

**REGULAR MEETING BOARD OF TRUSTEES
WISEBURN UNIFIED SCHOOL DISTRICT**

May 28, 2015

The Regular Meeting of the Board of Trustees was called to order at 6:35 p.m. by Israel Mora, Clerk, in the Performing Arts Center at Juan Cabrillo School. Call to Order

Members present:

Roger Bañuelos (absent) Neil Goldman
JoAnne Kaneda Nelson Martinez
Israel Mora

Roll Call

Administrators present:

Dr. Thomas R. Johnstone, Superintendent
Dr. Chris Jones, Deputy Superintendent (absent)
Mr. Vince Madsen, Director of Facilities Planning
David Wilson, Chief Business Official

The Board entered closed session at 6:36 p.m. and reconvened at 7:37 p.m. There was no reportable action during Closed Session. Closed Session

The Pledge of Allegiance to the Flag was led by Casey Cappasola, Evan Kishiyama and Tanner Latteri.

The Wiseburn Unified School District Board of Trustees annually recognizes employees who have served the District for 25 years or more. Wiseburn employees are the heart and soul of our district and are the reason we are able to provide a consistently excellent education to the students in the Wiseburn community. Dr. Johnstone shared some words of praise for the quality of teachers and classified employees in Wiseburn and thanked all of the teachers and classified employees present for their outstanding contribution to Wiseburn over the years. Special Presentation

Being recognized for 25 years of service was Robb Norman at Peter Burnett School. Recognized for 25 years but having completed their 26th year in Wiseburn were Rebecca Robelotto and Maureen Martineau. All three of these teachers began their careers at Dana Middle School and ended up being excellent elementary school teachers. Being recognized for 30 years of outstanding service was Chiyo Miyahara, the Health Clerk at Juan de Anza School.

Ms. Laura Sullivan, Ms. Sarah Nitsos and Ms. Margaret Lynch thanked the Board and Drs. Jones and Johnstone for attending their Open Houses. They shared that one of the special things about the Wiseburn Unified School District is the visibility of the Board and District Office Administrators. From the Public

Dr. Goldman shared that it was great to see so many people from the Anza Team of teachers and classified employees come out to recognize Ms. Robelotto, Ms. Martineau and Ms. Miyahara. He also thanked Vince Madsen, David Wilson, Dr. Johnstone and Aileen Harbeck for meeting with him and giving him a brief orientation of everything that is going on in the District. Dr. Goldman shared that he has a very steep learning curve but that he feels like he's coming home by getting greatly involved in the District again. From the Board

Ms. Kaneda shared that she had attended the Dana Middle School Open House. The progress that has been made since her children attended Dana Middle School is both awesome and shocking. The personality of the school has changed greatly and the learning and response of students and the integration of the curriculum is very impressive and very special. She offered

her congratulations to everybody involved in the continuous improvement effort. She shared that our district is a great gift to the Wiseburn community. In closing, she thanked Vince Madsen for taking her on a tour of the “shell” of the new Wiseburn High School facility at 201 N. Douglas.

From the Board
(Cont'd.)

Mr. Martinez shared that he had attended all of the Open Houses with the exception of Juan Cabrillo. He shared that he was particularly impressed with the growth of technology at all the schools and seeing kids coming out of their shells with the use of technology. Students confidently made presentations and were very much engaged in enjoying the use of the new technology. At the elementary schools, the quality of the artwork in every classroom was outstanding. In closing he thanked all of our principals and teachers for their incredible work throughout the year which was all on display during the Open Houses.

Mr. Mora shared that he was very proud and very happy that the Wiseburn Da Vinci MOUs have been completed. The completion of the MOUs required a huge amount of time and energy, and he personally thanked Dr. Jones, Dr. Johnstone, Mr. Pipkin and Ms. Morgan from the Da Vinci Board, and Mr. Martinez and Mr. Bañuelos from the Wiseburn Board. He also expressed his gratitude of the wonderful reception by the community of the Wiseburn Da Vinci Town Hall Meeting.

Mr. Wilson shared that the Governor’s May Revise is very positive for public education. Wiseburn will be receiving an increase of \$1,700,000 in new ongoing revenue of which \$1,200,000 will go to the base (General Fund) and \$500,000 will be applied to the Supplemental Account, which will be for designated programs. With three very positive budget years, the funding gap left by the Fiscal Crisis of 2008 is 93% closed for the Wiseburn Unified School District. In addition, there will be significant one-time only money in the budget which may be used for the purchase of technology and other items that the District has had to defer on during the Fiscal Crisis.

From the Chief Business
Official

Dr. Johnstone shared that he had attended Presentations of Learning at Da Vinci Science and the Da Vinci Innovation Academy. Presentations of Learning are individual student presentations that are oral defenses of all that the students have learned during the school year. Dr. Johnstone and several other Wiseburn District Office staff attended POLs of senior students and 2nd graders. The POLs are an outstanding closure to another successful school year at Da Vinci Schools.

From the Superintendent

Dr. Johnstone shared information with the Board about the Air Force Base. The United States will go through another round of base realignment and closures in 2017. The Los Angeles Air Force Base is extremely vital to the economy of El Segundo and the South Bay, and the community and our local school districts will take a strong stance on supporting the continuance of the Air Force Base in El Segundo.

Dr. Johnstone shared that he, Aileen Harbeck and Dr. Blake Silvers from Dana Middle School attended the Gold Ribbon Ceremony in San Diego on May 22, 2015. This was a wonderful ceremony that honored schools from throughout the State of California for outstanding work. The Gold Ribbon award replaces California Distinguished School awards while the State is realigning its student assessment structure and California Distinguished School Awards will return within the next couple of years.

Dr. Johnstone reminded the Board to attend the Dana Musical on Friday, May 29, 2015 and the TakePART Regional Art Festival featuring all five school districts within the Centinela Valley at Leuzinger High School on Saturday, May 30, 2015.

Dr. Johnstone also mentioned to the Board that we were looking to do a Ground Breaking Ceremony for the new high school facility on August 20, 2015, just before the August Board meeting. Dr. Johnstone will work with a Wiseburn Da Vinci Sub-Committee to plan this event.

On motion by Mr. Martinez, which was seconded by Dr. Goldman, the Board voted 4-0 to approve the minutes of the Regular meeting held April 30, 2015.	M14.428 Minutes
On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted 4-0 to approve the minutes of the Special meeting held May 4, 2015.	
On a motion by Dr. Goldman, which was seconded by Ms. Kaneda, the Board voted 4-0 to approve the minutes of the Regular meeting held May 14, 2015.	
On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted 4-0 to approve the maximum length of a Governing Board Member candidate's election statement at 200 words, and payment must be made up front.	M14.429 Candidate Statement Policy
On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted 4-0 to accept the Initial Proposal from the Wiseburn Faculty Association for the 2015-16 Certificated Contract.	M14.430 Initial Proposal WFA
On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted 4-0 to execute an agreement with Los Angeles Engineering, Inc., for the Anza Elementary School Playfield Project to include all scope included in the bid documents along with all work included in alternate #1 to slurry and stripe playground and alternate #2 to install sod per requirements in an amount not to exceed \$1,428,000. This work to be paid from Bond Fund 21.3.	M14.431 Los Angeles Engineering, Inc.
On a motion by Mr. Martinez, which was seconded by Dr. Goldman, the Board voted 4-0 to approve ARC Document Solutions to provide printing and reprographics services along with hosting a public plan room for bidding purposes for Anza Elementary School in an amount not to exceed \$1,000. These services will be paid from Bond Fund 21.3.	M14.432 ARC Document Solutions
On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted 4-0 to execute the Construction Management (At-Risk) Services Agreement with Balfour Beatty Construction for the New Wiseburn High School Project. The agreement includes CM at Risk fee, general conditions, reimbursable expenses, and project contingencies. The preliminary compensation total under the Agreement for construction management at-risk services is estimated to be \$5,825,094 and the parties have agreed upon a preliminary Guaranteed Maximum Price of \$57,000,000 for the completion of the New Wiseburn High School Project under the terms of the Agreement. The final compensation amount for providing construction management at-risk services under the Agreement and the final Guaranteed Maximum Price for the completion of the entire New Wiseburn High School Project shall be fixed and approved by the District's Board in an amendment to the Agreement upon the District's receipt of bids for the various trade packages required to complete the Project.	M14.433 Balfour Beatty – Construction Manager At- Risk
On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted 4-0 to authorize the County Office to make routine appropriation transfers in order to have a seamless transition from the close of the 2014-15 fiscal year to the opening of the 2015-16 fiscal year. This authority requires approval from the District's Governing Board.	M14.434 County Office – Budget Transfers
On a motion by Dr. Goldman, which was seconded by Ms. Kaneda, the Board voted 4-0 to authorize staff to enter into a contract extension with CSMC for CALPADS support to the District for a total of approximately \$13,200, effective July 1, 2015 through June 30, 2016. This is to be paid from the General Fund. This is an increase of \$150 per month or \$1,800 for the year, compared to the 2014-15 contract price. The increase in fees is justifiable due to additional State reporting requirements and the District's increase in help desk support.	M14.435 Charter School Management Corp.

On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted 4-0 to approve purchase orders #104949-106002, warrants and miscellaneous receipts as submitted.

M14.436
Purchase Orders,
Warrants and
Miscellaneous Receipts

On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted 4-0 to ratify/approve attendance at the following meetings or conferences, including provision of substitute teachers as needed, and transportation by car at 50¢ per mile, or lowest reasonable air fare as appropriate:

M14.437
Conference Attendance

1. Kevin Corrinet at the USA Weightlifting Incorporated's "USA Weightlifting Coaches Course" in Lawndale on February 28, 2015 through March 1, 2015 at an approximate cost of \$495 to be paid from a McDonalds Fitness Grant.
2. Dr. Chris Jones at LMU's "Schools That Can 10th Annual National Forum" in Los Angeles on May 18, 2015 at an approximate cost of \$215 to be paid from the General Fund.
3. Dr. Tom Johnstone, Mrs. Aileen Harbeck and Dr. Blake Silvers at the California Department of Education's "California School Recognition Program Awards Ceremony" in San Diego on May 22, 2015 at an approximate cost of \$406 to be paid from the General Fund.
4. Maria Garcia at MLD – LMU's "MLD Math Orientation" in Los Angeles on May 25, 2015 and June 4, 2015 at an approximate cost of \$50 to be paid from Mandated Funds.
5. Denise Major at the Southwest SELPA's "Non-Violent Crisis Intervention" in Redondo Beach on May 27, 2015 and June 3, 2015 at an approximate cost of \$153 to be paid from Special Education Funds.
6. Sammie Alvarado, Ana Montes and Silke Tecun at LACOE's "HRS Systems Change Workshop" in Downey on June 4, 2015 at no cost to the district except for use of personal vehicle on District business.
7. Jessica Aguilar at Social Thinking's "8th Annual Global Providers Conference" in South San Francisco on June 19-21, 2015 at an approximate cost of \$1,089 to be paid from Special Education Funds.
8. Dr. Tom Johnstone, Dr. Chris Jones, Sarah Nitsos, Laura Sullivan, Margaret Lynch, Aileen Harbeck, Dr. Blake Silvers, Elanya Thompson, Amy Glotz, Burnett Teacher TBD, Cabrillo Teacher TBD at the Talking Teaching Network's "Talking Teaching Annual Conference in Oxnard on July 13-14, 2015 at an approximate cost of \$5,984 to be paid from the General Fund.

On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted 4-0 to approve/ratify the following classified employment/additional hours to be paid from the Classified Salary Schedule unless otherwise noted:

M14.438
Additional Hours –
Classified

District

1. Sasha Avila and Nelly Niebla, Instructional Aides, approve up to 10 temporary hours each to work after school from 2:00-3:00 p.m. on Wednesdays supporting new program for 2014-15, effective April 27, 2015 through June 18, 2015 to be paid at their appropriate Range/Step from Special Education Funds.
2. Yadira Donis and Christina Guzman, Instructional Aides, approve up to a temporary half hour each to support the Special Education Program, effective May 6, 2015 to be paid at their appropriate Range/Step from Special Education Funds.
3. Mary Penna, Bilingual Aide, approve up to 80 temporary hours to provide direct and indirect translation at IEP meetings and IEP forms for special needs students, effective April 2, 2015 through June 18, 2015 to be paid at Classified Range 6, Step E from Special Education Funds.
4. Miguel Chavez and Jose Briseno, Custodian/Groundskeepers, approve up to 2 temporary overtime hours to be paid at their appropriate Range/Step to provide custodial support to AYSO Fall Registration Event, effective May 16, 2015 to be paid by the General Fund and to be reimbursed by AYSO for all costs incurred.
5. Marcos Chavez and Miguel Chavez, Custodian/Groundskeepers, approve up to 2

temporary overtime hours to be paid at their appropriate Range/Step to provide custodial support to AYSO Fall Registration Event, effective June 2, 2015 to be paid by the General Fund and to be reimbursed by AYSO for all costs incurred.

M14.438
Additional Hours –
Classified (Cont'd.)

Cabrillo

6. Liliana Nassif, BOOST Aide, approve up to 19.75 part-time hours per week as a new one-on-one aide position, effective May 26, 2015, to be paid at Classified Range 6, Step A from Special Education Funds.

Dana

7. Martha Prieto, Instructional Aide, approve up to 4.75 temporary hours to assist Mr. Bull's class on a field trip, effective May 27, 2015 to be paid at her appropriate Range/Step from Special Education Funds.
8. Alex Sandoval, Instructional Aide, approve up to 17.5 part-time hours per week, effective May 11, 2015 to be assigned to the Dana Middle School Extended Day Program. This is a new position due to increased enrollment, to be paid at Classified Range 6, Step A from WCDC Funds.

WCDC

9. Breana Contreras, General Clerk, approve up to 12 temporary hours to complete clerical tasks for organizing the WCDC Wait List and contacting parents, effective May 18, 2015 through June 30, 2015 to be paid at her appropriate Range/Step from the WCDC Funds.

On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted 4-0 to ratify up to 6 temporary hours per week, not to exceed 50 hours, for Jessica Shim to provide math instruction to Dana Middle School students in the area of Geometry due to SBAC testing schedule, effective May 1, 2015 through June 18, 2015 to be paid at her hourly rate from Certificated Salary Schedule Column II, Step 2 from the General Fund.

M14.439
Additional Hours - Shim

On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted 4-0 to ratify the following Dana Middle School Teachers to be paid 3 temporary hours each to participate in the After-School training for the Math Pilot with Pearson CPM3, effective May 12, 2015, to be paid at \$30 per hour for a total of 18 hours for six teachers to be paid from Mandate Funds.

M14.440
After-School Training –
Math Pilot

- Luis Gamez
- Maria Garcia
- Evelyn Andrade-Molina
- Jessica Shim
- Elizabeth Snider
- Elvira Spadafora

On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted 4-0 to ratify the following teachers as Master Teachers and approve payment of \$150 stipend to each for Master Teacher duties to be reimbursed to the District by Loyola Marymount University:

M14.441
Loyola Marymount
Master Teachers

FIRST TRIMESTER

- Maria Rodriguez
- Kelly Schumacher
- Melissa Craig

SECOND TRIMESTER

- Vivianne Coe
- Kathy Espana
- Melissa Craig
- Suzanne Guidi
- Heidi Obermeyer

On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted 4-0 to ratify Pam Spriggs as a long-term substitute teacher for a middle school Special Day Class teacher at Dana Middle School, effective May 18, 2015 through June 18, 2015 to be paid at the Long-Term Substitute Rate of \$150 per day from Special Education Funds.	M14.442 Long-Term Substitute - Spriggs																				
On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted 4-0 to ratify additional funds to a Consultant's Agreement with Perry S. Shimanoff, for Custodial Survey, not to exceed \$5,000, effective May 1, 2015 through June 30, 2015 to be paid from the General Fund.	M14.443 Consultant's Agreement - Shimanoff																				
On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted 4-0 to approve the following Southwest SELPA Consultant for the 2014-15 school year, effective July 1, 2014 through June 30, 2015:	M14.444 Southwest SELPA Consultant																				
<ul style="list-style-type: none"> • <u>Jason Harper</u>, approve additional funds of \$8,000 to provide Alternate Dispute Resolution Services for a total revised total amount not to exceed \$50,400 to be paid from Southwest SELPA Funds. 																					
On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted 4-0 to approve a Consultant's Agreement with Perry S. Shimanoff for Custodial Staffing Training, not to exceed \$3,000, effective July 1, 2015 through September 1, 2015 to be paid from the General Fund.	M14.445 Consultant's Agreement – Shimanoff																				
On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted 4-0 to approve the following field trips for the Juan de Anza School:	M14.446 Field Trip - Anza																				
<table border="0"> <thead> <tr> <th><u>DATE</u></th> <th><u>CLASS</u></th> <th><u>ROOMS</u></th> <th><u>TRIP LOCATION</u></th> </tr> </thead> <tbody> <tr> <td>6/1/15</td> <td>4th Grade</td> <td>17,18,19,20</td> <td>Knott's Berry Farm</td> </tr> <tr> <td>6/5/15</td> <td>3rd Grade</td> <td>25, 26</td> <td>Point Vicente Interpretive Center</td> </tr> <tr> <td>6/12/15</td> <td>TEDDE</td> <td>1</td> <td>Mother's Beach</td> </tr> <tr> <td>6/16/15</td> <td>3rd Grade</td> <td>27, 28</td> <td>Rancho Los Alamitos</td> </tr> </tbody> </table>	<u>DATE</u>	<u>CLASS</u>	<u>ROOMS</u>	<u>TRIP LOCATION</u>	6/1/15	4 th Grade	17,18,19,20	Knott's Berry Farm	6/5/15	3 rd Grade	25, 26	Point Vicente Interpretive Center	6/12/15	TEDDE	1	Mother's Beach	6/16/15	3 rd Grade	27, 28	Rancho Los Alamitos	
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6/16/15	3 rd Grade	27, 28	Rancho Los Alamitos																		
On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted 4-0 to approve the following field trips for the Peter Burnett School:	M14.447 Field Trip - Burnett																				
<p>5th Grade- Skirball Cultural Center June 2, 2015 – Rooms 1 & 23 June 3, 2015 - Rooms 6, 19, & 24 June 4, 2015 – Room 20</p>																					
The Board entered closed session at 8:57 p.m. and reconvened at 10:07 p.m. There was no reportable action during Closed Session.	Closed Session																				
On a motion by Dr. Goldman, which was seconded by Ms. Kaneda, the Board voted 4-0 to terminate On-Call Substitute Instructional Aide, Oshan Howell, effective May 13, 2015.	M14.448 Terminate On-Call Substitute I.A.																				
On a motion by Dr. Goldman, which was seconded by Ms. Kaneda, the Board voted 4-0 to accept the resignation of Kenji Tatum, Dana Middle School teacher, effective July 1, 2015.	M14.449 Resignation - Certificated																				
On a motion by Dr. Goldman, which was seconded by Ms. Kaneda, the Board voted 4-0 to accept the resignation of Martha Prieto, Instructional Aide at Dana Middle School, effective May 29, 2015.	M14.450 Resignation – Classified																				

On a motion by Dr. Goldman, which was seconded by Ms. Kaneda, the Board voted 4-0 to ratify the following as On-Call Substitute Instructional Aides, per their effective dates to be paid at Classified Range 6, Step A from the General Fund:

M14.451
Substitute Instructional Aides

<u>Substitute Instructional Aides</u>	<u>Effective Date</u>
Julie Dewulf	May 6, 2015
Aaron J. Villeda	May 13, 2015
Gina L. Caliboso	May 18, 2015
Robert Lee Summers	May 18, 2015
Viviana Navarro	May 18, 2015

On a motion by Dr. Goldman, which was seconded by Ms. Kaneda, the Board voted 4-0 to approve the employment of a short-term employee, as permissible under Education Code, effective May 29, 2015 through June 19, 2015. This short-term employee will provide custodial support at Juan Cabrillo School. This is a short-term need as the District is developing a plan for new custodial/cleaning procedures to be implemented District wide.

M14.452
Employment of Short-Term Employee

On a motion by Dr. Goldman, which was seconded by Ms. Kaneda, the Board voted 4-0 to approve the employment of three (3) short-term employees, as permissible under Education Code, to provide custodial support to school sites during summer, effective June 29, 2015 through July 31, 2015. Extended School Year (ESY) will be hosted at three sites this year due to Juan de Anza upgrades to facility. Custodians are needed to ensure adequate support for sites and summer programs, as well as other programs hosted at the sites (Harmony Project, etc.). This is a short-term need as the District would normally host ESY at one site and upgrades to Anza site are this year only.

M14.453
Three Short-Term Employees

On a motion by Dr. Goldman, which was seconded by Ms. Kaneda, the Board voted 4-0 to approve on behalf of the Southwest SELPA Swati Bhakta and Ileana Stanley to serve as Summer School (Extended School Year) Teachers for the Southwest SELPA Success Learning Center, effective June 15, 2015 through July 10, 2015 and work hours are to be 4.25 hours per day and to be paid \$30 per hour. All costs to be reimbursed by the Southwest SELPA to the Wiseburn Unified School District.

M14.454
SW SELPA Summer School Teachers

On a motion by Dr. Goldman, which was seconded by Ms. Kaneda, the Board voted 4-0 to approve the revised job description for the position of Instructional Aide, effective May 28, 2015.

M14.455
Revised Job Description – I.A.

Ms. Kaneda moved and Dr. Goldman seconded that the meeting be adjourned at 10:08 p.m. Motion carried 4-0.

Adjournment

The next Regular Meeting of the Board of Trustees will be held Thursday, June 11, 2015, at 6:30 p.m. in the District Board Room.

Israel Mora
Clerk of the Board

Tom Johnstone
Secretary of the Board