

**REGULAR MEETING BOARD OF TRUSTEES
WISEBURN SCHOOL DISTRICT**

August 5, 2013

The Regular Meeting of the Board of Trustees was called to order at 6:02 p.m. by Nelson Martinez, President, in the District Board Room. Call to Order

Members present: Roll Call
Susan Andriacchi (arrived 6:30 p.m.) Roger Bañuelos
Dennis Curtis Nelson Martinez
Israel Mora

Administrators present:
Dr. Thomas R. Johnstone, Superintendent
David Wilson, Director of Budget and Accounting

The Pledge of Allegiance to the Flag was led by Mr. Blake Silvers.

A public hearing was opened at 6:36 p.m. for the community and others to comment on the 2013-14 and 2014-15 Common Core Expenditure Plan. The hearing was closed at 6:37 p.m. with no comments offered. Public Hearing

Dr. Chris Jones provided the Board with a brief explanation of the funding plan for the approximately \$500,000 in funding that the District will receive from the State for implementation of Common Core. The District will have 2 years to spend the money. We will receive half the money in August 2013 and the other half in October 2013. The funds must be spent in three areas, Professional Development, Technology and Instructional Materials. The State will hold all districts strictly accountable for the expenditure of these funds in 2015. Special Presentation

Mr. Mora shared that he enjoyed a great two and a half week trip with his family visiting relatives in the Yucatan Peninsula. From the Board

Mr. Wilson shared that he and the Business Office team have been working hard on closing out the books for the 2012-13 school year. This process will be completed before the next Board meeting. From the Director of
Budget and Accounting

Dr. Johnstone shared a correspondence from Dana Middle School Teacher, Candy Gray, thanking the Board for their support in providing the 6th grade math teachers with planning time for CMAST implementation. From the Superintendent

Dr. Johnstone shared a letter that he received from Arts for All congratulating the District on receiving a \$7,000 grant to support artist residencies for the 2013-14 school year. The funds will be used to work with AMAN Dance and PS Arts to design and implement dance and music programs for all Kindergarten through 5th grade students and 43 teachers across all three elementary schools.

Dr. Johnstone shared that the Da Vinci Innovation Academy Charter Petition will be presented to the State Board in September establishing Da Vinci Innovation Academy as a separate charter.

Dr. Johnstone shared that the Human Resources office has been busy staffing teachers for the coming school year. We have had a very strong recruiting year, adding some very strong teachers at all of our schools. We still have a vacancy in grade 1 at Cabrillo and a Special

Education Teacher at Burnett to staff.

From the Superintendent
(Cont'd.)

Dr. Johnstone also shared that the enrollment for the coming year is strong and slightly ahead of last year's enrollment numbers. Class sizes will be smaller at the K-3 level due to the passage of Measure CL.

Dr. Johnstone shared that he attended a meeting with Da Vinci Design administration and several residents of the Del Aire community regarding enrollment at Da Vinci Design, traffic control, supervision of students and the parking situation for students who can legally drive. The meeting was very productive and a dialog will continue between Da Vinci Design staff and community members.

In closing, Dr. Johnstone shared that on the agenda tonight the Board would be approving a contract with Tom Cox and a contract with Guiding Hands.

On a motion by Mr. Mora, which was seconded by Mr. Curtis, the Board voted 4-1, with Ms. Andriacchi abstaining, to approve the minutes of the Regular meeting held June 27, 2013. M13.29
Minutes

On a motion by Mr. Mora, which was seconded by Mr. Curtis, the Board voted 4-1, with Ms. Andriacchi abstaining, to approve the minutes of the Regular meeting held July 11, 2013.

On a motion by Mr. Curtis, which was seconded by Mr. Mora, the Board voted unanimously to approve Resolution #13/14.01 – Volunteers – Liability, as presented. M13.30
Resolution #13/14.01 -
Volunteers

On a motion by Mr. Bañuelos, which was seconded by Ms. Andriacchi, the Board voted unanimously to approve a Memorandum of Understanding (MOU) with Out-of-School Time Guiding Hands to provide Dana Middle School students with before- and after-school services from 6:30-8:00 a.m. and 3:00-6:00 p.m., Monday through Friday, during the school year, effective September 1, 2013. The fee for services will be a one-time registration fee of \$55 per student and a monthly fee of \$150 per student. M13.31
MOU – Guiding Hands

On a motion by Ms. Andriacchi, which was seconded by Mr. Bañuelos, the Board voted unanimously to receive the following Board Policy for second reading and adoption: M13.32
Board Policy

- BP 6173 – Education for Homeless Children

On a motion by Mr. Mora, which was seconded by Mr. Curtis, the Board voted unanimously to ratify an agreement with Loyola Marymount University for Wiseburn School District to provide student teaching experience for LMU students, effective August 1, 2013 through July 31, 2016. LMU will pay Wiseburn School District Master Teachers \$25 per semester unit of practice teaching. M13.33
Loyola Marymount
University

On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted unanimously to ratify an increase to the agreement for Architectural Services at Peter Burnett's Multi-Purpose Building with Flewelling & Moody Architects by \$35,000. Additional services included the increase of square footage to building from 7,500 square feet to 9,100 square feet, the addition of 4 new ball balls, and the addition of a walkway canopy. These changes generated more time to the design and also extended the time for Construction Administration. These items also included a time & materials fee to get the required additional DSA approvals. The extension to this Architectural Agreement to be paid from Bond Fund 21.3. M13.34
Flewelling & Moody

On a motion by Ms. Andriacchi, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve a proposal from The Planning Center in an amount not to exceed \$4,500 to prepare an EMF (Electro-Magnetic Field) Management Plan to address the CDE EMF setback requirement at the 201 Douglas Site. Agreement to be paid from Bond Fund 21.4. M13.35
The Planning Center

<p>On a motion by Mr. Bañuelos, which was seconded by Mr. Mora, the Board voted unanimously to approve a proposal from Geo-Advantec, Inc., in an amount not to exceed \$27,410 to perform additional testing at the 201 Douglas site. Tests to include a wave velocity test, percolation test and some additional borings.</p>	<p>M13.36 Geo-Advantec</p>
<p>There are two proposals from Geo-Advantec. The first is the initial proposal regarding the renovation work of the existing building at 201 N. Douglas in an amount not to exceed \$17,910. The second proposal addresses supplemental field investigation and borings for the proposed new gymnasium at 201 N. Douglas in an amount not to exceed an additional \$9,500. Both agreements are to be paid from the Bond Fund 21.4.</p>	
<p>On a motion by Ms. Andriacchi, which was seconded by Mr. Mora, the Board voted 3-2, to approve/ratify the Final Settlement Agreement and General Release and payment to A2Z Educational Advocates for legal fees pertaining to a Special Education Agreement. The cost not to exceed \$1,740 to be paid from Special Education Funds.</p>	<p>M13.37 Settlement Agreement</p>
<p>On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve a contract to provide home-to-school and other transportation services for pupils attending classes and programs operated by LACOE/SELPA and/or the District. The contract is for a five-year period (effective July 1, 2013 through June 30, 2018). If such service is required by the District, the cost will be shared by all participating districts on a per pupil basis.</p>	<p>M13.38 LACOE - Transportation</p>
<p>On a motion by Mr. Mora, which was seconded by Mr. Curtis, the Board voted unanimously to approve a \$0.50 increase in the price it charges for “paid” lunches for the 2013-14 school year.</p>	<p>M13.39 Price Increase for Student Lunches</p>
<p>On a motion by Ms. Andriacchi, which was seconded by Mr. Mora, the Board voted unanimously to approve an agreement with Nichols Consulting to provide Mandate Block Grant Compliance and New Program Filing services for the district for the 2012-13 fiscal year. The fixed fee is \$1,600.</p>	<p>M13.40 Nichols Consulting</p>
<p>On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve purchase orders #101186-102097, warrants and miscellaneous receipts as submitted. Two purchase orders were tabled to be brought back at another meeting.</p>	<p>M13.41 Purchase Orders, Warrants and Miscellaneous Receipts</p>
<ul style="list-style-type: none"> • PO# 101292 and PO# 102083 	
<p>On a motion by Mr. Mora, which was seconded by Ms. Andriacchi, the Board voted unanimously to ratify/approve attendance at the following meetings or conferences, including provision of substitute teachers as needed, and transportation by car at 50¢ per mile, or lowest reasonable air fare as appropriate:</p>	<p>M13.42 Conference Attendance</p>
<ol style="list-style-type: none"> 1. Sarah Nitsos at the Talking Teaching Network’s “Annual Conference” in Oxnard, California on July 15-16, 2013 at an approximate cost of \$351 to be paid from the General Fund. 2. Dr. Tom Johnstone and David Wilson at School Services of California’s “Local Control Funding Formula Workshop” in Ontario, California on September 23, 2013 at an approximate cost of \$350 to be paid from the General Fund. 3. Dr. Tom Johnstone at ACSA’s “2014 Superintendents’ Symposium” in Monterey, California on January 28-31, 2014 at an approximate cost of \$945 to be paid from the General Fund. 4. Jennifer Fisher, at the Division for Early Childhood of the Council for Exceptional Children’s “International Conference on Young Children with Special Needs” in San Francisco, California on October 16-18, 2013 at an approximate cost of \$345 to be paid from SELPA Funds. An advance has been requested and approved. 5. Vince Madsen, at C.A.S.H.’s “The New School Facility Program” in Ontario, California on August 23, 2013 at no cost to the district. 	<p>Page 9, Minutes August 5, 2013</p>

On a motion by Mr. Mora, which was seconded by Ms. Andriacchi, the Board voted unanimously to approve/ratify the following classified employment/additional hours to be paid from the Classified Salary Schedule unless otherwise noted:

M13.43
Additional Hours –
Classified

District

1. Candace Allison, General Clerk/D.O., approve up to 120 temporary hours to provide clerical support to the District Office, including the Superintendent's Office, Human Resources and the Business Office as appropriate, effective July 22, 2013 through August 30, 2013 to be paid at her appropriate Range/Step from the General Fund.
2. Debra Chow, Food Services Clerk, approve a block of 40 extra temporary hours to support food service programs at all sites with the opening of the school year, effective August 1, 2013 through September 30, 2013 at her regular hourly rate of pay to be paid from the General Fund.
3. John Grady, Custodian/Groundskeeper, approve up to 4.5 overtime hours to provide custodial support to the Food Truck Event, effective July 26, 2013 to be paid at his appropriate Range/Step from the General Fund. WEF to reimburse for all costs.
4. Silke Tecun, Buyer, approve extra temporary hours to provide support to the District Office in an amount not to exceed 50 hours, effective July 29, 2013 through August 30, 2013 to be paid at her appropriate Range/Step from the General Fund.
5. Shannon Tupper approve up to six (6) hours to provide support and set up for the Staff Development Training Sessions with emphasis on new computer based Smarter Balanced Assessment Consortium testing formats for Common Core, effective August 20-22, 2013 to be paid at her regular hourly rate of pay from Common Core Funds.
6. Alicia Galindo, General Clerk/D.O., approve additional overtime hours not to exceed 20 hours to process interdistrict permits and assist families with the appeal process as necessary, to be paid at her appropriate Range/Step from the General Fund.

On a motion by Mr. Mora, which was seconded by Ms. Andriacchi, the Board voted unanimously to approve the following Dana Middle School Math Teachers' participation in the Departmental Planning Session for Common Core Standards and CMAST, effective August 21, 2013 to be paid at \$30 per hour for up to 4 hours each to be paid from Dana Donation Funds – Boeing:

M13.44
DMS Math Planning

Evelyn Andrade	Carol Martinez
Maria Garcia	Ramon Rodriguez
Summer Graves	Jessica Shim
Candy Gray	Elizabeth Snider
Gabrielle Irvin	

On a motion by Mr. Mora, which was seconded by Ms. Andriacchi, the Board voted unanimously to approve the following classified and certificated employees as trainers for the Summer Staff Development Trainings, effective August 26, 2013, to be paid at their regular hourly rate for classified staff and to be paid \$30 per hour for certificated employees, not to exceed a total of 8 hours each from Common Core Funds:

M13.45
Staff Development
Trainers

<u>CERTIFICATED</u>	<u>CLASSIFIED</u>
Ruby del Rio	Kathy Pittluck
Lissette Fernandez	Shannon Tupper
Maria Garcia	
Mary Nies	
Krista Pachuta	

On a motion by Mr. Mora, which was seconded by Ms. Andriacchi, the Board voted unanimously to approve all Dana Middle School certificated teaching staff as participants – approximately 41 staff members – in the Dana Middle School Summer Institute, effective August 27, 2013 to be paid \$30 per hour for up to 5 hours each, not to exceed approximately \$6,150 total, to be paid from Dana Donation Funds.

M13.46
Dana Summer Institute

<p>On a motion by Mr. Mora, which was seconded by Ms. Andriacchi, the Board voted unanimously to approve a Master's Stipend for Jana'e Jeffery, effective September 1, 2013.</p>	<p>M13.47 Master's Stipend</p>												
<p>On a motion by Mr. Mora, which was seconded by Ms. Andriacchi, the Board voted unanimously to ratify the proposed following Activity Stipends. Some paid by the Associated Student Body (ASB) Funds and some paid by Gym Fees, effective during the 2012-13 school year:</p>	<p>M13.48 Activity Stipends 2012-13</p>												
<table border="0"> <tr> <td data-bbox="89 367 462 399">Deanna Ableser</td> <td data-bbox="470 367 885 399">Play Production (ASB)</td> <td data-bbox="893 367 1209 399">\$500</td> </tr> <tr> <td data-bbox="89 399 462 430">Erma Bisignano</td> <td data-bbox="470 399 885 430">Coach – Golf Team (Gym)</td> <td data-bbox="893 399 1209 430">\$500</td> </tr> <tr> <td data-bbox="89 430 462 462">Art Rodriguez</td> <td data-bbox="470 430 885 462">Dana DVD Yearbook (ASB)</td> <td data-bbox="893 430 1209 462">\$500</td> </tr> <tr> <td data-bbox="89 462 462 499">Art Rodriguez</td> <td data-bbox="470 462 885 499">Coach – Marathon Team (Gym)</td> <td data-bbox="893 462 1209 499">\$500</td> </tr> </table>	Deanna Ableser	Play Production (ASB)	\$500	Erma Bisignano	Coach – Golf Team (Gym)	\$500	Art Rodriguez	Dana DVD Yearbook (ASB)	\$500	Art Rodriguez	Coach – Marathon Team (Gym)	\$500	
Deanna Ableser	Play Production (ASB)	\$500											
Erma Bisignano	Coach – Golf Team (Gym)	\$500											
Art Rodriguez	Dana DVD Yearbook (ASB)	\$500											
Art Rodriguez	Coach – Marathon Team (Gym)	\$500											
<p>On a motion by Mr. Mora, which was seconded by Ms. Andriacchi, the Board voted unanimously to approve membership for the District in the ACSA Region XIV Superintendents, effective September 1, 2013 through June 30, 2014, at a total cost of \$75, to be paid from the General Fund.</p>	<p>M13.49 Membership – ACSA Region XIV Superintendents</p>												
<p>On a motion by Mr. Mora, which was seconded by Ms. Andriacchi, the Board voted unanimously to approve a Consultant's Agreement with Margaret Faust to provide early morning calling for substitutes, effective August 2013 through June 2014, not to exceed \$7,000 to be paid from the General Fund.</p>	<p>M13.50 Consultant's Agreement – Margaret Faust</p>												
<p>On a motion by Mr. Mora, which was seconded by Ms. Andriacchi, the Board voted unanimously to approve a Consultant's Agreement with John Umekubo (Eduplace) to provide technology services, effective July 1, 2013 through June 30, 2014, not to exceed \$20,000 to be paid from the General Fund.</p>	<p>M13.51 Consultant's Agreement – John Umekubo (Eduplace)</p>												
<p>On a motion by Mr. Mora, which was seconded by Ms. Andriacchi, the Board voted unanimously to approve a Consultant's Agreement with Tom Cox to provide Business Office Services not to exceed 960 hours at a rate of \$85 per hour, effective July 1, 2013 through June 30, 2014 to be paid from the General Fund.</p>	<p>M13.52 Consultant's Agreement – Tom Cox</p>												
<p>On a motion by Mr. Mora, which was seconded by Ms. Andriacchi, the Board voted unanimously to approve the following Southwest SELPA Consultants for the 2013-14 school year, effective July 1, 2013 through June 30, 2014:</p>	<p>M13.53 Southwest SELPA Consultants</p>												
<ul style="list-style-type: none"> • <u>Yuki Aguilar</u>, Evaluation of Behavior Intervention Case Manager (BICM) Certification Applications, effective July 1, 2013 through June 30, 2014, to be paid \$65 per hour, not to exceed 38 hours and/or \$2,500. • <u>Christopher Jason Checca</u>, Response to Intervention Project, effective July 1, 2013 through June 30, 2014, to be paid \$50 per hour, not to exceed \$52,250. • <u>Kristie Frasure</u>, Special Education Consultant for ADHD Training – Parent Education, effective July 1, 2013 through August 1, 2013, to be paid \$60 per hour, not to exceed 10 hours or \$600. • <u>Shana Savitz Grudsky</u>, Written Spanish Translation as needed, \$40/hour, not to exceed 12.5 hours or \$500, effective July 1, 2013 through June 30, 2014. • <u>Kerri T.C. Knight-Teague</u>, Response to Intervention Project/SST Intervention for Success, effective July 1, 2013 through June 30, 2014, to be paid \$50 per hour, not to exceed \$45,000. • <u>Susan Lee, MA, School Psychologist</u>, Behavior Intervention Case Manager applications, effective July 1, 2013 through June 30, 2014, to be paid \$65 per hour, not to exceed \$2,500. • <u>Peggy Mazzarella</u>, Training Overview on Traumatic Brain Injury/Targeted Case Management Services, effective July 1, 2013 through June 30, 2014, to be paid \$50 per hour, not to exceed \$25,000. • <u>Dr. Melissa Reeves</u>, Cognitive Behavior Therapy (CBT) Training, effective July 1, 2013 through June 30, 2014, not to exceed \$4,000. 													

The Board entered closed session at 7:52 p.m. and reconvened at 9:21 p.m.	Closed Session						
On a motion by Mr. Bañuelos, which was seconded by Mr. Curtis, the Board voted unanimously to accept the resignation of certificated employee, Grace Yang, effective July 24, 2013.	M13.54 Resignation - Certificated						
On a motion by Mr. Bañuelos, which was seconded by Mr. Curtis, the Board voted unanimously to accept the resignation of the following classified employees per their effective dates:	M13.55 Resignation - Classified						
<table border="0"> <thead> <tr> <th data-bbox="89 430 633 462"><u>EMPLOYEE</u></th> <th data-bbox="649 430 909 462"><u>EFFECTIVE DATE</u></th> </tr> </thead> <tbody> <tr> <td data-bbox="89 462 633 493">Norma Straube, Instructional Aide</td> <td data-bbox="649 462 909 493">July 23, 2013</td> </tr> <tr> <td data-bbox="89 493 633 535">Alma Vidal, Instructional Aide</td> <td data-bbox="649 493 909 535">July 19, 2013</td> </tr> </tbody> </table>	<u>EMPLOYEE</u>	<u>EFFECTIVE DATE</u>	Norma Straube, Instructional Aide	July 23, 2013	Alma Vidal, Instructional Aide	July 19, 2013	
<u>EMPLOYEE</u>	<u>EFFECTIVE DATE</u>						
Norma Straube, Instructional Aide	July 23, 2013						
Alma Vidal, Instructional Aide	July 19, 2013						
On a motion by Mr. Bañuelos, which was seconded by Mr. Curtis, the Board voted unanimously to approve the termination of employment of Afrah Johar, part-time classified employee, effective July 18, 2013.	M13.56 Termination of Employment						
On a motion by Mr. Bañuelos, which was seconded by Mr. Curtis, the Board voted unanimously to approve a 40% unpaid leave of absence for Melissa Matthias, effective September 1, 2013 through June 30, 2014. She will work a 60% assignment and is eligible for a prorated salary and benefits.	M13.57 40% Unpaid Leave of Absence						
On a motion by Mr. Bañuelos, which was seconded by Mr. Curtis, the Board voted unanimously to approve Candyse Crow as a temporary certificated employee for the 2013-14 school year, effective August 20, 2013, to be paid on the Certificated Salary Schedule at Column I, Step 1 from the General Fund.	M13.58 Temporary Certificated Employee – Crow						
On a motion by Mr. Bañuelos, which was seconded by Mr. Curtis, the Board voted unanimously to approve a 40% temporary certificated assignment for Iona Grothe for the 2013-14 school year, effective September 1, 2013 through June 30, 2014, to be paid on the Certificated Salary Schedule at Column II, Step 5 from the General Fund.	M13.59 40% Temporary Certificated Assignment						
On a motion by Mr. Bañuelos, which was seconded by Mr. Curtis, the Board voted unanimously to approve a 40% temporary certificated assignment for Darrelyn Rowland for the 2013-14 school year, effective September 1, 2013 through June 30, 2014, to be paid on the Certificated Salary Schedule at Column II, Step 10 from the General Fund. She is not eligible for benefits.	M13.60 40% Temporary Certificated Assignment						
On a motion by Mr. Bañuelos, which was seconded by Mr. Curtis, the Board voted unanimously to ratify a 20% temporary certificated assignment for Jeanne Smiley for the 2013-14 school year, effective September 1, 2013 through June 30, 2014.	M13.61 20% Temporary Certificated Assignment						
Mr. Mora moved and Mr. Curtis seconded that the meeting be adjourned at 9:25 p.m. Motion carried unanimously.	Adjournment						
The next Regular Meeting of the Board of Trustees will be held Thursday, September 12, 2013, at 7:00 p.m. in the District Board Room.							

Roger Bañuelos
Clerk of the Board

Tom Johnstone
Secretary of the Board