

**REGULAR MEETING BOARD OF TRUSTEES  
WISEBURN SCHOOL DISTRICT**

**January 23, 2014**

The Regular Meeting of the Board of Trustees was called to order at 6:12 p.m. by Roger Bañuelos, President, in the District Board Room. Call to Order

Mr. Dennis Curtis attended the Board meeting via teleconferencing from Louisville, Kentucky.

Members present:

Susan Andriacchi (absent)      Roger Bañuelos  
Dennis Curtis                      Nelson Martinez  
Israel Mora

Roll Call

Administrators present:

Dr. Thomas R. Johnstone, Superintendent  
Dr. Christopher Jones, Director of Curriculum, Instruction & Technology  
David Wilson, Director of Budget and Accounting

The Pledge of Allegiance to the Flag was led by Ms. Ana Montes.

The Board entered closed session at 6:12 p.m. and reconvened at 7:05 p.m. Closed Session

Mr. Curtis indicated that it was only 6 degrees in Kentucky with a wind chill factor of -7, and he looks forward to being back in California. From the Board

Mr. Bañuelos shared that he had attended the Centinela Valley Union High School District Board Meeting on January 14, 2014 to personally thank the Centinela Valley Board for supporting Wiseburn in its unification effort.

On January 21, 2014, Mr. Bañuelos attended the Lawndale School Board meeting and thanked them for their collaboration as well. Mr. Bañuelos shared that both Boards were very appreciative and receptive of his gratitude.

Mr. Bañuelos shared that in the coming weeks he will also be attending a Board meeting in Lennox and in Hawthorne to thank their Boards as well.

Mr. Wilson shared the results of the survey that was given to all of the parents of students who participate in the lunch program at all four of our schools. In general, the results indicated that parents and families would appreciate more fresh foods, especially fruits and vegetables and more choices in the menu. The majority of the parents indicated that they would be willing to pay more to be served more fresh fruits and have more choices. From the Director of  
Budget and Accounting

Mr. Wilson provided the Board with an overview of the School Services Conference on Governor Brown's Initial Budget. He shared that the Governor's initial plan called for a 10.8% increase in the Local Control Funding Formula (LCFF). The Budget would also eliminate all deferrals and make significant strides in eliminating the "Wall of Debt." Mr. Wilson shared that it will be interesting to watch how the budget picture unfolds over the next several months before the May Revise in mid-May.

Mr. Wilson also shared with the Board information that they had requested regarding the history of Developer Fees over the past 10 years.

Dr. Jones shared that we would be requesting that we table the LEA Plan and bring it to the next Board meeting. The company that works with us in publishing our LEA plan was experiencing technical difficulties so we were unable to print the LEA Plan.

From the Director of  
Curriculum, Instruction  
& Technology

Dr. Johnstone shared that we would make every effort to get the LEA Plan to the Board early next week so they would have ample time to review it before the February 13<sup>th</sup> Board Meeting.

Dr. Jones shared with the Board that the Branding Sub-Committee that resulted from the Joint Board Meeting with the Da Vinci Board on Saturday, January 11, 2014, met for the first time on January 23, 2014. The committee has good representation from the Wiseburn School District, the Da Vinci Schools and the Wiseburn community. The discussion was very productive and the committee will be meeting again in early February.

Dr. Jones gave an update on technology upgrades at Juan de Anza, Peter Burnett and Dana Middle Schools that are in preparation for the SBAC testing that will be occurring at those three schools in April and May. Dr. Jones shared that all of the equipment has arrived at our schools and the equipment has been installed and the teachers and students are beginning to use all of it.

Dr. Jones and Mr. Wilson provided the Board with the “right sizing” enrollment plan for Wiseburn over the next five years. Wiseburn’s enrollment grew significantly during the fiscal crisis and steps are now being taken to return the enrollment patterns to pre-fiscal crisis standards. Eventually the target enrollment (K-5) across the district will be 240 students per grade level with about two-thirds of the students being residents and one third being students on permit.

Dr. Johnstone shared that he had spent the afternoon with Dr. Wunder on Saturday, January 18, 2014 and that Dr. Wunder was feeling much better and was looking forward to returning part time in the next week or two.

From the Superintendent

Dr. Johnstone shared a letter and court action that our Measure CL attorneys sent to the courts to request a dismissal of the appeal that was filed by appellants. We hope to get the appeals process resolved in the next couple of months.

Dr. Johnstone shared a letter that Mr. Banuelos and the District received indicating an acceptance of our positive certification on the First Interim.

Dr. Johnstone shared that Board study session on January 11, 2014 had been very productive and there were four follow-up sub committees formed to address remaining issues regarding the relationship between the Wiseburn Unified School District and the Da Vinci Schools. The four committees are branding, governance, facilities funding and on-going funding of services for students.

Dr. Johnstone shared that the Da Vinci principals, Board members and Dr. Jones and himself presented at Wiseburn Watch on January 15, 2014. The meeting was well-attended and many of the sensitive issues that have been brought up by members of the community were addressed directly. A second presentation to the Anza community will take place on January 28, 2014.

Dr. Johnstone shared that he had met with Juan Cabrillo PTA President, Anne Tittle, about the possibility of creating a Wiseburn Council of PTAs that would include PTA leadership from all four schools and eventually the Da Vinci Schools.

Dr. Johnstone shared that we held the initial round of the National Geography Bee at Dana Middle School. This year’s winner was Anthony Papagno, 2<sup>nd</sup> place went to Lionel Quintanilla and 3<sup>rd</sup> place went to Timothy Taylor. Anthony Papagno will represent Dana Middle School in the State competition in February.

Dr. Johnstone shared that former Peter Burnett Principal, Tiffany Rudek, had contacted the District about the possibility of conducting some of her doctoral research within the Wiseburn School District. Dr. Johnstone and Dr. Jones met with Ms. Rudek on January 14, 2014 to see if Wiseburn will be compatible with her research.

From the Superintendent  
(Cont'd.)

Dr. Johnstone shared that he had met with the leadership from the Wiseburn Child Development Center to review the budget and also the calendar for next summer and the coming school year.

In closing, Dr. Johnstone shared some options for the repair or replacement of the marquee at Juan de Anza School.

On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve the minutes of the Regular meeting held January 9, 2014.

M13.268  
Minutes

On a motion by Mr. Martinez, which was seconded by Mr. Mora, the Board voted 4-0 to receive the following Board Policy for second reading and possible adoption:

M13.269  
Board Policy – Second  
Reading

- BP 0410 – Nondiscrimination in District Programs and Activities
- E 1312.4 – Williams Uniform Complaint Procedures
- BP 4030 – Nondiscrimination in Employment
- BP 4032 – Reasonable Accommodation
- BP 4111 – Recruitment and Selection
- AR 4119.11 – Sexual Harassment
- AR 4219.11 – Sexual Harassment
- AR 4319.11 – Sexual Harassment
- BP 4211 – Recruitment and Selection
- AR 4212 – Appointment and Conditions of Employment
- BP 4311 – Recruitment and Selection
- AR 4312.3 – Oath or Affirmation
- BP 5131.2 – Bullying
- BP 5145.6 – Parental Notification
- BP 5145.7 – Sexual Harassment
- BP 5146 – Married/Pregnant/Parenting Students
- AR 6145.2 – Athletic Competition
- AR 6145.5 – Student Organizations and Equal Access
- BP 6164.6 – Identification and Education Under Section 504
- BP 6178.2 – Regional Occupational Center/Program
- BP 6182 – Opportunity School Class Program

The item related to the Local Education Agency (LEA) Plan for the Wiseburn School District for 2014 was tabled for further discussion and will be brought back to a future meeting.

M13.270  
Item tabled.

On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve the Single Plan for Student Achievement for Anza, Burnett and Cabrillo Elementary Schools and Dana Middle School for 2014.

M13.271  
Single Plan for Student  
Achievement

On a motion by Mr. Curtis, which was seconded by Mr. Mora, the Board voted 4-0 to ratify the purchase of a storage container from Haul Away Storage Containers to provide a 21-foot storage container to store all of the existing miscellaneous furniture in the existing 201 N. Douglas building before the Interior Demolition Project begins. This container will remain on the new High School Campus for future storage needs and is to be paid from Bond Fund 21.4, Measure AA.

M13.272  
Haul Away Storage  
Containers

<p>On a motion by Mr. Mora, which was seconded by Mr. Curtis, the Board voted 4-0 to approve ARC Document Solutions to provide Printing and Reprographics Services along with hosting a public Plan Room for bidding purposes for Peter Burnett Elementary School in an amount not to exceed \$1,000 to be paid from Bond Fund 21.3, Measure A.</p>	<p>M13.273 ARC Document Solutions - Burnett</p>
<p>On a motion by Mr. Martinez, which was seconded by Mr. Mora, the Board voted 4-0 to approve ARC Document Solutions to provide Printing and Reprographics Services along with hosting a public Plan Room for bidding purposes for the New High School at 201 N. Douglas in an amount not to exceed \$5,000 and to be paid from Bond Fund 21.4, Measure AA.</p>	<p>M13.274 ARC Document Solutions – High School</p>
<p>On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve 3QC for Building Commissioning Services for the New Construction at the 201 N. Douglas building for the New High School in the amount not to exceed \$196,816 to be paid from Bond Fund 21.4, Measure AA.</p>	<p>M13.275 3QC</p>
<p>On a motion by Mr. Curtis, which was seconded by Mr. Martinez, the Board voted 4-0 to approve Sandy Pringle Associates Inspection Consultants for DSA Inspection Services for the Demolition and Construction at the 201 N. Douglas building for the New High School in the amount of \$300,000 to be paid from Bond Fund 21.4, Measure AA.</p>	<p>M13.276 Sandy Pringle Associates</p>
<p>On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve a waiver of the State Meal Mandate for Summer School 2014.</p>	<p>M13.277 Summer School Waiver</p>
<p>On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve purchase orders #102515-102647, warrants and miscellaneous receipts as submitted.</p>	<p>M13.278 Purchase Orders, Warrants and Miscellaneous Receipts</p>
<p>On a motion by Mr. Mora, which was seconded by Mr. Curtis, the Board voted 4-0 to ratify/approve attendance at the following meetings or conferences, including provision of substitute teachers as needed, and transportation by car at 50¢ per mile, or lowest reasonable air fare as appropriate:</p>	<p>M13.279 Conference Attendance</p>
<ol style="list-style-type: none"> <li>1. Maria Garcia at Loyola Marymount University’s “CMAST Common Core” in Los Angeles on January 6, 2014, February 3, 2014, March 3, 2014, April 7, 2014, May 5, 2014 and June 2, 2014 at an approximate cost of \$40 to be paid from Title II Funds.</li> <li>2. Zuleika Braden at LACOE’s “PeopleSoft Mileage &amp; Travel Processing” in Downey on January 14, 2014 at an approximate cost of \$25 to be paid from Southwest SELPA Funds.</li> <li>3. Dr. Tom Johnstone, Miguel Chavez and Alicia Galindo at Capitol Advisors’ “2014-15 Governor’s Budget Workshop” in Downey on January 22, 2014 at an approximate cost of \$17 to be paid from the General Fund.</li> <li>4. Vince Madsen at C.A.S.H.’s “New Developments for School Construction” in Ontario on January 24, 2014 at an approximate cost of \$270 to be paid from Bond Fund 21.4.</li> <li>5. Evelyn Andrade and Amber Franco at LACOE’s “CSET: LOTE Spanish Training” in Paramount on February 1, 8 and 22, 2014 and March 1 and 8, 2014 at an approximate cost of \$160 to be paid from Title II Funds.</li> <li>6. Zuleika Braden at LACOE’s “Requisitions” in Downey on February 4, 2014 at an approximate cost of \$25 to be paid from Southwest SELPA Funds.</li> <li>7. Zuleika Braden at LACOE’s “Inventory” in Downey on February 5, 2014 at an approximate cost of \$25 to be paid from Southwest SELPA Funds.</li> <li>8. Cathy Waller at LACOE’s “Smarter Balanced Assessment” in Downey on February 6, 2014 at an approximate cost of \$100 to be paid from Special Education Funds.</li> <li>9. Elizabeth “Dee Dee” Zirbel at the Southwest SELPA’s “BCBA Training &amp; Ethics: Having a Conceptually Systematic Approach” in Redondo Beach on February 7, 2014 at an approximate cost of \$115 to be paid from Special Education Funds.</li> <li>10. Indu Bhardwaj, Stephanie Gonzalez, Cristina Guzman, Christina Esprabens at the Southwest SELPA’s “NCI Training” in Redondo Beach on February 11, 2014 and February 18, 2014 at an approximate cost of \$400 to be paid from Special Education</li> </ol>	<p>Page 72, Minutes January 23, 2014</p>

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|     | Funds.   | M13.279                         |
| 11. | David Wilson at School Services of California’s “Basics of School Construction & School Construction Accounting in Costa Mesa on February 28, 2014 at an approximate cost of \$205 to be paid from the General Fund. | Conference Attendance (Cont’d.) |
| 12. | Vivianne Coe, Anna Duncan and Chris Young at the Southwest SELPA’s “NCI Training” in Redondo Beach on March 4, 2014 and March 11, 2014 at an approximate cost of \$690 to be paid from Special Education Funds.      |                                 |

On a motion by Mr. Mora, which was seconded by Mr. Curtis, the Board voted 4-0 to approve/ratify the following classified employment/additional hours to be paid from the Classified Salary Schedule unless otherwise noted:	M13.280 Additional Hours – Classified
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Burnett

1. Mary Grace Grammatico, Health Clerk, approve up to 10 extra temporary hours total for health clerk-related checks and additional duties, effective January 6, 2014 through June 20, 2014 to be paid at her appropriate Range/Step from the General Fund.
2. Elizabeth Lagarda, Instructional Aide, approve up to 15 temporary hours total to substitute for Special Education instructional aides as needed, effective January 6, 2014 through June 20, 2014 to be paid at her appropriate Range/Step from Special Education Funds.
3. Sara Ornelas, Food Service Worker, approve up to 1 temporary hour per month to provide support to the lunch program, effective January 6, 2014 through June 20, 2014 to be paid at her appropriate Range/Step from the General Fund.

Cabrillo

4. Estella Juarez, School Secretary, approve up to 40 temporary overtime hours in total to help train several new staff members working on the Juan Cabrillo site, effective September 1, 2013 through June 30, 2014 to be paid at her appropriate Range/Step from the General Fund.

Dana

5. Andrew Balsz, Instructional Aide, approve up to 15 hours per week as a rehire to his same assignment to be paid at Classified Range 6, Step A from the General Fund. Mr. Balsz rescinded his resignation and there was no break in service.
6. Melanie Hepner, Health Clerk, approve up to 12.5 part-time hours per week to fill the new afternoon Health Clerk position, effective January 7, 2014 to be paid at Classified Range 2, Step A from the General Fund.

On a motion by Mr. Mora, which was seconded by Mr. Curtis, the Board voted 4-0 to ratify up to 21 additional hours to complete Initial and Tri-Annual Assessments, effective January 14, 2014 through February 7, 2014 to be paid at \$30 per hour from Special Education Funds.	M13.281 Additional Hours - RSP
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On a motion by Mr. Mora, which was seconded by Mr. Curtis, the Board voted 4-0 to ratify Ilona Grothe and Danicka Jensen for an extra assignment for the Math Intervention Program after school for grades 1 and 2 at Juan Cabrillo School, effective January 15, 2014 through June 13, 2014, to be paid at \$30 per hour from Intervention Funds.	M13.282 Extra Assignment - Certificated
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On a motion by Mr. Mora, which was seconded by Mr. Curtis, the Board voted 4-0 to ratify/approve participation of Dana Middle School eighth grade students and staff in the following high school visits:	M13.283 Dana Middle School Field Trips
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Da Vinci Design/Communications High Schools visit on Monday, January 27, 2014. The high school is funding the bus(s) to transport students on this trip.

Da Vinci Science High School visit on Wednesday, January 22 (Wave of Confidence) and Friday, January 24 (Team Integrity), 2014. Students will walk to and from the high school.

The Board entered closed session at 8:30 p.m. and reconvened at 9:35 p.m.

Closed Session

On a motion by Mr. Martinez, which was seconded by Mr. Mora, the Board voted 4-0 to ratify Michelle Flam as a long-term substitute teacher for Karen Hitchens at Peter Burnett School, effective January 13, 2014 to be paid at the Long-Term Substitute Rate of \$150 per day on her 22<sup>nd</sup> consecutive day of service from the General Fund.

M13.284  
Long-Term Substitute

On a motion by Mr. Martinez, which was seconded by Mr. Mora, the Board voted 4-0 to approve Mary Nies as the Teacher on Special Assignment (TOSA) to provide technology support to District staff and students, effective February 1, 2014 through June 30, 2014. Ms. Nies' salary and benefits shall remain the same to be paid from the General Fund (Chevron Grant).

M13.285  
Teacher on Special  
Assignment –  
Technology Support

Mr. Mora moved and Mr. Curtis seconded that the meeting be adjourned at 9:37 p.m. Motion carried 4-0.

Adjournment

The next Regular Meeting of the Board of Trustees will be held Thursday, February 13, 2014, at 7:00 p.m. in the District Board Room.

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Susan Andriacchi  
Clerk of the Board

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Tom Johnstone  
Secretary of the Board