

**REGULAR MEETING BOARD OF TRUSTEES
WISEBURN UNIFIED SCHOOL DISTRICT**

January 22, 2015

The Regular Meeting of the Board of Trustees was called to order at 6:35 p.m. by Roger Bañuelos, President, in the District Board Room. Call to Order

Members present: Roll Call
Roger Bañuelos (absent) Dennis Curtis (via teleconference in Kentucky)
JoAnne Kaneda Nelson Martinez
Israel Mora

Administrators present:
Dr. Thomas R. Johnstone, Superintendent
Dr. Chris Jones, Deputy Superintendent
Mr. Vince Madsen, Director of Facilities Planning
David Wilson, Chief Business Official

The Pledge of Allegiance to the Flag was led by Mr. Israel Mora.

The Board entered closed session at 6:36 p.m. and reconvened at 7:33 p.m. There was no reportable action during Closed Session. Closed Session

Mr. Wilson shared the Governor's Initial Budget Proposal for 2015-16 with the Board. The economy continues to be growing at a healthy rate in California. The Governor is projecting to be able to address another 32% of the Local Control Funding Formula, Gap Funding, which is the money that will make up the deficit factor; money that the State owes public education from the fiscal crisis years. The Governor's Initial Budget eliminates all cash deferrals to districts, provides additional funding for Common Core materials, adds a cost of living allowance to some programs, and sets aside 2.8 billion dollars for the Rainy Day Fund. What was missing from the budget was any reference to a General Obligation School Construction Bond in 2016. From the Chief Business Official

Mr. Wilson shared that he had been in contact with the California Department of Education regarding the cash differential that Wiseburn will receive in going from an elementary school district to a unified school district. We should have this information by the end of February.

Mr. Wilson shared with the Board that our district had already received \$20,000 in returns from the Piggy Back Bids that other districts are using that were put together by Vince Madsen for the Wiseburn Unified School District. Mr. Wilson publically thanked Vince Madsen for his efforts on this.

Mr. Wilson shared with the Board the Wiseburn Child Development Center budget actuals for the current school year. The WCDC is operating on a balanced budget and continues to maintain \$220,000 in reserves.

Mr. Wilson also shared that the Cafeteria Fund is doing very well but is currently operating at a deficit of \$14,000 with a projected total deficit of \$34,000 for the end of the school year. This is not a concern to us in the current school year because Chartwells included a buffer of \$40,000 in the contract to cover potential deficits in the first year of operations with Chartwells. Currently Chartwells is serving 1,304 lunches per day, which is 247 more lunches per day than last year and is an increase of 23%.

In closing, Mr. Wilson shared that the Da Vinci Schools did very well in their audit. There was

one finding which involves needing stronger back up for the pre-approval of items purchased by each of the school sites. The Da Vinci Schools maintained a healthy budget with 18% in reserves.

From the Chief Business Official (Cont'd.)

Dr. Jones shared that Da Vinci Science and Dana Middle School hosted a Project Lead the Way visit from Newport-Mesa Unified School District and ABC Unified School District. Other districts are very interested in looking at Wiseburn Da Vinci's expansion plan down to 6th grade and to the elementary schools.

From the Deputy Superintendent

Dr. Jones also shared very positive news that he and Dr. Johnstone had had lunch with Jerry Harris of the Cotsen Foundation. The Cotsen Foundation is working with Loyola Marymount University on the Math Leadership Core, which is based on CGI, which is Cognitively Guided Instruction and strengthening the instructional mathematics pathway from Kindergarten through 12th grade. This will be an outstanding opportunity for all four Wiseburn K-8 schools and for Da Vinci Design and Communication, and will pull the K-8 and high school mathematics curriculums closer together.

In closing, Dr. Jones shared that he would be making a technology plan presentation at the February 12th Board meeting.

Dr. Johnstone shared a letter from the Los Angeles County Office of Education (LACOE) indicating a positive certification for the first interim report.

From the Superintendent

Dr. Johnstone shared another letter from LACOE indicating that the Imperial Program will be vacating three rooms by June 30, 2015, including a customized restroom for the medically fragile. Currently LACOE is planning to continue to operate in two double-sized portable classrooms on the Da Vinci site for administrative purposes only.

Dr. Johnstone verified with the Board that the March 21st date for a Joint Board meeting with the Wiseburn and Da Vinci Boards works for everybody.

Dr. Johnstone shared the Geography Bee winners from Dana Middle School. Winning 1st place is 7th Grader, Alejandro Casillas, winning second place was 7th Grader, Katherine Taylor, and third place was 8th Grader, Christopher Vargas.

Dr. Johnstone shared that he had visited University High School in Irvine with Vince Madsen to research their athletic fields, which were installed in 2014.

Dr. Johnstone shared that Perry Shimanoff had spent two days in the District doing a Maintenance Audit and Review. Mr. Shimanoff is in the process of compiling all of the information and writing a report that he will be sending to the District.

In closing, Dr. Johnstone shared that he would be attending the ACSA Superintendents' Symposium from January 28-30, 2015 and that he would be participating on a Rotary Humanitarian Project/Trip to Guatemala between February 5-9, 2015.

On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted 4-0 to approve the minutes of the Regular meeting held January 8, 2015.

M14.269
Minutes

On a motion by Ms. Kaneda, which was seconded by Mr. Curtis, the Board voted 4-0 to approve the Single Plan for Student Achievement for Anza, Burnett and Cabrillo Elementary Schools and Dana Middle School for 2015.

M14.270
Single Plans

<p>On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted 4-0 to adopt Resolution #14/15.18 – Resolution of the Board of Trustees of the Wiseburn Unified School District Approving Certain Documentation in Connection with the District’s General Obligation Refunding Bonds, 2015 Series A, and General Obligation Refunding Bonds, 2015 Series B and Approving Certain Other Matters Relating to the Bonds.</p>	<p>M14.271 Resolution #14/15.18 – Refunding Bonds, Series A and B</p>
<p>On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted 4-0 to receive the Audit Report for the 2013-14 school year.</p>	<p>M14.272 Audit Report</p>
<p>On a motion by Ms. Kaneda, which was seconded by Mr. Curtis, the Board voted 4-0 to ratify a contract with the Los Angeles County Office of Education (LACOE) to provide assistance in reporting and claiming reimbursement for Medi-Cal Administrative Activities (MAA) in regards to the Random Moment time Survey (RMTS) for fiscal years 2014-15 through 2016-17.</p>	<p>M14.273 LACOE – Med-Cal MAA Services</p>
<p>On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted 4-0 to approve the District’s Post-Issuance Tax Compliance Procedures Policy.</p>	<p>M14.274 Post-Issuance Tax Compliance Procedures Policy</p>
<p>On a motion by Ms. Kaneda, which was seconded by Mr. Curtis, the Board voted 4-0 to approve purchase orders #104503-104640, warrants and miscellaneous receipts as submitted.</p>	<p>M14.275 Purchase Orders, Warrants and Miscellaneous Receipts</p>
<p>On a motion by Mr. Martinez, which was seconded by Mr. Curtis, the Board voted 4-0 to ratify/approve attendance at the following meetings or conferences, including provision of substitute teachers as needed, and transportation by car at 50¢ per mile, or lowest reasonable air fare as appropriate:</p>	<p>M14.276 Conference Attendance</p>
<ol style="list-style-type: none"> 1. Heidi Obermeyer and Amy Loveland at Dataworks’ “Demystifying Common Core Assessments” in Buena Park on January 13, 2015 at an approximate cost of \$320 to be paid from Title II Funds. 2. Evelyn Andrade, Aimee Glotz, Lisa Wilberg, Maria Garcia, Cat Rubalcava, Mary Nies, Barry Williams, Blake Silvers at the California League of Middle Schools’ “CLMS K-12 Technology and Common Core” in Monterey, California on January 15-18, 2015 at no cost to the district. All costs to be paid by a grant from UCLA. 3. Aileen Harbeck, Blake Silvers, Megan Enge and Kiana Brede at the California League of Middle Schools’ “CLMS Annual Conference North” in Sacramento, California on February 27, 2015 through March 1, 2015 at an approximate cost of \$3,011 to be paid from Title II Funds. 4. Sammie Alvarado and Silke Tecun at LACOE’s “STRS Creditable Compensation” in Downey on January 14, 2015 at an approximate cost of \$17 to be paid from the General Fund. 5. Vince Madsen at C.A.S.H.’s “C.A.S.H. State Budget Workshop” in Ontario on January 16, 2015 at an approximate cost of \$325 to be paid from the General Fund. 6. Aracelia Fernandez, Silke Tecun, Sammie Alvarado, Paula Meyer and Vince Madsen at CASBO’s “Job Alike” in El Segundo on January 29, 2015 at an approximate cost of \$260 to be paid from the General Fund. 7. Dr. Blake Silvers at LACOE’s “School Safety Plan Workshop” in Downey on January 30, 2015 at an approximate cost of \$45 to be paid from the General Fund. 8. Hilda Arias at the Southwest SELPA’s “NCI One-Day Refresher” in Redondo Beach on January 16, 2015 at an approximate cost of \$20 to be paid from Special Education Funds. 9. Linda Dominetta and Jessica Simondson at the Southwest SELPA’s “NCI 2-Day Initial Training” in Redondo Beach on March 10, 2015 and March 17, 2015 at an approximate cost of \$135 to be paid by Special Education Funds. 10. Cristina Guzman and Jeff Krabiell at the Southwest SELPA’s “NCI Training” in Redondo Beach on March 12, 2015 at an approximate cost of \$230 to be paid by Special Education 	

- Funds. M14.276
11. Alyssa Zepeda at the Southwest SELPA's "Evidence-Based Practices for Students with Autism" in Redondo Beach on April 2, 2015 at an approximate cost of \$55 to be paid from Special Education Funds. Conference Attendance (Cont'd.)

On a motion by Mr. Martinez, which was seconded by Mr. Curtis, the Board voted 4-0 to approve/ratify the following classified employment/additional hours to be paid from the Classified Salary Schedule unless otherwise noted: M14.277
Additional Hours –
Classified

District

1. Gilbert Gonzalez, Custodian/Groundskeeper, approve up to 6 temporary overtime hours to provide custodial support to Peter Burnett School for a mural painting activity, effective January 17, 2015 to be paid at his appropriate Range/Step from Burnett Donation Funds.
2. Marco Chavez, Custodian/Groundskeeper, approve up to 4 temporary overtime hours to provide custodial support to the AYSO 15th Annual VIP Friendship Festival at Dana Middle School, effective January 17, 2015 to be paid at his appropriate Range/Step from AYSO Fees. All costs will be reimbursed to the District by AYSO.

Anza

3. Gabriela Zubia, Instructional Aide, approve up to 9 extra temporary hours each week to provide classroom support per Dr. Johnstone, effective January 14, 2015 through April 1, 2015 and to be paid from the General Fund.
4. Asma Mansour, Irene Umbarger, Corrine Mills, Barbara Greene, JoAnn Kryske, Lauri Chipeco and Theresa Warlich, Instructional Aides, approve up to 6 extra temporary hours per week to provide additional support until a replacement is hired for a retiring instructional aide, effective January 14, 2015 through February 16, 2015 to be paid at their appropriate Range/Step from the General Fund.

Burnett

5. Devon Cervantes and Ashley Gerner, Instructional Aides, approve up to 2.25 extra temporary hours per week to provide support to 3rd and 5th grade classes, effective January 5, 2015 through June 18, 2015 to be paid at their appropriate Range/Step from the General Fund. M14.277
Additional Hours –
Classified (Cont'd.)
6. Calvin Ross, Instructional Aide, approve up to 6 temporary hours per week to assist with RSP aide on medical leave, effective January 12, 2015 through April 14, 2015 to be paid at his appropriate Range/Step from Special Education Funds.

Cabrillo

7. Connor Raftery, Instructional Aide, approve up to 11.75 hours per week for physical education and 2.25 hours per week as Noon Duty Supervisor to provide support to the P.E. program, effective December 1, 2014 through June 12, 2015 to be paid at Classified Range 6, Step A from Cabrillo Donation Funds.
8. Mercedes Vargas, Instructional Aide, approve up to 19.75 hours per week with 15 additional temporary hours for field trips and IEP meetings, effective January 11, 2015 to be paid at her appropriate Range/Step from Special Education Funds. This is a new position for SDC class.

Dana

9. Deborah Garcia, Instructional Aide, approve up to 15 hours per week as P.E. aide and 3 hours per week as Lunch Aide to replace Denise Calderon, effective January 8, 2015 through June 30, 2015 to be paid at Classified Range 6, Step A from the General Fund.
10. Martha Prieto, SDC Aide, approve up to 16.25 hours per week for instructional aide and 3.25 hours per week as Noon Duty Supervisor, effective January 7, 2015 through June 30, 2015 to be paid at Classified Range 6, Step A from Special Education Funds.
11. Jeante Turner, Food Service, approve up to 19.75 hours per week working in the cafeteria, effective January 7, 2015 through June 15, 2015 to be paid from Classified Salary Schedule Range I, Step A from Cafeteria Funds.

On a motion by Mr. Martinez, which was seconded by Mr. Curtis, the Board voted 4-0 to ratify additional hours for Carol Martinez at Dana Middle School to provide tutoring for a special needs student per IEP, effective January 12, 2015 through June 30, 2015, to be paid at \$30 per hour from Special Education Funds.	M14.278 Additional Hours - Tutoring
On a motion by Mr. Martinez, which was seconded by Mr. Curtis, the Board voted 4-0 to ratify Luis Gamez as the Boys' "A" Basketball Coach, effective January 12, 2015 through March 1, 2015 at an amount not to exceed \$500 to be paid from Gym Fees.	M14.279 DMS – Boys' "A" Basketball Coach
On a motion by Mr. Martinez, which was seconded by Mr. Curtis, the Board voted 4-0 to ratify a Consultant's Agreement with Jerome Johnson to supply referees for after-school program to be paid \$35 per game, effective September 2014 through June 2015 and not to exceed \$1,500 to be paid from Gym Fees.	M14.280 Consultant's Agreement – Jerome Johnson
On a motion by Mr. Martinez, which was seconded by Mr. Curtis, the Board voted 4-0 to ratify a Consultant's Agreement with Sandy Point Ink, LLC (Jonathan O'Brien) as the grant writer for the Golden Ribbon Award Application, effective December 15, 2014 through January 30, 2015 at an approximate cost of \$40 per hour, not to exceed \$3,000 (or 50 hours) to be paid from the General Fund.	M14.281 Consultant's Agreement – Sandy Point Ink, LLC
On a motion by Mr. Martinez, which was seconded by Mr. Curtis, the Board voted 4-0 to approve the following Southwest SELPA Consultants for the 2014-15 school year, effective July 1, 2014 through June 30, 2015. Wiseburn will be fully reimbursed by the Southwest SELPA for all costs incurred:	M14.282 Southwest SELPA Consultants
<ul style="list-style-type: none"> • <u>Dr. Cathleen A. Geraghty</u>, Coping Cat (Managing Anxiety and Depression), effective July 1, 2014 through June 30, 2015 to be paid an amount not to exceed \$1,500 	
On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted 4-0 to terminate Substitute Teacher, Jack F. Bennett, effective January 15, 2015.	M14.283 Terminate Substitute Teacher
On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted 4-0 to accept the resignation of Madeline Jones-Siegal, Computer Aide, effective January 30, 2015.	M14.284 Resignation - Classified
On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted 4-0 to approve Arlene Chavez as an On-Call Substitute Food Service Worker, effective January 8, 2015 to be paid at Classified Salary Range I, Step A from Cafeteria Funds.	M14.285 On-Call Substitute Food Service Worker
Ms. Kaneda moved and Mr. Curtis seconded that the meeting be adjourned at 8:29 p.m. Motion carried 4-0.	Adjournment
The next Regular Meeting of the Board of Trustees will be held Thursday, February 12, 2015, at 6:30 p.m. in the District Board Room.	

Israel Mora
Clerk of the Board

Tom Johnstone
Secretary of the Board