

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**  
**Approved Minutes of the Regular Meeting of June 8, 2017**  
**Early Childhood School Boardroom**  
**953 High Street**  
**Victor, New York 14564**

**CALL TO ORDER** President Deborah Palumbo-Sanders called the meeting to order at 5:35 PM.

**Members Present** Karen Ballard, Tim DeLucia, Kristin Elliott, Gary Gilbert,  
Debbie Palumbo-Sanders, Trisha Turner (arrived 5:42 PM), Mike Young

**ENTER EXECUTIVE SESSION** A motion was made by M. Young, seconded by K. Ballard, to enter executive session at 5:35 PM to discuss the employment history of a specific individual. The motion was carried. 6 yes 0 no

**REGULAR SESSION AND ADJOURN** A motion was made by K. Ballard, seconded by T. DeLucia, to return to regular session and adjourn the meeting at 6:22 PM.  
The motion was carried. 7 yes 0 no

**CALL TO ORDER** President Deborah Palumbo-Sanders called the meeting to order at 7:15 PM and made the following statement. Welcome to our Board of Education meeting this evening. We are aware that many of you are present this evening due to the attention given to a recent unfortunate incident involving a book created by some students of the Victor Central School District. While there have been speculations regarding many aspects of this event we first must explain that the Board of Education and administration have not condoned the contents of this book. This was not a classroom project. When its existence was brought to the attention of the administration, they addressed it. The students involved made a mistake and have since been disciplined in accordance with the school's Code of Conduct. Despite hearsay and speculation, the details of student disciplinary matters are protected under FERPA (Family Educational Rights and Privacy Act), a federal law aiming to protect each of our students' privacy. Any disciplinary action regarding each of our students falls within the definition of a student education record and therefore cannot be disclosed. The School District has and will continue to make this mistake a teachable moment for all students and the community on how to be more sensitive and treat all people with respect. It is working to plan training for all students on civil conduct and social awareness. For students and faculty who are upset by the incident, our counselors have been and remain continually available. As has always been the case with our great School District, Victor will continue to make respect a pillar of its educational process. As we move through our agenda there is a portion of time set aside for public comment. There will be two opportunities to speak, the first being in the beginning of the Board meeting and the second at the end of the Board meeting. For those not familiar with the process, each individual who wishes to speak will be allotted three

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minutes. Although the Board's work is open to the public, this is not a meeting with the public; all matters brought to the attention of the board during the public section will be addressed at a later time and communicated back to the speaker. To keep the meeting flowing smoothly, speakers need to sign-in with Mr. Vistocco so that we can address each speaker's concerns directly after the meeting. Thank you.

## **APPROVE AGENDA**

A motion was made by K. Ballard, seconded by T. Turner to approve the agenda.

A motion was made by M. Young to amend the agenda and move item 6B, Board Member Recognition under item 3 Recognitions, T. DeLucia seconded the motion. The motion was carried 7 yes 0 no.

A motion was made by M. Young, seconded by G. Gilbert, to approve the amended agenda. The motion was carried 7 yes 0 no.

## **RECOGNITIONS:**

### **2016-2017 Tenure Recipients**

Each of the tenure recipients were asked to stand and be recognized by their respective administrators. Dr. Santiago-Marullo congratulated everyone who earned tenure this year. She said we are excited that you have earned a position on our staff.

## **Permanent Art Display**

Superintendent Santiago-Marullo introduced Visual Arts Coordinator Dave Denner who talked about the incredible talent Victor Central School District students have in the area of art. He thanked the Board of Education and the Superintendent for the opportunity to display student artwork throughout the District. He also thanked the parents for their continued support. Mr. Denner said the Art Department is dedicated to developing critical thinking and promoting individual growth and development. Each piece of artwork chosen will be part of the permanent art collection for the Victor Central School District. Individual certificates were presented to the following students: Ethan Pierce, Xavielys Melendez, Megan Debasitis, Gabriel Cragg-Hoer, and Ashton Farrell.

## **Special Olympics**

Dr. Santiago-Marullo introduced Coach David Vistocco who spoke about the Special Olympics event and the athletes. Coach Vistocco introduced Coach Brian Cavanaugh who helped with the event and asked him to come to the podium. Coach Vistocco started off by thanking the Board of Education and the Superintendent for the recognition. He said it is a wonderful way to celebrate the accomplishments of the athletes. On May 12, 2017 the North Rose-Wolcott Central School District hosted the Special Olympics. Special Olympics create opportunities for students to train and compete in an organized athletic event. Victor Central Schools had 34 athletes who participated and 18 student helpers. Victor is the biggest team attending the event. All of the students participated in either the 50 meter dash or the softball throw. Memories are made throughout the day. Certificates were presented to the athletes in attendance. A plaque, which will be hung in the Boardroom, was presented to the team.

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### **Unified Basketball**

Dr. Santiago-Marullo introduced David Vistocco, Coach of the Unified Basketball Team. Coach Vistocco said the Unified Sports team is a squad for students with and without intellectual disabilities playing together on the same team in authentic competition. This is the second season Victor Schools has participated in the league and the athletes came away with three wins. The team had two assistant coaches and three student coaches. Coach Vistocco introduced student coaches James Caggiano, Abby Richards and Joanna Leonardo. Certificates were presented to the athletes in attendance. A plaque, which will be hung in the Boardroom, was presented to the team.

### **Section V Track and Field Champions**

Dr. Santiago-Marullo introduced Girls' Outdoor Track and Field Coach Bob Goodell. Coach Goodell thanked the Board of Education and the Athletic Department, on behalf of the entire coaching staff, for the great facilities which allow the athletes to perform their personal best. He then spoke about the individual sectional winners in track and field. Cole Vandenberg was the Section V Champion in the Pentathlon. Cole was unable to make the Board meeting because he advanced onto the State Championships. Coach Goodell then spoke about Section V High Jump Champion Rebecca Roth. He said it is not Rebecca's first sectional win in the high jump. She had a great season while enduring a lot of discomfort with back pain. Rebecca was given a certificate recognizing her accomplishment. Cole will receive his certificate at a later date.

### **Boys Golf Team Section V Champions**

Dr. Santiago-Marullo introduced Boys' Golf Coach Trevor Sousa. Coach Sousa congratulated everyone in the room on their recognitions. He congratulated his colleagues on their tenure recognition. Coach Sousa then talked about the 2017 Boys' Varsity Golf Team sectional win. He said this is the first team sectional win in the program, which is very exciting. He thanked the men on the team for the outstanding season. Victor golf has been put on the map in Monroe County. Coach Sousa then talked about Christian Chapman, Brandon Fink and Jeremy Summerson who all competed on the Section V Team for the State Championship. All three contributed to the Section V Team score and the Section V Team winning the State Championship. Senior Christian Chapman then came to the podium. He said Coach Sousa gave the team a lot of recognition now it is time for the team to recognize him. Coach Sousa was named All Greater Rochester Coach of the Year. Certificates were presented to the athletes in attendance. A plaque, which will be hung in the Boardroom, was presented to the team.

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### **Board Member Recognition Trisha Turner**

Superintendent Santiago-Marullo recognized outgoing Board of Education Member Trisha Turner for her years of service. Dr. Santiago-Marullo said that Mrs. Turner has been on the Board of Education for six years and she appreciates the dedication over those six years. She highlighted Mrs. Turner's career on the Board of Education, which included the approval of the 2011 Capital Project including the new pool and additional classrooms Kindergarten – 12<sup>th</sup> grade, Race To The Top initiatives including the APPR and Common Core State Standards and the Dignity Act. Mrs. Turner was also the BOCES Liaison where she not only had responsibilities to the Victor Central School District Board but the BOCES Board as well. Just last month Mrs. Turner was recognized by the New York State School Boards Association and received a 2017 NYS School Boards Association Level 3 Board Master Award. Dr. Santiago-Marullo thanked Mrs. Turner for being a great friend to Victor Central Schools and her colleagues on the Board of Education. Individual Board members then thanked Mrs. Turner for her service. Dr. Young told Mrs. Turner she was a great colleague and will be missed during the Board meetings. Dr. Young said he received the greatest mentoring advice during the Board meetings. Mr. Gilbert thanked Mrs. Turner for all of her thoughts of wisdom, conversations and debates. Mrs. Elliott said she wished they had more time together. She told Mrs. Turner, know that your legacy lives on and she thanked her for all of her lessons. Mrs. Ballard said Mrs. Turner was her mentor and they talked constantly. Mr. DeLucia thanked Mrs. Turner for all of her advocacy. Mrs. Palumbo-Sanders told Mrs. Turner they started this journey together six years ago and it has been really great. Mrs. Turner thanked the entire Board of Education along with Superintendent Santiago-Marullo and District Clerk Mrs. Goodberlet for being such a great team. She said she is grateful for the incredible students and staff of the Victor Central School District. She said her favorite nights are nights like tonight when we celebrate our schools.

### **PUBLIC PARTICIPATION**

A parent, Reverend Kevin Williams, spoke about his concerns around the Haiku book.

### **CONSENT ITEMS**

A motion was made by M. Young, seconded by G Gilbert to approve, upon recommendation of the Superintendent, the following consent items:

### **MINUTES**

Minutes of the Regular Board Meeting on May 11, 2017, the Annual Vote and Election on May 16, 2017, and special meeting on May 25, 2017;

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## FINANCIAL STATEMENTS

Treasurer's Report for the month ending April 30, 2017;

## PERSONNEL

The following personnel items:

All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

## Instructional Probationary Appointments:

The probationary appointment of **Kristin Amato**, who holds Professional Certifications in Childhood Education Grades 1-6, Early Childhood Education Birth-Grade 2, Literacy Birth-Grade 6, Students with Disabilities Grades 1-6 and Students with Disabilities Birth-Grade 2, to a probationary position as an English Teacher effective September 1, 2017, and ending August 31, 2021, at an annual salary of \$41,700 (Step 2B+30), leading toward tenure in Elementary Education.

The probationary appointment of **Victoria Russotti**, who holds a Professional Certification in Visual Arts, to a probationary position as an Art Teacher effective September 1, 2017, and ending August 31, 2021, at an annual salary of \$50,225 (Step 9M+19), leading toward tenure in Art Education.

The probationary appointment of **Dominic Marini**, who holds Initial Certification in Music, to a probationary position as a Music Teacher effective September 1, 2017, and ending August 31, 2021, at an annual salary of \$40,000 (Step 1B+6), leading toward tenure in Music Education.

The probationary appointment of **Emily Schosek**, who holds Initial Certification as a School Counselor, to a probationary position as a School Counselor effective July 1, 2017, and ending June 30, 2021, at an annual salary of \$57,420 (Step 7M+60), leading toward tenure as a Guidance Counselor.

The probationary appointment of **Amy Shannon**, who holds an Initial Certification as a School Building Leader and Professional Certifications as a School District Leader, English Grades 7-12, Special Education Grades K-12, and Elementary Education Grades K-6, to a probationary position as a High School Assistant Principal effective July 12, 2017, and ending June 30, 2021, at an annual salary of \$72,000.

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The probationary appointment of **Bethanie Swartz**, to a position as an Occupational Therapist, effective July 1, 2017, and ending June 30, 2018, at an annual salary of \$56,325 (Step 13M).

The probationary appointment of **Laura Avissato** who holds Permanent Certifications in English Gr. 7-12, and Literacy-Reading Teacher Gr. 5-12, to a probationary position as an English/Language Arts Teachers effective September 1, 2017, and ending August 31, 2021, at an annual salary of \$52,025 (Step 9M+56), leading toward tenure in English.

**Part Time  
Appointments:**

The appointment of **Julie Saunders**, who holds a Permanent Certification in Pre-Kindergarten, Kindergarten, and Grades 1-6, to a part-time (.6fte) position as a Universal Pre-Kindergarten Teacher, beginning July 1, 2017, and ending June 30, 2018, at a pro-rated salary of \$37,698 (Step 16M+22).

The appointment of **Annette Finkbeiner**, who holds Permanent Certification as Music K-12, to a part-time (.3fte) position as a Music Teacher effective July 1, 2017, and ending June 30, 2018, at an annual pro-rated salary of \$15,248 (Step 10M).

**Long Term  
Substitute  
Appointments:**

The appointment of **Sarah Kalen**, who holds a Initial Certifications in Students with Disabilities (B-2), Early Childhood Education (B-2), Students with Disabilities (1-6), and Childhood Education (1-6), to a long term substitute position as a Special Education Teacher, effective July 1, 2017, and ending June 30, 2018, at an annual salary of \$43,200 (Step 2M+15).

**Appointments:**

The permanent appointment of **Alexandra TePoel**, upon the successful completion of her probationary period as Director of Food Services, effective July 31, 2017.

The appointment of the following as Extended School Year Teacher at a rate of \$39.75 hourly: **Jill Hubright**.

**Leaves of Absence:**

The granting of a Childcare Leave of Absence for **Kristina Buschang**, Special Education Teacher, effective June 15, 2017, and ending June 30, 2017.

The granting of a maternity leave and subsequent childcare leave of absence for **Kristin Parkes**, Elementary Teacher, beginning approximately September 1, 2017, and extending to June 30, 2018.

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The granting of a maternity leave and subsequent childcare leave of absence for **Leah Daniels-Farren**, School Psychologist, beginning approximately November 21, 2017, and extending to March 25, 2018.

**Resignations:** The resignation of **Laura Laboon**, Social Studies Teacher, effective June 30, 2017.

The following salaries for non-affiliated district office staff will be effective for the 2017/2018 school year:

**Salaries:**

**Managerial Staff**

James Haugh	Director of Human Resources	\$134,425
Michael Vistocco	School Business Administrator	\$148,943
Kristin Swann	Associate Superintendent	\$153,533

**Confidential Staff**

Lynne Lubaszewski	District Treasurer	\$85,488
Maureen Goodberlet	District Clerk	\$64,835
Sheila Mastin	Payroll Clerk	\$56,547
Linda Tice	Employee Relations Assistant	\$47,054
Kathryn Lew	Employee Relations Assistant	\$37,315

**Co-Curriculars:** **Chairpersons and Coordinators**

<b>Secondary Dept. Leadership</b>	Bilingual Ed. & World Views 6-12 Chairperson	Alicia Alley
	Bilingual Ed. & World Views 6-12 Vice Chairperson	Colleen Dix
	English/Language Arts 7-12 Chairperson	Kimberly Przybysz
	English/Language Arts 7-12 Vice Chairperson	Erika Insalaco
	Math 7-12 Chairperson	Dawn Knapp
	Math 7-12 Vice Chairperson	Beth Weeden
	Science 7-12 Chairperson	Kristina Sykes
	Science 7-12 Vice Chairperson	Paula Smith
	Social Studies 7-12 Chairperson	Jeffrey Onze
	Social Studies 7-12 Vice Chairperson	Sarah Siesto

<b>K-12 Curriculum Leadership</b>	Counseling & Support Personnel PreK-6 Coordinator	Staci Thibodeau
	Counseling & Support Personnel 7-12 Coordinator	Mary Banaszak
	Library Media Coordinator	Maggie Elliott
	Physical Education & Health K-6 Coordinator	Christine Phelps
	Physical Education & Health 7-12 Coordinator	Mike Ferreri
	Theater Arts Coordinator	Jeremy Hawkinson

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Visual Arts Coordinator	Dave Denner
Special Education K-6 Coordinator	Jill Pollack
Special Education 7-12 Coordinator	Alison Baker
Music Coordinator	Nancy Burt-Preece

**Elementary  
Curriculum  
Leadership:**

English/Language Arts ECS Coordinator	Meghan Mietelski
English/Language Arts Primary Coordinator	Richard Albano
English/Language Arts Intermediate Coordinator	Katie Raby
Science/Social Studies K-3 Coordinator	Adrienne Dahlstrom
Science/Social Studies 4-6 Coordinator	Jamie Condon
Math ECS Coordinator	Kim McConnell
Math Primary Coordinator	Leslie Summerson
Math Intermediate Coordinator	Natalie Sonnevile

**Building  
Coordinators:**

Kindergarten Coordinator	Amy Scata
Grade 1 Coordinator	Megan Steger
Grade 1 Coordinator	Marcie Gilsinan-Hooper
Grade 3 Coordinator	Steve Fish
Grade 4 Coordinator	Matt Schosek
Grade 5 Coordinator	Kim Farrington
Grade 6 Coordinator (split position)	Lisa Pallifrone
Grade 6 Coordinator (split position)	Rachel Lowe

**Building  
Operations:**

Aquatics Coordinator	Gina Potenza
Chemical Hygiene Coordinator	Jeff Schraver
Primary Computer Coordinator	Doug Schmidt
Intermediate Computer Coordinator	Kylie Hegeman
Jr. High Computer Coordinator	Linda Tabit
Sr. High Computer Coordinator	Chris Wuest
Career Occupational Studies Coordinator	Connie Bertucci
Nurse Coordinator	Corinne Fox

**Driver Education  
Coordinator**

Summer 2017, Fall 2017, & Spring 2018	Andrew Purdie
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**Co-Curriculars:**

<u>Clubs and Advisors</u>	<u>Name</u>	<u>Group</u>
Intermediate Math Olympiad	Amy Smith-Faczan	1
Intermediate Math Olympiad	Kim Farrington	1
Intermediate Student Council	Kathleen Goodberlet	1
Intermediate Student Council	Shawna Spriggs	1
Academic Challenge Bowl	Matthew Halloran	2
Big Time Friends Co-Advisor	Kathleen Weinmann	1
Big Time Friends Co-Advisor	Cathy White	1
Culinary Club	Karen Ierlan	1



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First Robotics Asst	Melissa Gydesen	1
French Club	Anne Marie Crye	1
Garden Club	Maureen Bolger	2
Jr. High Yearbook Co-Advisor	Kristina Buschang	3
Jr. High Yearbook Co-Advisor	Karin Jones	3
JH Student Council Co-Advisor	Ashley Fotopoulos	3
JH Student Council Co-Advisor	Kathryn Potter	3
JH Student Council Co-Advisor	Paige Nigh	3
Academic Team (Decathlon)	Andrew Purdie	4
Asst. Academic Team (Decathlon)	Stephanie Schlueter	1
Aquatics Leaders	Gina Potenza	1
Art Club	Andrew Reddout	1
Business Club (DECA) Co-Advisor	Sue Utz	1
Business Club (DECA) Co-Advisor	Michael Cutaia	1
Chess Club	Ryan Horst	1
Dollars for Scholars Co-Advisor	Laura Fiorito	3
Dollars for Scholars Co-Advisor	Julie Merges	3
Drama Club Co-Advisor	Jeremy Hawkinson	1
Drama Club Co-Advisor	Matthew Mayne	1
First Robotics Club	Pete Fleckenstein	4
French Club	Anne Stekl	1
Freshman Class Co-Advisor	Anne Stekl	1
Freshman Class Co-Advisor	Danyelle Westbrook	1
Global Competency Assistant	Cristie Rydzynski	1
International Club	Angelica Sanzotta	1
Junior Class Co-Advisor	Eric Dahlstrom	1
Junior Class Co-Advisor	Alyse Wuest	1
Key Club Co-Advisor	Eric Waples	3
Key Club Co-Advisor	Allison Dentinger	3
Literacy Magazine	Kim Przybysz	1
Math Academic Team Co-Advisor	Jessica Newby	3
Math Academic Team Co-Advisor	Kyli Knickerbocker	3
Medical Explorers	Kim Spitzer	2
Mentor Program	Jessica Newby	2
Mentor Program	Jason Dorofy	2
National Honor Society Co-Advisor	Danyelle Westbrook	2
National Honor Society Co-Advisor	Karen Brion	2
Outdoor Activity	Kelly Ahern	2
SEAS Club	Steve Cronmiller	2
Senior Class Advisor	Dave Arnold	3
Senior Class Advisor	Mike Muscarella	3
SH Yearbook	Dave Denner	4

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SH Yearbook Asst	Shawn Duckworth	2
Sophomore Class Co-Advisor	Eric Waples	1
Sophomore Class Co-Advisor	Tim Caughlin	1
Spanish Club	Vivian Richelsen	1
Sr. High Student Council	Kyli Knickerbocker	3
Sr. High Student Council	Heather Page	3
Tri-M Honor Society	Zach Pelton	1
Victor Cares Co	Deb McManis	1
Victor Cares	LeeAnne Birkemeier	1
Global Competency	Laurie Estochen	3
Quiddich Club	Laura Dunbar	1

<b>Co-Curriculars:</b>	<b><u>Music</u></b>	<b><u>Name</u></b>	<b><u>Group</u></b>
	Color Guard Winter	Camaryn Speranza	4
	Jazz Ensemble	Zach Pelton	1
	Marching Band Color Guard	Camaryn Speranza	3
	Marching Band Asst	Taylor Triou	2
	Marching Band Brass Instructor	Shane Startzel	2
	Marching Band Color Guard Tech	Megan Morris	1
	Marching Band Director	Eric Everhart	5
	Marching Band Drill Designer	Mark Rider	4
	Marching Band Drill Instructor	Tom Cheevers	1
	Marching Band Percussion	Mark Gowman	3
	Marching Band Summer Asst	Michelle Eames	1
	Percussion Ensemble Director	Mark Gowman	4
	SH Fall Play Asst	Aaron Isaacs	1
	SH Fall Play Asst	David Denner	1
	SH Fall Play Director	Jeremy Hawkinson	4
	SH Spring Musical Asst	Aaron Isaacs	2
	SH Spring Musical Asst	Nathan Wolf	2
	SH Spring Musical Asst	LeeAnne Birkmeier	2
	SH Spring Musical Director	Jeremy Hawkinson	5

<b>Athletics:</b>	<b><u>Position</u></b>	<b><u>Name</u></b>	<b><u>Level</u></b>	<b><u>Years</u></b>
<b>Cross Country</b>	Head Varsity	Bob Goodell	2	27
	Assistant	Ross Hunkovic	5	3
	Assistant Modified	Matt Bauerlein	5	33
<b>Cheerleading</b>	Head Varsity	Courtney Tortarella	3	14
	Assistant Varsity	Jesse Dever	5	17
	Assistant JV	Alexandra Dayton	5	5
	Assistant Modified A	Jen Nicholas	6	14
<b>Football</b>	Head Varsity	Geoff Mandile	1	22
	Assistant	Sean Rucker	2	22

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	Assistant	Dave Condon	4	34
	Assistant	Chris Schoff	4	16
	Assistant	Paul Ojeda	4	16
	Assistant Freshman	Mark Cain	4	29
	Assistant	Mark Foeder	4	23
	Assistant JV	Jim Andre	4	27
	Assistant Modified	Craig Kaper	4	12
	Assistant	Pat Lawley	4	19
	Assistant	Kevin Geno	4	8
<b>Golf – Girls</b>	Head Varsity	Trevor Sousa	4	10
<b>Soccer – Boys</b>	Head Varsity	Steve Fish	2	24
	Assistant Varsity	Chris Wuest	5	11
	Assistant JV	Chris Stock	5	9
	Assistant Modified	Mike Schlueter	6	15
	Assistant Modified	Bryan Lischerelli	6	4
<b>Soccer – Girls</b>	Head Varsity	Kelly Ahern	2	15
	Assistant Varsity	Rena Lindsay	5	9
	Assistant JV	Mike Mandrino	5	17
	Assistant Modified	Blake Smith	6	9
	Assistant Modified	Jill Clapp	6	12
	Volunteer	Kathryn Potter	-	-
<b>Swim – Girls</b>	Assistant	Kyle Shares	5	3
	Assistant Modified	Chrissy Judge	4	4
	Head Varsity	Brett Leader	2	6
<b>Tennis – Girls</b>	Assistant JV	Steve Cronmiller	5	18
	Assistant Modified	Eric Dahlstrom	6	12
<b>Tennis – Girls</b>	Head Varsity	Eric Dahlstrom	3	13
<b>Volleyball – Boys</b>	Head Varsity	Jake Martin	2	11
	Assistant JV	Frank Clark	5	29
	Assistant Modified	Zack Martin	6	14
<b>Volleyball – Girls</b>	Head Varsity	Matt Glover	2	19
	Assistant JV	Bethany Bowe	5	8
	Assistant Modified	Shelly Collins	6	31
<b>Basketball – Boys</b>	Head Varsity	Tyler Roberts	1	9
<b>Strength &amp; Conditioning</b>		Nate VanKouwenberg	2	4

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<b>Per Diem Substitutes:</b>	<b><u>Candidate</u></b>	<b><u>Area of Certification</u></b>
	Regina Muscarella	English
	Caitlyn Camp	Uncertified
	Julie Pellegrino	Uncertified
	Marissa Tedesco	Uncertified
	Kathryn Strawn	Uncertified
	Alecia Purdie	Elementary/Special Education
	Carly Camp	Uncertified
	Emily Hanss	Uncertified
	Nicole Kelly	Uncertified

**Non-Instructional  
Appointments:**

The appointment of **Zachary Simmons**, Summer Grounds Helper, effective May 8, 2017, at an hourly rate of \$9.70.

The appointment of **Matthew Barton**, Summer Grounds Helper, effective May 15, 2017, at an hourly rate of \$9.70.

The appointment of **Daniel Post**, Summer Grounds Helper, effective May 15, 2017, at an hourly rate of \$9.70.

The appointment of **Nathan Samoriski**, Summer Grounds Helper, effective May 30, 2017, at an hourly rate of \$9.70.

The appointment of the following as Teacher Aides in the Extended School Year Program, effective July 10, 2017, and ending August 18, 2017 at their 2017/2018 rate of pay: **Debbie Cutter, Christine Evans, Anita Fickett, Jacob Dirx.**

**Leaves of Absence:**

The granting of a unpaid Discretionary Leave of Absence for **Alfred Lucas**, School Bus Driver, effective September 25, 2017, and ending November 26, 2017.

**Resignations:**

The resignation of **Luann Nicotera**, Food Service Helper, effective May 10, 2017.

The resignation of **Karen Asenato**, Baker, effective April 24, 2017, a revision to May 11, 2017 Board Agenda.

<b>Per Diem Substitutes:</b>	<b><u>Candidate</u></b>	<b><u>Area of Certification</u></b>
	Nicole Dash	Teacher Aide
	Jenna Kartes	Teacher Aide
	Carri Ruger	Teacher Aide
	Christine Giunta	Food Service Helper

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Gillian Lamb	Teacher Aide
Alyssa Catholdi	Teacher Aide
Korey Bartron	School Bus Driver
Samantha Bartolone	Teacher Aide
Michelle Tullock	Bus Driver

**BOARD MEMBER  
COMMITTEE  
MEETINGS**

Board members to attend standing committee meetings;

**CSE/CPSE  
RECOMMENDATIONS**

Recommendations of the Committee on Special Education from the meetings of March 1, 9, 21, 23, 28, 31, 2017, April 6, 10, 11, 12, 13, 24, 26, 27, 28, 2017, May 3, 4, 5, 9, 10, 11, 12, 15, 16, 17, 18, 19, 22, 23, 24, 25, 26, 30, 31, 2017, and June 1, 2, 5, 6, 7, 8, 2017 and from the Committee on Preschool Special Education from the meetings of April 24, 2017 and May 23, 30, 2017;

**SURPLUS**

The following items as surplus:

- Probook Laptops with VCS tag #s 012147, 012149, 012150, 012158, 012160, 012163, 012164, 012169, 012170, 012174, 012176, 012177, 012183, 012185, 012186, 012189, 012192, 012193, 012197, 012199, 012200, 012201, 012203, 012204, 012205, 012209, 012213, 012215, 012220, 012233, 012226, 012237, 012238, 012242, 012251, F00395, F00401, F00402, F00403, F00404, F00405, F00406, F00407, F00408;
- Hewlett Packard 3125 Laptops with VCS tag #s 013486, 013497, 013719, 013723, 013726, 013727;
- Apple iPad with VCS tag #013689;
- Apple MBPro Laptop with VCS tag #013473
- Hewlett Packard PB6460 Laptop with VCS tag #012971;
- Hewlett Packard 3115m Laptop with VCS tag #F00415, F00417, F00420, F00421, 013138, 013141;
- Hewlett Packard LaserjetPro M401dn Printer with VCS tag #013278;
- Hewlett Packard LaserJet P2015dn Printer with VCS tag #04978;
- Lenovo R400 Laptops with VCS tag #s F00156, F00189, F00190, F00191, F00192, F00193, F00194, F00195, F00196, F00197, F00198, F00199, F00200, F00201, F00202, F00203, F00204, F00205, F00206, F00207, F00208, F00209, F00210, F00211, F00212, F00213, F00214, F00215, F00216, F00232, F00233, F00234, F00235, F00236, F00262, F00238, F00239, F00240, F00241, F00242, F00243, F00244, 010825, 010828, 010839, 010894, 010895, 010896, 010897, 011140, 011144, 011145, 011146, 011148, 011149, 011153, 011154, 011155, 011158, 011159, 011160, 011171, 011172, 011176, 011177, 011178, 011179, 011180, 011183, 011184, 011186, 011187, 011188, 011192, 011193, 011194, 011196, 011197, 011198, 011199, 011200, 011201, 011203,

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- 011204, 011205, 011206, 011208, 011209, 011210, 011211, 011213, 011215, 011216, 011218, 011219, 011220, 011221, 011223, 011225, 011226, 011228, 011229, 011234, 011237, 011246, 011249, 011542, 011782, 011784, 011785, 011786, 011787;
- Hewlett Packard 8100 Elite Computers with VCS tag #s 012257, 012368, 012377

**BOND RESOLUTION**

The attached Bond Resolution authorizing borrowings for the purchase of various school buses for use by the District;

**2017 ONTARIO  
COUNTY SHARED  
SERVICES PANEL**

Superintendent of Schools, Dawn Santiago-Marullo to be part of the 2017 Ontario County Shared Services Panel;

Mr. Gilbert asked Dr. Santiago-Marullo to elaborate on the Ontario County Shared Services Panel. Dr. Santiago-Marullo said part of the New York State budget that was approved in April charged counties to look at ways they could save money through shared services. School districts were invited to join if they wanted to. Dr. Santiago-Marullo said she, along with her colleagues, felt that if there is any impact it would be something that is collaborative. She said Ontario County Administrator Mary Krause has taken a great position to look and see if there is any way to share services. Dr. Santiago-Marullo said she is excited about being part of the process and in order for her to sit on the panel there needs to be School Board approval.

**SUNY OSWEGO  
ADMINISTRATIVE  
INTERNS**

Jessica Newby and Heidi Robb to complete an Administrative Internship with the Victor Central School District for the 2017-2018 school year;

**BID AWARDS**

The NYS Commodity Processed Items Bid to Renzi Foods as the lowest responsible bidder meeting specifications;

The tire bid to Tallmadge Tire Auto & Truck as the lowest responsible bidder meeting specifications;

**ELECTION  
INSPECTORS**

Election inspectors for the Victor Farmington Library Vote on June 21, 2017 as submitted.

The motion to accept the foregoing consent items was carried.  
7 yes 0 no (*end of consent items*)

**CAMPUS NEWS**

VCS administrators summarized campus news and events.

## **VICTOR CENTRAL SCHOOL BOARD OF EDUCATION**

### **QUICK RESPONSE TEAM PRESENTATION**

Superintendent Santiago-Marullo introduced the Director of Health, Physical Education and Athletics who spoke about the Victor Central School District Quick Response Team. Mr. Whitcomb said about ten years ago quick response teams were created in the buildings by a group of volunteers who were trained in Cardiopulmonary Resuscitation (CPR), Automated External Defibrillators (AEDs) and first aid. Ten years ago the District started with 10 AED machines. Currently the District has 22 machines. Placements are throughout all of the buildings and outside near different fields. All Quick Response Team members, coaches, and the administrative team receive annual CPR/AED training. There are currently ten members at Victor Central Schools who are trainers and can teach CPR and AED as well as first aid. Cafeteria workers are trained in Conscious Chocking Adult and Child. Quick Response Drills are conducted and timed during the year. Mr. Whitcomb then introduced Aquatics Coordinator Gina Potenza and Senior High Assistant Principal Brian Siesto who went through a drill. Ms. Potenza said after an announcement is made over the PA system for the Quick Response Team to report to a specific location the office then calls 911. The runners get the AED machine and bring it to the emergency site. The Quick Response team is in charge until the first responders arrive on the scene. Ms. Potenza talked about the drills and the amount of time it takes for the Quick Response Team to arrive. You want the first shock to be delivered within 40 – 42 seconds from the time the PA announcement is made. Victor has been under 30 seconds.

### **OFFICE OF EDUCATIONAL SERVICES DISTRICT GOALS UPDATE**

Dr. Santiago-Marullo introduced Associate Superintendent Kristin Swann, Director of Special Programs and Compliance Melanie McGuire, and Director of Educational and Support Services Roni Puglisi who presented an Offices of Educational Services (OES) District Goals update. Mrs. Puglisi talked about the development of the comprehensive guidance plan. New York State regulations require the development of a Comprehensive P-12 grade School Counseling Program to include 80% direct and indirect delivery of supports to all students provided by School Counselors, School Psychologists, and School Social Workers by 2020. Victor School District started talking about this three years ago and hopes to have it completed by 2018. The goal is to support all students through consistent, individual and small group delivery, academic, career, social/emotional skill development as per American School Counselor Association (ASCA) Guidelines, transition preparedness, and post high school planning including college admissions counseling, military and or career readiness. Ms. Puglisi discussed the three year timeline. Year one includes creating a mission statement, belief statement and vision statement. Year two includes identifying and aligning current programming to ASCA standards and creating time assessments. Year three will include data analysis, goal setting and finalizing programming.

## VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

### OFFICE OF EDUCATIONAL SERVICES DISTRICT GOALS UPDATE Continued

She said the foundation of the work is a thoughtful and comprehensive process to insure all members of the Pupil Personnel Staff had input and ownership of the mission and belief statements. The work still in progress includes moving from responsive services to more tier one supports where all students at all grade levels receive instruction and supports as individuals and small groups. With the Board's support of the budget two additional counselors have been hired at the elementary level. The District also continues to work with Genesee Valley Student Support Services. The desired outcomes are to align our school counseling program with the New York State Regulations and to become a model School Counseling Program at the state and national levels. Mrs. McGuire provided a Special Education update. She spoke about the Victor Central School District Inclusion Philosophy and the goal around educating students in a least restrictive environment. Victor Schools are committed to providing an educational environment that welcomes, accepts and understands the unique qualities of all children. Inclusive opportunities benefit all of our students, promoting a sense of belonging, positive social relationships, and the opportunity for every student to reach their full potential. This philosophy lines up with the Individuals with Disabilities Education Act (IDEA) Federal Guidelines in Special Education that mandates that students with disabilities receive their education in a least restrictive environment. Mrs. McGuire then discussed the Part 200 Regulations from the New York State Education Department. These regulations enable students with disabilities to be educated with nondisabled students to the maximum extent appropriate. Specially designed instruction and supplementary services may be provided in the regular class, including related services, resource room programs and special class programs within the general education classroom. New York has many regulations in special education that go above and beyond. She said the new commissioner has a high priority on the least restrictive environment. Mrs. Swann then updated the Board of Education on curricular initiatives. She said she has been facilitating the math acceleration review. The purpose of the review is to ensure that students selected for accelerated math courses have the necessary supports to be successful. An acceleration protocol has been developed that will help guide teachers' acceleration recommendations. Historically teachers have been using their best estimate. The protocol developed has actually been tested with the current 5<sup>th</sup> and 6<sup>th</sup> grade students. Teachers made recommendations and then the information was plugged into the protocol. A comparison was made with both of the information. There was a very high success rate and it was confirmed that the teacher recommendation is an important piece of evidence and the protocol is not the be-all end-all. One of the caveats the committee agreed to is that parent's input will always be considered. The protocol has fostered good conversation with parents. The hope is to roll this out next year around this time to bring teachers on board and work through the process.



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## OFFICE OF EDUCATIONAL SERVICES DISTRICT GOALS UPDATE Continued

Mrs. Swann then spoke about the science review she is facilitating. She said they are now coming to the stage of the process where they are making recommendations. One of the recommendations is the District needs to spend some time over the next few years looking at the end product. The elementary level will be creating an integrated curriculum. At the secondary level there will be more inquiry based learning where students will be able to design their own lab and hypothesis. Mr. Gilbert asked where we start implementing science. Mrs. Swann said there are different components implemented K-12. Mr. Gilbert said he likes what he is hearing. He asked if there is a timeframe, we know it will take a while. Mrs. Swann said the integrated curriculum at the elementary level will be the heaviest lift. It is mapping out how to strategically integrate all of the work in the content areas. The state has given us guidance to not even look at middle school and high school yet. Dr. Young told Mrs. Swann this is a massive undertaking and he feels it is being done very methodically. He said the math advanced placement protocol is being developed in Victor. What do other Districts do? Mrs. Swann said they reached out to about 20 school districts across the state. All of the districts asked if Victor would share their protocol when they have finished creating it. Dr. Young said he imagines there will be certain kids that don't need this form. It is probably the bubble kids or the kids you would like to push and it gives you more information. Mrs. Swann said yes, it gives more data. This protocol will be used at every grade level.

## POLICY REVIEW Second and Final Reading to Rescind

A motion was made by M. Young, seconded by T. Turner, to rescind the following policy:

- Title I/PCEN Programs and Services; Policy 6231

The motion was carried. 7 yes 0 no

## Second and Final Reading

A motion was made by T. DeLucia, seconded by G. Gilbert, to approve the following policy:

- Disposal of District Property; Policy 6900
- Fiscal Accounting and Reporting; Policy 6600

The motion was carried. 7 yes 0 no

## First Reading

The following policies were brought to the Board of Education as a first read:

- Petty Cash/Cash Accounts; Policy 6670
- Home Schooled Students; Policy 1741
- Homeless Children; Policy 5151

Mr. Gilbert asked for clarification on the first paragraph of the homeschooled policy. How does the Board of Education ensure that children instructed at home are taught by a competent instructor and receive an education substantially equivalent to that offered in the

## **VICTOR CENTRAL SCHOOL BOARD OF EDUCATION**

District's schools. Dr. Santiago-Marullo said there is a process that parents have to follow. Ms. Puglisi, Director of Educational and Support Services said that families have to send in a Notice of Intent to Homeschool. Within 30 days the family then has to provide an Individualized Home Instruction Plan (IHIP) where they also have to provide four quarterly dates in which they will be reporting grades and at certain grade levels standardized assessment results to the School District. Mrs. Elliott asked if they have to meet the same graduation requirements. Ms. Puglisi said no. There are specific courses that have to be taken and they get a completion certificate. Mr. Gilbert asked the number of students that are homeschooled. Ms. Puglisi said there are about 100. Mr. Gilbert then asked why they cannot be involved in interscholastic or intramural sports. Dr. Santiago-Marullo said that is the law.

### **MEETING REPORTS**

Mrs. Elliott said she was attended the Senior High School Awards ceremony on Tuesday. She said there is nothing like sitting back and watching sixty students getting ready for graduation.

Mrs. Elliott said she attended the Junior High School Awards ceremony on Monday. She said we have an incredible staff and they care for kids like they are their own.

Board President Palumbo-Sanders informed the Board that she spoke with John Piper, the Monroe County School Boards Association (MCSBA) President about the Victor School Board's concern on entering into a temporary membership with MCSBA. He told Mrs. Palumbo-Sanders he feels Victor would be a good fit, however he expressed there were members on their Board that were more concerned about bringing another district to the association. Mrs. Palumbo-Sanders will draft a letter for the Board withdrawing the request. Mr. DeLucia reminded the Board the discussion in May was to withdraw Victor's request until the MCSBA creates a formal process on reviewing district's requests in joining their organization. Mrs. Palumbo-Sanders said she will create the letter and send it to the Board for their input.

### **PUBLIC PARTICIPATION**

Victor Teachers' Association President Mike Modleski thanked Mrs. Turner for her years of service on the Board of Education. He also thanked the entire board for recognizing the tenure teachers.

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**

**UPCOMING EVENTS**

**Graduation**

Class of 2017 Graduation will take place on Friday, June 23, 2017 at 7:00 PM at the Blue Cross Arena.

**Next Board Meeting**

The Organizational Board Meeting will take place on Thursday, July 13, 2017 at 7:15 PM in the Early Childhood School Boardroom.

**EXECUTIVE SESSION**

A motion was made by T. DeLucia, seconded by K. Ballard, to enter executive session at 9:30 PM to discuss the employment history of a specific individual. The motion was carried. 7 yes 0 no

Mrs. Ballard left the meeting at 10:48 PM.

**REGULAR SESSION**

A motion was made by M. Young, seconded by G. Gilbert, to return to regular session at 11:00 PM. The motion was carried. 6 yes 0 no

**ADJOURN**

A motion was made by K. Elliott, seconded by T. Turner, to adjourn the meeting at 11:03 PM. The motion was carried. 6 yes 0 no

Respectfully submitted,

Maureen A. Goodberlet  
District Clerk