REGULAR MEETING BOARD OF TRUSTEES WISEBURN SCHOOL DISTRICT

June 12, 2014

The Regular Meeting of the Board of Trustees was called to order at 7:06 p.m. by Roger Bañuelos, President, in the District Board Room in memory of Beverly Robinson.

Call to Order

Members present:

Roll Call

Roger Bañuelos Dennis Curtis Blanca Estrada Nelson Martinez

Israel Mora (absent)

Administrators present:

Dr. Thomas R. Johnstone, Superintendent

Dr. Chris Jones, Director of Curriculum, Instruction & Technology

Mr. Vince Madsen, Director of Facilities Planning David Wilson, Director of Budget and Accounting

The Pledge of Allegiance to the Flag was led by Lauren Miller.

A public hearing was opened at 7:06 p.m. for the community and others to comment on the EMF Mitigation Field Management Plan. The hearing was closed at 7:24 p.m. with no comments offered.

Public Hearing

Mr. Toby Harwell, who will be teaching half time at Dana Middle School next year and half time at Da Vinci Design and Communications provided the Board with a brief presentation on steel drums. Mr. Harwell worked with a group of five students from Dana Middle School and they played "Happy" by Pharrell Williams. Mr. Harwell expressed how excited he is to be joining the Wiseburn community to provide services alongside Nicole Jeffrey.

Special Presentation

Mr. Andy DeSeriere introduced his six students – Christina Ventura, Sufyan Suliman, Mark Andal, Dené Judkins, Raymond Bautista and Alex Hosino -- and provided the Board with a brief presentation on this year's award winning Herndon Competition Project at the Aerospace Corporation. This is the third year that Dana Middle School has competed in this competition. The 2012 project was water filtration. In 2013 the students worked on a prosthetics project working directly with the Veterans Administration Facility in West Los Angeles. In 2014, the students spent over 100 hours working on a water desalination project that could be implemented in underdeveloped countries. This project has particular emphasis because only 2.5% of all water on earth is fresh. Only 25% of the 2.5% is accessible because the rest is within the ice caps. During the three years Dana Middle School students have won either first or second in the competition every year. What was particularly exciting is students from all three years were present at the Board meeting.

Margaret Thelan from the American Association of University Women presented Dana Middle School 7th Grader, Jasmine Gonzalez, with a certificate and invitation to attend Science Camp at the University of California at San Diego in early July. Jasmine is following in the footsteps of Sabrina Deulofeu. Sabrina was also on hand to support Jasmine. Jasmine will be returning to provide the Board with a brief presentation at the July 17th Board meeting, after she completes Science Camp.

Dr. Johnstone and the Board presented members of the Wiseburn Education Foundation with plaques of appreciation for all of their hard work and support of arts in the Wiseburn community through Rock around the Block, the Wiseburn Education Foundation and the food truck events. Dr. Johnstone presented plaques to Gloria Gutierrez, Michelle Decelles, Kathy

Page 131, Minutes June 12, 2014 Ory, Denise Sanchez and Harley Hoff.

Special Presentation (Cont'd.)

Harley Hoff announced that the Food Truck events for 2014-15 will be scaled back to only three. There will be one in September, one in January and one in June. Harley also announced that the Rock Around the Block for 2015 will be on March 28, 2014 at Dana Middle School.

From the Board

Ms. Kaneda shared that she was very impressed with the Da Vinci graduations on June 5, 2014. The experience was very enthusiastic and uplifting and it was wonderful to see the students and families and the high degree of pride that was evident throughout the room. She shared that it is wonderful to be a part of all of this again and shared that the future will only get better for the Wiseburn community. She also shared that she is looking forward to the Dana Middle School Graduation on June 20, 2014.

Ms. Estrada echoed Ms. Kaneda's sentiments about the amazing Da Vinci Graduation Ceremonies. It was particularly gratifying to see so many of her former Lennox students graduating from the Da Vinci Schools. She thanked the Da Vinci staff and administration for inviting Wiseburn to be a part of the ceremony.

Mr. Curtis also echoed the sentiments of the other Board members regarding the quality of the Da Vinci graduations and focused specifically on how polite and respectful the young Da Vinci graduates are and which bodes well for the community, our State and our Country.

Mr. Martinez shared that he too felt that the Da Vinci graduates were awesome and noted the maturity and respectfulness of the students was very uplifting. He indicated that he looks forward to many more Da Vinci graduations and that this is something that the community waited a long time for.

Mr. Martinez also share that he attended 5^{th} grade orientation at Juan de Anza as his son Aiden will be attending 5^{th} grade next year at Juan de Anza.

In closing, Mr. Martinez shared that he also attended the Spring Sing at Juan de Anza on June 12, 2014. He shared that the highlight of the evening was the Juan de Anza teachers dancing to "ANZA" played to the tune of the Village People's "YMCA." He also thanked Sarah Nitsos for teaching the recorder to all of the 4th graders at Juan de Anza.

Mr. Bañuelos expressed that he had had an extremely busy two weeks covering Wiseburn District events. He began by thanking members of the Wiseburn community for their participation at the May 27, 2014 Community Meeting that focused on the LCAP and the Update/Budget for the Wiseburn High School Project. He indicated that it was important to share the challenges that the community will have in completing the High School Project without the support of State Matching Funds. He shared that there was a robust discussion on both the financing of the high school and the naming of the high school.

On May 28, 2014, Mr. Bañuelos attended the Juan de Anza Open House and he was extremely impressed with the wonderful turnout and the beautiful job that every teacher did with their classroom.

On the same evening, he attended Wiseburn Watch to indicate to the Wiseburn community the school district's support for the Choice Blocks Initiative. He reported that the district has passed a resolution in support of the Choice Blocks and Shavonda Christmas and Bill Magoon are spearheading this initiative.

Mr. Bañuelos also shared that he attended the Dana Middle School Open House on May 29, 2014, which he described as awesome.

Also on May 29, 2014 he attended a LACSTA event at the Proud Bird and he is proud that there is significantly more local involvement in LACSTA this year.

On May 31, 2014 Mr. Bañuelos shared that he attended the TakePART Art Festival at Prairie Vista Middle School in Hawthorne. TakePART is a collaborative initiative that links all five school districts in the Centinela Valley. There were more than 2,000 people present. The Wiseburn performances related to music, vocals and drama were all outstanding, as were the visual arts.

From the Board (Cont'd.)

Mr. Bañuelos also thanked Arts for L.A. and P.S. Arts for all of their support. On June 4, 2014 Mr. Bañuelos attended the Arts for LA conference for Board members and administrators at the Dorothy Chandler Pavilion. He shared that Wiseburn School District receives a lot of publicity due to their heavy interest in the arts and strong arts programming.

On June 5, 2014, Mr. Bañuelos attended the Peter Burnett PTA meeting and Open House. He reported that it was especially beautiful to have the PTA meetings in the new Brann Center. Mr. Bañuelos shared that his two children, Matthew and Benny, both love Peter Burnett School, and Benny is looking forward to attending Dana Middle School in the fall.

Finally on June 9, 2014 Mr. Bañuelos attended the Wiseburn Education Foundation Board meeting where he was joined by Dr. Johnstone and Mr. Wilson. There was a productive discussion about hiring an executive director and also asking for \$100 contributions from members of the Wiseburn School District community who do not contribute to Measure CL.

After these two very busy weeks, Mr. Bañuelos thanked his wife, Minerva, for her undying support and allowing him to serve the Wiseburn community.

Mr. Wilson shared that the request for proposals went out for food services. Five companies took out applications but only two returned them. One was Chartwells and the other was Preferred Meals. Chartwells resulted in providing the strongest application. On June 18, 2014 at Dana Middle School there will be a demonstration of their food servings and their program and the ability for our staff to sample various food offerings.

From the Director of Budget and Accounting

Mr. Wilson provided the Board with an update on the State Budget. He reported that it is likely that the District will be getting some Common Core money through mandated cost reimbursements. The statutory deadline for the Budget is June 15, 2014. In a final round of negotiations, the Budget Bill has language that was sponsored by the Governor and CTA to cap district reserves at 6%. Mr. Wilson shared his displeasure with this and advised the Board have a "wait and see" attitude. The public hearing for the Wiseburn budget will be held at the June 26, 2014 Board meeting.

Dr. Jones shared that for the first time in several years Wiseburn will be offering summer school that will focus on the primary grades and most specifically students in danger of retention, students who have been participating in intervention and children who have been referred to the child study process.

From the Director of Curriculum, Instruction & Technology

Dr. Jones shared that we had received a \$10,000 grant to send elementary teachers to Project Lead the Way training in San Diego to participate in LAUNCH training. Celine Wong will be attending from Peter Burnett and Candyse Crow will be attending from Juan de Anza.

Dr. Jones shared that the new math adoption will be McGraw Hill and that the Board would be voting on that adoption later on in the Board meeting.

Mr. Madsen shared that the intake meeting with the Department of the State Architect (DSA) is scheduled for June 25, 2014. Typically there are six weeks of bin time before DSA begins the review process. The District hopes to receive approved drawings sometime in early 2015.

From the Director of Facilities Planning

Mr. Madsen reported that the California Department of Education (CDE) has given the District Site Plan Approval for the High School Project. Significant progress is also being made with the Department of Toxic Substances Control (DTSC) regarding the Methane Mitigation Plan which is part of the Removal Action Work Plan.

Page 133, Minutes June 12, 2014 Mr. Madsen closed by sharing that there has been a theft ring involved in stealing a significant amount of copper from 201 Douglas. The El Segundo Police Department set up a sting operation and so far three people have been arrested. During the arrest the El Segundo Police also recovered \$84,000 worth of copper.

From the Director of Facilities Planning (Cont'd.)

Dr. Johnstone shared a new Talking Teaching brochure with the Board. Talking Teaching has been heavily involved with the Wiseburn School District over the past three years in providing Professional Development related to Common Core.

From the Superintendent

Dr. Johnstone shared a nice card he received from Dana Middle School teacher, Candy Gray, thanking the District for all their support over the past 30 years.

Dr. Johnstone shared the new logo for the Wiseburn Unified School District. The Board indicated their delight in the new logo and officially accepted that as the new logo.

Dr. Johnstone shared that he had attended the County Committee meeting on June 4, 2014. The County Committee discussed two issues that affect the Wiseburn School District. One being the Choice Block issue and the second being issues related to Centinela Valley and the potential unification of other districts.

Dr. Johnstone reported that he had met with the City of El Segundo and that their interest in the swimming pool project is still strong despite their \$6,000,000 budget challenge.

Dr. Johnstone shared that he attended the TakePART Festival at Prairie Vista Middle School on May 31, 2014 and he personally thanked Carmen Bird for all of her outstanding work in setting up the visual arts portion of the program for the Wiseburn School District.

Dr. Johnstone shared that he thoroughly enjoyed and continues to be very impressed with the outstanding graduations at the Da Vinci Schools and that he is extremely proud of the progress that we have made over the last five years with the Da Vinci program.

In closing, Dr. Johnstone shared the tentative calendar for Wiseburn Schools for the 2014-15 school year.

On a motion by Mr. Curtis, which was seconded by Ms. Estrada, the Board voted 4-0 to approve the minutes of the Regular meeting held May 22, 2014.

On a motion by Ms. Estrada, which was seconded by Mr. Martinez, the Board voted 4-0 to adopt Resolution #13/14.33 to honor the retirement of Karen Dill.

On a motion by Mr. Martinez, which was seconded by Mr. Curtis, the Board voted 4-0 to adopt Resolution #13/14.34 to honor the retirement of Susan Mills.

On a motion by Mr. Martinez, which was seconded by Ms. Estrada, the Board voted 4-0 to accept for public review the following Mathematics textbook series:

• Grades K-5: McGraw Hill – My Math

On a motion by Mr. Martinez, which was seconded by Ms. Estrada, the Board voted 4-0 to approve a Notice of Completion for Two Brothers Construction Corporation for the completion of the Wiseburn High School Interior Demolition Project, effective June 12, 2014.

On a motion by Ms. Estrada, which was seconded by Mr. Martinez, the Board voted 4-0 to approve a proposal from Intelligent Computer Concepts in an amount not to exceed \$78,233.58 for material for wireless access points throughout the campus at Peter Burnett School and the backbone to roll out wireless technology throughout the District in the future to be paid from Bond Fund 21.3.

M13.437 Minutes

M13.438 Resolution #13/14.33 – Karen Dill

M13.439 Resolution #13/14.34 – Susan Mills

M13.440 Textbook Adoption -Math

M13.441 Notice of Completion – Two Brothers

M13.442 Intelligent Computer Concepts - Material Page 134, Minutes June 12, 2014 On a motion by Ms. Estrada, which was seconded by Mr. Martinez, the Board voted 4-0 to approve a proposal from Intelligent Computer Concepts in an amount not to exceed \$76,809.97 to provide material to upgrade Cisco switches throughout the campus at Peter Burnett School. This will allow Peter Burnett School to handle all new technologies going in during the Summer Project and in the future. This proposal to be paid from Bond Fund 21.3.

M13.443 Intelligent Computer Concepts - Switches

On a motion by Ms. Estrada, which was seconded by Mr. Curtis, the Board voted 4-0 to approve a proposal from HCI Systems, Inc. in an amount not to exceed \$11,862.10 to provide material for a security camera system around and inside the gym at Dana Middle School. This purchase will be the start of the needed upgrade to the Dana Middle School Security Camera System and will be paid from Bond Funds 21.3.

M13.444 HCI Systems, Inc.

On a motion by Mr. Martinez, which was seconded by Ms. Estrada, the Board voted 4-0 to approve an increase to the Original Agreement for Architectural Services dated March 22, 2013 with Gensler Architects by \$17,900 for additional services for Structural Engineering Design Changes needed because existing conditions are different from record drawings of the building and adjustments to the design are needed before submission to DSA on June 20, 2014 for the Wiseburn High School Project. This agreement is to be paid from Bond Funds 21.4.

M13.445
Gensler Architects

On a motion by Ms. Estrada, which was seconded by Mr. Martinez, the Board voted 4-0 to approve Garcia-Bentley Construction Company as the Apparent Low Bidder based on the bid opening held on May 30, 2014 for the Peter Burnett Maintenance Summer Project to be paid from Bond Funds 21.3.

M13.446 Garcia-Bentley

On a motion by Mr. Martinez, which was seconded by Mr. Curtis, the Board voted 4-0 to adopt Resolution #13/14.35, which will adopt an EMF Field Management Plan for the future high school at 201 North Douglas Street.

M13.447 Resolution #13/14.35, EMF Field Management Plan

On a motion by Mr. Martinez, which was seconded by Ms. Estrada, the Board voted 4-0 to adopt Resolution #13/14.36 in order to initiate the process of establishing Fund 13 – Cafeteria Fund.

M13.448 Resolution #13/14.36 Cafeteria Fund

On a motion by Ms. Estrada, which was seconded by Mr. Curtis, the Board voted 4-0 to enter into an agreement with the Orange County Department of Education to provide students an alternate educational program. The District will collect the ADA for these students and OCDE will provide a calculation and invoice that will bill the District for the amount of ADA revenues generated by said students. This program is cost neutral.

M13.449
Orange County
Department of Education

On a motion by Mr. Curtis, which was seconded by Ms. Estrada, the Board voted 4-0 to ratify/approve attendance at the following meetings or conferences, including provision of substitute teachers as needed, and transportation by car at 50¢ per mile, or lowest reasonable air fare as appropriate:

M13.450 Conference Attendance

- 1. Greg Foxman at Social Thinking.com's "Social Thinking Conference" in Long Beach on February 26, 2014 at an approximate cost of \$342 to be paid by Special Education Funds.
- 2. Jessica Aguilar at the Southwest SELPA's "ADOS Training" in Los Angeles on March 13-14, 2014 at an approximate cost of \$44 to be paid by Special Education Funds.
- 3. Maria Garcia at Loyola Marymount University's "CMAST Common Core" in Los Angeles on April 7, 2014, May 5, 2014 and June 2, 2014 at an approximate cost of \$30 to be paid from Common Core Funds.
- 4. Dr. Tom Johnstone at SEAC's "Meet with State Legislators" in Sacramento on April 14, 2014 at an approximate cost of \$275 to be paid from the General Fund.
- 5. Caroline Collins at the Southwest SELPA's "NCI –Refresher" in Redondo Beach on May 7, 2014 at an approximate cost of \$100 to be paid by Special Education Funds.
- 6. Maria Garcia at CSUD's "Southern California Math Leadership" in San Juan Capistrano on May 20, 2014 at an approximate cost of \$56 to be paid from Common Core Funds.
- 7. Lauri Chipeco at the Southwest SELPA's "NCI Training" in Redondo Beach on May 22,

Page 135, Minutes June 12, 2014 2014 and May 29, 2014 at an approximate cost of \$100 to be paid from Special Education Funds.

- 8. JoAnn Kryske and Soledad Solis at the Southwest SELPA's "NCI Training" in Redondo Beach on June 5, 2014 and June 12, 2014 at an approximate cost of \$100 to be paid by Special Education Funds.
- 9. Jessica Aguilar at the Student Mental Health Initiative's "Suicide Prevention Ongoing Region II Training (SPORT) in Los Angeles on June 12, 2014 at an approximate cost of \$30 to be paid from Special Education Funds.
- 10. Vivianne Coe, Candyse Crow, Blake Silvers, Dr. Chris Jones, Sarah Nitsos, Dr. Tom Johnstone, Lisa Wilberg, Kiana Brede and Cathy Waller at the Talking Teaching Network's "Talking Teaching Conference" in Oxnard on July 14-15, 2014 at an approximate cost of \$4,332 to be paid from Title II Funds.
- Aileen Harbeck, Blake Silvers and Mary Nies at ETT Workshops' "Google Chromebook 11. & The Google-Infused Classroom" in Malibu on August 7-8, 2014 at an approximate cost of \$1,951 to be paid from the Dana Site Funds.

On a motion by Mr. Curtis, which was seconded by Ms. Estrada, the Board voted 4-0 to M13.451 approve/ratify the following classified employment/additional hours to be paid from the Additional Hours -Classified Salary Schedule unless otherwise noted:

M13.450 Conference Attendance (Cont'd.)

Classified

District

- John Grady, Custodian/Groundskeeper, approve up to five (5) temporary overtime hours to provide custodial support to the Food Truck Event, effective May 30, 2014 to be paid at his appropriate Range/Step to be invoiced and reimbursed to the District by the Wiseburn Education Foundation.
- Susan Castellanos, approve as Summer School Clerk, effective June 9, 2014 through July 31, 2014. This is a temporary part-time assignment and will provide clerical support to the entire program, to be paid at her appropriate Range/Step from 60% Special Education Funds and 40% Supplemental Funds.
- Ivett Arroyo, approve up to 20 hours for Ms. Arroyo to provide support/training for General Clerk for Extended School Year. Some hours will be at the overtime rate and after her 8-hour work day. Other days/hours will be at her regular hourly rate once her regular assignment has completed for the school year, effective June 2014 through July 2014 to be paid from the General Fund.
- Ivett Arroyo, Psychological Services Secretary, approve up to 24 hours to pack the Special Education office and prepare for the move and set up the office in the new location, effective July 1, 2014 through August 31, 2014 to be paid at Classified Range 21, Step A from the General Fund.
- Laura Day, Special Education Clerk, approve up to 24 hours to pack the Special Education office and prepare for the move and set up the office in the new location, effective July 1, 2014 through August 31, 2014 to be paid at Classified Range 9, Step E from the General Fund.
- Laura Day, Special Education Clerk, approve up to 32 total hours to support the Special Education Office with end-of-year tasks, effective May 27, 2014 through June 30, 2014 to be paid at Classified Range 9, Step E from Special Education Funds.

<u>Anza</u>

Kathy Pittluck, Library Clerk, approve up to 30 extra temporary hours to provide support with textbook inventory, coding and distribution, effective August 19, 2014 through September 30, 2014 to be paid at her appropriate Range/Step from the General Fund.

Dana

- Kathy Ory, approve up to 5 temporary hours total for STAR testing prep, effective April 2014 through June 2014 to be paid at her appropriate Range/Step from the General Fund.
- Kathy Ory, Library Clerk, approve up to 56 temporary hours to close out the school year and prepare and facilitate Jump Start, effective June 2014 through September 2014 to be paid from the General Fund.
- 10. Theresa Rehbein, approve up to 16 temporary hours to prepare for and facilitate Jump

Start, effective June 2014 through September 2014 to be paid at her appropriate Range/Step from the General Fund.

M13.451 Additional Hours – Classified (Cont'd.)

On a motion by Mr. Curtis, which was seconded by Ms. Estrada, the Board voted 4-0 to ratify Rosalyne Gardiner as a Home Study Teacher for a student who is unable to attend school, effective May 12, 2014 through June 20, 2014 to be paid at \$30 per hour for up to 6 hours per week to be paid from the General Fund.

M13.452 Home Teacher

On a motion by Mr. Curtis, which was seconded by Ms. Estrada, the Board voted 4-0 to ratify the following teachers as Master Teachers and approve payment of a \$150 stipend to each for Master Teacher duties to be reimbursed to the District by Loyola Marymount University:

M13.453 Master Teachers

- Tara Carne (60% of \$150)
- Darrelyn Rowland (40% of \$150)
- Kathy Espana
- Melissa Craig
- Summer Graves
- Celine Wong

On a motion by Mr. Curtis, which was seconded by Ms. Estrada, the Board voted 4-0 to approve membership in the California School Boards Association (CSBA) at an approximate cost of \$8,169 to be paid from the General Fund.

M13.454 CSBA Membership

On a motion by Mr. Curtis, which was seconded by Ms. Estrada, the Board voted 4-0 to approve the following field trip for the Juan de Anza School Kindergarten classes in rooms 2, 3, 4, 5 to Del Aire Park on June 19, 2014. No bus transportation required; students and teachers walk to the park.

M13.455 Field Trip and Bus Transportation - Anza

On a motion by Mr. Curtis, which was seconded by Ms. Estrada, the Board voted 4-0 to ratify the following Southwest SELPA Consultant for the 2013-14 school year:

M13.456 SW SELPA Consultants

• <u>Frank Donovan</u>, as a consultant for Common Core State Standards in Special Education Training, effective June 1, 2014 through June 30, 2014 to be paid an amount not to exceed \$1,800 to be paid from Southwest SELPA Funds, Special Projects.

The Board entered closed session at 9:35 p.m. and reconvened at 11:05 p.m.

Closed Session

On a motion by Mr. Curtis, which was seconded by Mr. Martinez, the Board voted 4-0 to accept the resignation of Rebecca Torres, Noon Duty Supervisor, effective June 13, 2014.

M13.457 Resignation - Classified

On a motion by Mr. Curtis, which was seconded by Mr. Martinez, the Board voted 4-0 to approve Certificated and Classified Summer Employees at the appropriate rate of pay. See attachment for list of employees.

M13.458 Summer School Employees

- <u>Certificated Staff</u> \$3,000 per session, effective June 30, 2014 through July 25, 2014, plus one prep day prior to June 30, 2014.
- <u>Classified Aides</u> Regular hourly rate of pay, effective June 30, 2014 through July 25, 2014, no prep day and up to 19.75 hours per week.
- Certificated Substitutes \$115 per day.

On a motion by Mr. Curtis, which was seconded by Mr. Martinez, the Board voted 4-0 to approve a 40% unpaid leave of absence for Nicole Jeffrey, effective September 1, 2014 through June 30, 2015. She will work a 60% assignment and is eligible for prorated salary and benefits.

M13.459 Unpaid Leave of Absence – Jeffrey Harrison Parks Welch as an On-Call Substitute Teacher, effective May 27, 2014 to be paid at \$115 per day from the General Fund.

Mr. Curtis moved and Ms. Estrada seconded that the meeting be adjourned at 11:07 p.m.

Motion carried 4-0.

The next Regular Meeting of the Board of Trustees will be held Thursday, June 26, 2014, at 7:00 p.m. in the District Board Room.

Israel Mora Clerk of the Board

On a motion by Mr. Curtis, which was seconded by Mr. Martinez, the Board voted 4-0 to ratify

Tom Johnstone

Secretary of the Board

M13.460