

**REGULAR MEETING BOARD OF TRUSTEES  
WISEBURN UNIFIED SCHOOL DISTRICT**

**January 26, 2016**

The Regular Meeting of the Board of Trustees was called to order at 5:00 p.m. by Israel Mora, President, in the District Board Room. Call to Order

Members present: Roll Call  
Roger Bañuelos                      Neil Goldman  
JoAnne Kaneda                      Nelson Martinez  
Israel Mora

Administrators present:  
Dr. Thomas R. Johnstone, Superintendent  
Dr. Chris Jones, Deputy Superintendent (absent)  
Mr. Vince Madsen, Director of Facilities Planning  
David Wilson, Chief Business Official

The Board entered closed session at 5:00 p.m. and reconvened at 6:02 p.m. There was no reportable action during Closed Session. Closed Session

The Pledge of Allegiance to the Flag was led by Ms. Ana Montes.

Dr. Bill Saunders from the Talking Teaching Network provided the Board with a detailed overview of the first year of Wiseburn results on the Smarter Balanced Assessment which was administered to Wiseburn 3<sup>rd</sup> through 8<sup>th</sup> graders and Da Vinci 11<sup>th</sup> graders in May of 2015. Dr. Saunders developed a method using Z scores and standard deviations above or below the state average for both the old California Standards Test (CST) and the SBAC assessment. Using Z scores he was able to measure Wiseburn's comparative performance against ourselves and other school districts that included Manhattan Beach, Hermosa Beach, El Segundo, Culver City and ABC Unified. Wiseburn students fared very well in this comparison. Overall districts across the State performed at a lower level on SBAC than on CST, due to the fact that the new California standards are much more rigorous and so is the SBAC assessment. Wiseburn is taking definitive steps to increase student achievement, especially in the area of mathematics. Special Presentation

The Board had several questions for Dr. Saunders and were very appreciative of his fine work with the District.

Mr. Bañuelos shared that he had attended his first Da Vinci Board meeting as a member of their Board and he was proud to have been sworn-in by his son, Eric, who is a student at Da Vinci Science. From the Board

Dr. Goldman shared that he had been able to participate with Wiseburn staff and many members of our arts community on the updating of the Wiseburn Arts Plan. He also shared that he is working with the Wiseburn Education Foundation in the development of a Strategic Plan.

Mr. Martinez shared that he had attended a Dana Basketball Game against Bud Carson in Hawthorne. Once again, the Dana boys' basketball team is doing very well this year.

Ms. Kaneda requested an update on where we are with the new banner that will be placed at the high school construction site. Dr. Johnstone shared that the banner was on order and it will read: Future Home of Wiseburn High School; Home of the Da Vinci High Schools

Mr. Mora welcomed Mr. Bañuelos to the Da Vinci Board and shared how special it was that Mr. Bañuelos could have his whole family at the swearing-in ceremony.	From the Board (Cont'd.)
Mr. Wilson shared the financial progress of the Child Development Center and also provided the Board with a detailed update of the high school budget, including revenues and expenditures.	From the Chief Business Official
Mr. Madsen asked the Board if they had any questions specifically related to the items on the agenda. The Board indicated that they didn't have any questions.	From Director of Facilities Planning
Dr. Johnstone shared correspondence received from Juan de Anza and Juan Cabrillo students from the Santa Fly-in in December.	From the Superintendent
Dr. Johnstone shared the new Wiseburn Unified School District logo that has color that will be placed on the Wiseburn web site.	
Dr. Johnstone shared with the Board that he attended a Wiseburn Watch meeting on January 20, 2016, and he provided the community with an update on the high school construction progress.	
Dr. Johnstone shared that he and Vince Madsen had attended an intake meeting on January 21, 2016 to submit the plans for Phase II of the High School Construction Project. The optimistic timeline for DSA Review is 6 months with stamped plans coming out during the summer of 2016.	
Dr. Johnstone shared the update from the Arts Strategic Plan that occurred on January 22, 2016 at Dana Middle School. The planning meeting was very well attended by more than 25 individuals. The next session will be held on February 19, 2016.	
Dr. Johnstone shared that he, Dr. Jones, Margaret Lynch, Jane Comitz and Alicia Galindo provided a very successful presentation for the families that live at South Bay 360. The two-hour presentation was very well-attended and the results were very positive.	
Dr. Johnstone shared that he had attended two events related to the Los Angeles Air Force Base. On January 25, 2016 he made a presentation at Fort MacArthur in San Pedro regarding new legislation AB 306 that enables active military families to enter another school district on permit without needing an exit permit from their home district.	
Dr. Johnstone also attended a meeting at the Los Angeles Air Force Base on January 26, 2016 as part of the Air Force Base's community partnership program.	
In closing, Dr. Johnstone shared that he would be attending the ACSA Superintendents' Symposium in Monterey for the remainder of the week.	
On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted unanimously to approve the minutes for the Special Joint meeting held December 10, 2015.	M15.384 Minutes
On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted unanimously to approve the minutes of the Regular meeting held December 10, 2015.	
On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted unanimously to approve the minutes of the Regular meeting held January 14, 2016.	
On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted unanimously to approve the minutes of the Special meeting held January 20, 2016.	

On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to approve a Memorandum of Understanding and Business Associate Agreement with Didi Hirsch Mental Health Services to provide mental health support to children of military families, effective January 1, 2016 through December 31, 2016 at no cost to the district.	M15.385 MOU – Didi Hirsch
On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted unanimously to approve an amendment to the Facilities Use Agreement (FUA) between the Wiseburn Unified School District and the Da Vinci Charter Schools.	M15.386 FUA – Amendment 1
On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted unanimously to approve the updated Local Educational Agency (LEA) Plan for 2015-16.	M15.387 LEA
Mr. Bañuelos and Mr. Martinez left the meeting to attend another community meeting.	
On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted 3-0 to approve the proposal from 3Qc, Inc. to provide commissioning documentation and coordination for the gym and pool for the New Wiseburn High School Project in an amount not to exceed \$46,700. This proposal is to be paid from Bond Fund 21.4.	M15.388 3Qc, Inc.
On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted 3-0 to approve the Apparent Low Bidder for Bid Package 33: Specialty Doors for the New Wiseburn High School Project. This was the re-bid for Bid Package 10. This Trade Contract will be paid from Fund 35.1.	M15.389 Low Bidder – Bid Package 33
On a motion by Dr. Goldman, which was seconded by Ms. Kaneda, the Board voted 3-0 to approve Otis Elevators as the Apparent Best Value for Bid Package 24: Elevators for the New Wiseburn High School Project. This work is to be paid from Bond Fund 35.1.	M15.390 Otis Elevators
On a motion by Dr. Goldman, which was seconded by Ms. Kaneda, the Board voted 3-0 to ratify the cost for the rooftop fall protection and exterior building maintenance design proposal from General Safety Services, Inc. in an amount not to exceed \$5,900. The cost is to be paid from Bond Fund 21.4.	M15.391 General Safety Services, Inc.
On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted 3-0 to approve a 3% increase to approved hourly rates for 2015 and 3% increase for 2016 to Sandy Pringle and Associates original agreement dated February 28, 2014 to cover the increase of cost of living. This increase will be paid from Bond Fund 21.4.	M15.392 Sandy Pringle
On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted 3-0 to approve preparation and coordination for a new security system from First Impulse at the Cabrillo Elementary School in an amount not to exceed \$14,290.99. This proposal is to be paid from Measure CL.	M15.393 First Impulse
On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted 3-0 to ratify the cost to maintain and service the standby generators from Cummins Pacific at Anza Elementary, Cabrillo Elementary and Dana Middle Schools in an amount not to exceed \$2,251.34. This cost is to be paid from Fund 01.0.	M15.394 Cummins Pacific
On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted 3-0 to approve the fabrication, installation, and painting of rain gutters and downspout from Garcia-Bentley Construction, Inc. at the Burnett Elementary School in an amount not to exceed \$8,125. This proposal is to be paid from Fund 14 – Deferred Maintenance.	M15.395 Garcia-Bentley Construction

<p>On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted 3-0 to ratify the cost of inspection and adjustments for the volleyball sleeve covers from KYA Surfacing at Dana Middle School in an amount not to exceed \$820.84. The cost is to be paid from Fund 14 – Deferred Maintenance.</p>	<p>M15.396 KYA Surfacing</p>
<p>On a motion by Dr. Goldman, which was seconded by Ms. Kaneda, the Board voted 3-0 to approve removal and installation of 11 toilet partitions for the boys’ and girls’ bathrooms from Garcia-Bentley Construction at the Burnett Elementary School in an amount not to exceed \$10,975. This proposal to be paid from Measure CL.</p>	<p>M15.397 Garcia Bentley Construction</p>
<p>On a motion by Dr. Goldman, which was seconded by Ms. Kaneda, the Board voted 3-0 to ratify the cost of geo-tiles for the entrance doors for the classroom from KYA Surfacing at Dana Middle School in an amount not to exceed \$27,000. The cost is to be paid from Fund 14 – Deferred Maintenance.</p>	<p>M15.398 KYA Surfacing - DMS</p>
<p>On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted 3-0 to approve repair/retrofit lights at the administration area and exterior can lights at the CDC building from State Electric, Inc. at the Anza Elementary School in an amount not to exceed \$2,300. This proposal is to be paid from Measure CL.</p>	<p>M15.399 State Electric, Inc.</p>
<p>On a motion by Dr. Goldman, which was seconded by Ms. Kaneda, the Board voted 3-0 to approve a proposal for material to provide phone, access point, IP speaker and wall mount clock kit from ICC for Burnett portable at the Burnett Elementary School in an amount not to exceed \$1,899.72. This proposal is to be paid from Measure CL.</p>	<p>M15.400 ICC</p>
<p>On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted 3-0 to approve a waiver of the State Meal Mandate for Summer School 2016.</p>	<p>M15.401 Summer School Waiver</p>
<p>On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted 3-0 to approve a Consultant’s Agreement with Jaime Hernandez, not to exceed \$6,800 or 80 hours at a rate of \$85 per hour, for services provided for the 2016-17 E-Rate funding year, effective July 1, 2015 through June 30, 2016. These costs are offset by E-Rate savings.</p>	<p>M15.402 Consultant’s Agreement – Jaime Hernandez</p>
<p>On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted 3-0 to approve purchase orders #106478-106826, warrants and miscellaneous receipts as submitted.</p>	<p>M15.403 Purchase Orders, Warrants and Miscellaneous Receipts</p>
<p>On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted 3-0 to ratify/approve attendance at the following meetings or conferences, including provision of substitute teachers as needed, and transportation by car at 50¢ per mile, or lowest reasonable air fare as appropriate:</p>	<p>M15.404 Conference Attendance</p>
<ol style="list-style-type: none"> <li>1. Dr. Mary Ring and Peggy Mazarella at LACOE’s “CAASPP Update” in Downey on January 12, 2016 at an approximate cost of \$120 to be paid from the General Fund. Included in budget.</li> <li>2. Hilda Arias at the Southwest SELPA’s “NCI Refresher: Enhancing Verbal Intervention Skills” in Redondo Beach on January 13, 2016 at an approximate cost of \$84 to be paid from Southwest SELPA Funds. No cost to the district.</li> <li>3. Andy DeSeriere, Candyse Crow and Summer Graves at Project Lead the Way’s “Transformative: 2016 California Project Lead the Way Conference” in Riverside on January 25-27, 2016 at an approximate cost of \$3,797 to be paid from Project Lead the Way Donations. Included in PLTW budget.</li> <li>4. Jessica Aguilar at the Southwest SELPA’s “Social Thinking – Thinking About You Thinking About Me” in Redondo Beach on January 29, 2016 at no cost to the district.</li> <li>5. Dee Dee Zirbel at Down Syndrome Foundation / Club 21’s “Strategies for Educating Diverse Learners” in Long Beach on February 6, 2016 at an approximate cost of \$100 to be paid from Special Education Funds and included in budget.</li> </ol>	<p>Page 98, Minutes January 26, 2016</p>

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| <ol style="list-style-type: none"> <li>6. Stacy Perillo at the Southwest SELPA's "What's New in WJ-IV Tests of Achievement" in Redondo Beach on February 25, 2016 at an approximate cost of \$122 to be paid by Special Education Funds and included in budget.</li> <li>7. Ayana Cadres, Lori Brummel, Lynn Burell and Carla Harwell at PENT/Diagnostic Center's "PENT Forum 2016" in Fontana on March 2, 2016 at an approximate cost of \$1,006 to be paid from Southwest SELPA Funds. No cost to the District.</li> <li>8. Candyse Crow at Chevron's "PLTW Master Teacher Leadership Forum" in Indianapolis, Indiana on March 19-23, 2016 at an approximate cost of \$345 to be paid by Project Lead The Way Donations. No cost to the District.</li> </ol> | <p>M15.404<br/>Conference Attendance<br/>(Cont'd.)</p> |
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<p>On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted unanimously to approve/ratify the following classified employment/additional hours to be paid from the Classified Salary Schedule unless otherwise noted:</p>	<p>M15.405 Additional Hours – Classified</p>
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District

1. Ana Rosa Contreras and Jill Hernandez, Food Service Workers, approve up to two (2) hours each to provide food service program catering events, effective January 14-15, 2016 to be paid at their appropriate Range/Step from the General Fund. Cost not to exceed \$80 and included in Fund 13 Food Service Budget.
2. Lori Cordero, Lydia Gutierrez and Maria Salazar, Food Service Workers, approve up to three (3) hours each to take Servsafe Test to meet compliance for Food Service Program at Cabrillo School, effective January 23, 2016 to be paid at each person's appropriate Range/Step from the General Fund. Cost not to exceed \$160 and included in Fund 13 – Food Services Budget.
3. Eric Mendoza, Shannon Tupper, Stephanie Gonzalez and Susan Daniels, Computer Aides, approve up to 8 hours each to participate in staff development activities as they pertain to technology enhancements for District program "Training for Brain Pop", effective January 15, 2016 and to be paid at their appropriate Range/Step from Measure CL Funds (Line 36). Cost not to exceed \$700 and included in Measure CL Budget.
4. Roland Williams and Armando Plascencia, Facilities Support Custodian and Substitute Custodian, approve up to 4 extra temporary hours to participate in custodian training, effective January 15, 2016 to be paid at each person's appropriate Range/Step from the General Fund. Cost not to exceed \$160 and included in Budget.

Anza

5. Miriam Oliva, Instructional Aide, approve up to 17.5 hours per week plus occasional extra hours to sub for afternoon instructional aides and IEP coverage, effective January 4, 2016 through June 18, 2016 and to be paid at Classified Range 6, Step A from Special Education Funds. Cost not to exceed \$6,500 and not included in July 1 budget – New IEP.
6. Gary Smith, Instructional Aide, approve up to 14 hours per week plus occasional extra hours for IEP and sub coverage, effective January 6, 2016 through June 18, 2016 and to be paid at Classified Range 6, Step A from Special Education Funds. Mr. Smith replaces Ms. Zubia, who resigned. No cost to District as this is a replacement of previously held position that was included in July 1 Budget.

Burnett

7. Liana Rabay, Instructional Aide, approve up to 16.75 part-time hours per week to support a special needs student, effective December 15, 2015 through June 18, 2016 and to be paid at her appropriate Range/Step from Special Education Funds. Cost not to exceed \$6,500 and not included in Budget – New IEP.
8. Nicole Morris, Instructional Aide, approve up to 19.75 temporary part-time hours to complete duties in library, effective January 4, 2016 through February 26, 2016 and to be paid at her appropriate Range/Step from the General Fund. Cost not to exceed \$3,100 and not included in July 1 Budget as the person she is filling in for took new position that did not exist when July budget was proposed.

WCDC - Burnett

9. Jonathan Villa, Associate Aide, approve up to 15.5 part-time hours per week to assist in providing care, supervision and learning activities to children, effective January 11, 2016 to be paid at Classified Range 2, Step A from CDC Funds. No cost to District. Paid by tuition from CDC program.

M15.405  
Additional Hours –  
Classified (Cont'd.)

On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted 3-0 to ratify two (2) additional hours for the following English Language Arts teachers to hand score SBAC Interim Assessments, effective December 4, 2015 through December 13, 2015 to be paid at \$30 per hour from the General Fund – Dana School Site Account:

M15.406  
Additional Hours -  
SBAC

- Aguilar, Jessica
- Carpenter, Christine
- Glotz, Aimee
- Nolasco, Blanca
- Ruvalcaba, Catherine
- Suh, Jennifer
- Wilberg, Lisa

On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted 3-0 to approve the following teachers to receive a \$1,000 annual stipend for serving as Lead Teacher for the English Language Arts (ELA) Textbook Adoption for the 2016 school year, effective January 2016 through December 2016:

M15.407  
Textbook Adoption Lead  
Teachers

- Anza – Heidi Obermeyer
- Burnett – Michelle Decelles
- Cabrillo – Shannon Kuhn
- Dana – Lisa Wilberg
- Special Education (Elementary Grades) – Carrie Schat
- Special Education (Middle Grades) – Jessica Wright

On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted 3-0 to ratify one (1) additional hour for the following teachers to ensure student safety and support due to inclement weather, effective January 6, 2016 to be paid at \$30 per hour from the General Fund – Dana School Site Discretionary Account:

M15.408  
Additional Hours

- |                   |                      |
|-------------------|----------------------|
| Alvarez, Alvin    | Martinez, Carol      |
| Barnett, Vincent  | Molina, Evelyn       |
| Brede, Kiana      | Nguyen, Scott        |
| Coulbourne, Susan | Ruvalcaba, Catherine |
| Davis, Alice      | Shim, Jessica        |
| DeSeriere, Andy   | Spadafora, Elvira    |
| Glotz, Aimee      | Thomas, Anglesey     |
| LaCour, Sheila    | Torrey, Kris         |
|                   | Wright, Jessica      |

On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted 3-0 to ratify two (2) additional hours for the following certificated staff to participate in the Staff Development activity, Brain Pop and IAB Test Administration, effective January 12, 2016 to be paid at \$30 per hour from Measure CL Funds:

M15.409  
Additional Hours – Staff  
Development – Brain  
Pop

- |                       |                   |                  |
|-----------------------|-------------------|------------------|
| Del Rio, Ruby         | Steen, Amanda     | Irvin, Gabrielle |
| Guidi, Suzanne        | Sweeney, Dorothy  | LaCour, Sheila   |
| Koudakjian, Catherine | Anaya, Sarah      | Martinez, Carol  |
| Decelles, Michelle    | Espana, Kathleen  | Wright, Jessica  |
| Fraser, Karen         | Ochoa, Lissette   | Bisignano, Erma  |
| Kabwasa, Andrea       | Schumacher, Kelly | Norman, Robb     |

Maano, Trisha  
Matthias, Melissa  
Mendoza, Cynthia  
Scar, Madison

Corrinet, Kevin  
Davis, Alice  
De Jesus, Jesus  
Glotz, Aimee

M15.409  
Additional Hours – Staff  
Development – Brain  
Pop (Cont’d.)

On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted 3-0 to accept the following resignations of classified personnel per their effective dates:

M15.410  
Resignations - Classified

- Leticia Carrasco, Sub Instructional Aide – Effective June 23, 2015
- Mark Rehbein, Instructional Aide – Effective January 6, 2016

On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted 3-0 to ratify Tania Perez as an On-Call Substitute Teacher, effective January 14, 2016 to be paid at \$115 per day from the General Fund.

M15.411  
On-Call Substitute  
Teacher – Perez

On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted 3-0 to approve an increase to the daily substitute teacher rate from \$115 per day to \$125 per day, effective February 1, 2016. Continue with rate of pay at \$70 per day for half-day assignment (4 hours or less) and continue with long-term rate of \$150 per day. This higher rate continues to be effective on the 21<sup>st</sup> consecutive day of service in the same assignment and not subject to retroactivity.

M15.412  
Substitute Teacher Rate  
Increase

On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted 3-0 to approve – on behalf of the Southwest SELPA – a 4% increase to the supervisory salary schedules consistent with the increases agreed upon between WUSD and WFA, plus a 2% one-time bonus for a total increase of 6% for the 2015-16 school year, effective July 1, 2015. The 2% one-time bonus will be added for the 2015-16 school year only.

M15.413  
SW SELPA – Salary /  
Benefits Increase

Ms. Kaneda moved and Dr. Goldman seconded that the meeting be adjourned at 7:32 p.m. Motion carried 3-0.

Adjournment

The next Regular Meeting of the Board of Trustees will be held Thursday, February 11, 2016, at 5:00 p.m. in the District Board Room.

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JoAnne Kaneda  
Vice President / Clerk of the Board

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Tom Johnstone  
Secretary of the Board