

**Wisburn Unified School District
Measure A and Measure AA Bond Oversight Committees
Meeting Minutes
March 7, 2016**

Attendees:

- Russell Kehl, Community Member, Chair
- Cindy Parsons, Community Member
- Daniel Juarez, Community Member
- Larry Hubler, Community Member
- Don Putnick, Community Member
- Neil Goldman, Board Member, Wisburn Unified School District
- Dr. Tom Johnstone, Superintendent, Wisburn Unified School District
- Dave Wilson, Chief Business Official, Wisburn Unified School District
- Vince Madsen, Director of Facilities Planning, Wisburn Unified School District

Russell Kehl called the meeting to order at 7:04 pm.

1. Review of minutes from October 26, 2015 Measure A and Measure AA Bond Oversight Committee meeting. Minutes were approved as presented.
2. Review of Measure A Revenues, Expenditures and Fund Balance (Fund 21.3)

Fiscal Year Activity	New activity since 10/26/2015	
Fund balance as of 7/1/2015: \$7,058,276.06	Fund balance as of 6/30/2015:	\$7,058,276.06
Revenue since 7/1/2015: \$218,857.37 (Interest on Bond Fund and Annual Interest on 2330 Utah property)	Revenue	
	• Interest 1st Quarter:	\$12,200.75
	• Interest 2nd Quarter:	\$10,156.62
	• Annual Interest on Utah Property	\$196,500.00
Expenditures since 7/1/2015: (\$1,675,349.69)	Expenditures	
	• Anza Turf & Parking Lot	(\$1,675,099.69)
	• Bond Fees	(\$ 250.00)
Fund balance as of 1/31/2016: \$5,601,783.74	Change in Fund balance:	(\$1,456,492.32)

Discussion about Measure A expenditures:

- Annual interest on Utah property: if buyer pays balance due before October 4, 2016, will pro-rate interest and give some back.
- Anza Turf & Parking Lot project (new fencing, synthetic turf, resurface playground, parking lot, grass under trees):
 - Total estimated cost \$1.9 million.
 - Parking lot should hold up 25 years if slurry every 5 years.
 - 10 year warranty on turf; could get 15 years with proper maintenance.
 - Dave will try to break out costs for parking lot vs field.
 - Received first payment (from AYSO for annual maintenance and replacement account) for Fund 14.1
 - No more expenditures from Measure A fund; balance of Measure A fund is earmarked for High School (need for cash flow).

3. Review of Measure AA Revenues, Expenditures and Fund Balance (Fund 21.4)

Fiscal Year Activity since 7/1/2015	New activity since 10/26/2015
Fund balance as of 7/1/2015: \$36,994,524.76	Fund balance: \$36,994,524.76
Revenue since 7/1/2015: \$129,574.86	Revenue: <ul style="list-style-type: none"> • Interest 1st Quarter: \$66,383.02 • Interest 2nd Quarter: \$63,191.84
Expenditures since 7/1/2015: (\$1,306,269.41)	Expenditures: <ul style="list-style-type: none"> • Salaries & Benefits: (\$95,587.34) • Property Insurance (\$24,150.00) • Utilities: (\$20,425.78) • Security Services: (\$6,230.94) • Legal Services: (\$81,493.15) • Consultants & Contracts: (\$206,057.27) • High School Building related: (\$872,324.93)
Fund balance as of 1/31/2016: \$35,817,830.21	Change in Fund balance: (\$1,176,694.55)

Discussion about Measure AA expenditures:

- Utilities:
 - upgraded electrical panel to support increased demand
 - water meter on hydrant for dust control and use for soil compaction
- Security: no longer using security contractor since Balfour Beatty put in trailer on site. Contractor is now responsible for site security.
- Copper wire was stolen from building, valued at \$80,000, no insurance reimbursement.
- Easement for new power pole: Douglas line is overloaded. Cost \$20,200 for dirt (eminent domain).
- Consultant service expenses:
 - Map underground utilities (sewer & storm water), required for city submission.
 - Computer & internet drops to construction trailers.
 - Fire protection: pressurized line blew, installing 2 new heavy duty runs, cost impact \$200,000.
 - DSA inspector
 - Consultant
 - EIR/CEQA and methane mitigation
 - Building commissioning for LEED Silver certification
 - Legal notices & bid documents
 - Haz Mat inspection
 - Soil site survey
 - Rooftop fall protection railing (cost impact \$200,000)
 - Take pictures of walls & utilities before cover up
 - Site clean-up
- Building related expenses
 - Fencing
 - Architect for pool
 - Architect for building
 - DSA fee for Phase 2 (Gym & Pool)

Questions/Additional Information:

- Install solar panels on High School? Engaged solar company (Psomas) that was recommended by Redondo. Looking at free standing parking lot solar panels.
- Pool will have co-generation.
- State bond measure will be on ballot, polls are indicating 63-68% approval by voters. If state bond passes, opens up funding possibilities (state match and/or Charter School funds).
- Cost to demo old Dana & put in grass? Vince will ask for bid.

Update on Budget for High School:

- Phase 1: has \$6 million contingency; Phase 2: no contingency (no unexpected costs).
- Budget has built in contingencies; hope won't have to touch the \$6 million for additional contingencies.
- No change orders have been processed yet.
- Received \$688,766 in developer fees from Aviation Station apartment project.
- Received \$20 million in Charter School Facility Funds in June, using to pay construction costs.
- Interest on Utah property: may need to return some.
- Pool:
 - Dave will email Pool cost tracking spreadsheet to committee.
 - El Segundo has seen all costs involved in building pool.
 - Richard Lundquist is raising \$5 million. City is paying for DSA.
 - Looking to start Pool construction in October 2016; will save \$20,000 per month in mobilization costs.

Next meeting: Monday August 29, 2016 at 7:00pm.

Meeting adjourned at 8:23 pm.

Minutes by: Cindy Parsons