

**REGULAR MEETING BOARD OF TRUSTEES
WISEBURN UNIFIED SCHOOL DISTRICT**

November 12, 2015

The Regular Meeting of the Board of Trustees was called to order at 6:30 p.m. by Roger Bañuelos, President, in the District Board Room. Call to Order

Members present: Roll Call
Roger Bañuelos Neil Goldman
JoAnne Kaneda Nelson Martinez
Israel Mora

Administrators present:
Dr. Thomas R. Johnstone, Superintendent
Dr. Chris Jones, Deputy Superintendent
Mr. Vince Madsen, Director of Facilities Planning
David Wilson, Chief Business Official

The Board entered closed session at 6:30 p.m. and reconvened at 7:29 p.m. There was no reportable action during Closed Session. Closed Session

The Pledge of Allegiance to the Flag was led by Ms. Ana Montes.

Dr. Ralph Opacic and Steve Wagner from the Orange County School of the Arts, provided the Board with a background history of the OC School of the Arts (OCSA), which started as an afterschool program in Los Alamitos in 1987 and in 1993 became the first public charter school in Orange County. OCSA is authorized by Santa Ana Unified and has 2,100 students in 7th through 12th grade. Academically OCSA is one of the top three public schools in Orange County. It is both a California Distinguished School and a National Blue Ribbon School. 93% of students go on to four-year universities. OCSA contains five schools including music, arts, theatre, fine arts and media arts and dance. 12% of the students at OCSA come from Los Angeles County, including 41 from the South Bay. OCSA would like to meet the arts needs of families in Los Angeles County and they are exploring options to expand into the South Bay. Special Presentation

The Board had many questions for Dr. Opacic and Mr. Wagner and they were very impressed with the presentation.

Dr. Matthew Wunder shared that Da Vinci had a very positive Special Education Open House at Dana Middle School specifically targeting 8th grade families who will be matriculating to 9th grade next year. From the Public

Dr. Goldman thanked David Wilson for providing excellent budget information to the Board. From the Board

Ms. Kaneda also thanked the Wiseburn District Office staff for the meaningful flow of information that is coming from all of the offices.

Mr. Martinez thanked the Board and District staff for their understanding during their changing email stature. He shared that he has been able to visit the new sports fields at Juan de Anza on several occasions and is very impressed.

In closing, Mr. Martinez commended Dana Middle School's staff and parents for a highly successful Spooktacular event this year.

Mr. Mora shared that he had attended the Western Association of Schools and Colleges (WASC) accreditation visit for Da Vinci Communications. The visit was highly successful and the WASC team was very impressed.

From the Board
(Cont'd.)

Mr. Bañuelos shared that he had also attended the Grand Opening of the new sports field at Juan de Anza and it was very rewarding to see two girls' soccer teams from AYSO playing in the first game. He reiterated the importance of reinforcing the no food or drink rule and thanked Vince Madsen for all of his hard work.

Mr. Bañuelos reminded the Board that on November 17, 2015 there would be a hearing of the South Coast Air Quality Management District regarding the 701 Aviation property. The Hearing will be at Dana Middle School from 6:30-8:30.

Mr. Wilson shared that the Bond Oversight Committees had very successful meetings November 9, 2015. All three meetings were very informative, well-attended and generated a lot of questions with the new construction now in full swing at the high school site.

From the Chief Business
Official

Mr. Wilson shared that the first interim report would be presented to the Board in December.

In closing, he provided the Board with a construction budget update including soft costs, hard costs and overall costs.

Dr. Jones provided the Board with a review of the recent LCAP meeting on November 4, 2015. He reminded the Board that LCAP is a year-round cycle and gives us a good barometer of how we are doing as a district. The November 4th meeting provided the community with data from the 2014-15 school year. The Wiseburn community is very happy with the direction of the district that includes the emphasis on technology and counselors at the elementary schools.

From the Deputy
Superintendent

Dr. Jones shared that the Professional Development Day on November 2, 2015 received our best reviews ever. The focus of the professional development was mathematics and presenters included Nick Johnson, a consultant from the Orange County Office of Education and Bill Saunders and Dave Marcelletti from the Talking Teaching Network.

In closing, Dr. Jones shared that our girls' volleyball team at Da Vinci made the CIF playoffs and went to the 2nd round. He thanked the two girls' volleyball coaches Kory Loudy and Jamie Larson. Our coaches did an outstanding job this year.

Mr. Madsen provided the Board with an update on the rejected bid packages that included flooring, EMS systems and electrical and low voltage. All three of these bid packages have been worked out and in the case of the electrical and low voltage \$3,000,000 was saved over the previous bids.

From Director of
Facilities Planning

Dr. Johnstone shared correspondence from Dr. Shane Martin at Loyola Marymount University thanking Dr. Johnstone and Dr. Chris Jones for attending a networking event at the California Club in October.

From the Superintendent

Dr. Johnstone shared the tentative Board meeting dates for 2016 with the Board.

Dr. Johnstone passed out the Da Vinci soccer schedule for both the boys' and girls' teams.

Dr. Johnstone shared that he met with our Assemblyperson Autumn Burke on October 28, 2015, and Dr. Johnstone focused on repealing the reserve cap, support for a school construction bond in 2016, support for special education unfunded liability and recognition of the school districts extreme burden in the expanded STRS and PERS responsibilities.

Dr. Johnstone shared that he had attended the welcome mass for Dr. Pat Lynch at St. Bernard High School. Dr. Pat Lynch is the new principal at St. Bernard and is also the husband of Juan Cabrillo Principal, Margaret Lynch.

<p>Dr. Johnstone shared that Loyola Marymount professor Kathy Clemmer is a finalist for the Presidential Award for Excellence in Math and Science Teaching. Kathy Clemmer has been a huge support to Dana Middle School over the past several years in both the CMAST Program and currently the Math Leadership Core.</p>	<p>From the Superintendent (Cont'd.)</p>
<p>In closing, Dr. Johnstone shared that he had received a new information request from the County Committee for the Choice Blocks.</p>	
<p>On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted unanimously to approve the minutes of the Regular meeting held October 15, 2015.</p>	<p>M15.261 Minutes</p>
<p>On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to develop a practice that would require AYSO, Wiseburn Little League and Aviation Little League, and any future organizations that regularly use the sports fields to provide an annual independent audit of the organization's finances as a condition to use the sports fields.</p>	<p>M15.262 Annual Audit – Field Use</p>
<p>Cost to be borne by the individual organization and would have to be performed by an independent and licensed Certified Public Accountant or a professional accountancy firm.</p>	
<p>If the organization does not submit an annual audit by April 30 of each year, or if said audit results in a qualified or adverse opinion and remains uncorrected by the subsequent year's audit submission, the District may revoke the Facility Use Agreement with that organization which would result in the organization not being allowed to use the sports fields. No cost to the District.</p>	
<p>On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted unanimously to approve a Cotsen Foundation Grant through the California Community Foundation and the Wiseburn Education Foundation (WEF) in an amount of \$125,000, effective through the 2015-16 and 2016-17 school years to fund mathematics professional development for the Wiseburn Unified School District at Juan Cabrillo School. Of the \$125,000 received, \$100,000 is for the professional development and \$25,000 is to cover expenses for a WEF strategic planning process. No cost to the District.</p>	<p>M15.263 Cotsen Foundation Grant</p>
<p>On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted unanimously to approve a Memorandum of Understanding (MOU) with the Wiseburn Faculty Association (WFA) in reference to Article 10.1 of the collective bargaining agreement. No cost to the District.</p>	<p>M15.264 MOU - WFA</p>
<p>On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to adopt Resolution #15/16.07, Kindergarten through Community College Public Education Facilities Bond Act of 2016. No cost to the District.</p>	<p>M15.265 Resolution #15/16.07</p>
<p>On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted unanimously to approve "Apparent Low Bidder" for Bid Package 32: Electrical and Low Voltage for the New Wiseburn High School Project. These Trade Contracts will be paid from Fund 35.1. Cost to district is \$13,092,000. Price included in executed Guaranteed Maximum Price with Balfour Beatty Construction.</p>	<p>M15.266 Apparent Low Bidder – Bid Package 32</p>
<p>On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted unanimously to execute an agreement with Coutts Heating and Cooling for Bid Package 23: Mechanical for the New Wiseburn High School Project to include all scope included in the bid documents in an amount not to exceed \$5,203,000. This work is to be paid from Bond Fund 35.1. Cost to the district is \$5,121,000 (includes deductive change order). Price included in executed Guaranteed Maximum Price with Balfour Beatty Construction.</p>	<p>M15.267 Coutts Heating & Cooling</p>

<p>On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted unanimously to approve a deductive change order to Bid Package 23: Mechanical with Coutts Heating and Cooling, Inc., to remove duct cleaning from project scope for a total deductive change order in an amount of \$81,900 for the New Wiseburn High School Project.</p>	<p>M15.268 Coutts Heating & Cooling</p>
<p>On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted unanimously to execute an assignment agreement between Balfour Beatty Construction and Coutts Heating and Cooling for Bid Package 23: Mechanical for the New Wiseburn High School Project.</p>	<p>M15.269 Coutts Heating & Cooling</p>
<p>On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted unanimously to execute an agreement with Inland Building Construction Companies for Bid Package 29: Signage for the New Wiseburn High School Project to include all scope included in the bid documents in an amount not to exceed \$469,200. This work is to be paid from Bond Fund 35.1. Cost to district is \$469,200. Price included in the executed Guaranteed Maximum Price with Balfour Beatty Construction.</p>	<p>M15.270 Inland Building Construction</p>
<p>On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted unanimously to execute an assignment agreement between Balfour Beatty Construction and Inland Building Construction Companies for Bid Package 29: Signage for the New Wiseburn High School Project.</p>	<p>M15.271 Inland Building Construction</p>
<p>On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted unanimously to execute an agreement with Perfection Glazing for Bid Package 30: Windows / Glazing / Storefront for the New Wiseburn High School Project to include all scope included in the bid documents in an amount not to exceed \$2,792,000. This work is to be paid from Bond Fund 35.1. Cost to district is \$2,792,000. Price included in executed Guaranteed Maximum Price with Balfour Beatty Construction.</p>	<p>M15.272 Perfection Glazing</p>
<p>On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted unanimously to execute an assignment agreement between Balfour Beatty Construction and Perfection Glazing for Bid Package 30: Windows / Glazing / Storefront for the New Wiseburn High School Project.</p>	<p>M15.273 Perfection Glazing</p>
<p>On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted unanimously to approve an increase to the original proposal for additional soil compaction and concrete testing for the Anza Playfield Project from Geo-Advantec, Inc. by \$5,977.75. This proposal is to be paid from Bond Fund 21.3. Cost to district is \$5,977.75 and was not included in original estimate of projected soft cost expenditures.</p>	<p>M15.274 Geo-Advantec - Anza</p>
<p>On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted unanimously to approve additional fire hydrant flow tests at 201 N. Douglas from Cosco Fire Protection to include a public and private hydrant to help in final fire sprinkler design in an amount not to exceed \$1,100. This proposal is to be paid from Bond Fund 21.4. Cost to district is \$1,100. This expense falls under line item 8 "General Conditions/Misc." on the soft cost budget. Balance available prior to award was \$48,467. Once awarded, available balance for line item 8 will be \$47,367.</p>	<p>M15.275 Cosco Fire Protection</p>
<p>On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted unanimously to approve a request to increase the authorization with the law firm of Atkinson, Andelson, Loya, Ruud & Romo in an amount not to exceed \$100,000. The potential cost to district would be up to \$100,000. This action could affect Fund 01.0, Fund 13.0, Fund 21.3 and Fund 21.4, depending on the reason for the use of counsel.</p>	<p>M15.276 Additional Authorization - AALRR</p>

On a motion by Ms. Kaneda, which was seconded by Mr. Mora, the Board voted unanimously to approve purchase orders #106281-106565, warrants and miscellaneous receipts as submitted.

M15.277
Purchase Orders,
Warrants &
Miscellaneous Receipts

On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted unanimously to ratify/approve attendance at the following meetings or conferences, including provision of substitute teachers as needed, and transportation by car at 50¢ per mile, or lowest reasonable air fare as appropriate:

M15.278
Conference Attendance

1. Aileen Harbeck, Blake Silvers, Mark Rehbein, Anglesey Thomas, Paulette Sullivan, Sarah Nitsos and Jorge Paz at 6th Grade Camp in Angelus Oaks on October 5-9, 2015 at an approximate cost of \$108 each for travel to and from camp, in an amount not to exceed \$1505 to be paid from Camp Fees. No cost to district.
2. Deanna Ableser at LACOE and LA County's "Arts for All Leadership Training" in Pasadena on October 14-15, 2015 at an approximate cost of \$287 to be paid from the General Fund and included in July 1 budget.
3. Cathy Waller and Peggy Mazzarella at West San Gabriel Valley SELPA's "Legal Updates Workshop on High School and Adult Transition" in Alhambra on October 19, 2015 at an approximate cost of \$50 to be paid from Special Education Funds and included in July 1 budget.
4. Suzanne Guidi at CUE's "Fall CUE Conference" in Napa on October 23, 2015 at an approximate cost of \$115 to be paid from Measure CL Funds and included in July 1 budget.
5. Jennifer Williams and Lorrie Cariaga at COTSEN's "Gallatin Elementary School" in Downey on October 26, 2015 at an approximate cost of \$155 to be paid from the General Fund and included in July 1 budget.
6. Luis Gamez, Maria Garcia, Evelyn Andrade Molina, Jessica Shim, Elizabeth Snider, Elvira Spadafora, Darci Uhart, Stephanie Wilson, Jessica Wright at CPM Training on October 26, 29, 2015, November 2, 2015 and December 4, 2015 at an approximate cost of \$4,140 (9 subs at \$115 per day for four days) to be paid from Measure CL Funds and included in July 1 budget.
7. Elanya Thompson and Trisha Maano at the Orange County Department of Education's "Cognitively Guided Instruction in Mathematics" in Costa Mesa on October 27-28, 2015 and December 4, 2015 at an approximate cost of \$2,859 to be paid from Title II Funds and included in July 1 budget.
8. Stefanice Rushatakankovit and Ayana Cadres at the Southwest SELPA's "Dialectical Behavior Therapy" in Redondo Beach on October 30, 2015 at an approximate cost of \$15 to be paid by Special Education Funds and included in July 1 budget.
9. Suzanne Guidi-Cullen at the San Bernardino City School District's "Digital Citizenship Summit" in San Bernardino on November 5, 2015 at an approximate cost of \$115 to be paid from Measure CL Funds and included in July 1 budget.
10. Margaret Patterson at the Southwest SELPA's "Nonviolent Crisis Intervention Integrating PBIS" in Redondo Beach on November 2, 2015 and November 9, 2015 at an approximate cost of \$14 to be paid from Special Education Funds and included in July 1 budget.
11. Dr. Mary Ring, Peggy Mazzarella and Cathy Waller at Atkinson, Andelson, Loya, Ruud & Romo's "2015 Education Law Conference" in Cerritos on November 17, 2015 at an approximate cost of \$421 to be paid from Special Education Funds and included in July 1 budget.
12. Blanca Carrillo, Abigail Guadron, Angela Gutierrez, Soledad Solis, Yesenia Luna and Alyssa Zepeda at the Southwest SELPA's "ASD: What Every Paraeducator Should Know" in Redondo Beach on November 19, 2015 at an approximate cost of \$352 to be paid from Special Education Funds and included in July 1 budget.
13. Vince Madsen at C.A.S.H.'s "C.A.S.H. School Facilities Leadership Academy" in Sacramento from December 2015 through February 2016 at an approximate increased cost of \$1,660 to be paid from the General Fund and not included in July 1 budget. Originally Board approved on 1/8/15 for \$9,300; this is an increase due to increased flight, hotel and food costs through February 2016.

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| <p>14. Dr. Tom Johnstone, Dr. Chris Jones, Dave Wilson, Michael Spiwak, Jennifer Flanders
15. and Liza Downer at School Services of California’s “Governor’s Budget Workshop” in
Ontario on January 14, 2016 at an approximate cost of \$1,572 to be paid from the General
Fund and included in July 1 budget.</p> <p>16. Behnaz Afrakhte at “Best Practices in School-Based OT” in Anaheim on March 4-5, 2016
at an approximate cost of \$250 to be paid from Special Education Funds and included in
July 1 budget.</p> <p>17. Shermella Roquemore at the California Charter Schools Association’s “23rd Annual
Charter Schools Conference” in Long Beach on March 14-17, 2016 at an approximate
cost of \$585 to be paid from Southwest SELPA Funds. No cost to the District.</p> <p>18. Angela Gutierrez at the Southwest SELPA’s “NCI Refresher / PBIS Key Points” in
Redondo Beach on March 15, 2016 at an approximate cost of \$84 to be paid from Special
Education Funds and included in July 1 budget.</p> | <p>M15.278
Conference Attendance
(Cont’d.)</p> |
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<p>On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted unanimously to approve/ratify the following classified employment/additional hours to be paid from the Classified Salary Schedule unless otherwise noted:</p>	<p>M15.279 Additional Hours – Classified</p>
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District

1. Marco Chavez, Custodian/Groundskeeper, approve up to 4.5 temporary hours to provide custodial support to the WEF Food Fest Event, effective October 16, 2015 to be paid at his appropriate Range/Step from the General Fund. All costs to be reimbursed by WEF. No cost to the district.
2. Marco Chavez, Custodian/Groundskeeper, approve up to 6.5 temporary hours to provide custodial support to the DMS PTA Spooktacular, effective October 23, 2015 to be paid at Classified Range 11, Step E from the General Fund. All costs to be reimbursed by the DMS PTA. No cost to the district.
3. Cesario Iniguez, Custodian/Groundskeeper, approve up to 2 temporary hours to provide custodial support to the Anza Field Ribbon Cutting Ceremony, effective October 24, 2015 to be paid at Classified Range 11, Step C from the General Fund. Estimated cost of \$45 and not included July 1 budget.
4. Susan Fowler, General Clerk, approve up to 20 temporary hours to input student data into new CDC software and to assist with processing of free and reduced applications, effective October 31, 2015 through November 30, 2015 to be paid at Classified Range 1, Step B 50% from CDC Funds and 50% from Cafeteria Funds. Estimated cost of approximately \$565 and not included in July 1 budget.
5. Jose Briseno, Custodian/Groundskeeper, approve up to 3 temporary hours to provide custodial support to Anza School during their Jog-a-Thon Event, effective November 4, 2015 and to be paid at his appropriate Range/Step from the General Fund. No cost to the district. Anza PTA to reimburse for cost.

Anza

6. JoAnn Kryske, Instructional Aide, approve up to 2.5 temporary hours per week to provide extra support for student based on IEP, effective October 1, 2015 until new hire begins, to be paid at her appropriate Range/Step from Special Education Funds. Estimated cost of \$490 and not included in July 1 budget.
7. Jolene Gardner, Noon Duty Supervisor, approve up to 10 part-time hours per week to supervise students at lunch tables, effective October 12, 2015 through June 16, 2016 to be paid at Classified Range 4, Step A from the General Fund. Ms. Gardner replaces Margaret Bolden who resigned. Estimated cost for remainder of year approximately \$5,200 and included within July 1 budget.
8. Melissa Wenzel, Instructional Aide, approve up to 8 extra temporary hours per week to assist in EL Classroom, effective October 19, 2015 until new hire begins, to be paid at Classified Range 6, Step A from ELA Funds and included in July 1 budget. Estimated cost is \$130. Ms. Wenzel replaces Ms. Noemi Galindo who resigned.

Burnett

9. Brisa Hurtado, Instructional Aide, approve up to 19.75 part-time hours per week to resume hours as a Special Education Instructional Aide, effective August 31, 2015 through June 17, 2016 to be paid at Classified Range 6, Step C from Special Education Funds and included in July 1 budget. Estimated cost is \$360.

M15.279

Additional Hours –
Classified (Cont'd.)

Cabrillo

10. Maria Elena Salazar, Lorena Cordero and Lydya Gutierrez, Food Service, approve up to 10 temporary hours each to provide support to PTA events, effective September 2015 through June 2016 to be paid at each person's appropriate Range/Step from Cafeteria Funds. No cost to the district. All costs reimbursed by PTA.
11. Brianna Marshall, Noon Duty Supervisor, approve up to 10 temporary hours to display student artwork in PAC and office, effective October 2015 to be paid at Classified Range 4, Step A from Cabrillo Donation Funds. Estimated cost is \$175 and paid for by site discretionary account and included in July 1 budget.
12. Erica Marshall, Instructional Aide, approve up to 20 temporary hours as needed when one of the intervention personnel is out, effective October 2015 through June 2016 to be paid at Classified Range 6, Step E from Supplemental Funds and included in July 1 budget. Estimated cost is \$360.
13. Denise Major, Instructional Aide, approve up to 10 temporary hours as needed for Mary Penna when she is out, effective October 2015 through June 2016 to be paid at Classified Range 6, Step E from Supplemental Funds. Estimated cost is \$195 and was included in July 1 budget.
14. Lupe Montalvan (12.5 temporary hours), Denise Major (5.25 temporary hours) and Karen Welker (1.5 temporary hours), General Clerk, Instructional Aides, approve stated additional hours for coverage in Health Office, effective October 19, 2015 to be paid at each person's appropriate Range/Step from the General Fund and included in July 1 budget. Estimated cost is \$400.

Dana

15. Denise Galvan, Instructional Aide, approve up to 10 temporary hours to assist office in processing paperwork and entering ELD data, effective August 31, 2015 through October 31, 2015 to be paid at Classified Range 6, Step A from Title III Funds. Estimated cost is \$195 and was included within budget.
16. Kathy Ory, Librarian, approve \$500 to be paid to facilitate the Inside Out Program, effective October 1, 2015 through June 30, 2016 to be paid at her appropriate Range/Step from Dana Donation Funds and included in July 1 budget.
17. Paulette Sullivan, Health Office, approve up to 10 temporary hours total to support students at 6th Grade Camp, effective October 5, 2015 through October 9, 2015 and to be paid at her appropriate Range/Step for a maximum 8-hour workday from the 6th Grade Camp Funds. No cost to the district.
18. Alex Sandoval and Michael Cerecedes, Extended Day Program, approve up to 24 temporary hours total to provide support to 6th Grade Camp, effective October 5, 2015 through October 9, 2015 to be paid at each person's appropriate Range/Step for a maximum 8-hour workday from 6th Grade Camp Funds. No cost to the district.
19. Mark Rehbein, Instructional Aide, approve up to 25 temporary hours total to provide support to 6th Grade Camp, effective October 5, 2015 through October 9, 2015 to be paid at his appropriate Range/Step for a maximum 8-hour workday from the 6th Grade Camp Funds. No cost to the district.
20. Hilda Arias, Madelyn Attaalla, Daysi Castro-Lopez, Sue Daniels, Lucy DeRodriguez, Linda Dominetta, Daniel Espinoza, Gloria Fraire, Denise Galvan, Deborah Garcia, Michelle Garcia, Abigail Guadron, Angela Gutierrez, Mayra Leyva, Patricia Moreno, Daniel Ory, Glenda Remigio, Michelle Siracon, Chhary Tep, Lauren Torres, Daisy Vital, Instructional Aides, approve up to 0.5 temporary hours per aide for meeting to introduce Pride Curriculum, effective October 19, 2015 to be paid at each person's appropriate Range/Step from Supplemental Funds. Estimated cost is \$190 and was included in July 1 budget.
21. Daniel Jacobs, Instructional Aide, approve up to 17.5 part-time hours per week to provide

support to Room 511, effective October 26, 2015 through June 16, 2016 to be paid at Classified Range 6, Step A from Special Education Funds and not included in July 1 budget. This is a new position due to student need. Estimated cost is \$285.	M15.279 Additional Hours – Classified (Cont’d.)
On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted unanimously to ratify up to 8 additional hours for teacher Darci Uhart, to provide support to Dana Middle School Special Day Class in the area of IEP review and coaching of current substitute on Special Education procedures to ensure compliance at upcoming IEP meetings, effective October 26, 2015 through November 6, 2015 to be paid at \$30 per hour from Special Education Funds.	M15.280 Additional Hours – Uhart & Zepeda
Also ratify up to 8 additional hours for Armando Zepeda, Substitute Teacher, to receive training and prep for upcoming meetings, effective October 26, 2015 through November 6, 2015 to be paid at \$30 per hour from Special Education Funds.	
Estimated cost is \$550 and not included in July 1 budget.	
On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted unanimously to ratify Maclovia Martel to assess potential GATE students for 2015-16, effective October 2015 through December 2015 for up to 12 days as needed, to be paid at \$115 per day from GATE Funds. Estimated cost is \$1,425 and was included in July 1 budget.	M15.281 GATE Assessments
On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted unanimously to ratify Robert Norman (Burnett) as the School Site Team (SST) Leader for 2015-16, effective October 2015 through June 2016. He will receive a pro-rated \$1,350 annual stipend beginning October 2015 and paid \$150 per month through June. Estimated cost is \$1,350 and included in the July 1 budget.	M15.282 SST - Norman
On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted unanimously to ratify the following BTSA Mentors for the 2015-16 school year, effective October 2015 through June 30, 2016, to be paid up to \$2,000 per assigned BTSA participant, not to exceed two participants or \$4,000 to be paid from BTSA Consortium Funds and no cost to the district:	M15.283 BTSA Mentors
<ul style="list-style-type: none"> • Amy Loveland / Vicki Navarro • Tara Carne / Trisha Maano • Grace Houzvicka / Emily Witkowski & Octavio Gutierrez • Marcia Garcia / Luis Gamez & Elvira Spadafora • Lisa Wilberg / Tatiana Morosan • Suzanne Guidi / Alvin Alvarez 	
On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted unanimously to approve Group Advancement on the Certificated Salary Schedule for Robin Elder to include \$350 for units earned above Group V of the Certificated Salary Schedule, effective December 1, 2015 and included within the budget.	M15.284 Group Advancement
On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted unanimously to approve membership in the Small School Districts Association at an approximate cost of \$1,980 to be paid from the General Fund. This cost was included in the 2015-16 budget.	M15.285 Membership - SSDA
On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted unanimously to ratify a Consultant’s Agreement with Professional Tutors of America, Inc. to provide compensatory academic tutoring after the end of the day 90 minutes weekly at \$70 an hour commencing not later than September 1, 2015 and terminating on August 31, 2016. Total cost not to exceed \$4,500 and to be paid from Special Education Funds. Not included in July 1 budget.	M15.286 Consultant’s Agreement – Prof. Tutors of America

On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted unanimously to approve Brownyn Shields as the Southwest SELPA Community Advisory Committee (CAC) representative for the Wiseburn Unified School District for the 2015-16 school year. No cost to the district.

M15.287
SW SELPA CAC

On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted unanimously to approve the following field trip at no cost to the district:

M15.288
Field Trip & Bus
Transportation

<u>Date</u>	<u>Class</u>	<u>Rooms</u>	<u>Trip Location</u>
11/17/15	2 nd Grade	9, 10, 11, 13	Discover Cube O.C.

On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted unanimously to declare the items listed below at Juan de Anza School as obsolete:

M15.289
Items Obsolete

- 48 PC Towers – Dell Model DHM
- 48 Keyboards – Dell Model RT7D00
- 23 Mice – Dell Model IntelliMouse 1.3A PS/2 Compatible
- 2 Mice – HP M-S48 PS/2 Compatible
- 32” Tube TV – Toshiba Model 32A33 Serial # 14690829
- Printer – Canon Model MX870 Serial # CCAB09Z10280T2
- Printer – HP Model LaserJet 2200DN Serial # 1052

On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted unanimously to declare obsolete the following Mathematics textbooks from Dana Middle School:

M15.290
DMS Obsolete
Textbooks

- Mathematics – Concepts and Skills Course 1 – Grade 6
McDougal Littell – Copyright 2001 – 507 copies
- California Mathematics – 6th Grade
Glencoe McGraw Hill – Copyright 2008 – 48 copies
- California Mathematics – 7th Grade – Concepts, Skills and Problem Solving
Glencoe McGraw Hill – Copyright 2008 – 109 copies
- Pre-Algebra
Prentice Hall – Copyright 2001 – 359 copies
- Algebra 1
Prentice Hall – Copyright 2001 – 318 copies
- California Algebra 1 Concepts, Skills and Problem Solving
Glencoe Mc-Graw Hill – Copyright 2008 – 74 copies
- California Geometry
Prentice Hall Mathematics – Copyright 2008 – 33 copies

On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted unanimously to ratify a Maser Service Agreement, on behalf of the Southwest SELPA, with STAR of CA/ERA Ed to provide BCBA consultation services, effective July 1, 2015 through June 30, 2016 at a rate of \$51 per hour, not to exceed \$20,400 to be paid from Southwest SELPA Funds.

M15.291
STAR of CA/ERA Ed

The Board entered closed session at 9:32 p.m. and reconvened at 11:35 p.m. There was no reportable action during Closed Session.

Closed Session

On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted unanimously to discontinue employment of Michael E. Cerecedes from his Instructional Aide assignment at Dana Middle School Extended Day Program, effective October 9, 2015.

M15.292
Discontinuance of
Employment – Classified

On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted unanimously to accept the resignation of Lauren Torres, Instructional Aide, effective November 20, 2015. Ms. Torres will continue as an On-Call Substitute Instructional Aide.	M15.293 Resignation - Classified
On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted unanimously to ratify Armando Zepeda be paid at the long-term substitute teacher rate, effective October 12, 2015. Mr. Zepeda is responsible for tasks such as individualized planning, collaboration with Special Education Department, progress with student IEPs, etc., to be paid at \$150 from Special Education Funds. Estimated annual cost of approximately \$28,000 and not included in the budget.	M15.294 Long-Term Substitute – Zepeda
On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted unanimously to ratify Nicole Carroll as an On-Call Substitute Teacher to provide support to Dana Middle School Special Day Class in absence of regular teacher and to assist with writing and assessments for student IEPs, etc. This task is to be paid at \$150 per day from Special Education Funds. Estimated cost for 31 week is approximately \$5,300 and not included in budget.	M15.295 On-Call Substitute Teacher – Carroll
On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted unanimously to ratify Ana Govorcin as an On-Call Substitute Teacher to be paid at \$115 per day, effective October 26, 2015.	M15.296 On-Call Substitute Teacher – Govorcin
Ms. Govorcin will also provide support to Dana Middle School Special Day Class in absence of regular teacher, effective October 26, 2015 to be paid at \$150 per day for this service from Special Education Funds. Cost dependent upon how many days worked and not included in July 1 budget.	
On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted unanimously to ratify Brenna A. Irving as an On-Call Substitute Teacher, effective November 3, 2015 to be paid at \$115 per day from the General Fund. Cost dependent upon how many days worked and included in July 1 budget.	M15.297 On-Call Substitute Teacher – Irving
On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted unanimously to ratify Gloria Gandara as an unpaid intern to provide support to the counseling office at Dana Middle School, effective October 21, 2015. Ms. Gandara will be supervised by Mr. Okasinski, Dana Middle School Counselor. Intern has been fingerprinted. No cost to the district.	M15.298 Unpaid Intern - Gandara
On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted unanimously to ratify, on behalf of the Southwest SELPA, Catherine Williams as the Program Specialist to be placed on Range 5, Step 1 of the appropriate Salary Schedule. All related costs to this position will be reimbursed to the Wiseburn Unified School District by the Southwest SELPA. Prints are on file and no cost to the district.	M15.299 SW SELPA – Program Specialist
On a motion by Mr. Martinez, which was seconded by Dr. Goldman, the Board voted unanimously to approve the addition of agenda item related to Settlement Agreement.	M15.300 Addendum
On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted unanimously to approve the settlement agreement for OAH Case No. 2015090839 for a special education due process case, filed in the amount not to exceed \$6,000. This cost was not included in the July 1 budget.	M15.301 Settlement Agreement
Mr. Mora moved and Mr. Martinez seconded that the meeting be adjourned at 11:37 p.m. Motion carried unanimously.	Adjournment

The next Regular Meeting of the Board of Trustees will be held Thursday, December 10, 2015,
at 6:30 p.m. in the District Board Room.

Israel Mora
Clerk of the Board

Tom Johnstone
Secretary of the Board