

**REGULAR MEETING BOARD OF TRUSTEES
WISEBURN UNIFIED SCHOOL DISTRICT**

June 26, 2014

The Regular Meeting of the Board of Trustees was called to order at 8:03 p.m. by Roger Bañuelos, President, in the District Board Room.

Call to Order

Members present:

Roger Bañuelos
Blanca Estrada

Dennis Curtis (via teleconference from Kentucky)
Nelson Martinez

Israel Mora

Roll Call

Administrators present:

Dr. Thomas R. Johnstone, Superintendent
Dr. Chris Jones, Director of Curriculum, Instruction & Technology
Mr. Vince Madsen, Director of Facilities Planning
David Wilson, Director of Budget and Accounting

The Pledge of Allegiance to the Flag was led by Ms. Blanca Estrada.

Ms. Cheryl King of Jack Schreder & Associates provided the Board with an update of the State funding picture as it relates to the Office of Public School Construction (OPSC) and State funding for Wiseburn High School. She originally met with the Board in May of 2013 and this presentation provided the Board with an update related to Wiseburn eligibility for State funds through both Charter and Unified School District avenues and potential time lines for receiving those funds. The Board and community had several questions for Cheryl King.

Special Presentation

Ms. Kaneda expressed that the District experienced a wonderful end to a very successful school year. She thanked the Board and the District for providing an awning that covered the stage at the Dana Middle School Graduation. She expressed how proud she was of all of our staff and administration and the wonderful performance of our students and she cited specifically the Dana Middle School graduation and the Da Vinci graduations.

From the Board

Ms. Estrada thanked the Board for allowing her to spend the last three and a half months serving the Wiseburn community on the Wiseburn School District Board. This meeting was Ms. Estrada's last meeting. She shared that her greatest experience was being able to learn from all of the Board members and better understand the history of the District. She expressed that the service that the Board provides for the District and Community is huge and that there is a lot going on in the Wiseburn School District. She very much enjoyed the experience.

Mr. Martinez thanked Blanca for her outstanding service to the Board over the past several months and indicated that it was a pleasure to serve alongside her. Mr. Martinez complimented the Wiseburn School District teachers and administrators on an outstanding school year. He expressed that the heart and soul of the District was never more evident than at the Dana Middle School graduation this year. He expressed that it was very touching to see the respect that the 8th grade students had for their teachers and administrators. He also expressed great satisfaction that more and more Wiseburn students are enrolling at the Da Vinci Schools. From the Dana Middle School Graduating Class of 2014, 79% of the Wiseburn residents are enrolled in the Da Vinci Schools for the fall.

Mr. Curtis expressed his thanks to Ms. Estrada for her service too. He expressed that even as we become a unified school district it will be important to keep our traditions and one of those great traditions is the Dana Middle School Promotion Ceremony. He expressed his sadness in missing the ceremony this year.

Mr. Mora expressed that he was sorry to miss the Dana Middle School graduation this year also but that he had heard that it was a wonderful event. He also expressed that the Da Vinci Graduation was very impressive and commented on the wonderful respect and connection that the students and teachers have for each other at the Da Vinci Schools, and specifically mentioned Da Vinci Science Valedictorian, Yasmin Suliman, the great speech she gave and the value that she put on her education at Da Vinci Science.

From the Board
(Cont'd.)

Mr. Mora shared that the Da Vinci Budget is very strong and stable and that he looks forward to a wonderful school year in 2014-15.

Mr. Bañuelos expressed his gratitude to Blanca Estrada for her service to the Board and the community and he congratulated her on a job very well done. He shared that the Dana Middle School graduation is always a fantastic event. He shared that during the last week of school he was able to participate in the Bulldog Best and Honor Roll Awards Assemblies at Peter Burnett School as a stand-in for Dr. Johnstone who was attending a Change of Command Ceremony at the Los Angeles Air Force Base.

Mr. Wilson shared the results of the Food Service Request for Proposals and shared that the District panel had made a unanimous decision to go with Chartwells School Dining Services. Chartwells places a much greater emphasis on fresh fruits and vegetables and serving fresh foods that are not pre-packaged. Mr. Wilson expressed to the Board that it was his intent to sign a Letter of Intent on June 30, 2014.

From the Director of
Budget and Accounting

Dr. Jones provided the Board with an update on Project Lead the Way (PLTW). He indicated that the growth of PLTW in the Wiseburn School District is occurring at a very fast pace. Next year we will have a full-time 6th grade PLTW Program that is entitled Gateway and PLTW will also be pushed down to the elementary schools at the 5th grade as an after-school program, but the intent for the future would be to infuse PLTW into the daytime program. Four Wiseburn teachers will be receiving PLTW training over the summer.

From the Director of
Curriculum, Instruction
& Technology

Dr. Jones shared that he had attended two full days of training at an Education Technology Summit sponsored by Google in the Redondo Beach Unified School District. Redondo Beach Unified School District will be doing a full launch of Google Apps for Education and 7,000 Chromebooks throughout the district. This program was especially interesting to Wiseburn School District as we are charting a similar course for our schools in the years ahead.

Mr. Madsen shared that the District had submitted plans to the Department of the State Architect (DSA) on June 25, 2014 and that our DSA packet was the largest that had been received by DSA this year. Mr. Madsen and Dr. Johnstone spent two and a half hours with the DSA team who expressed great interest in our project as this is a very unique project and is the largest building conversion to a school in State of California history through DSA.

From the Director of
Facilities Planning

Mr. Madsen shared that we had received site approval from the California Department of Education (CDE) for Wiseburn High School. The Electro-Magnetic Field had been an area of concern and delay but those issues have been resolved to the satisfaction of the CDE.

In closing, Mr. Madsen shared that the Peter Burnett Construction Project will begin on June 30, 2014.

Dr. Johnstone shared a flyer with the Board regarding an El Segundo Chamber of Commerce mixer at Chevron Park on July 10, 2014.

From the Superintendent

Dr. Johnstone also distributed an article from the Washington Post regarding State spending on schools. New York remains by far the highest rated in support from the State on schools and California continues to rank 47th out of 50 states.

Dr. Johnstone shared that Dr. Jones, Dr. Wunder and he met at Belkin on June 13, 2014 to begin work on drafting the Memorandum of Understanding (MOU) between Wiseburn Unified

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School District and Da Vinci Schools. This meeting was very productive and a second meeting was held on June 24, 2014. There will be further meetings scheduled throughout the summer with the intention of completing the MOU by the end of August.

From the Superintendent
(Cont'd.)

Dr. Johnstone distributed a letter that was sent by members of our Beginning Teacher Support Academy (BTSA) Consortium to Palos Verdes Peninsula Unified School District (PVPUSD). There were some issues regarding the continuation of the BTSA program during the fiscal crisis and beyond. All of the districts will meet again on July 2, 2014 in an effort to resolve this issue.

Dr. Johnstone shared with the Board that he, Michelle Rainey and Tyler Phipps had laid sod behind the District Office and that Johnstone Meadow is thriving at this point.

Dr. Johnstone also shared that he had participated in the Lawndale Education Foundation Golf Tournament on June 17, 2014.

Dr. Johnstone shared that he, Mr. Madsen, Mr. Bañuelos and Mr. Martinez had met with the City of El Segundo on June 18, 2014 to discuss the Pool Project and also the potential of the district saving some money on Rain Water Retention on the high school site at 201 N. Douglas.

Dr. Johnstone shared that Mr. Madsen, he and representatives from Gensler and Balfour Beatty and their engineers would be meeting with the City on June 30, 2014.

In closing, Dr. Johnstone shared that we had held the initial meeting for the Capital Campaign for the Da Vinci schools on June 24, 2014. This was a productive two-hour meeting and four more meetings were scheduled throughout the summer to launch a successful campaign.

On a motion by Mr. Mora, which was seconded by Mr. Curtis, the Board voted unanimously to approve the minutes of the Special meeting held May 27, 2014.

M13.461
Minutes

On a motion by Mr. Martinez, which was seconded by Mr. Mora, the Board voted unanimously to ratify an agreement with Dannis Woliver Kelley, effective January 1, 2014 through December 31, 2015 to provide legal services for the Local Public Schools Funding Authority (LPSFA) Appeal. The Wiseburn School District's percentage of fees is 20% -- estimated to be approximately \$7,000 -- to be paid from the General Fund.

M13.462
Dannis Woliver Kelley

On a motion by Mr. Martinez, which was seconded by Mr. Mora, the Board voted unanimously to approve the submitted 2014-15 school calendars for Juan de Anza, Peter Burnett, Juan Cabrillo and Dana Middle School:

M13.463
2014-15 School
Calendars

- 2014-15 Calendar, Juan de Anza & Juan Cabrillo, Grades K-2
- 2014-15 Calendar, Juan de Anza & Peter Burnett, Grades 3-5
- 2014-15 Calendar, Dana Middle School

On a motion by Mr. Martinez, which was seconded by Mr. Mora, the Board voted unanimously to approve the attached Classified Holiday Calendar for the 2014-15 school year.

M13.464
2014-15 Classified
Holiday Calendar

On a motion by Mr. Martinez, which was seconded by Mr. Mora, the Board voted unanimously to ratify a grant agreement with Project Lead the Way in an amount not to exceed \$10,000 for the implementation of Project Lead the Way Launch Program, effective June 1, 2014 through May 31, 2015 to be paid through Chevron Donation Funds.

M13.465
Grant Agreement -
PLTW

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| <p>On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted unanimously to approve an agreement with Eastshore Consulting, LLC, to provide consulting services with regards to the California Department of Education (CDE) Waiver, including submission of application, communication with CDE throughout process and following through to SBE approval at an approximate cost of \$5,000 and up to \$1,000 in expenses related to the above services to be paid from the Bond Fund 21.4.</p> | <p>M13.466 Eastshore Consulting</p> |
| <p>On a motion by Mr. Curtis, which was seconded by Ms. Estrada, the Board voted unanimously to approve an agreement with Garcia-Bentley Construction for the Peter Burnett Modernization Project at Peter Burnett School in an amount not to exceed \$378,000. This agreement is to be paid from Bond Funds 21.3.</p> | <p>M13.467 Garcia-Bentley – Burnett</p> |
| <p>On a motion by Mr. Martinez, which was seconded by Ms. Estrada, the Board voted unanimously to approve an increase to the agreement with PlaceWorks formerly known as “The Planning Center” for additional services to include Design Development of the final Methane Mitigation System for the entire 13.7 acres and the final Supplement to the EIR for the pool and gym at 201 N. Douglas in an amount not to exceed \$99,090. This proposal is to be paid from Bond Funds 21.4.</p> | <p>M13.468 Increase to PlaceWorks Agreement</p> |
| <p>On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted unanimously to approve an increase to the agreement with School Site Solutions, Inc. for additional services to include additional revisions and follow up submissions to California Department of Education for final Site Approval of the 201 N. Douglas property and to work with Gensler in submitting the High School Plans to the California Department of Education for final plan approval in an amount not to exceed \$6,125. This proposal to be paid from Bond Funds 21.4.</p> | <p>M13.469 Increase to School Site Solutions, Inc.</p> |
| <p>On a motion by Mr. Martinez, which was seconded by Ms. Estrada, the Board voted unanimously to ratify the cost for removing sand and replacing with top soil behind the District Office by Garcia-Bentley Construction in an amount not to exceed \$4,500. The cost of this work will be split with Da Vinci Schools.</p> | <p>M13.470 Garcia-Bentley – Sand/Top Soil</p> |
| <p>On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted unanimously to approve submission of the Consolidated Application and Reporting System (CARS), due June 30, 2014.</p> | <p>M13.471 CARS, Spring 2014</p> |
| <p>On a motion by Ms. Estrada, which was seconded by Mr. Mora, the Board voted unanimously to approve purchase orders #103029-104009, warrants and miscellaneous receipts as submitted.</p> | <p>M13.472 Purchase Orders, Warrants and Miscellaneous Receipts</p> |
| <p>On a motion by Ms. Estrada, which was seconded by Mr. Martinez, the Board voted unanimously to ratify/approve attendance at the following meetings or conferences, including provision of substitute teachers as needed, and transportation by car at 50¢ per mile, or lowest reasonable air fare as appropriate:</p> | <p>M13.473 Conference Attendance</p> |
| <ol style="list-style-type: none"> 1. Vince Madsen at LACOE’s “Facilities Network Meeting” in Downey on June 12, 2014 at a cost of \$17 to be paid from the General Fund. 2. Vince Madsen at C.A.S.H.’s “Navigating Contracts and Exploring Resources: Pre-Qualification, Drought Response and More” in Ontario on June 27, 2014 at a cost of \$30 to be paid from the General Fund. 3. Kari Martinez at Handwriting Without Tears’ “Handwriting Without Tears Workshop” in Los Angeles on July 19, 2014 at an approximate cost of \$120 to be paid from Title II Funds. | |

On a motion by Ms. Estrada, which was seconded by Mr. Martinez, the Board voted unanimously to approve/ratify the following classified employment/additional hours to be paid from the Classified Salary Schedule unless otherwise noted:

M13.474
Additional Hours –
Classified

District

1. Anthony Bullocks, Custodian/Groundskeeper, approve up to four temporary overtime hours to provide support to the Dana Middle School Graduation take down of equipment and to provide assistance to the outside vendor, effective June 21, 2014 to be paid at his appropriate Range/Step from the General Fund.
2. Jose Briseno and Ruben Diaz, Custodian/Groundskeepers, for the morning shift (7:00-10:00 a.m.) and Marco Chavez and John Grady, Custodian/Groundskeepers, for the afternoon shift (3:00-6:00 p.m.) approve up to 3 temporary overtime hours each to provide support for the Dana Middle School Graduation, effective June 20, 2014 to be paid at each person's appropriate Range/Step from the General Fund.
3. Lisa Briseno, Julie Espinosa, Denise Galvan, Mary Penna and Kathy Pittluck, Bilingual Aides, approve up to 49 hours each for CELDT testing for existing students for the 2014-15 school year, effective July 7, 2014 through July 18, 2014 to be paid from Supplemental Funds.
4. Carol Martinez and Patricia Foxman, as substitute, English Language Aides, approve up to 40 temporary hours to provide additional assistance with CELDT testing, effective July 7, 2014 through July 18, 2014 to be paid at their appropriate Range/Step from Supplemental Funds.
5. Theresa Warlich, Instructional Aide, approve up to 15 temporary hours total to provide support to the District Office in coordinating/planning celebration to commemorate end of Wiseburn School District and start of Wiseburn Unified School District, effective June 19, 2014 through July 1, 2014 to be paid at Classified Range 6, Step E from the General Fund. Ms. Warlich is a long-time community member with ties to district retirees and community members within the district. She will assist with notifying individuals of the upcoming event.

Cabrillo

6. Jamie Ehring, Health Clerk, approve up to 25 total temporary hours to input medical information into PowerSchool for the 2014-15 school year for new students and to go over new student health information, effective September 2, 2014 through October 31, 2014 to be paid at her appropriate Range/Step from the General Fund.
7. Cristy Leyva, Computer Aide, approve up to 30 temporary hours to inventory and distribute textbooks to classrooms, effective August 2014 through September 2014 to be paid at her appropriate Range/Step from the General Fund.
8. Jamie Ehring and Lupe Montalvan, Health Clerk and General Clerk, approve temporary hours to cover in the absence of the site secretary for the 2014-15 school year, effective August 24, 2014 through June 26, 2015 to be paid at their appropriate Range/Step from the General Fund.
9. Mary Penna, Bilingual Aide, approve up to 20 temporary hours to translate documents for first day packets and the Parent Student Handbook, effective August 2014 through August 2014 to be paid at her appropriate Range/Step from Supplemental Funds.
10. Mary Pellican and Karen Welker, Instructional Aides, approve up to 25 temporary hours each to run off reading/math assessments for each trimester for grades 1 and 2 and run off writing assessments for grades K-2 and Kindergarten reading/math assessments for each trimester, effective September 2014 through May 2015 to be paid at each person's appropriate Range/Step from the General Fund.
11. Javier Salazar, Instructional Aide and Noon Duty, approve up to 11.75 hours for P.E. and 2.25 hours for Noon Duty, effective September 15, 2014 through June 12, 2015 to be paid at his appropriate Range/Step from Cabrillo Donation Funds.

On a motion by Ms. Estrada, which was seconded by Mr. Martinez, the Board voted unanimously to approve \$150 stipend for transferring from one classroom to another, as per WSD/WFA Agreement, Article 13.1.3 for the following teachers, effective June 2014:

M13.475
Moving Stipend

Juan Cabrillo School

Jeff Krabiel
Kari Martinez

Dana Middle School

Deanna Ableser
Evelyn Andrade
Vincent Barnett
Lori Croft
Gabrielle Irvin
Carol Martinez

On a motion by Ms. Estrada, which was seconded by Mr. Martinez, the Board voted unanimously to ratify an amount not to exceed 40 additional hours for Ted Okasinski to schedule students into the PowerSchool system, effective June 2014 through August 2014 to be paid at \$30 per hour from the General Fund.

M13.476
Additional Hours -
Okasinski

On a motion by Ms. Estrada, which was seconded by Mr. Martinez, the Board voted unanimously to ratify Vivianne Coe, Stacy Perillo, Carrie Schat and Joy Yamane as part of the Summer Task Force Project for accommodations training for General Education, effective June 23, 2014 through July 25, 2014 to be paid at \$30 per hour for up to 8 hours each to be paid from Special Education Funds.

M13.477
Summer Task Force
Project

On a motion by Ms. Estrada, which was seconded by Mr. Martinez, the Board voted unanimously to ratify additional hours for Kari Martinez at Juan Cabrillo School to perform LAP-D testing for incoming Kindergarten students, effective June 24, 2014 through September 1, 2014, to be paid at \$30 per hour from the General Fund.

M13.478
Testing Kindergarten
Students - Cabrillo

On a motion by Ms. Estrada, which was seconded by Mr. Martinez, the Board voted unanimously to ratify up to 5 temporary additional hours each for Lissette Fernandez and Lori Rawlins to provide testing of incoming new students in 1st and 2nd grade for the 2014-15 school year, effective June 24, 2014 through June 26, 2014 to be paid at \$30 per hour from the General Fund.

M13.479
Testing for Incoming 1st
and 2nd Grade Students

On a motion by Ms. Estrada, which was seconded by Mr. Martinez, the Board voted unanimously to approve up to 90 temporary additional hours each for Amber Franco, Grace Houzvicka and Patty Lonergan to provide CELDT testing for existing students for the 2014-15 school year, effective July 7, 2014 through July 25, 2014 to be paid at \$30 per hour from Supplemental Funds.

M13.480
CELDT Testing

On a motion by Ms. Estrada, which was seconded by Mr. Martinez, the Board voted unanimously to approve Roselyne Gardiner as a Home Study Teacher for a student as per medical need, effective June 30, 2014 through July 25, 2014 to be paid \$30 per hour for up to 14 hours per week to be paid from the General Fund.

M13.481
Home Teacher

On a motion by Ms. Estrada, which was seconded by Mr. Martinez, the Board voted unanimously to approve the following District Technology Mentors for the 2014-15 school year, effective September 2014 through June 2015 to be paid from the General Fund. Stipends will be paid on March 1, 2015 and July 1, 2015 after the technology logs have been submitted:

M13.482
Technology Mentors

- Anza - \$2,500 Stipend each (shared assignment) – Ruby del Rio and Krista Pachuta (65 hours each)
- Cabrillo - \$2,500 each (shared assignment) – Kathy Espana and Lissette Fernandez (65 hours each)
- Dana - \$5,000 – Lisa Wilberg (130 hours total)

The Board entered closed session at 9:54 p.m. and reconvened at 11:28 p.m.

Closed Session

On a motion by Mr. Martinez, which was seconded by Ms. Estrada, the Board voted unanimously to accept the resignation of Travis Silvers, Dana Middle School Instructional Aide, effective June 20, 2014.

M13.483

Ms. Estrada moved and Mr. Martinez seconded that the meeting be adjourned at 11:29 p.m. Motion carried unanimously.

Adjournment

The next Regular Meeting of the Board of Trustees will be held Thursday, June 30, 2014, at 4:00 p.m. in the District Board Room.

Israel Mora
Clerk of the Board

Tom Johnstone
Secretary of the Board