



VERIFICATION OF RESIDENCY, CUSTODY AND ENROLLMENT

Child's Name: _____ Birth date: ___/___/___

I, _____, live at _____
Name of Adult Address

which is located within the boundaries of Northbrook School District 27.

RESIDENCY VERIFICATION FOR THOSE WHO OWN OR RENT PROPERTY:

Do you: Own your own home Rent Other: _____

Three documents are required and **must be uploaded** to Parent Portal to verify residency. You must present proof of residency within Northbrook School District 27 boundaries by providing **documentation related to each of the two major areas outlined below; one (1) document from Category A and two (2) documents from Category B.**

All documents must be current and show your name and address.

Category A: Proof of Occupation or Residence in District 27 (ONE document required)

Homeowners:

- Provide current monthly mortgage statement with parent/legal guardian's name and address listed **OR**
- Most recent property tax bill **OR**
- Recent closing papers (for new purchase)

Renters:

- Provide properly executed lease agreement with parent/guardian's name and address listed as renter and a signature page including name, address, and telephone number of landlord for verification. A month-to-month lease agreement will require verification again in August.

Those living with others:

- Provide a notarized Residence Attestation Form completed by the District 27 resident/landlord explaining the living arrangement and include all residency documentation of the resident/landlord.
- Complete section on page 2 of this document, "Residency Verification For Those Who Do Not Own or Rent Property"**

Category B: Additional Document Showing Name and Address (TWO documents required)

- Current Utility bill; water, electric, or gas (no more than 60 days old). **CELL PHONE BILLS ARE NOT ACCEPTABLE.**
- Vehicle registration or vehicle insurance
- Voter Registration Card
- Driver's license or State of Illinois photo ID
- Recent credit card statement

Please contact the registration staff if you are having trouble collecting all three documents.
The district may require a home visit and/or additional documentation to verify residency.

RESIDENCY VERIFICATION FOR THOSE WHO DO NOT OWN OR RENT PROPERTY:

I am unable to provide three (3) of the above documents because: (check all that apply)

Our family has not had a permanent residence since ___/___/___.

Address of last permanent residence: _____

Last school attended: _____

Living in a shelter Sharing housing with others due to loss of housing, economic hardship, or similar reason Living at a train or bus station, park or in a car Living in a hotel, motel, campground, or other similar situation Abandoned apartment/building Disaster victim

Unaccompanied youth The child is temporarily housed, awaiting DCFS permanent foster care placement.

Other _____

Your child may qualify for additional services—please ask the registration staff for more information or contact the District's McKinney-Vento Liaison, Dr. Theresa Fournier, at 847-498-2610.

Please indicate any social service agency you are currently working with: _____

IMPORTANT: District 27 may require any student to prove residency at any time.

Warning: State Law (105 ILCS 5/10.12b, 105ILCS 5/14-1.11a) requires that students attending District 27 be bona fide residents of the District. Generally, to be a bona fide resident, a student must live with a parent or guardian who resides within the District. Any person who knowingly enrolls or attempts to enroll in the schools of a student district on a tuition free basis a pupil known by that person to be a nonresident of the District, or any person who knowingly or willfully presents to any school district any false information regarding the residency of a pupil for the purpose of enabling that pupil to attend any school in the district without the payment of a nonresident tuition charge shall be guilty of a Class C misdemeanor. Anyone who knowingly or willfully provides false information shall be referred for criminal prosecution.

