Payroll Certification*** Authorization for the School Business Administrator to certify the payroll;
- Student Services Contracts*** Authorization for the Superintendent, or designee, and Board President or Vice President to sign contracts for student services (such as health), and tuition contracts;
- Conference Attendance*** Authorization for the Superintendent or her designee to approve attendance of instructional and non-instructional staff at conferences;

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Authorization for the School Business Administrator to establish the following Petty Cash Accounts:

<i>Petty Cash</i>	<u>Account</u>	<u>Amount</u>	<u>Custodian</u>
	Senior High School	\$50.00	Senior High Principal
	Junior High School	50.00	Junior High Principal
	Intermediate School	50.00	Intermediate School Principal
	Primary School	50.00	Primary School Principal
	Early Childhood School	50.00	Early Childhood Principal
	District Office	50.00	School Business Administrator
	Transportation Office	50.00	Director of Transportation
	Event Admissions (competition start-up cash)	2,000.00	Athletic Director
	School Lunch Fund (start-up cash)	175.00	Director of Food Service

Check Signers Authorization for the following individuals to sign checks on behalf of the School District for the accounts designated:
General and School Lunch, Special Aid, Capital Funds: School Business Administrator, District Treasurer
Payroll Account: School Business Administrator, District Treasurer
Extra-Curricular Account: Treasurer-Extra Classroom Activities Account, School Business Administrator, District Treasurer;

Professional Organizations Indemnification Authorization for the Board of Education and District Members to participate in professional organizations;
 Authorize School District employee and officer indemnification under Public Officer’s Law §18;

District-owned Cell Phones Authorization for the technology department, night custodian, director of transportation and substitute caller to have District-owned cell phones;

Hearing Officer Appointment Authorization for the President or Vice President of the Board of Education to independently appoint an Impartial Hearing Officer as necessary for any impartial hearing regarding the placement of a special education student;

Budget Transfers Authorization for the Superintendent or her designee to make all necessary budget transfers in accordance with Section 170.2 (1) of the Commissioner’s Regulations and Board Policy 6150;

OTHER ITEMS

Wire Transfers Authorization for the School Business Administrator and District Treasurer to execute wire transfers of District funds;

Employment of Staff Members Authorization for the Superintendent to employ staff members pending Board approval at its next regular meeting;

BOCES Bids Authorization for the District to participate in all BOCES Cooperative Bids for the 2017-2018 school year;

Investment of Funds Authorization of the Superintendent and the School Business Administrator or District Treasurer to jointly confer, and then invest - if deemed appropriate - such portions of the District money available for time deposit accounts, certificates of deposit, short term government securities, or other investments permitted by law;

Grants Authorization of the Superintendent to apply for State and Federal Grants in Aid;

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- Board Conference Attendance** Authorization for Board of Education members to attend conferences, conventions and workshops with expenses paid by the School District;
- Consultant Services** Authorization for the Superintendent to purchase consultant and professional services;
- Civil Service Reports** Authorization for the Director of Human Resources, or (alternate) School Business Administrator to sign Civil Service Reports of Personnel Change;
- Compensation – Election Workers** Establishment of the compensation rate for members of the Board of Registration and for election inspectors and clerks at minimum wage;
- Board of Registration** Appointment of Eleanor Barry and Nancy Mancuso as the Board of Registration for the 2017-2018 school year;
- Substitute Rates** Establishment of the following substitute rates:

<u>Position</u>	<u>2017-2018</u>
Aide Substitute	\$9.75 per hour (\$10.40 per hour 12/30/17)
Accompanist	\$50.00 per hour (2 hour maximum)
Auto (Bus) Mechanic Substitute	\$16.94 per hour
Bus Driver Substitute	\$13.80 per hour
Bus Monitor Substitute	\$9.70 per hour (\$10.40 per hour 12/30/17)
Cleaner Substitute	\$10.40 per hour
Clerk/Secretary Substitute	\$10.95 per hour
Driver Education Teacher	\$38.25 per hour
Driver Education Coordinator	\$500.00 per session (3 sessions total)
Food Service Helper Substitute	\$9.70 per hour (\$10.40 per hour 12/30/17)
Food Service Laborer Substitute	\$11.10 per hour
Groundskeeper Substitute	\$11.00 per hour
Life Guard (Junior Per Diem Status)	\$9.70 per hour (\$10.40 per hour 12/30/17)
Life Guard (Senior Per Diem Status)	\$12.55 per hour
Messenger Substitute	\$11.10 per hour
Nurse Substitute	\$133.00 per day
Pool Supervisor	\$16.83 per hour
Summer Bus Cleaner/Sanitizer.	\$10.40 per hour
Summer Grounds Helper	\$9.70 per hour (\$10.40 per hour 12/30/17)
Student Worker	\$9.70 per hour (\$10.40 per hour 12/30/17)
Teacher (Per diem) NYSTRS Retiree	\$125.00 per day
Teacher (Per diem) Certified Substitute	\$100.00 per day
Teacher (Per diem) Uncertified Substitute	\$91.00 per day
Teacher (Short-term Substitute)	\$195.00-\$205.00 per day
Traffic Support	\$11.10 per hour
Translator (Temporary Assignment)	\$39.75 per hour

- Policies** Review of all Board of Education policies
- Policy Review** Review policies including Investments (6240), Purchasing (6700), Code of Conduct (5300), and Parent and Family Engagement (1900) as required by law
- Attendance Data** Review building-level student attendance data as required under Commissioner’s Regulations section 104.1, and if the data shows a decline in attendance rates, shall review its policy on Attendance (5100)

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Safety Plans Adopt District-level School Safety Plan and Building-level Safety Plan
APPR Lead Authorization of the Annual Professional performance Review (APPR)
Evaluators Principal/Teacher Lead Evaluator Resolutions.
Civil Service Civil Service Standard Work Hours Resolution; BE IT RESOLVED, that the Victor
Standard Central School District hereby establishes standard work days for its employees and
Work Hours will report days worked to the New York State and Local Employees' Retirement
System based on the time keeping system.
A motion to approve the foregoing appointments and authorizations was carried.
4 yes 0 no (*end of organizational items*)

**PUBLIC
PARTICIPATION**

A parent, Reverend Kevin Williams, spoke about his concerns around the Haiku book.

A community member, Jen King, spoke about her concerns around the Haiku book.

CONSENT ITEMS

A motion was made by T. DeLucia, seconded by G Gilbert to approve, upon recommendation of the Superintendent, the following consent items:

MINUTES

Minutes of the Regular Board Meeting on June 8, 2017, and the Special Meetings of June 19, 2017 and June 27, 2017 and the Victor Farmington Library Vote on June 21, 2017;

**FINANCIAL
STATEMENTS**

Treasurer's Report for the month ending May 31, 2017;

PERSONNEL

The following personnel items:
All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

Instructional

**Probationary
Appointments:**

The probationary appointment of **Kara Kupinski**, who holds Initial Certification as a School Counselor, to a probationary position as a School Counselor effective July 1, 2017, and ending June 30, 2021, at an annual salary of \$58,703 (Step 9M+30 with Counselor's Index), leading toward tenure as a School Counselor.

The probationary appointment of **Benjamin Veit**, who holds Initial Certification in Biology grades 5-12 and General Science grades 7-12 extension, to a probationary position as a Science Teacher effective September 1, 2017, and ending August 31, 2021, at an annual salary of \$42,600 (Step 2M), leading toward tenure in Science.

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The probationary appointment of **Hannah Knight**, who holds Provisional Certification as a School Psychologist, to a probationary position as a School Psychologist effective July 1, 2017, and ending June 30, 2020, with Jarema credit for 2016-2017 LTS assignment, at an annual salary of \$51,282 (Step 2M+36 with Counselor's Index), leading toward tenure as a School Psychologist.

The probationary appointment of **Jill Hubright**, who holds Professional Certifications in Childhood Education grades 1-6 and Students with Disabilities grades 1-6, to a probationary position as a Special Education Teacher effective July 1, 2017, and ending August 31, 2020, at an annual salary of \$53,225 (Step 9M+80), leading toward tenure in Special Education.

The probationary appointment of **Sarah O'Hare**, who holds Initial Certifications in Childhood Education grades 1-6 and Literacy, to a probationary position as an Elementary Teacher effective July 1, 2017, and ending August 31, 2021, at an annual salary of \$44,402 (Step 4M), leading toward tenure in Elementary Education.

The probationary appointment of **Mark Smith**, who holds Initial Certifications in Social Studies grades 7-12, Students with Disabilities Social Studies grades 7-12, and Students with Disabilities grades 7-12, to a probationary position as a Social Studies Teacher effective September 1, 2017, at an annual salary of \$44,402 (Step 4M), leading toward tenure in Social Studies.

The appointment of **Leah Kedley**, who holds Initial Certification as School Building Leader and Early Childhood Education, and Professional Certification as School District Leader, Childhood Education and Literacy Birth-Grade 12, to a probationary position as an Elementary Assistant Principal (UPK-Grade 3) assigned to the Primary School, beginning August 13, 2017, at an annual salary of \$72,000.

Part Time Appointments:

The appointment of **Bryan Kavanaugh**, who holds an Initial Certification in Social Studies 7-12, to a part-time (.6fte) position as a Social Studies Teacher, effective September 1, 2017, and ending June 30, 2018, at a pro-rated salary of \$25,682 (Step 4B+13).

The appointment of **Melissa Murphy**, who holds an Initial Certifications in Visual Arts K-grade 12, Childhood Education grades 1-6, and Students with Disabilities grades 1-6, to a part-time (.6fte) position as an Art Teacher, effective September 1, 2017, and ending June 30, 2018, at a pro-rated salary of \$27,377 (Step 5M+9).

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Appointments: The appointment of **Joyce Prockton**, who holds Permanent Certification in Childhood Education Grades 1-6 and Special Education, as Teacher Center Director Part-Time effective July 1, 2017, and ending June 30, 2018.

The appointment of the following as Extended School Year Teacher at a rate of \$39.75 hourly: **Barbara Wiseman**.

The appointment of the following as Extended School Year Assistive Technology Teacher at a rate of \$39.75 hourly: **Cathy White**.

The appointment of the following as Extended School Year Music Therapist at a rate of \$39.75 hourly: **Kylie Reiber**.

The appointment of **Alysa Osipovitch**, Psychologist Intern, effective September 1, 2017, and ending June 30, 2018, at an annual rate of \$15,000.

The re-appointment of **Ronald Felice, Alan Granger, Jamie Coles, Stephen Schreib, Jacob Herendeen, and Andrew Purdie**, as part-time Driver Education Teachers, for the 2017-2018 school year at an hourly rate of \$38.25.

Long Term Substitute Appointments: The appointment of **Brittany Rauber**, who holds an Initial Certification in Childhood Education grades 1-6, Students w/Disabilities grades 1-6, Literacy Birth-grade 6 and Literacy grades 5-1), to a long term substitute position as an Elementary Teacher, effective September 1, 2017, and ending June 30, 2018, at an annual salary of \$44,702 (Step 4M+6).

The appointment of **Krista Cooper**, who holds an Initial Certification in Childhood Education grades 1-6, to a long term substitute position as an Elementary Teacher, effective September 1, 2017, and ending June 30, 2018, at an annual salary of \$51,125 (Step 10M+10).

The appointment of **Heidi Searing-Post**, who holds Permanent Certification in Nursery, Kindergarten, and Grades 1-6, to a long term substitute position as an Elementary Teacher, effective September 1, 2017, and ending June 30, 2018, at an annual salary of \$52,425 (Step 11M).

The appointment of **Catherine McCarthy**, who holds Initial Certifications in Childhood Education grades 1-6 and Students with Disabilities grades 1-6, to a long term substitute position as an Elementary Teacher, effective September 1, 2017, and ending June 30, 2018, at an annual salary of \$44,100 (Step 2M+30).

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The appointment of **Kristin Panko**, who holds Professional Certifications in Elementary Education PreK-grade 6 and Special Education Kindergarten-grade 12, to a long term substitute position as an Elementary Teacher, effective September 1, 2017, and ending June 30, 2018, at an annual salary of \$49,625 (Step 9M+9).

Leaves of Absence: The granting of a maternity leave and subsequent childcare leave of absence for **Maura Rovinsky**, Elementary Teacher, beginning approximately June 17, 2017, and extending to December 18, 2017.

The granting of a maternity leave and subsequent childcare leave of absence for **Jennifer Martusewicz**, Elementary Teacher, effective July 1, 2017, and extending to June 30, 2018.

Resignations: The resignation of **Kimberly Przybysz-Nicosia**, English Teacher, effective June 30, 2017.

The resignation of **Richard Albano**, Elementary Teacher, effective July 1, 2017.

Co- Curriculars: **Chairpersons and Coordinators**

Secondary Dept. Leadership English/Language Arts 7-12 Chairperson Craig Kaper

Co-Curriculars:	<u>Music</u>	<u>Name</u>	<u>Group</u>
	Percussion Ensemble Technician- Winter	Patsy Vankirk	2
	Marching Band Asst	Patsy Vankirk	2
	SH Fall Play Asst,	Nate Wolf	1

Co-Curriculars:	<u>Clubs and Advisors</u>	<u>Name</u>	<u>Group</u>
	Literacy Magazine	Tim Lowe	1

Athletics:	<u>Position</u>	<u>Name</u>	<u>Level</u>	<u>Years</u>
Tennis – Girls	Modified Assistant	Andrea Tait	6	2
Cheerleading	Modified Assistant	Alexa O’Brien	6	1

Benefits: Benefits for non-affiliated District Office Managerial Staff members as described in the Managerial Staff Handbook as submitted.

Benefits for non-affiliated District Office Confidential Staff as described in the Confidential Staff Handbook as submitted.

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Salaries: The following revised salaries for non-affiliated district office staff will be effective for the 2017/2018 school year:

Managerial	Michael Vistocco	School Business Administrator	\$148,983
Confidential	Linda Tice	Employee Relations Assistant	\$49,126

Per Diem Substitutes:	<u>Candidate</u>	<u>Area of Certification</u>
	Lauren Freitas	Uncertified
	Barbara Wiseman	Uncertified
	Bridget Yanklowski	English
	Alexandra Hummel	Art
	Kristen Kellogg	Elementary/ Special Ed.

**Non-Instructional
Appointments:**

The appointment of **Kaley Grooms**, Student Worker, effective June 14, 2017, at an hourly rate of \$9.70.

The appointment of **Emily Weed**, Student Worker, effective June 14, 2017, at an hourly rate of \$9.70.

The appointment of **Donna Ryan**, Teacher Aide Part Time, effective July 1, 2017, at an hourly rate of \$10.24, upon ending her Teacher Aide Full Time position, effective June 30, 2017.

The appointment of **Susanna Paul**, Teacher Aide Part Time, effective July 1, 2017, at an hourly rate of \$10.04, upon ending her Teacher Aide Full Time position, effective June 30, 2017.

The appointment of **Avery Reibsome**, Building Maintenance Assistant, effective July 12, 2017, at an hourly rate of \$13.37.

The re-appointment of **Chuck Callari** as Records Clerk Part-Time, effective July 1, 2017, at an hourly rate of \$17.95.

The re-appointment of **Susan Reed** as Computer Services Typist Part-Time, effective July 1, 2017, at an hourly rate of \$17.42.

The re-appointment of **Susan Reed** as School Auditor, effective July 1, 2017, at an annual rate of \$5,892.

The re-appointment of **Sherri Lasky** as Continuing Education Instructor Part-Time, effective July 1, 2017, at an hourly rate of \$27.29.

The appointment of the following as Teacher Aides in the Extended School Year Program, effective July 10, 2017, and ending August 18, 2017 at their 2017/2018 rate of pay: **Danielle DiSabato**.

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Resignations: The resignation of **Dale Laise**, Teacher Aide, effective June 14, 2017.

The resignation, due to retirement, of **Alfred Lucas**, Bus Driver, effective September 1, 2017.

The resignation of **Logan Everhart**, Teacher Aide, effective February 24, 2017.

The resignation of **Roxanne Meehan**, Teacher Aide, effective June 30, 2017.

The resignation of **Olga Meiser**, Teacher Aide, effective June 30, 2017.

The resignation, due to retirement, of **Luigi Maenza**, Cleaner, effective July 31, 2017.

The resignation of **Gary Jones**, Cleaner, effective July 5, 2017.

The resignation of **Deborah Cutter**, Teacher Aide, effective June 30, 2017.

Terminations: The termination of **Michelle O’Leary**, Teacher Aide, effective June 22, 2017.

Athletics:	<u>Position</u>	<u>Name</u>	<u>Level</u>	<u>Years</u>
Cheerleading	JV Assistant	Alex Dayton (resigned)	5	5
	Modified Assistant	Jen Nicholas (resigned)	6	14

Per Diem Substitutes:	<u>Candidate</u>	<u>Area of Certification</u>
	Douglas Lundberg	Messenger
	Roxanne Meehan	Teacher Aide

CSE/CPSE RECOMMENDATIONS Recommendations of the Committee on Special Education from the meetings of March 6, 8, 23, 24, 27, 28, 29, 2017, April 5, 6, 7, 11, 12, 13, 24, 25, 26, 27, 28, 2017, May 2, 4, 5, 10, 11, 12, 15, 17, 18, 22, 24, 25, 26, 2017, June 1, 5, 6, 7, 8, 9, 12, 13, 14, 15, 16, 19, 20, 21, 22, 23, 26, 28, 29, 30, 2017, July 5, 6, 7, 10, 11, 12, 13, 2017 and from the Committee on Preschool Special Education from the meetings of April 24, 2017, May 2, 2017 and June 13, 29, 2017;

BOARD MEMBER COMMITTEE MEETINGS Board members to attend standing committee meetings;

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DONATIONS

The following donations:

- \$702.47 from PTSA to the Early Childhood School to support field trip transportation;
- \$700.00 from PTSA to the Early Childhood School to Support the Tom Knight Puppet Show;
- \$889.36 from PTSA to the Early Childhood School to support field trips;
- \$1,079.00 from PTSA to the Primary School to support field trip transportation;
- \$1,694.21 from PTSA to the Primary School to support field trips;
- \$1,594.00 from PTSA to the Intermediate School to Support the Ganondagan field trip;
- \$500.00 from PTSA to the Intermediate School to support Community Read;
- \$523.83 from PTSA to the Intermediate School to support field trips;
- \$3,000.00 from the Victor Blue Devil Youth Lacrosse Program Victor Central Schools ;
- Milk Cooler valued at \$2,200.00 from the American Dairy Council;
- Breakfast Kiosk valued at \$1,600.00 from the American Dairy Council.

Mrs. Palumbo-Sanders thanked the wonderful community for the donations and for supporting the District. Mr. Gilbert thanked the public for donating to the children to help bridge the gap.

SURPLUS

Declared the following as surplus:

- Canon Fax/Phone L170 with VCS tag # 012512
- Hewlett Packard PB6460 Laptops with VCS tag #s 012923, 012967
- Apple MBPro Laptops with VCS tag #s 013073, 013081, 013085, 013086
- Apple iMac with VCS tag # 013577
- Apple MacBook with VCS tag # 011527
- Hewlett Packard ProBook with VCS tag #s 012180, 012194, 012195, 012212, 012227
- Hewlett Packard LaserJet P2055dn with VCS tag # 012352
- Hewlett Packard Color LaserJet 3800n with VCS tag # 02690
- Hewlett Packard 3125 Laptops with VCS tag #s 013715, 013732
- Hewlett Packard EB2740 Laptop with VCS tag #012316
- Casio Keyboards with VCS tag #s 00292, 00293, 00301, 03325, 015346, 015347
- Smart Airliner WS100-R1 with VCS tag # 010428
- Apple iPad with VCS tag # 012327
- Lenovo R400 Laptops with VCS tag #s 010827, 010898, 011141, 011143, 011151, 011152, 011167, 011181, 011190, 011240, 011543, 011783

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- Milk cooler with VCS tag # 00791;
- Tape deck with VCS tag # 00425;

BID AWARDS

Physical Education and Athletic Supplies and Equipment Partial Bids awarded to Adpro Sports, BSN Sports, Jim Dalberth Sporting Goods, Eastern Mountain Sports, First to Finish, Fromouth, Gopher Sports, Korney Boards, Longstreth Sports, Medco, MFAC, Miller Net Co, Nasco, Palos Sports, Riddell, School Specialty, Toth’s Sports, Tumble Track, Valenti Sports as the lowest bidders meeting bid specifications.

BUDGET CALENDAR

Calendar for development of 2018-2019 school year budget as submitted.

**CONFERENCE
ATTENDANCE**

The following conferences:

- Tim DeLucia to attend the New York State School Boards Association Annual Convention from 10/12/17 – 10/14/17 in Lake Placid, NY; and
- Christopher Parks 2017-2018 New York State School Boards Association on-line training for New School Board Members.

**SUNY OSWEGO
ADMINISTRATIVE
INTERN**

Amanda Tripp to complete an Administrative Internship with the Victor Central School District for the 2017-2018 school year;

**SEQRA
RESOLUTION FOR
THE ENERGY
PERFORMANCE
CONTRACT**

WHEREAS, the Victor Central School District (the “District”) Board of Education has considered the impacts to the environment of following Scope of Work to be completed:

Energy Efficient improvements to the District’s buildings, including, but not limited to, converting all building and site lighting to new LED fixtures.

WHEREAS, the Board has reviewed the scope of the project and has further received and considered the advice of its architects with respect to the potential for environmental impacts resulting from the proposed action; and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR part 617.5(c), now therefore;

BE IT RESOLVED, by the Board of Education as follows:

1. The Proposed Action does not exceed thresholds established under 6 NYCRR Part 617, State Environmental Quality Review Act, (SEQRA).
2. The Board hereby determines the Proposed Action as a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.

The motion to accept the foregoing consent items was carried.

4 yes 0 no (*end of consent items*)

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CAMPUS NEWS

Dr. Santiago-Marullo informed the Board the Administrators will be updating them with news at the August 10th Board meeting.

APPROVE TRIPS

A motion was made by G. Gilbert, seconded by M. Young, to approve the following trips:

- Varsity Hockey to Skaneateles, NY from 1/5/18 – 1/6/18;
- Varsity Hockey to Fort Covington, NY and Massena, NY from 1/19/18 – 1/20/18;
- Senior Class Trip to New York City from 3/22/18 – 3/24/18;
- Varsity Wrestlers to Oswego from 12/28/17 – 12/29/17;

Mr. Gilbert asked for clarification on the cost to athletes for the varsity hockey trips. Mrs. Goodberlet indicated she checked with Coach Ferreri and there is no cost to the athletes. The booster club covers all costs. A revised itinerary was provided to the Board indicating no cost for the athletes.

The motion was carried. 4 yes 0 no

POLICY REVIEW Second and Final Read

A motion was made by T. DeLucia, seconded by M. Young, to approve the following policies:

- Petty Cash/Cash Accounts; Policy 6670
- Home Schooled Students; Policy 1741
- Homeless Children; Policy 5151

The motion was carried. 4 yes 0 no

CODE OF ETHICS

Board members received policy 2160, School District Officer and Employee Code of Ethics. Each Board of Education member reviewed and signed the policy. Those Board members not in attendance will sign upon their return.

MEETING REPORTS

Mr. DeLucia attended the Wayne-Finger Lakes BOCES Board Meeting on July 12th. He said one of the highlights is the starting of a new program called Farm to Table. This is aligned to organic and sustainable farming. Dr. O.J. Sahler was appointed as President and Mike Ellis as Vice President. This was their organizational meeting.

Mr. Gilbert attended an Athletics Hall of Fame meeting. Inductees into the Hall of Fame have been selected for the 2017-2018 school year. Mr. Gilbert said they can always use more nominations.

Mrs. Palumbo-Sanders said the contract negotiations went through for the Superintendent's Contract. The contract was approved by both the Board and the Superintendent and has been signed. Dr. Santiago-Marullo thanked the Board for the confidence in her leadership.

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

PUBLIC COMMENT None at this time.

UPCOMING EVENTS

Next Board Meeting The next regular Board meeting will be held on Thursday, August 10, 2017 at 7:15 PM in the Early Childhood School Boardroom.

New Teacher Orientation New Teacher Orientation will be held on Monday, August 21, 2017 from 8:00 - 8:30 AM in the Early Childhood School Boardroom.

Opening Day for Staff Superintendent's Conference Day (opening day for staff) is on Tuesday, August 29, 2017. Opening comments will take place from 8:00 – 9:00 AM in the JH/SH Arts Center.

ADJOURN A motion was made by T. DeLucia, seconded by G. Gilbert, to return to adjourn the meeting at 8:09 PM. The motion was carried. 4 yes 0 no

Respectfully submitted,

Maureen A. Goodberlet
District Clerk