

**REGULAR MEETING BOARD OF TRUSTEES
WISEBURN UNIFIED SCHOOL DISTRICT**

June 23, 2015

The Regular Meeting of the Board of Trustees was called to order at 6:30 p.m. by Roger Bañuelos, President, in the District Board Room. Call to Order

Members present: Roll Call
Roger Bañuelos Neil Goldman (absent)
JoAnne Kaneda Nelson Martinez (arrived 6:50 p.m.)
Israel Mora

Administrators present:
Dr. Thomas R. Johnstone, Superintendent
Dr. Chris Jones, Deputy Superintendent
Mr. Vince Madsen, Director of Facilities Planning
David Wilson, Chief Business Official

The Board entered closed session at 6:31 p.m. and reconvened at 7:30 p.m. There was no reportable action during Closed Session. Closed Session

The Pledge of Allegiance to the Flag was led by Mr. Nelson Martinez in memory of Israel Martinez.

A public hearing was opened at 7:32 p.m. for the community and others to comment on the 2015-16 Local Control and Accountability Plan (LCAP). The hearing was closed at 7:35 p.m. with no public comments offered. Public Hearing

A public hearing was opened at 7:35 p.m. for the community and others to comment on the 2015-16 District Budget. The hearing was closed at 7:39 p.m. with no public comments offered.

Vince Madsen introduced the team of presenters from Gensler and Balfour Beatty. Present were John Woodruff from Balfour Beatty, who did all of the cost estimating for the project, Tom Williams from Gensler, who worked closely with DSA on the structural aspects and fire-life-safety of the high school project. Also present from Balfour Beatty were Tony Mardirosian, Don Rondo and Gil Fullen. Representing Gensler were David Herjeczki and Nathan Kim. Special Presentation

John Woodruff provided the Board with a comprehensive overview of the cost estimates and budget for the project. The changes to the high school project necessitated by fire-life-safety provisions added about a 5% increase to the cost of the project. Tom Williams provided the Board with a detailed account of all the changes that will be required to the construction of the project that are related to fire-life-safety and structural. Tom Williams shared that we are very close to closing out DSA and that we expect an “A” number on July 1, 2015.

Nathan Kim provided the Board with an overview of the timeline for the entire project from 2013 all the way to the summer of 2017. The goal through the DSA process was to hold true to the program, and Nathan shared that in the end it will be a safer building in terms of fire rating and mechanical systems. He also shared that there will be no impact to the schedule and that the timeline is still set to deliver a finished high school building by June of 2017.

Mr. Martinez shared that he was able to attend the Field Day at Juan de Anza and the 5th grade Promotion for Aiden, who will be attending Dana Middle School next year. From the Board

Mr. Martinez also shared that with the passing of his father that it had been a difficult time for his family and he very much appreciated all of the love and support he received, from the District, from the Board and from the Wiseburn community.

Mr. Mora shared that he had attended Miguel Chavez's retirement at Juan Cabrillo. He shared that this was a very, very wonderful event for Miguel and that a person of Miguel's caliber is irreplaceable.

Mr. Bañuelos thanked the Dana Middle School staff for an outstanding 8th Grade Graduation. He shared how proud he was of all of the young adults who graduated including his son, Eric, and how it had been very rewarding to watch these kids grow up in Wiseburn and reach this milestone.

In closing Mr. Bañuelos shared that his two-year term on the LACSTA Board has expired and although he will continue to support LACSTA he will not renew his term.

Mr. Wilson shared with the Board the specifics of a price increase in the Food Services Program of \$0.20 per meal at the elementary level and \$0.40 per meal at the middle school level. These increases will hopefully mitigate cost increases in the program over the next two years. From the Chief Business Official

Dr. Jones shared that we have 60 Wiseburn teachers and administrators attending the Google Summit in the Redondo Beach Unified School District. There were also many teachers from Hawthorne, Lawndale and El Segundo attending. In all there are over 500 teachers from around the South Bay attending the Google Summit. And interestingly, most of the districts are at similar stages of implementation of Chromebooks and Google Docs so we have the opportunity to all work together. From the Deputy Superintendent

Dr. Jones concluded by saying that the District has purchased more than \$400,000 worth of technology equipment for the schools and by the end of 2015-16 all of Dana Middle School and all of our 4th and 5th grade classrooms will be one-to-one in terms of students per device.

Mr. Madsen shared that the Juan de Anza Construction Project started on Monday and that things are already moving along at a very crisp pace. From Director of Facilities Planning

Dr. Johnstone shared a thank you note from Nelson and Helen Martinez thanking the Board for the beautiful flowers and support during their difficult time. From the Superintendent

Dr. Johnstone also shared the pictures that were taken by Marcy Dugan at the Employee Longevity event in May.

Dr. Johnstone shared that he had attended several events to close out the school year including the Peter Burnett Award Day for 5th graders, the retirement celebration for Miguel Chavez and the Dana Graduation. All three events were outstanding examples of the wonderful things that go on at Wiseburn schools.

Dr. Johnstone shared that he had attended the Rotary and Kiwanis Recognition Event entitled "Guns and Hoses" to celebrate our local firemen and police from the City of Hawthorne.

Dr. Johnstone shared upcoming events for July. The Chevron Mixer on July 8, 2015 and the Elevation Grand Opening on July 16, 2015 at 5:00 p.m.

On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted 4-0 to approve the minutes of the Regular meeting held June 11, 2015.	M14.481 Minutes
On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to ratify an amendment to the agreement with the Westchester YMCA to provide a Youth Fitness Program for the 1 st through 5 th grades at Juan de Anza School. This amendment extends coverage of the original agreement from May 25, 2015 through June 12, 2015. No other revisions were made within this amendment to the original agreement.	M14.482 YMCA - Amendment
On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted 4-0 to ratify the cost to get trees trimmed before the field work starts from Tree Masters at Juan de Anza School in an amount not to exceed \$2,464 and to be paid from the General Fund.	M14.483 Tree Masters
On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted 4-0 to ratify the cost to test the existing fire hydrant and fire sprinkler supply pipes scheduled for reuse for the new high school from J.G. Tate Fire Protection Systems, Inc. at the 201 N. Douglas site in an amount not to exceed \$1,580 and to be paid from Bond Fund 21.4.	M14.484 J.G. Tate Fire Protection Systems, Inc.
On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted 4-0 to approve the proposal for an Engineer-designed traffic striping plan in response to the City of El Segundo's requirements for plan approval for the 201 N. Douglas Site from PlaceWorks in an amount not to exceed \$4,800 and to be paid from Bond Fund 21.4.	M14.485 PlaceWorks
On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted 4-0 to approve the proposal for work for an additional Special Education room at Dana Middle School from Garcia-Bentley Construction in an amount not to exceed \$14,902 and to be paid from the Developer Fees Fund 25.0.	M14.486 Garcia-Bentley
On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted 4-0 to enter into an agreement with the Orange County Department of Education (OCDE) to provide students an alternate educational program. The District will collect the ADA for these students and the OCDE will provide a calculation and invoice that will bill the District for the amount of ADA revenues generated by said students. The program is cost neutral.	M14.487 OC Dept of Education
On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted 4-0 to approve a \$0.20 increase in the price it charges for "paid" lunches, for Kindergarten through 5 th Grade, for a total of \$3.20 per meal, or an increase of 6.7%.	M14.488 Price Increase – Lunch Program
On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted 4-0 to approve a \$0.40 increase in the price it charges for "paid" lunches, for Grades 6 through 8, for a total of \$3.40 per meal, or an increase of 13.3%.	
On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted 4-0 to approve purchase orders #105010-106006, warrants and miscellaneous receipts as submitted.	M14.489
On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted 4-0 to ratify/approve attendance at the following meetings or conferences, including provision of substitute teachers as needed, and transportation by car at 50¢ per mile, or lowest reasonable air fare as appropriate:	M14.490 Conference Attendance
1. Melissa Rodriguez at PLTW's "PLTW – Automation & Robotics (AR) Training in Torrance on June 22-26, 2015 at an approximate cost of \$1,656 to be paid from Project Lead the Way Funds.	
2. Bill Denney and Vince Madsen at ASCIP's "Heat Illness Prevention for Outdoor Workers" in Cerritos on June 25, 2015 at no cost to the district except for use of personal vehicle on district business.	
3. Dr. Tom Johnstone and Dr. Chris Jones at LACOE's "2015 Student Achievement Symposium" in Alhambra on July 16, 2015 at no cost to the district.	

4. Alicia Galindo at School Tours and Recruiting Events throughout the 2014-15 school year at an approximate cost of \$20 to be paid from the General Fund. Conference Attendance (Cont'd.)
5. Alicia Galindo at School Tours and Recruiting Events throughout the 2015-16 school year at an approximate cost of \$20 to be paid from the General Fund.

On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted 4-0 to approve/ratify the following classified employment/additional hours to be paid from the Classified Salary Schedule unless otherwise noted: M14.491
Additional Hours –
Classified

District

1. Anthony Bullocks, Custodian/Groundskeeper, approve up to 4 temporary overtime hours to provide coverage for Cabrillo due to the absence of the regular custodian; regular substitute staff not available, effective June 5, 2015 and to be paid at his appropriate Range/Step from the General Fund.
2. Marcos Chavez and Miguel Chavez, Custodian/Groundskeepers, approve temporary overtime hours to provide custodial support to the Christy Lane event at Dana Middle School, effective June 12, 2015 to be paid at their appropriate Range/Step from the General Fund and to be reimbursed by WEF upon invoicing.
3. Lisa Briseno, Mary Penna, Denise Galvan and Julie Espinosa, Bilingual / EL Aides, approve up to 49 hours each to begin CELDT testing for existing students and finishing in September/October, effective July 6, 2015 through July 16, 2015 (through July 24, 2015 for Julie Espinosa) to be paid at each person's appropriate Range/Step from the General Fund – Supplemental Funds.
4. Patricia Foxman and Noemi Galindo, Bilingual / EL Aides, approve up to 25 temporary hours each to begin CELDT testing for existing students and finishing in September/October, effective July 6, 2015 through July 16, 2015 to be paid at each person's appropriate Range/Step from the General Fund – Supplemental Funds.
5. Carolina Martinez, Bilingual / EL Aide, approve up to 49 temporary hours to be the greeter and scheduler, effective July 6, 2015 through July 16, 2015 to be paid at her appropriate Range/Step from the General Fund – Supplemental Funds.

Cabrillo

6. Stephanie Gonzalez, Computer Aide, approve up to 20 temporary hours to provide support for the update of the software to the computers in the lab, effective August 2015 through September 2015 to be paid at Classified Range 6, Step 3 from the General Fund.
7. Mary Penna, Bilingual Aide, approve up to 20 temporary hours to translate documents for first day packets and for the Parent Student Handbook, effective August 2015 to be paid at Classified Range 6, Step E from Supplemental Funds.

Dana

8. Michelle Siracon, Classroom Aide, approve up to 8 temporary hours – 2 hours per day for 4 days – to cover for a vacant aide position, effective June 1, 2015 through June 5, 2015 and to be paid at her appropriate Range/Step from the General Fund.
9. Michelle Garcia, Classroom Aide, approve up to 40.5 temporary hours to cover for a vacant aide position, effective June 9, 2015 through June 18, 2015 to be paid at her appropriate Range/Step from the General Fund.
10. Daniel Espinoza, Noon Duty and Instructional Aide, approve up to 64 temporary hours for added end-of-year supervision support, effective June 9, 2015 through June 18, 2015 to be paid at Classified Range 4, Step A from the General Fund.

EDP

11. Julie De Wulf, EDP Instructional Aide, approve up to 10.5 temporary hours to assist with the closing of the EDP for the 2014-15 school year, effective May 28, 2015 through June 19, 2015 to be paid at Classified Range 6, Step A from EDP Funds.
12. Approve up to 15 temporary hours for all EDP employees to shut down program for the current school year and to participate in professional development activities for the start of the new year, 2015-16, effective June 19, 2015 through August 31, 2015 to be

paid at each person's appropriate Range/Step from EDP Funds.

13. Cheryl Moore, Site Coordinator EDP, approve up to 2 additional hours per week, not to exceed 20 total hours for the summer, to provide information/support to inquiries for the DMS EDP during the summer months, effective July 6, 2015 through August 28, 2015 to be paid at Classified Range 5, Step I from EDP Funds.

M14.491
Additional Hours –
Classified (Cont'd.)

On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted 4-0 to ratify 10 temporary additional hours for Tanya Woodward working on a Problem Solving Booklet for each chapter of the new Common Core 2nd Grade math chapters to be used daily in classrooms, effective June 1, 2015 through June 18, 2015 to be paid at \$30 per hour from Title II Funds. Ms. Woodward will be working with Ms. Amaral, who was Board approved on June 11, 2015.

M14.492
Additional Hours –
Problem Solving Book

On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted 4-0 to approve 3 temporary additional hours for the following teachers for a cross grade level discussion of the implementation of Common Core materials, effective June 24, 2015 to be paid at \$30 per hour from Title II Funds:

M14.493
Additional Hours –
Cross Grade Level
Discussion

- Terry Johnstone
- Heidi Obermeyer
- Glafy Carr
- Amy Loveland
- Kristy Sullivan
- Joy Yamane
- Cathy Crnkovich

On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted 4-0 to approve a block of up to 90 temporary additional hours each for Patricia Lonergan and Grace Houzvicka to provide CELDT testing of EL students to begin in July for existing students and finish in September/October 2015 and will also test students pre-enrolled for September and teachers will also score tests the third week, effective July 6, 2015 through July 24, 2015 to be paid at \$30 per hour from the General Fund – Supplemental Funds.

M14.494
Additional Hours –
CELDT Testing

On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted 4-0 to approve up to 30 temporary hours each for Lori Croft to score the CELDT tests taking place in July, effective August 2015, to be paid at \$30 per hour from the General Fund – Supplemental Funds.

M14.495
Temporary Hours –
Scoring CELDT Tests

On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted 4-0 to approve a Consultant's Agreement with Margaret Faust to provide early morning calling for substitutes, effective July 2015 through June 2016, not to exceed \$9,000 to be paid from the General Fund. This reflects an increase to the annual agreement of \$2,000 and includes additional days added to her agreement.

M14.496
Consultant's Agreement
– Margaret Faust

On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted 4-0 to approve a Consultant's Agreement with Khema Ablack-Krabiell for support towards the Occupational Therapy Services in the Wiseburn Unified School District at a rate of \$50 per hour to be paid from Special Education Funds, total not to exceed \$1,500.

M14.497
Consultant's Agreement
– Ablack-Krabiell

On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted 4-0 to accept the following certificated resignations per their effective dates:

M14.498
Resignations -
Certificated

<u>Employee</u>	<u>Effective Date</u>
Alex Rand, DMS Extended Day Program	June 18, 2015
Mwikali Hayes, DMS Special Education	June 30, 2015

On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to accept the resignations of classified personnel per their effective dates: M14.499
Resignations - Classified

<u>Employee</u>	<u>Effective Date</u>
Mary Kay Pellican, Instructional Aide	June 3, 2015
Julius Hammond, Noon Duty Aide	June 18, 2015
Edward Castro, Food Service Worker	June 19, 2015
Lauren Morales, Instructional Aide	July 2, 2015
Miguel Chavez, Custodian/Groundskeeper	August 28, 2015

On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to ratify Miguel Esparza as an On-Call Substitute Custodian, effective June 15, 2015. M14.500
On-Call Substitute
Custodian

On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to ratify/approve an Employment Contract for Dr. Thomas Johnstone and Salary Placement at Step 5 of the Salary Schedule, effective July 1, 2014 through June 30, 2018. M14.501
Superintendent's
Contract

On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve an addendum to the Employment Contract between the Wiseburn Unified School District Board of Trustees and Dr. Christopher Jones, effective July 1, 2015. M14.502
Addendum to Contract –
Deputy Superintendent

On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve the Revised Salary Schedule for Non-Contractual (Classified) Management, effective July 1, 2015. Placement will be as follows: M14.503
Revised Salary Schedule
– Non Contractual
Management

<u>Classified Management</u>	<u>Placement</u>
Director of Facilities Planning	Step 2
Director Human Resources	Step 2
Facilities Maintenance & Operations Manager	Step V

On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve the revised job description and salary schedule for the certificated position of School Counselor, effective July 1, 2015. Change to Middle School Counselor assignment reflects increased work year and salary rate to correspond. New salary steps for newly created Elementary Counselor position. M14.504
Revised Job Description
– School Counselor

On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve the revised job description and salary schedule for the position of Superintendent's Secretary, effective July 1, 2015. Key changes reflect office manager duties and liaison between Superintendent's Office and the Da Vinci Charters. M14.505
Revised Job
Description/Salary
Schedule – Supt's Secy

On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve placement of Wendy Tsubaki on the Superintendent's Secretary Salary Schedule at Step V, effective July 1, 2015. M14.506
Salary Schedule
Placement – Supt's Secy

On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve the attached list of Summer School employees, at the appropriate rate of pay (see attachment). M14.507
Certificated/Classified
Summer School
Employees

- Certificated Staff - \$3,000 per session, effective June 29, 2015 through July 24, 2015, plus one prep day prior to June 29, 2015.
- Classified Aides – Regular Hourly Rate of Pay, effective June 29, 2015 through July 24, 2015, no prep day and up to 19.75 hours per week.
- Certificated Substitutes - \$115 per day

Ms. Kaneda moved and Mr. Martinez seconded that the meeting be adjourned at 9:27 p.m.
Motion carried 4-0.

Adjournment

The next Regular Meeting of the Board of Trustees will be held Tuesday, June 30, 2015, at 7:30 a.m. in the District Board Room.

Israel Mora
Clerk of the Board

Tom Johnstone
Secretary of the Board

SUMMER SCHOOL 2015 SUBSTITUTE TEACHER/AIDES	
Candys Crow	Teacher
Ilyse Klein	Teacher
Lorie Cariaga	Teacher
Deidra Jeffery	Teacher
Catherine Koundakjian	Teacher
Jessica Shim	Teacher
Dina Stern	Teacher
Sasha Avila	Aide
Linda Dominetta	Aide
Anthony Dunaway	Aide
Debbie Garcia	Aide
Abigail Guadron	Aide
Rocio Hernandez	Aide
Christina Kaough	Aide
Jacqueline Lesso	Aide
Mayra Leyva	Aide
Erica Marshall	Aide
M. Carmen Medina	Aide
Margaret Patterson	Aide
Sheri Rice	Aide
Calvin Ross	Aide
Alex Sandoval	Aide
Michelle Sisracon	Aide
Soledad Solis	Aide
Mercedes Vargas	Aide
Armando Zepeda	Aide

SUMMER SCHOOL 2015

STAFF

TEACHERS

Assignment: June 29th thru July 24

<u>Special Day Class</u>	<u>Location</u>	<u>Teacher</u>
Pre-school/BOOST	Cabrillo	Jeff Krabiel
Pre-school/BOOST	Cabrillo	Vivianne Coe
Kinder	Cabrillo	Glafira Carr
Primary (1 st -3 rd)	Cabrillo	Jana'e Jeffery
Elementary (4 th -5 th)	Burnett	Robb Norman
Middle (6 th)	Burnett	Stacy Perillo
Middle (7 th -9 th)	Burnett	Sheila LaCour

<u>Remedial/Foundation Skills Reading and Math</u>		
Primary (1 st)	Cabrillo	Bonnie Olguin
Primary (1 st)	Cabrillo	Michael Spiwak
Primary (1 st)	Cabrillo	DeeDee Zirbel
Primary (2 nd)	Burnett	Deanna Ableser
Primary (2 nd)	Burnett	Heidi Obermeyer
Primary (3 rd)	Burnett	Greg Foxman
Primary (3 rd)	Burnett	Renee Amaral

GENERAL CLERKS

Assignment: June 8th thru July 24th , 10 hrs. pre-summer school organization & 110 hrs. for summer school/post summer school organization

Susan Castellanos	Cabrillo School
Breana Contreras	Burnett/Dana School
Ivett Arroyo	20 extra hours to provide summer school

prep/training to Susan and Breana

INSTRUCTIONAL AIDES

BOOST	Cabrillo	Caroline Collins	Primary 4 th Burnett	Gabriela Zubia
BOOST	Cabrillo	Lucy de Rodriguez	Middle 6 th Burnett	Madalyn Attaalla
BOOST	Cabrillo	Michelle Garcia	Middle 6 th Burnett	Linda Whitlock
BOOST	Cabrillo	Christina Guzman	Middle 6 th -Burnett	Hilda Arias
Kinder	Cabrillo	Nelly Niebla	Middle 6 th -Burnett	Monica Ward
Kinder	Cabrillo	Irene Umbarger		
Kinder	Cabrillo	Karen Welker		
Primary 1 st	Cabrillo	Stephanie Gonzalez		
Primary 1 st	Cabrillo	Theresa Warlich		