

**REGULAR MEETING BOARD OF TRUSTEES
WISEBURN UNIFIED SCHOOL DISTRICT**

November 20, 2014

The Regular Meeting of the Board of Trustees was called to order at 6:32 p.m. by Roger Bañuelos, President, in the District Board Room. Call to Order

Members present: Roll Call
Roger Bañuelos Dennis Curtis
JoAnne Kaneda (absent) Nelson Martinez
Israel Mora

Administrators present:
Dr. Thomas R. Johnstone, Superintendent
Dr. Chris Jones, Deputy Superintendent
Mr. Vince Madsen, Director of Facilities Planning
David Wilson, Chief Business Official

The Pledge of Allegiance to the Flag was led by Ms. Ana Montes.

The Board entered closed session at 6:33 p.m. and reconvened at 7:30 p.m. There was no reportable action during Closed Session. Closed Session

A public hearing was opened at 7:31 p.m. for the community and others to comment on the Approval of the Wiseburn High School Sports Complex Project, Certify the Supplemental Environmental Impact Report and Adopt the Associated Mitigation Monitoring and Reporting Program and Other Related Items. The hearing was closed at 7:33 p.m. with no comments offered. Public Hearing

Dwayne Mears from Placeworks provided the Board and the public with a brief overview of the Supplemental Environmental Impact Report Process for the High School Sports Complex. The District received two letters of comment, one, from the City of El Segundo and one from the County Sanitation District, neither one with significant concerns. This public hearing completes the California Environmental Quality Act (CEQA) Process. Special Presentation

Dr. Chris Jones and Technology Teacher on Special Assignment (TOSA), Mary Nies, introduced four members of the TIIP Team, Evelyn Andrade, Catherine Rubalcava, Aimee Glotz and Maria Garcia. The focus of their presentation was on how much of an impact the TIIP Grant has made on the instructional program at Dana Middle School. Specifically they focused on how technology is used to increase collaboration between students and staff members. Using Chromebooks and Google Docs the TIIP Team has created a Badge System where teachers and students can earn technology “Ninja Badges,” including white belt, green belt and black belt badges. The Badge System has created a lot of excitement and a lot of engagement by both teachers and students. The general consensus by most of the teachers at Dana Middle School is that the TIIP Professional Development is the best professional development they have ever participated in. All of the technology excitement at Dana Middle School was initiated with an original \$15,000 TIIP Grant through UCLA. Go Bruins!

Ms. Laura Sullivan thanked the Dana Middle School TIIP teachers and the Project Lead the Way teachers for the wonderful impact they are having in supporting the elementary schools with technology and Project Lead the Way. From the Public

Ms. Lorena Hernandez, who is the parent of two students at Juan Cabrillo and Peter Burnett Schools and who is earning her Master’s degree at the University of La Verne, introduced

herself and indicated that she is highly interested in the technology program within Wiseburn. Ms. Hernandez is also a teacher in the area of technology. From the Public (Cont'd.)

Ms. Yvette Reiner introduced herself as the chair of the Outreach Committee at South Bay 360. She was attending her first Wiseburn Board meeting and she shared that she is very impressed with the District and that the people at South Bay 360 are very enthusiastic about the Wiseburn Unified School District.

Mr. Martinez shared that it is very nice to see the progress that we have made in the District with technology and all the excitement that it has created even during challenging fiscal times. From the Board

Mr. Mora gave a brief Da Vinci update. He shared that Tom Cox is back as the Chief Financial Officer at Da Vinci Schools and that Da Vinci Schools are in the process of recruiting and selecting a new position for Business Manager. In closing, Mr. Mora shared that Da Vinci just received a \$100,000 grant from the Parsons Foundation.

Mr. Bañuelos shared that he and his son, Eric, attended the high school night at Dana Middle School. Mr. Bañuelos had a high degree of praise for all of the Site Directors at the Da Vincis and the wonderful job they did at the presentation. His son looks forward to his Shadow Day at the Da Vinci Schools.

Mr. Bañuelos also shared that he is interested in attending the next Recreation Committee meeting and that he has some concerns about how rough the AYSO competition becomes at the upper levels of U12, U14 and U16.

Mr. Wilson gave the Board an update on the soft costs on the high school project. From the Chief Business Official

Mr. Wilson shared that the State revenues continue to increase and the economic outlook continues to look very good. The current year's State budget is running \$1,000,000,000 ahead of projections for the first six months of the fiscal year.

In closing, Mr. Wilson shared that he will be presenting the First Interim Report to the Board on December 11.

Dr. Jones shared that we had a very successful Professional Development on November 10, 2014. The morning session was spent on a presentation by Steve Andelson's office on Sexual Harassment and Social Media and the perils of Social Media. Both presentations were well-received by our staff. The remainder of the day was spent on Common Core Math Assessment at the K-5 level and Technology Implementation at Dana Middle School. From the Deputy Superintendent

Mr. Madsen reported to the Board that on November 14, 2014 the final plan for the education specifications was submitted to the California Department of Education and that all of the CDE requirements for the high school will be completed by the end of December. From Director of Facilities Planning

Mr. Madsen also shared that the District had received the final comments from the Department of Toxic Substances Control. Their comments were minor and we will be getting back to them with our response by December 10, 2014, and the DTSC process will be completed by mid-January.

Dr. Johnstone passed out information on the number of General Obligation Bonds around the State during the November elections. There were 113 districts that had GO bonds on the ballot and 89 of them passed at a pass rate of 78.7%. From the Superintendent

Dr. Johnstone shared that 54 families have contributed to the Wiseburn Education Foundation and a total of \$5,670 has been collected. Dr. Johnstone shared that he had attended the Kindergarten through First Grade Family Art Night at Juan Cabrillo School on November 6, 2014. The art nights are presented by P.S. Arts and this one focused on cityscapes on a water color background. The art activity was very well received by both parents and students.

<p>Dr. Johnstone shared that we held our First Annual LCAP Community Meeting on November 12, 2014. 25 members of the community, including our principals met and the feedback was very useful, constructive and positive. There will be further LCAP meetings in February and later in the year.</p>	<p>From the Superintendent (Cont'd.)</p>
<p>In closing, Dr. Johnstone shared that he had attended the Da Vinci Exhibition Nights at Da Vinci Innovation Academy on November 17 and 18, 2014. Da Vinci Communication and Design on November 19, 2014 and Da Vinci Science on November 20, 2014. The exhibition nights were extremely well attended and the presentations were outstanding. Dr. Johnstone shared that the Presentations of Learning will be occurring during the week of December 15, 2014.</p>	
<p>On a motion by Mr. Curtis, which was seconded by Mr. Martinez, the Board voted 4-0 to approve the minutes of the Regular meeting held October 29, 2014.</p>	<p>M14.198 Minutes</p>
<p>On a motion by Mr. Curtis, which was seconded by Mr. Martinez, the Board voted 4-0 to ratify an agreement with P.S. Arts to perform the duties of District Arts Coordinator, effective September 1, 2014 through June 30, 2015, at a cost of \$25,000 to be paid from the General Fund.</p>	<p>M14.199 District Arts Coordinator</p>
<p>On a motion by Mr. Martinez, which was seconded by Mr. Mora, the Board voted 4-0 to ratify a contract extension with the Dahlman Institute for Project Optimal on behalf of the Southwest SELPA, effective January 1, 2014 through December 31, 2016 at no cost to the District or the Southwest SELPA.</p>	<p>M14.200 Dahlman Institute – Contract Extension</p>
<p>On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 3-1 to approve the Settlement Agreement for Special Education Due Process Case No. 2014100611, filed in an amount not to exceed \$8,000. Mr. Curtis opposed.</p>	<p>M14.201 Settlement Agreement</p>
<p>On a motion by Mr. Curtis, which was seconded by Mr. Martinez, the Board voted 4-0 to approve the Tentative Agreement from the California School Employees Association (CSEA) for 2014-15.</p>	<p>M14.202 CSEA Tentative Agreement</p>
<p>On a motion by Mr. Martinez, which was seconded by Mr. Curtis, the Board voted 4-0 to approve the Wiseburn High School Sports Complex Project, Certify the Supplemental Environmental Impact Report and Adopt the Associated Mitigation Monitoring and Reporting Program and Other Related Items.</p>	<p>M14.203 WHS Sports Complex</p>
<p>On a motion by Mr. Curtis, which was seconded by Mr. Mora, the Board voted 4-0 to approve purchase orders #104312-104599 and miscellaneous receipts as submitted.</p>	<p>M14.204 Purchase Orders and Miscellaneous Receipts</p>
<p>On a motion by Mr. Curtis, which was seconded by Mr. Martinez, the Board voted 4-0 to ratify/approve attendance at the following meetings or conferences, including provision of substitute teachers as needed, and transportation by car at 50¢ per mile, or lowest reasonable air fare as appropriate:</p>	<p>M14.205 Conference Attendance</p>
<ol style="list-style-type: none"> 1. Vince Madsen at C.A.S.H.'s "Water Management & Conservation Planning for Schools" in Ontario, California November 7, 2014 at an approximate cost of \$302 to be paid from the General Fund. 2. Vince Madsen at C.A.S.H.'s "C.A.S.H. Maintenance Network Workshop Series" in Santa Ana on November 14, 2014 at an approximate cost of \$218 to be paid from the General Fund. 3. Tom Johnstone and Matt Wunder at School Services of California's "Unraveling the Mystery of School Finance for Superintendents and Other Top Administrators" in Riverside on December 11, 2014 at an approximate cost of \$410 to be paid from the General Fund. 	

4. Cathy Waller at LACOE's "Annual Legislative Update" in Downey on December 12, 2014 at an approximate cost of \$30 to be paid from Special Education Funds. M14.205
5. Kory Higgins and Karla Traylor at LAUP's "Provider Network Meeting" in Lakewood on December 12, 2014 at an approximate cost of \$50 to be paid from CDC Funds. Conference Attendance (Cont'd.)
6. Tom Johnstone, Roger Bañuelos and Nelson Martinez at CSBA's "Annual Education Conference and Trade Show" in San Francisco on December 14-16, 2014 at an approximate cost of \$2,582 to be paid from the General Fund.
7. Melissa Rodriguez at Project Lead the Way's "PLTW-GTT-DM" in Columbia, South Carolina on January 2-6, 2015 at an approximate cost of \$3,520 to be paid from Project Lead the Way Funds.
8. Michelle Sisracon at the Southwest SELPA's "NCI Refresher" in Redondo Beach on February 12, 2015 at an approximate cost of \$20 to be paid from Special Education Funds.
9. David Wilson at CASBO's "Annual Conference" in San Diego on March 31, 2015 through April 1, 2015 at an approximate cost of \$1,455 to be paid from the General Fund.
10. Jennifer Fisher and Peter Johnson at the CEDR Systems / San Joaquin County Office of Education's "SEIS User Conference" in Orange County on May 21-22, 2015 at an approximate cost of \$1,111 to be paid from Southwest SELPA Funds.

On a motion by Mr. Curtis, which was seconded by Mr. Martinez, the Board voted 4-0 to approve/ratify the following classified employment/additional hours to be paid from the Classified Salary Schedule unless otherwise noted:

M14.206
Additional Hours –
Classified

District

1. John Grady, Custodian/Groundskeeper, approve up to 5 temporary overtime hours total to provide custodial support to Dana Middle School's Spooktacular event, effective October 24, 2014 to be paid at his appropriate Range/Step from Dana School Funds.
2. Rogelio Diaz, Custodian/Groundskeeper, approve up to 5 temporary overtime hours to provide custodial support to the Extended Day Care Program for a training session for the new program, effective November 8, 2014 to be paid at his appropriate Range/Step from the General Fund.
3. Ana Rosa Contreras and Paulette Sullivan, Food Service Workers, approve up to two (2) temporary hours each total to provide support to the inventory process, effective November 3, 2014 through November 14, 2014 to be paid from the General Fund, Cafeteria.
4. Lorena Cordero, Food Service Worker, approve 19.75 hours total to provide support to the Juan Cabrillo School Food Service program. The current employee is returning from medical leave and needs time for training, effective November 3, 2014 through November 7, 2014 to be paid at Classified Range 1, Step A from the General Fund, Cafeteria.

Anza

5. Alyssa Zepeda, Instructional Aide, approve up to 8 part-time hours per week, effective November 13, 2014 through December 19, 2014 and approve up to 10 part-time hours per week, effective January 5, 2015 through June 19, 2015 to assist with the general education and resource teachers with a student based upon IEP, to be paid at Classified Range 6, Step A from Special Education Funds.

Burnett

6. Breana Contreras, General Clerk, approve up to 19.75 part-time hours per week to perform the duties of the General Clerk for the Peter Burnett School, effective November 10, 2014 to be paid at Classified Range 9, Step A from the General Fund. Ms. Contreras replaces Erika Rodas, who resigned.
7. Breana Contreras, General Clerk, approve up to four (4) part-time hours per day as needed to substitute in the absence of the School Site Secretary or Health Clerk, effective November 12, 2014 through June 20, 2015 to be paid at Classified Range 9, Step A from the General Fund.
8. Breana Contreras, Instructional Aide, approve up to five (5) temporary part-time hours per week to provide one-on-one coverage for RSP student during recess and lunch, effective

- November 12, 2014 through December 19, 2014 to be paid at Classified Range 6, Step A from the General Fund. M14.206
Additional Hours –
Classified (Cont'd.)
9. Ashley Gerner and Devon Cervantes, Instructional Aides, approve up to 2.25 temporary hours per week to provide coverage in classroom, effective September 22, 2014 through December 19, 2014 to be paid at their appropriate Range/Step from the General Fund.
 10. Ashley Gerner, Devon Cervantes and Lissett Campos, Instructional Aides, approve up to four (4) hours per week on a rotating basis to provide pre-intervention support for reading, effective October 13, 2014 through June 5, 2015 to be paid at their appropriate Range/Step from Supplemental Funds.
 11. Grayson Jones, Liz Legarda and Ellen Pope, Instructional Aides, approve up to 7 hours per week for Liz Legarda, up to 6 hours per week for Grayson Jones and up to 4 hours per week for Ellen Pope to provide coverage in a Special Education class, effective January 5, 2015 through April 1, 2015 to be paid at each person's appropriate Range/Step from Special Education Funds. This is to replace Nicole Morris who is on leave.

Cabrillo

12. Cristy Leyva, Computer Aide, approve up to 15 temporary hours as needed to rebuild Juan Cabrillo School's web site, effective November 2014 to be paid at Classified Range 6, Step E from the General Fund.
13. Soledad Solis, Instructional Aide, approve up to 8 temporary hours as needed to provide coverage for Ms. Mary Penna, effective October 2014 through June 2015 to be paid at Classified Range 6, Step D from EIA Funds.

Dana

14. Linda Dominetta, RSP Aide, approve up to 15 part-time hours per week to replace Michelle Garcia, who transfers to a one-on-one aide, effective October 24, 2014 through June 20, 2015 to be paid at Classified Range 6, Step A to be paid from Special Education Funds.
15. Kathy Ory, Library Clerk, approve up to 6 temporary hours to process new books, effective November 10, 2014 to be paid at Classified Range 2, Step E from Dana Donation Funds.

On a motion by Mr. Curtis, which was seconded by Mr. Martinez, the Board voted 4-0 to ratify the following teachers as CREST teachers in a Curriculum Intervention Program, effective November 3, 2014 through May 7, 2015 to be paid \$30 per hour not to exceed 8 hours per week to be paid from Supplemental Funds: M14.207
CREST Teachers

- Jessica Aguilar
- Christine Carpenter
- Aimee Glotz
- Jessica Shim
- Elvira Spadafora
- Jennifer Suh

On a motion by Mr. Curtis, which was seconded by Mr. Martinez, the Board voted 4-0 to ratify David Risner for the Learning Together Program at Peter Burnett School, effective November 3, 2014 through May 31, 2015 to be paid at \$30 per hour, not to exceed 50 days at one hour each total to be paid from Supplemental Funds. M14.208
Learning Together
Program

On a motion by Mr. Curtis, which was seconded by Mr. Martinez, the Board voted 4-0 to ratify Grace Houzvicka as a Home Study Teacher for a Peter Burnett student as needed, effective November 4, 2014 through April 30, 2015, to be paid \$30 per hour for up to 6 hours total per week (5 hours of instruction and one hour prep per week) to be paid from the General Fund. M14.209
Home Study Teacher

<p>On a motion by Mr. Curtis, which was seconded by Mr. Martinez, the Board voted 4-0 to ratify Tammy Miller for a block of 50 temporary hours to provide academic support to a 5th grade student at Juan de Anza School, effective November 6, 2014 through June 19, 2015 to be paid at \$30 per hour from the General Fund.</p>	<p>M14.210 Academic Support</p>														
<p>On a motion by Mr. Curtis, which was seconded by Mr. Martinez, the Board voted 4-0 to ratify the following teachers' extra assignment at a K-5 Common Core English Language Arts Training, effective November 13, 2014 to be paid at \$30 per hour not to exceed 2 hours each to be paid from Mandated Funds:</p>	<p>M14.211 Common Core ELA Training</p>														
<table border="0"> <tr> <td>Melissa Craig</td> <td>Ellen Pope</td> </tr> <tr> <td>Lissette Fernandez</td> <td>Rebecca Robelotto</td> </tr> <tr> <td>Greg Foxman</td> <td>Amanda Steen</td> </tr> <tr> <td>Janae Jeffery</td> <td>Dorothy Sweeney</td> </tr> <tr> <td>Catherine Koundakjian</td> <td>Emily Witkowski</td> </tr> <tr> <td>Heidi Obermeyer</td> <td>Joy Yamane</td> </tr> <tr> <td></td> <td>Elizabeth Zirbel</td> </tr> </table>	Melissa Craig	Ellen Pope	Lissette Fernandez	Rebecca Robelotto	Greg Foxman	Amanda Steen	Janae Jeffery	Dorothy Sweeney	Catherine Koundakjian	Emily Witkowski	Heidi Obermeyer	Joy Yamane		Elizabeth Zirbel	
Melissa Craig	Ellen Pope														
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Catherine Koundakjian	Emily Witkowski														
Heidi Obermeyer	Joy Yamane														
	Elizabeth Zirbel														
<p>On a motion by Mr. Curtis, which was seconded by Mr. Martinez, the Board voted 4-0 to ratify a Consultant's Agreement with DeNeve & Associates to teach Parent English Learner classes, effective September 30, 2014 through December 3, 2014 for a total cost not to exceed \$600 to be paid from Title I Funds.</p>	<p>M14.212 Consultant's Agreement – DeNeve & Associates</p>														
<p>On a motion by Mr. Curtis, which was seconded by Mr. Martinez, the Board voted 4-0 to ratify a Consultant's Agreement with Mary Ring on behalf of the Southwest SELPA, to be paid at \$80 per hour, not to exceed 50 hours or \$4,000, effective November 3, 2014 through June 30, 2015 to be paid from Southwest SELPA Funds.</p>	<p>M14.213 Consultant's Agreement – Mary Ring</p>														
<p>On a motion by Mr. Curtis, which was seconded by Mr. Martinez, the Board voted 4-0 to approve a Consultant's Agreement with AMAN Dance Educators – Dawn Dyson Platero, not to exceed \$8,120, effective January 7, 2015 through March 30, 2015 to be paid from Arts for All, the Wiseburn Education Foundation and Juan Cabrillo PTA.</p>	<p>M14.214 Consultant's Agreement – AMAN Dancers</p>														
<p>On a motion by Mr. Curtis, which was seconded by Mr. Martinez, the Board voted 4-0 to ratify Master Service Agreements with the following service providers for the 2014-15 school year on behalf of the Southwest SELPA, effective July 1, 2014 through June 30, 2015, not to exceed \$5,000 each to be paid from Southwest SELPA Funds:</p>	<p>M14.215 Master Service Agreements</p>														
<ul style="list-style-type: none"> • Jan Schlesinger, Physical Therapy at \$91 per hour • Behavior and Education, Inc. at \$90 per hour 															
<p>On a motion by Mr. Curtis, which was seconded by Mr. Mora, the Board voted 4-0 to ratify termination of the following substitute employees, effective June 30, 2014:</p>	<p>M14.216 Terminations</p>														
<ul style="list-style-type: none"> • Certificated – Dwight Scott • Certificated – Shelby Stillians 															
<p>On a motion by Mr. Curtis, which was seconded by Mr. Mora, the Board voted 4-0 to ratify a voluntary transfer of part-time Food Services Worker, Peggy Kremer, from her 19.75 position to a one-hour per day assignment in the food services program, effective November 7, 2014. She will work 5 hours per week effective November 10, 2014. Her rate of pay will continue to be the same, her sick leave and vacation accrual will be pro-rated to her new work schedule.</p>	<p>M14.217 Voluntary Transfer</p>														

On a motion by Mr. Curtis, which was seconded by Mr. Mora, the Board voted 4-0 to approve Susan Fowler as the Accounting and Budget Clerk / Receptionist, effective December 2, 2014 to be paid at Classified Range CF1, Step A from the CDC Enterprise Funds.	M14.218 Accounting & Budget Clerk/Receptionist
On a motion by Mr. Curtis, which was seconded by Mr. Mora, the Board voted 4-0 to ratify the following part-time Food Service Worker, effective November 4, 2014 at his approved hours below to be paid at Classified Range 1, Step A from the General Fund:	M14.219 Part-Time Food Services Worker
<ul style="list-style-type: none"> Rumpai Rushatakankovit at Juan de Anza School for 19.75 hours per week 	
On a motion by Mr. Curtis, which was seconded by Mr. Mora, the Board voted 4-0 to ratify Cheryl Moore as the Site Coordinator for the Extended Day Program, effective November 8, 2014. This is a new after-school program that will be run by the Wiseburn Unified School District, effective December 1, 2014. Salary placement will be Step A of the Site Supervisor Level I/CDC Schedule and there will be training sessions on November 8, 2014 and November 15, 2014.	M14.220 EDP – Site Coordinator
On a motion by Mr. Curtis, which was seconded by Mr. Mora, the Board voted 4-0 to approve Ana Rosa Contreras as the Program Clerk for the Extended Day Program, effective December 1, 2014. Ms. Contreras will be assigned 20.25 hours to that position, along with her current 19.75 hours per week as a food services worker. She will work a combined total of 40 hours per week. She will be eligible for benefits, effective December 1, 2014 and paid at Step 9, Range B for her Program Clerk assignment and continue at Range 6, Step E for her food services position. There will be EDP trainings held on November 8, 2014 and November 15, 2014 and will be paid at her Step 9 rate.	M14.221 EDP – Program Clerk
On a motion by Mr. Curtis, which was seconded by Mr. Mora, the Board voted 4-0 to ratify Sandy M. Attaalla as an Instructional Aide for the Extended Day Program, effective November 8, 2014. The program will be effective December 1, 2014 and there will be training sessions on November 8, 2014 and November 15, 2014. This position to be paid at Classified Range 6, Step A from Extended Day Program Funds.	M14.222 EDP – Instructional Aide
Mr. Curtis moved and Mr. Mora seconded that the meeting be adjourned at 8:59 p.m. Motion carried 4-0.	Adjournment
The next Regular Meeting of the Board of Trustees will be held Thursday, December 11, 2014, at 6:30 p.m. in the District Board Room.	

Israel Mora
Clerk of the Board

Tom Johnstone
Secretary of the Board