



## San Antonio Academy 5<sup>th</sup> to 8<sup>th</sup> Grade e-Reader Acceptable Use Policy

### E-Reader Acceptable Use Policy

1. All e-Readers must be registered with the IT Department and accompanied **by the Acceptable Use Agreement Form signed both by the parents and the student every year.**
2. E-Readers are to be used **only** for the reading of school-approved material (books, etc.) and not for other purposes such as communication, entertainment, music, gaming, etc.
3. Only **WiFi-Only dedicated e-Readers** may be brought on campus. (A dedicated e-reader is distinguished from "general purpose computing devices" such as smart phones, laptops, and tablets which may, among other things, be used to read ebooks.)
4. E-Readers must be used at appropriate times in accordance with teacher instructions. The e-Reader must not be a distraction for the student or those around him nor be a source of any classroom disruption.
5. The student is responsible for knowing how to properly and effectively use their e-Readers and this should not be a burden for the teachers.
6. The e-Reader must be ready to use (charged) and already have all the necessary books loaded. Students will not be allowed to upload books at school.

A student who violates any portion of the e-Reader Acceptable Use Policy will immediately lose the privilege of using his e-Reader at school for a length of time commensurate with the nature of the violation.

### Additional Information to Students and Parents:

#### San Antonio Academy

1. Does not recommend any brand or model of device.
2. Will apply a physical label to devices so that teachers can easily identify approved devices.
3. Strongly recommends that devices brought on campus have a protective case or cover.
4. Recommends that the device be marked or labeled for easy identification of owner.
5. **Is not responsible for the maintenance, repair, damage to, loss of or problems associated with e-readers.**



**San Antonio Academy**  
**5<sup>th</sup> to 8<sup>th</sup> Grade e-Reader Acceptable Use Policy Agreement Form**

**Parent/Guardian Agreement**

I authorize my son to bring his e-Reader to San Antonio Academy of Texas with the understanding that it is to be used as a tool for reading **only** and that my son will comply with the aforementioned e-Reader Acceptable Use Policy. I understand that San Antonio Academy of Texas is not responsible for any damage or loss associated with my son's e-Reader. I also understand that a violation of the e-Reader policy may result in my son losing the privilege of bringing his e-Reader to school for a length of time commensurate with the nature of the violation.

Parent/Guardian Name: (Print) \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Student Agreement**

I agree to abide by all guidelines set forth in San Antonio Academy of Texas e-Reader Acceptable Use Policy as well as those outlined in the **Parent-Student Handbook**. I understand that a violation of the e-Reader policy may result in losing the privilege of bringing the e-Reader to school for a length of time commensurate with the nature of the violation.

Student Name: (Print) \_\_\_\_\_ Grade: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

e-Reader Password (if locked): \_\_\_\_\_

**For Office Use Only:**

IT Personnel Signature: \_\_\_\_\_ Date: \_\_\_\_\_

e-Reader Make/Model: \_\_\_\_\_

e-Reader Serial Number: \_\_\_\_\_

e-Reader MAC Address: \_\_\_\_\_