

**REGULAR MEETING BOARD OF TRUSTEES
WISEBURN SCHOOL DISTRICT**

June 23, 2011

The Regular Meeting of the Board of Trustees was called to order at 7:03 p.m. by Dennis Curtis, President, in the District Board Room. Call to Order

Members present: Roll Call
Susan Andriacchi (arrived 7:18) Roger Bañuelos
Dennis Curtis Nelson Martinez
Israel Mora (arrived 7:57)

Administrators present:
Dr. Thomas R. Johnstone, Superintendent
Thomas J. Cox, Chief Business Official

The Pledge of Allegiance to the Flag was led by Mr. Tom Cox.

A public hearing was opened at 7:04 p.m. for the community and others to comment on the 2011-12 District Budget. The hearing was closed at 7:05 p.m. with no comments offered. Public Hearing

A public hearing was opened at 7:05 p.m. for the community and others to comment on the Proposed use of Tier III Program Funds for 2011-12. Staff discussed with the Board Tier III public hearing requirements and the use of Tier III funds. The hearing was closed at 7:07 p.m. with no comments offered.

Mr. Bañuelos offered his congratulations to Dana Middle School Principal, Aileen Harbeck, for the excellent job that Dana Middle School did with the Graduation Ceremony. Mr. Bañuelos also indicated that he was able to attend the Juan Cabrillo Kindergarten Ceremony and the Bulldog Best Ceremony at Peter Burnett School. Both of these events were a very positive way to cap off a great year. Mr. Bañuelos thanked all of the Dana Middle School teachers and staff for another outstanding school year. From the Board

Mr. Martinez reported that the field day at Juan de Anza School on June 17, 2011 was a wonderful way to end the year for the students and parents at Juan de Anza School. Mr. Martinez congratulated all of the students, staff and parents for a very successful and positive school year.

Mr. Curtis apologized to Juan Cabrillo Principal, Margaret Lynch, for missing the First Grade Spring Fling but he reported he was able to watch the whole event on Facebook and he was very impressed.

Mr. Curtis thanked the Wiseburn Faculty Association for their marvelous End of the Year Event. He thanked all of the members of the Wiseburn Faculty Association, the California School Employees Association, administrators and parents for another very successful school year.

Ms. Andriacchi indicated that she was very impressed with the Dana Middle School Graduation and that it was very rewarding for her to hand out the diplomas to the 8th grade graduates. She looks forward to the event again next year.

Mr. Cox reported that both the Wiseburn Faculty Association, the California School Employees Association and management had agreed to the same number of furlough days for 2011-12 as the current school year.

From the Chief Business
Official

Mr. Cox reported that we are still awaiting the completion of a State budget and there is a lot of pressure on the legislature to complete the budget process by no later than June 30, 2011. Mr. Cox reported that based on the 2nd interim reports 130 districts across the State were qualified and 13 were negative. It can be expected that this number will rise in the coming school year.

In closing Mr. Cox reported that the final plan check from the Department of the State Architect (DSA) for the Burnett Project would be completed next Tuesday, June 28, 2011, and that the bid process for construction to begin would start immediately. It appears that construction will likely begin in October with a completion date of next summer, but there is an outside chance that the electrical work can begin and be completed during the month of August, which would advance the timeline and potentially result in a completion date of April 2012.

Dr. Johnstone shared a note that he received from Dana Middle School Graduate, Ben Meeks, and shared that Dr. Ray Haynes would be receiving his award as an American Society for Engineering Education Fellow up in Vancouver, British Columbia on June 29, 2011. Mr. Haynes has made a tremendous contribution to the development of Da Vinci Science.

From the Superintendent

Dr. Johnstone shared that Mr. Curtis, Mr. Martinez, Dr. Wunder, Linda Cuesta, Chet Pipkin, Tom Cox and he had dinner with State Superintendent of Public Instruction, Tom Torlakson on June 14, 2011. The dinner with the State Superintendent gave our district leaders a wonderful opportunity to share thoughts about the district's successes and hopes for the future.

Dr. Johnstone reported that on June 17, 2011 Israel Mora, Chet Pipkin, Art Lofton, Dr. Matt Wunder, Dr. Johnstone and three Da Vinci students met with Sandra Evers-Manly from the Northrop Grumman Foundation. Dr. Johnstone reported that it was a very productive meeting, where Da Vinci was able to discuss ways that the Northrop Grumman Foundation can continue to assist the Da Vinci Schools in the future.

Dr. Johnstone shared a number of very interesting summer activities that Dana Middle School staff are participating in this summer. Currently Dana Science Teacher, Doug Foster, is up on the Arctic Circle with Earth Watch studying climatic change for a week. Dana Humanities teachers, Mary Nies and Andy DeSeriare are in Colorado Springs for two weeks at Project Lead the Way Engineering Training. Dana 7th Grade Math Teacher, Maria Garcia, will be joining Dana Middle School students, Sam Jussen and Malissa Crise, at Northrop Grumman Space Camp in Huntsville, Alabama from July 31, 2011 through August 6, 2011. Maria Garcia and Kris Torrey will be participating in Northrop Grumman's Zero Gravity Flight over the Pacific Ocean in August.

Dr. Johnstone reported that Aileen Harbeck, Blake Silvers and he had attended Dana Middle School Algebra Teacher, Kevin Corrinet's Exposition Night for the Center for Math and Science Teaching at Loyola Marymount University on June 21, 2011. Mr. Corrinet has done an excellent job with CMAST this year and Dr. Johnstone asked him to make a presentation to the Board on August 25, 2011.

Dr. Johnstone reported that the Survey Monkey survey that was conducted by the Future Wiseburn High School Committee had 462 participants. The survey will give us abundant information about the community's wishes for the Future Wiseburn High School. The information will be shared with the Future Wiseburn High School Committee at a barbecue on July 6, 2011.

Dr. Johnstone reported that he had attended the City of El Segundo's State of the City Luncheon on June 22, 2011. Dr. Johnstone reported that El Segundo Mayor, Eric Busch, had

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expressed publically that the City of El Segundo wants to work closely with the Wiseburn School District in realizing a Wiseburn High School in El Segundo.	From the Superintendent (Cont'd.)
In closing, Dr. Johnstone shared that the district would be working with Dr. Bill Saunders from UCLA and the Talking Teaching Network for Professional Development in 2011-12. Talking Teaching has already worked with teachers from the 3 rd and 5 th grades on the New Common Core State Content Standards. In late August, Talking Teaching will be working with teachers from K, 1, 2 and 4. During the 2011-12 school year, 12 Wiseburn teachers will participate on a Common Core Transition Team so that Wiseburn will be ready for full scale implementation of the Common Core Standards in 2013-14.	
On a motion by Ms. Andriacchi, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve the Tentative Agreement with the Wiseburn Faculty Association, effective July 1, 2011 through June 30, 2014.	M10.381 WFA Tentative Agreement
On a motion by Mr. Martinez, which was seconded by Ms. Andriacchi, the Board voted 4-0 to approve the three Elementary School Calendars for the 2011-12 school year.	M10.382 Elementary School Calendars
On a motion by Ms. Andriacchi, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve the Middle School Calendar for the 2011-12 school year.	M10.383 Middle School Calendar
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve the Classified Holiday Calendar for the 2011-12 school year.	M10.384 Classified Holiday Calendar
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted 4-0 to authorize the Superintendent and Chief Business Official to assign funds in reporting ending balances and adopt Resolution #10/11.41 to establish fund balance policy as required by GASB 54.	M10.385 Resolution #10/11.41 – Fund Balance Policy
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to adopt the 2011-12 District Budget.	M10.386 District Budget
On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve the Proposed Use of Tier III Program Funds for 2011-12.	M10.387 Proposed Use of Tier III Funding
On a motion by Ms. Andriacchi, which was seconded by Mr. Martinez, the Board voted unanimously to approve the submission of the Consolidated Application, Part I.	M10.388 Consolidated Application, Part I
On a motion by Mr. Martinez, which was seconded by Mr. Mora, the Board voted unanimously to approve a renewal agreement with Preferred Meals for the 2011-12 school year.	M10.389 Preferred Meals
On a motion by Mr. Bañuelos, which was seconded by Ms. Andriacchi, the Board voted unanimously to approve a contract to provide Regional School Transportation Services for pupils attending classes and programs operated by LACOE/SELPA and/or the District for 2011-12. The estimated cost is \$42,000 and reflects no change from the 2010-11 school year.	M10.390 Transportation Services – RSTS
On a motion by Ms. Andriacchi, which was seconded by Mr. Mora, the Board voted unanimously to ratify/approve attendance at the following meetings or conferences, including provision of substitute teachers as needed, and transportation by car at 40¢ per mile, or lowest reasonable air fare as appropriate:	M10.391 Conference Attendance

1. Doug Foster, Scott Nguyen and Kris Torrey at Loyola Marymount University's "CMAST Professional Development" in Los Angeles on June 6, 2011 and June 9, 2011 at an approximate cost of \$345 to be paid from Title II Funds. Conference Attendance (Cont'd.)
2. Pat Duncan and Jeff Krabiel at the Southwest SELPA's "TeachTown Training" in Lawndale on September 13, 2011 at an approximate cost of \$115 to be paid from Special Education Funds.

On a motion by Ms. Andriacchi, which was seconded by Mr. Mora, the Board voted unanimously to approve/ratify the following classified employment/additional hours to be paid from the Classified Salary Schedule unless otherwise noted:

M10.392
Additional Hours -
Classified

District

1. Candace Allison, General Clerk/District Office, approve a block of 30 temporary hours for Candace to provide clerical support to the Superintendent's and Business Office, effective August 25, 2011 through September 3, 2011 at her regular rate of pay from the General Fund.
2. Debra Chow, Food Services Clerk, approve a block of 50 temporary hours for Debra to support the food service program at all sites with the opening of the new school year, effective August 1, 2011 through September 30, 2011 at her regular rate of pay from the General Fund.
3. Alicia Galindo, General Clerk/District Office, approve 80 temporary overtime hours to work with families on permit appeals and paperwork and processing permit applications and reports, effective May 15, 2011 through September 15, 2011 at her appropriate Range/Step from the General Fund.
4. Approve up to two (2) short-term employees as per Education Code 45103 to work from July 1, 2011 through August 31, 2011, not to exceed a total of 90 hours for both, to be paid at Classified Range 3, Step A from the General Fund. These individuals would assist with the custodial duties at all sites as determined by need.

Burnett

5. Devon Cervantes, Instructional Aide, approve up to five temporary hours to assist in classrooms during IEP meetings, effective May 1, 2011 through June 17, 2011, to be paid at Classified Range 6, Step E from the General Fund.

Cabrillo

6. Cristy Leyva, Computer Aide, approve up to 2.5 temporary hours for participation on library clerk interview panel, effective June 10, 2011, to be paid at her appropriate Range/Step from the General Fund.
7. Mary Penna, Bilingual Aide, approve up to one temporary hour for ELD Orientation Parent Meeting translation, effective June 6, 2011, at Classified Range 6, Step E to be paid from EIA Funds.

Dana

8. Leslie Machuca, School Secretary, approve five additional days to prepare for the new school year for student input and Pertussis vaccine follow-up, effective July 2011 through August 2011 to be paid at her appropriate Range/Step from the General Fund. On May 13, 2011 the Board approved site secretaries 15 days of additional time to prepare for the upcoming school year. These days for Ms. Machuca are in addition to those, due to the Pertussis vaccine requirement for middle school students.
9. Susan Mills, Food Services Clerk, approve up to 10 temporary hours to process food service funds during the first days of school, effective September 1, 2011 through September 30, 2011, to be paid at her appropriate rate of pay from the General Fund.
10. Kathy Ory, Library Clerk, approve up to 40 temporary hours to prepare for Jump Start and facilitate Jump Start, effective June 2011 through August 2011 at her appropriate rate of pay from the General Fund.
11. Theresa Rehbein, General Clerk, approve up to 16 temporary hours to assist with the facilitation of Jump Start, effective June 2011 through August 2011 at her appropriate rate of pay from the General Fund.

On a motion by Ms. Andriacchi, which was seconded by Mr. Mora, the Board voted unanimously to ratify Rose Mary Angel, Stacy Bellante, Liza Downer, Karen Lee and Amanda Steen as participants on the Common Core / State Standards Review, effective June 9, 2011 to be paid \$30 per hour for up to 2.5 hours each to be paid from the General Fund.

M10.393
Common Core / State
Standards Review

On a motion by Ms. Andriacchi, which was seconded by Mr. Mora, the Board voted unanimously to approve additional hours for Rachel Lutoff to be in an IEP for a special needs child that will occur after school is finished for the year, effective June 24, 2011, to be paid at \$30 per hour for five hours total to be paid from the General Fund.

M10.394
Additional Hours -
Certificated

On a motion by Ms. Andriacchi, which was seconded by Mr. Mora, the Board voted unanimously to approve additional hours for the following certificated employees to test incoming new students in the first and second grades for the new school year, effective August 29, 2011 through September 2, 2011, to be paid \$30 per hour not to exceed up to five hours each from the General Fund:

M10.395
Additional Hours -
Testing

- Kathy Espana
- Corie Johnson
- Ilyse Klein
- Jennifer Williams

On a motion by Ms. Andriacchi, which was seconded by Mr. Mora, the Board voted unanimously to ratify the Master & Individual Agreements with Center for Autism and Related Disorders (C.A.R.D.) in the amount not to exceed \$9,000 to be paid from Special Education Funds, effective June 20, 2011.

M10.396
Master & Individual
Agreements – C.A.R.D.

On a motion by Ms. Andriacchi, which was seconded by Mr. Mora, the Board voted unanimously to approve the Independent Contractor Agreement with Administrative Services Cooperative for the period of June 27, 2011 through August 31, 2011, at a cost not to exceed \$1,700, to be paid from Special Education Funds.

M10.397
Administrative Services
Cooperative

On a motion by Ms. Andriacchi, which was seconded by Mr. Mora, the Board voted unanimously to ratify Susan Lee, M.A., School Psychologist as a consultant for Behavior Intervention Case Manager applications, effective June 1, 2011 through June 30, 2011, for a fee of \$65 per hour, not to exceed \$500, to be paid from SELPA Funds.

M10.398
Southwest SELPA
Consultant

On a motion by Ms. Andriacchi, which was seconded by Mr. Mora, the Board voted unanimously to ratify the following field trips for Juan Cabrillo School:

M10.399
Field Trips &
Transportation

- Wednesday, June 8, 2011
1st Grade Rooms 15 & 16 going to 24th Street Theatre, Los Angeles
All costs to be paid by the Juan Cabrillo PTA
- Friday, June 10, 2011
Limo Ride – Fundraiser Winners
All costs to be paid by the Juan Cabrillo PTA

On a motion by Ms. Andriacchi, which was seconded by Mr. Mora, the Board voted unanimously to declare obsolete the following list of District property:

M10.400
Obsolete Property

Power Cables - 1 box	Office 98 - 1	Laptop Bags – 3
Floppy Disk Drives – 1 box	Office 2000 – 1	Hard Drives – 10
Dell Rack Installation Kit – 1 box	Laptop Batteries – 4	Bad CD Roms - 3
Keyboards - 2	CD Rom Drive – 1	
Shelf - 1	Speaker – 1	
I.P. Phone Manual – 1 box	Mouse – 1	
Printers - 4		

The Board entered closed session at 9:29 p.m. and reconvened at 10:22 p.m.

Closed Session

On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to accept the resignation of the following classified employees and substitutes per their effective dates:

M10.401
Resignation - Classified

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Claudia Montalvan	Instructional Aide	June 17, 2011
Rosa Good	Substitute Food Services	June 17, 2011
Patricia Taylor	Substitute Instructional Aide	June 17, 2011

On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to extend Dr. Matthew Wunder as the Principal on Special Assignment/Executive Director Charter School Services, effective July 1, 2011 through June 30, 2012 at his appropriate salary placement and his work year will be 226 days. All costs to be reimbursed by the Charters.

M10.402
Extension of Principal
on Special Assignment /
Executive Director
Charter School Services

On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve the following unpaid leaves of absence for the 2011-12 school year:

M10.403
Unpaid Leave of
Absences

- Christine Carpenter – 40%
- Noelle Staal – 20%

On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve an unpaid leave of absence for Rina Shah, School Psychologist, for the 2011-12 school year. She is requesting a reduction of 40% of her regular 80% assignment.

M10.404
Psychologist – Unpaid
Leave of Absence

On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve Valerie Real as a part-time 40% school psychologist on temporary contract for the 2011-12 school year, effective July 1, 2011 through June 30, 2012. Ms. Real is not entitled to benefits as her assignment is below 50%. Salary placement is Step V on the Psychologist Salary Schedule to be paid from the General Fund.

M10.405
Psychologist – 40%

Mr. Mora moved and Ms. Andriacchi seconded that the meeting be adjourned at 10:29 p.m. Motion carried unanimously.

Adjournment

The next Regular Meeting of the Board of Trustees will be held Thursday, July 14, 2011, at 7:00 p.m. in the District Board Room.

Nelson Martinez
Clerk of the Board

Tom Johnstone
Secretary of the Board