

**REGULAR MEETING BOARD OF TRUSTEES  
WISEBURN SCHOOL DISTRICT**

**April 8, 2014**

The Regular Meeting of the Board of Trustees was called to order at 7:00 p.m. by Roger Bañuelos, President, in the Peter Burnett Multi-Purpose Room.

Call to Order

Ms. JoAnne Kaneda was sworn-in as the provisionally appointed trustee for the Wiseburn Unified School District by Mr. Israel Mora.

Swearing In Trustee

All Board members congratulated Ms. Kaneda and thanked her for her continued interest in working with the Wiseburn Unified School District Board and community at this very critical time in our history.

Members present:

Roger Bañuelos  
Blanca Estrada

Dennis Curtis  
Nelson Martinez

Israel Mora

Roll Call

Administrators present:

Dr. Thomas R. Johnstone, Superintendent  
Dr. Chris Jones, Director of Curriculum, Instruction & Technology  
Mr. Vince Madsen, Director of Facilities Planning  
David Wilson, Director of Budget and Accounting

The Pledge of Allegiance to the Flag was led by Ms. Ana Montes.

Ms. Laura Sullivan, Principal of Peter Burnett School, shared with the Board and the Peter Burnett community a video program that was developed and produced by the Special Day Class students in Andrea Kabwasa's class at Peter Burnett School. The video had a very positive theme and was produced to the tune of "Happy" by Pharrell Williams, the theme from the movie "Despicable Me 2". The video featured live moments that captured the life and activity of every segment of the Peter Burnett School population including students, teachers, staff members, parents and even the crossing guard. This unique project was a first for the Special Education Programs in Wiseburn and will be a treasure to be enjoyed by future generations.

Special Presentations

Ms. Maria Garcia, Math Teacher from Dana Middle School provided the Board with a brief presentation on the Math Pathways that are proposed at Dana Middle School beginning next year with the implementation of Common Core. The Math Pathways offer a grade 6-12 glimpse of different options that students will have including both Standard options and Accelerated options. Common Core Algebra will be significantly more challenging than the current High School Algebra that is taught at Dana Middle School. Currently over 90% of Dana Middle School's 8<sup>th</sup> graders take Algebra. With the new Common Core Algebra it is likely that this number will drop to an ambitious goal of 50% of the students. In order for 8<sup>th</sup> graders to take Common Core Algebra, they will have to complete both the standard 7<sup>th</sup> and 8<sup>th</sup> grade math Common Core programs and we will likely have to double up the math programs for these students. The goal will be for students to eventually take Calculus as seniors in high school. The three Da Vinci Schools will have different Math Pathways to be able to accomplish this goal. Our math program at Dana Middle School has been working with the Center for Math and Science Teaching (CMAST) at Loyola Marymount, the UCLA Curtis Center, South Bay School District Chief Instructional Officers and math experts from districts throughout Orange County. The Dana Middle School Program will be in alignment with the programs in all of the districts in the South Bay, including El Segundo, Manhattan Beach,

Redondo Beach and Torrance. The focus for Common Core Math is conceptual understanding and applied context. At the high school, all students will take four years of math and Dana Middle School will be working closely with all three Wiseburn Da Vinci High School Programs to ensure ongoing success. We will also be working closely with the elementary schools to provide a strong bridge between the elementary schools and Dana.

Special Presentations  
(Cont'd.)

At a previous Board Meeting the Board had asked Da Vinci Communications Principal, Nathan Barrymore, to come back to address additional questions about the Da Vinci Communications Charter Petition that will be approved at the May 8, 2014 Board meeting.

Board members provided Mr. Barrymore with feedback on the petition and asked specific questions related to the mission and vision and the difference between Communications and the other two Da Vinci High School Programs. The Board also asked several questions about the high school-college hybrid that is being developed at Communications. The Board provided Mr. Barrymore with specific notes so that he can make the necessary changes.

Ms. Estrada shared that she had the opportunity to visit Juan Cabrillo School on March 31, 2014 and spent more than an hour visiting classrooms with Dr. Johnstone and Principal, Ms. Margaret Lynch. She observed that the students were happy, engaged and energetic, and she shared that she was very impressed with the program at Juan Cabrillo School. She expressed that she is also anxious to see the other schools within the next several weeks.

From the Board

Mr. Mora shared that he had spent three hours working with another Board member and staff and the Da Vinci Principals on the Da Vinci Budget for 2014-15.

Mr. Bañuelos shared that he had attended the California Association of School Business Officials (CASBO) Conference last week. At the CASBO Conference he spoke with personnel from the Office of Public School Construction (OPSC). OPSC personnel indicated that they had received the Wiseburn Application for Charter School Funding. Mr. Bañuelos thanked all the people responsible for the hard work in getting the charter school funding applications ready and submitted on the first day of submission which was April 1, 2014.

Mr. Bañuelos thanked Dr. Johnstone and Dr. Chris Jones for attending the LACSTA meeting on March 31, 2014 and thanked Dr. Jones for a very thoughtful and well-received presentation on Common Core, LCAP and technology.

Mr. Bañuelos also shared that his son had attended the 7<sup>th</sup> Grade trip to Catalina and he had nothing but wonderful things to say. Mr. Bañuelos thanked Principals Aileen Harbeck and Blake Silvers for the wonderful program that they provide.

In closing, Mr. Bañuelos shared that the Joint Board meeting had been very productive and that the sub-committees had been doing a great job. He indicated that great things are happening and thanked everyone who attended.

Mr. Wilson shared that he had been working with the California Department of Education on finalizing requests for proposals to advertise for a new food services provider. We hope to get the proposal out by mid-April and close the process by the end of June so we could potentially have a new provider in place to begin the new school year.

From the Director of  
Budget and Accounting

Mr. Wilson provided the Board with an update on the research into an AT&T cell phone tower somewhere in Hollyglen.

In closing, Mr. Wilson shared with the Board the Soft Cost Budget for the Wiseburn High School Project. Currently the Soft Cost Budget is \$14,300,000, which includes the methane mitigation system.

Dr. Jones shared that the ELD Team that provides ELD services throughout the District at all of our schools attended the California Association for Bilingual Education (CABE) at the Anaheim Convention Center. CABE is an annual conference that disseminates the best research and ideas on educating language minority students. CABE attendance was funded by the STELLAR Project.

From the Director of Curriculum, Instruction & Technology

Dr. Jones provided the Board with an update on the potential math adoption for 2014-15 at the K-5 level. The District is still actively considering the McGraw Hill “My Math” Program and the Pearson “Envisions” Program. On April 8, 2014, 30 teachers representing all four schools attended presentations at Peter Burnett School provided by both McGraw Hill and Pearson. Our Math Common Core committees in schools are continuing to research these two companies and we hope to have a decision for a new math adoption sometime in early May.

In closing, Dr. Jones shared that the SBAC testing at Juan de Anza, Peter Burnett and Dana Middle School is going very smoothly. All of the testing is happening in new computer labs at both Peter Burnett and Juan de Anza, and at Dana testing is being completed on Chromebooks. All of the SBAC testing this year is computer-based online. Teacher on Special Assignment, Mary Nies, is providing the technical support.

Dr. Johnstone shared that Mr. Bañuelos had received a letter from the County positively certifying the Wiseburn Second Interim Report for fiscal year 2013-14. Dr. Johnstone shared that 7<sup>th</sup> grader, Jasmine Gonzalez, has been selected by the American Association of University Women as the Tech Trek participant for Science Camp at the University of California at San Diego. Congratulations to Jasmine.

From the Superintendent

Dr. Johnstone shared that he attended Career Day at Dana Middle School and that he had three stimulating sessions with 7<sup>th</sup> grade students. On that same day Dr. Johnstone attended the State of the City presentation in the City of Hawthorne and was able to spend time with our supporters from Chevron.

Dr. Johnstone shared that he had attended the LACSTA meeting along with Mr. Bañuelos and Dr. Jones and that Dr. Jones made an outstanding presentation that included Common Core Technology and the new SBAC testing system. In closing, Dr. Johnstone shared that he would be attending the Small School Districts Association (SSDA) and School Employers Association of California (SEAC) conferences in Sacramento over the next six days.

On a motion by Mr. Curtis, which was seconded by Mr. Mora, the Board voted unanimously to approve the minutes of the Regular meeting held March 27, 2014.

M13.358  
Minutes

On a motion by Mr. Curtis, which was seconded by Mr. Mora, the Board voted 4-0 to approve the minutes of the Special Joint Study Session held March 29, 2014. Mr. Martinez abstained.

On a motion by Mr. Curtis, which was seconded by Mr. Mora, the Board voted 4-0 to approve the minutes of the Special meeting held March 29, 2014. Mr. Martinez abstained.

On a motion by Mr. Martinez, which was seconded by Mr. Curtis, the Board voted unanimously to approve the redesignation of school boundaries to include South Bay 360 within the Juan de Anza attendance area. The border between the Juan de Anza attendance area and the Juan Cabrillo / Peter Burnett attendance areas will be redesignated as the railroad tracks, effective April 8, 2014.

M13.359  
Redesignate School Boundaries

On a motion by Ms. Estrada, which was seconded by Mr. Martinez, the Board voted unanimously to receive the following Board Policies, Administrative Regulations and Exhibits for first reading:

M13.360  
Board Policies – First Reading

- BP 3513.3 – Tobacco Free Schools
- BP 6020 – Parent Involvement
- AR 6020 – Parent Involvement
- AR 6171 – Title I Programs

<p>On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted unanimously to receive the following Board Policies for second reading and adoption:</p> <ul style="list-style-type: none"> <li>• BP 5117 – Interdistrict Attendance</li> <li>• AR 5117 – Interdistrict Attendance</li> </ul>	<p>M13.361 Board Policies – Second Reading</p>
<p>On a motion by Mr. Martinez, which was seconded by Mr. Mora, the Board voted unanimously to ratify an invoice from Geo-Advantec, Inc. in the final amount of \$2,495 to perform soil inspection and compaction testing and monitoring at the 201 Douglas site. This testing was needed to complete the Interior Demolition Project by another contractor. This invoice is to be paid from Bond Fund 21.4.</p>	<p>M13.362 Geo-Advantec, Inc.</p>
<p>On a motion by Mr. Curtis, which was seconded by Ms. Estrada, the Board voted unanimously to approve Change Order #1 with Two Brothers Construction Corporation for additional Interior/Exterior demolition needed at 201 N. Douglas building in an amount not to exceed \$30,000. This work is needed to expose additional existing conditions to provide more information to the Design team to complete the Drawings in time for a June 2014 submission to DSA. This agreement will be paid from Bond Fund 21.4.</p>	<p>M13.363 Change Order #1 – Two Brothers Construction</p>
<p>On a motion by Mr. Curtis, which was seconded by Ms. Estrada, the Board voted unanimously to ratify an agreement with P.S. Arts to perform the duties of District Arts Coordinator, effective September 1, 2013 through June 30, 2014, at a cost of \$24,000 to be paid by the General Fund.</p>	<p>M13.364 P.S. Arts – Arts Coordinator</p>
<p>On a motion by Mr. Curtis, which was seconded by Ms. Estrada, the Board voted unanimously to ratify an agreement with P.S. Arts to provide visual and performing arts instruction, effective September 1, 2013 through June 30, 2014 at a cost of \$33,000 to be paid by the General Fund and fully reimbursed by the Wiseburn Education Foundation. The Wiseburn Education Foundation has agreed to reimburse the District for the entire cost of the contract.</p>	<p>M13.365 P.S. Arts</p>
<p>On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted unanimously to ratify/approve attendance at the following meetings or conferences, including provision of substitute teachers as needed, and transportation by car at 50¢ per mile, or lowest reasonable air fare as appropriate:</p>	<p>M13.366 Conference Attendance</p>
<ol style="list-style-type: none"> <li>1. David Wilson at LACOE’s “Chief Business Official Meetings in Downey on March 27, 2014 and June 5, 2014 at an approximate cost of \$32 to be paid from the General Fund.</li> <li>2. Noelle Staal at the National Art Education Association’s “2014 NAEA National Convention Spark!” in San Diego on March 28, 2014 through March 30, 2014 at an approximate cost of \$926 to be paid from Common Core Funds.</li> <li>3. Tom Sopp at the California Association of School Psychologist’s “CASP Job Fair” in San Diego on April 11, 2014 at an approximate cost of \$70 to be paid from Southwest SELPA Funds, Mental Health Training.</li> <li>4. Dr. Gail Gordon and Patricia Navarro at Western Psychological Services’ “ADOS-2 Workshop” in Los Angeles on April 24-25, 2014 at an approximate cost of \$940 to be paid from Southwest SELPA Funds, Mental Health Training.</li> <li>5. Peter Johnson at the CDE Special Education Division’s “CASEMIS Spring Training” in Riverside on April 24, 2014 at an approximate cost of \$110 to be paid from Southwest SELPA Funds, SELPA Location.</li> <li>6. Dr. Tom Johnstone and Aileen Harbeck at Boeing in the World’s “Global Corporate Citizenship Grantee Convening” in Los Angeles on April 29, 2014 at no cost to the district.</li> <li>7. Roshelle Chavez and Jennifer Fisher at the California Autism Professional Training and Information Network’s “CAPTAIN Summit Coordination and Planning” in Sacramento on May 23, 2014 at an approximate cost of \$740 to be paid from Southwest SELPA Funds, Superintendents’ Projects.</li> <li>8. Mwikali Hayes, Danicka Jensen, Carrie Schat, Cathy Waller, Stacy Perillo, Janae Jeffrey and Melissa Coughlin at the Southwest SELPA’s “Common Core Training with Frank Donovan” in Redondo Beach on June 17, 2014 at no cost to the district.</li> </ol>	<p>Page 104, Minutes April 8, 2014</p>

On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted unanimously to approve/ratify the following classified employment/additional hours to be paid from the Classified Salary Schedule unless otherwise noted:

M13.367  
Additional Hours –  
Classified

District

1. School Secretaries, approve up to 15 temporary days for each site secretary for the opening of the 2014-15 school year, days worked to be coordinated with the site administrator and paid at each site secretary's appropriate Range/Step, effective July 2014 through August 2014 to be paid from the General Fund.
2. Approve a temporary block of hours for School Site General Clerks and/or Health Clerks, allocation of such hours to be decided by each Site Administrator, to be paid at each person's appropriate Range/Step, effective July 1, 2014 through August 31, 2014 to be paid from the General Fund:

Anza:	80 Hours
Burnett:	60 Hours
Cabrillo:	80 Hours
Dana:	80 Hours

3. Lisa Briseno, Instructional Aide, approve increase to hours to provide support to English Learner Program at Juan de Anza School, effective April 1, 2014 to work a total of 30 hours per week or a 75% assignment. Ms. Briseno will be eligible for pro-rated benefits effective May 1, 2014. No change to salary.
4. Marco Chavez, Custodian/Groundskeeper, approve up to 5 hours of overtime to provide support to the Wiseburn Education Foundation's Food Truck Event on March 28, 2014 at his appropriate Range/Step. Wiseburn Education Foundation to reimburse District for all related costs.
5. Patricia Moreno, Instructional Aide, approve probationary period and assignment effective March 24, 2014 to be paid at Classified Range 6, Step A from the General Fund. Ms. Moreno was an assigned substitute and replaces Ms. Sharman who was on unpaid leave and submitted resignation.
6. Eileen Malott, GATE Clerk, approve up to 40 temporary hours as needed, effective March 24, 2014 through June 6, 2014 to be paid at her appropriate Range/Step to score GATE testing, to be paid from the General Fund.

Anza

7. Sue Bennett, Irene Umbarger, Kathy Pittluck, Maria Carmen Medina and Stephanie Gonzalez, Instructional Aides, approve a block of up to 56 temporary hours to be divided amongst all to assist teachers in computer labs with SBAC testing, effective March 26, 2014 through May 16, 2014 to be paid from the General Fund.

Dana

8. Travis Silvers, Instructional Aide, approve up to 15 part-time hours per week as a one-on-one instructional aide for a special needs student, effective March 24, 2014 to be paid at Classified Range 6, Step A from the General Fund (IDEA).
9. Susan Daniels (17.5 hours), Amanda Olivas (46.75 hours) and Michelle Sisracon (13.25 hours), Computer Aides and Instructional Aide, approve a block of temporary hours to provide support for SBAC testing at Dana Middle School, effective March 21, 2014 through May 30, 2014 to be paid at their appropriate Range/Step from the General Fund.

WCDC

10. Teeng-Ting Liou and Paola Murillo, Educator and Instructional Assistant, approve a half hour of coverage for an IEP meeting for Ms. Liou and one hour of coverage to attend Staff Development for Paola Murillo, effective March 7 and March 10 respectively to be paid at their appropriate Range/Step from CDC Funds.
11. Teeng-Ting Liou, Educator, approve extra temporary hours to support the CDC as needed when regular staff is unavailable, effective March 26, 2014 through June 20, 2014 to be paid at her appropriate Range/Step from CDC Funds.
12. Paola Murillo, Instructional Assistant, approve extra temporary hours to support the CDC

as needed when regular staff is unavailable, effective March 27, 2014 through June 20, 2014 to be paid at her appropriate Range/Step from CDC Funds.	M13.367 Additional Hours – Classified (Cont'd.)
On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted unanimously to ratify Group Advancement on the Certificated Salary Schedule for Summer Graves to Group V, effective March 1, 2014.	M13.368 Group Advancement
On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted unanimously to ratify Steven Menduke, Dana Middle School Humanities Teacher to be paid \$30 per hour for up to four hours – one per month for four months – to attend the Humanities Common Core Professional Development dates, effective March 1, 2014 through June 20, 2014 to be paid from the General Fund.	M13.369 Additional Hours – Common Core
On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted unanimously to approve Maclovia Martel to assess potential GATE students for 2014-15 grades 2-7, March 24, 2014 through June 6, 2014 for up to 15 days as needed, to be paid at \$115 per day from the General Fund.	M13.370 GATE Assessments
On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted unanimously to ratify Evelyn Molina Andrade, Maria Garcia, Summer Graves, Candy Gray, Gabrielle Irvin, Carol Martinez, Ramon Rodriguez, Jessica Shim and Elizabeth Snider to attend a book publisher presentation, effective April 2, 2014 to be paid for one hour per employee at \$30 per hour to be paid from Common Core – Donation Funds.	M13.371 Additional Hour - DMS
The Board entered closed session at 9:45 p.m. and reconvened at 10:53 p.m.	Closed Session
On a motion by Mr. Martinez, which was seconded by Mr. Curtis, the Board voted unanimously to accept the resignation of Jose Briseno, Jr., Part-Time Custodian/Groundskeeper, effective April 4, 2014. Mr. Briseno will continue active on the On-Call Substitute Custodian list.	M13.372 Resignation - Classified
On a motion by Mr. Martinez, which was seconded by Mr. Curtis, the Board voted unanimously to ratify Jan E. Coward as an On-Call Substitute Teacher, effective April 1, 2014 to be paid at \$115 per day from the General Fund.	M13.373 On-Call Substitute Teacher
On a motion by Mr. Martinez, which was seconded by Mr. Curtis, the Board voted unanimously to ratify Nestor Diaz, Jr., as an On-Call Substitute Custodian, effective March 31, 2014.	M13.374 On-Call Substitute Custodian
Mr. Bañuelos moved and Mr. Martinez seconded that the meeting be adjourned at 10:54 p.m. Motion carried unanimously.	Adjournment
The next Regular Meeting of the Board of Trustees will be held Thursday, April 24, 2014, at 7:00 p.m. in the District Board Room.	

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Israel Mora  
Clerk of the Board

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Tom Johnstone  
Secretary of the Board