



SPRING BRANCH INDEPENDENT SCHOOL DISTRICT

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PURCHASING DEPARTMENT

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NOTICE TO OFFERORS

ADDENDA TO COMPETITIVE SEALED PROPOSAL

DATE: July 24, 2018

This ADDENDA forms a part of and modifies the original Proposal Document, issued by the Spring Branch Independent School District.

Invitation to Proposal entitled: **2017 BOND PROGRAM NEW CONSTRUCTION-ADDITIONS & RENOVATIONS TO SBISD CMAR**

Proposal Opening Date & Time: **July 31, 2018 @ 1:30 PM**

ADDENDA NO. 2

PROPOSAL NO. 12744

Please make the following additions, revisions, and/or deletions to the Proposal Document:

See Question and Answer below

Note: All reference forms are to be returned to the company and submitted with the RFQ package, July 31, 2018.

The offeror shall acknowledge receipt of this ADDENDA in the Proposal Form.

QUESTIONS AND ANSWERS

Question #1:

6. Bonding & Finance

“a. Financial Information: Provide a statement of the Respondent’s financial stability and ability to fulfill the obligations of the contract(s) that may be awarded with their submittal. If your firm is unable to provide audited financial statements, please provide a letter why your firm cannot provide and submit any available financial information.”

Part 1 - Is an Audited Financial Statement required? If so, will it count toward the 42 page limit?

Part 2 - If an Audited Financial Statement is required, can it be included in an appendix at the end of the qualifications, not counting against the 42 page limit?

Answer #1:

Part 1 – Yes, an audited financial statement is required and will be counted as part of the 42 pages.

Part 2 – No, the financial statement cannot be submitted as an appendix and will be counted as part of the 42 pages.

Question #2:

“3.6.4 Bar Chart Schedule--Submit an example of a fully developed, horizontal bar-chart type construction schedule from a completed or ongoing new construction project, a renovation project and a phased project. Schedules should show a separate time bar for each significant construction activity as well as a critical path for the project. 10 points (maximum)”

Part 1 - Please confirm three example schedules are required – New Construction, Renovation and phased. If so, these are most likely going to be lengthy documents in order to satisfy this request, so are they to be included in the 42

Part 2 - page maximum page count?

If not included in the page count, can they be included in an appendix at the end of the qualifications?

Answer #2:

Part 1 – Yes, if a company is providing all three (3) examples, documents must be included in the 42 page count.

Part 2 – The information cannot be submitted as an appendix, must be included in the total 42 page count.

ADDENDA No. 1, Questions cont.

Question #3:

Given that Addendum 1 requests the additional information under 3.6 on page 024 of the RFQ to be included under Section 2, Tab 4, will you raise the page limit for that Section?

Answer #3:

No, information must be included in the 42 page count.

Question #4:

Addendum No. 1 states to use the reference request form (formerly page 46 but now included in the Addendum) for Architect, Engineer, and Subcontractor references in response to 3.7 on page 024, as well as for five projects requested on page 020, item 2.e. Since the scoring for 3.7 allots 15 points for 11 or more projects, does that mean you want 33 or more reference forms for 3.7 plus 5 reference forms for 2.e.?

Answer #4:

No, if the company worked on ten (10) projects with one Architect, list those ten (10) with one reference checklist form, same with Engineer or Subcontractor (Primary, Second & Third). SBISD will verify the information provided by the reference.

Question #5:

In Addendum No. 1, the number of projects are limited in response to 2.d. to five. However, 3.5.1 requests all K-12 projects completed in the last 10 years, and the scoring for 3.5.2 awards more points for 10-15 projects.

Answer #5:

The five (5) are references from other school districts

Question #6:

If 10-15 projects are to be included in response to 3.5.2, are second and third tier subcontractors to be included for each, or only for the five in response to 2.d?

Answer #6:

See answer #4.

Question #7:

Under General Terms and Conditions 2.2 AIA Document (Page 010) indicates that contract documents will be provided to finalists as part of Step Two. Without the agreements, Exception Form (Page 44) is unable to be completed. Should companies respond that once short-listed, deviations/exceptions form will be provided with Step 2?

Answer #7:

The exception form is only to be used if the submitting company has deviations pertaining to the RFQ document. SBISD will determine if deviations will be negotiated or rejected.

End of Addenda No. 2