



Annapolis Area Christian School

109 Burns Crossing Road Severn, MD 21144

College and Careers Services

410-519-5300 ext. 3557

College Visit Form

POLICY REGARDING COLLEGE VISITS: Juniors and seniors are permitted 2 excused college visit days between September 1st and May 1st each year. The student must come to College and Career Services (CCS) at least 2 days prior to their scheduled college visit in order to pick up the college visit form and have the counselor sign (PRIOR to the college visit). A copy of the form will then be returned to the student to take to the college when the visit is made. *The form must be signed by the college representative.* The completed college visit form is then returned to CCS by the student. A copy will be sent to the attendance office by the counselor to officially record the absence. *It is the student's responsibility to notify faculty of the absence and each student will be held responsible for making up any missed class and home assignments during the college visit.* Visits should not be scheduled before and during scheduled exams and practicum deadlines nor during weeks when another scheduled absence will occur (e.g., for a music performance). This policy refers to exploratory college visits (scholarship call backs or visits required by the college to which a senior is already planning to matriculate will be considered excused with proper documentation).

Student:

(Print)

(Signature) _____

Parent/Guardian:

(Print)

(Signature) _____

College and Careers:

(Print) Sunny Caton

(Signature) _____

Date (R) _____ (RE) _____

College Admissions:

Name of School: _____

Date of Visit: _____

(Print) _____

(Signature) _____