

**REGULAR MEETING BOARD OF TRUSTEES
WISEBURN UNIFIED SCHOOL DISTRICT**

September 22, 2016

The Regular Meeting of the Board of Trustees was called to order at 6:05 p.m. by Israel Mora, President, in the District Board Room. Call to Order

Members present: Roll Call
Roger Bañuelos Neil Goldman
JoAnne Kaneda Nelson Martinez (absent)
Israel Mora

Administrators present:
Dr. Thomas R. Johnstone, Superintendent
Dr. Chris Jones, Deputy Superintendent
Mr. Vince Madsen, Director of Facilities Planning
David Wilson, Chief Business Official (absent)

The Board entered closed session at 6:05 p.m. and reconvened at 7:02 p.m. There was no reportable action during Closed Session. Closed Session

The Pledge of Allegiance to the Flag was led by Peter Burnett Principal, Mrs. Laura Sullivan.

A public hearing was opened at 7:02 p.m. for the community and others to comment on the Textbook and Instructional Materials Compliance for 2016-17. The hearing was closed at 7:04 p.m. with no comments offered. Public Hearing

Dr. Goldman shared that he had the opportunity to attend both the Anza and Burnett Back to School Nights, and he was extremely impressed with all of the preparation and the outstanding room environments. From the Board

Dr. Goldman shared that the Wiseburn Education Foundation (WEF) has new officers this year and they are doing an outstanding job, and currently they are working on a set of bylaws for WEF.

In closing Dr. Goldman thanked Roger Bañuelos and Dr. Tom Johnstone for their hard work on the Choice Block issue, and he shared that it was very enlightening attending the County Committee meeting with Dr. Johnstone and Mr. Bañuelos on September 7, 2016.

Mr. Bañuelos shared that he attended the Dana Back to School Night, and he thanked the Dana teachers and staff for the excellent work they did in launching the new school year. He also shared that both of his boys are excited to attend Dana this year.

Mr. Mora expressed his congratulations to the Da Vinci Schools, Cari Croft and Erin Whelan for their tremendous honor in receiving an XQ Super School Project Grant. Mr. Mora and Dr. Johnstone attended the ceremony in Washington D.C. along with Da Vinci staff on September 14, 2016. The XQ grant will provide \$10,000,000 over five years to create a National High School Model for homeless and foster children.

In closing, Mr. Mora shared that while he was unable to attend any of the Back to School Nights, he toured Peter Burnett School on September 22, 2016 and that he intends to visit all of the other schools in the weeks ahead.

Dr. Jones shared information on the Professional Development Day on Friday September 23rd. He shared that there would be two activities. One, a Future Ready Presentation by Joe Tankersley from Disney Studios in Orlando, Florida and a second one on cultural sensitivity presented by Stephanie Graham.

From the Deputy Superintendent

In closing, Dr. Jones shared the many different forms of Project Lead the Way Training that Wiseburn teachers have been participating in. Project Lead the Way will expand to Kindergarten and 4th grade this year and will now cover grade levels K, 4, and 5th through 8th.

Mr. Madsen shared that we are nearing final stamped plans from the Department of the State Architect (DSA). Currently there remain six open items. The biggest item is still a sound system for the speech impaired in the new gymnasium facility. Mr. Madsen also shared a construction time line for the completion of the roof on the new high school building and the cement slab on the ground floor.

From Director of Facilities Planning

Dr. Johnstone shared a letter from Burnett 5th Grade Teacher, Karen Hitchens. Karen has found a job closer to home and will be leaving Wiseburn after 10 very productive years.

From the Superintendent

Dr. Johnstone also shared an invitation to Board members by Supervisor Don Knabe that will honor elected officials from the 4th Supervisorial District on October 17, 2016 at the Kenneth Hahn Hall of Administration, Downtown.

Dr. Johnstone shared the Teacher of the Year program. On September 16, 2016 our 2015 Teacher of the Year, Mary Nies, was honored along with all of the district teachers of the year in Los Angeles County.

Dr. Johnstone shared the Hot Ballroom Night program. Former Cabrillo Principal, Jane Comitz, performed in Hot Ballroom Nights to help raise funds for the Wiseburn Education Foundation. Ms. Comitz was able to raise almost \$3,500 to support the Ed Foundation. The person who provided the earrings that Ms. Comitz wore during the competition has donated the earrings to the Ed Foundation.

Dr. Johnstone shared that he was very inspired and proud to be able to be part of the XQ Ceremony in Washington D.C., and he expressed that he is very confident that Cari Croft, Erin Whelan and their team will create an exemplary program that we can all be proud of.

Dr. Johnstone shared that Hawthorne Superintendent, Dr. Helen Morgan, had invited he and Laura Sullivan to attend a presentation on Footsteps2Brilliance. Hawthorne was selected as a Model Innovation City to participate in a virtual, universal preschool grant as legacy innovators. Footsteps2Brilliance is an early literacy program that focuses on early age language development of children. The program has been very successful in eliminating “the 30,000,000 word gap” that many children from low income families face as they enter school. Hawthorne is receiving this grant free of charge and it covers the entire 90250 Zip code so Wiseburn will also be able to take advantage of this outstanding program.

Dr. Johnstone shared that he was able to attend 3 of the 4 Back to School Nights and while he missed the Burnett Back to School Night because of the XQ Ceremony in Washington D.C., he was able to tour all of the Burnett classrooms with Board President, Israel Mora.

Dr. Johnstone thanked all of the teachers and staffs for an outstanding opening of the 2016-17 school year.

On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted 3-0 to approve the minutes of the Regular meeting held September 8, 2016. Dr. Goldman abstained.

M16.147
Minutes

<p>On a motion by Mr. Bañuelos, which was seconded by Ms. Kaneda, the Board voted 4-0 to adopt Resolution #16/17.05, Textbook and Instructional Materials Compliance for 2016-17.</p>	<p>M16.148 Resolution #16/17.05 – Textbook and Instructional Materials Compliance</p>
<p>On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve two contracts with STAR Education for GATE services – one for elementary-aged services and one for middle school-aged services, effective October 26, 2016 through March 22, 2017 for the elementary services at an approximate cost of \$18,800 and effective January 30, 2017 through March 9, 2017 at an approximate cost of \$6,500 for the middle school services to be paid from the General Fund.</p>	<p>M16.149 STAR Education for GATE Services</p>
<p>On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve an increase to the Board authorized amount with CTG Construction, Inc. for the Cabrillo Elementary Painting Project in an amount not to exceed \$10,600 due to a clerical error on the originally board-executed agreement dated July 14, 2016. This work is to be paid from Fund 14 – Deferred Maintenance.</p>	<p>M16.150 CTG Construction, Inc.</p>
<p>On a motion by Mr. Bañuelos, which was seconded by Ms. Kaneda, the Board voted 4-0 to approve Change Order #12 with Anderson Charnesky Structural Steel for new bent plates and stiffener plates as well as cost associated with added nelson studs for concrete roof pads for Phase I of the New Wiseburn High School Project in the amount not to exceed \$20,686. This agreement is to be paid from Construction Contingency Distribution #23 in the GMP.</p>	<p>M16.151 Anderson Charnesky Structural Steel</p>
<p>On a motion by Mr. Bañuelos, which was seconded by Ms. Kaneda, the Board voted 4-0 to approve a Construction Contingency Distribution for \$20,686 per CC-23 from Balfour Beatty's GMP to Anderson Charnesky Structural Steel per their Change Order #12.</p>	<p>M16.152 Construction Contingency</p>
<p>On a motion by Mr. Bañuelos, which was seconded by Ms. Kaneda, the Board voted 4-0 to approve Change Order #4 with K.A.R. Construction for an additional curb on the first floor per Bulletin 8 and additional curbs on the landings at all floors on stair number #4 for Phase I of the New Wiseburn High School Project in the amount not to exceed \$4,455. This agreement is to be paid from Construction Contingency Distribution #24 in the GMP.</p>	<p>M16.153 K.A.R. Construction</p>
<p>On a motion by Mr. Bañuelos, which was seconded by Ms. Kaneda, the Board voted 4-0 to approve a Construction Contingency Distribution for \$4,455 per CC-24 from Balfour Beatty's GMP to K.A.R. Construction per their Change Order #4.</p>	<p>M16.154 Construction Contingency</p>
<p>On a motion by Mr. Bañuelos, which was seconded by Ms. Kaneda, the Board voted 4-0 to approve Change Order #6 with Sierra Lathing for the additional work to two duct shaft framing elements for future kitchen and the change to a non-rated wall to a two hour rated assembly for Phase I of the New Wiseburn High School Project in the amount not to exceed \$11,558. This agreement is to be paid from Construction Contingency Distribution #25 in the GMP.</p>	<p>M16.155 Sierra Lathing</p>
<p>On a motion by Mr. Bañuelos, which was seconded by Ms. Kaneda, the Board voted 4-0 to approve Change Order #5 with Coutts Heating and Cooling for the addition of the new grease duct and make up air duct for the future kitchen for Phase I of the New Wiseburn High School Project in the amount not to exceed \$39,839. This agreement is to be paid from Construction Contingency Distribution #25 in the GMP.</p>	<p>M16.156 Coutts Heating and Cooling</p>
<p>On a motion by Mr. Bañuelos, which was seconded by Ms. Kaneda, the Board voted 4-0 to approve Change Order #5 with K.A.R. Construction for the addition of new concrete roof pads at the roof for future kitchen equipment for Phase I of the New Wiseburn High School Project in the amount not to exceed \$9,583. This agreement is to be paid from Construction Contingency Distribution #25 in the GMP.</p>	<p>M16.157 K.A.R. Construction</p>

<p>On a motion by Mr. Bañuelos, which was seconded by Ms. Kaneda, the Board voted 4-0 to approve Change Order #1 with Commercial Roofing for the addition of flashing around the new roof curbs ducks supports and sheet metal for the new future kitchen equipment on the roof for Phase I of the New Wiseburn High School Project in the amount not to exceed \$5,310. This agreement is to be paid from Construction Contingency Distribution #25 in the GMP.</p>	<p>M16.158 Commercial Roofing</p>
<p>On a motion by Mr. Bañuelos, which was seconded by Ms. Kaneda, the Board voted 4-0 to approve a Construction Contingency Distribution for \$66,290 per CC-25 from Balfour Beatty's GMP to KAR Construction per their Change Order #4, Sierra Lathing per their Change Order #6, Coutts Heating and Cooling per their Change Order #5, and Commercial Roofing per their Change Order #1.</p>	<p>M16.159 Construction Contingency</p>
<p>On a motion by Mr. Bañuelos, which was seconded by Ms. Kaneda, the Board voted 4-0 to approve the cost to Change Order #3 with Gould Electric for reduced scope at elevators per Bulletin 11 and additional emergency circuits for exit signs per RFI 311 for Phase I of the New Wiseburn High School Project. Amount of credit is \$9,846. The savings to be distributed per Construction Contingency #26 in the GMP.</p>	<p>M16.160 Gould Electric</p>
<p>On a motion by Mr. Bañuelos, which was seconded by Ms. Kaneda, the Board voted 4-0 to approve a Construction Contingency addition of \$9,846 per CC-26 from Gould Electric per their Change Order #3 from into Balfour Beatty's GMP.</p>	<p>M16.161 Construction Contingency</p>
<p>On a motion by Mr. Bañuelos, which was seconded by Ms. Kaneda, the Board voted 4-0 to approve Change Order #4 with Alpha Mechanical for the revisions to backing plates for the urinals and lavatories in all restrooms and the addition of area drains needed on to the south east mechanical room of the fourth floor for Phase I of the New Wiseburn High School Project in the amount not to exceed \$14,483. This agreement is to be paid from Construction Contingency Distribution #27.</p>	<p>M16.162 Alpha Mechanical</p>
<p>On a motion by Mr. Bañuelos, which was seconded by Ms. Kaneda, the Board voted 4-0 to approve Change Order #6 with K.A.R. Construction for new curbs for the 4th floor mechanical room for Phase I of the New Wiseburn High School Project in the amount not to exceed \$2,563. This agreement is to be paid from Construction Contingency Distribution #27 in the GMP.</p>	<p>M16.163 K.A.R. Construction</p>
<p>On a motion by Mr. Bañuelos, which was seconded by Ms. Kaneda, the Board voted 4-0 to approve a Construction Contingency Distribution for \$17,046 per CC-27 from Balfour Beatty's GMP to Alpha Mechanical per their Change Order #4 and KAR Construction per their Change Order #6.</p>	<p>M16.164 Construction Contingency</p>
<p>On a motion by Mr. Bañuelos, which was seconded by Ms. Kaneda, the Board voted 4-0 to approve Change Order #7 with Sierra Lathing for revisions to the soffit framing on the west side of the atrium on the first floor per Bulletin 31 and revisions to framing at the parapet wall on the southeast corner of the roof per RFI 482 for Phase I of the New Wiseburn High School Project in the amount not to exceed \$9,803. This agreement is to be paid from Construction Contingency Distribution #28 in the GMP.</p>	<p>M16.165 Sierra Lathing</p>
<p>On a motion by Mr. Bañuelos, which was seconded by Ms. Kaneda, the Board voted 4-0 to approve a Construction Contingency Distribution for \$9,803 per CC-28 from Balfour Beatty's GMP to Sierra Lathing per their Change Order #7.</p>	<p>M16.166 Construction Contingency</p>
<p>On a motion by Mr. Bañuelos, which was seconded by Ms. Kaneda, the Board voted 4-0 to approve Change Order #6 with Coutts Heating and Cooling for the reconfiguration of mechanical ductwork found to be in conflict with the structural steel in the building along with additional supply runs and added fire smoke damper's in restrooms on all four floors Phase I of the New Wiseburn High School Project in the amount not to exceed \$29,549. This agreement is to be paid from Construction Contingency Distribution #29 in the GMP.</p>	<p>M16.167 Coutts Heating and Cooling</p>

<p>On a motion by Mr. Bañuelos, which was seconded by Ms. Kaneda, the Board voted 4-0 to approve Change Order #4 with Gould Electric for the additional cost to provide additional power to the added smoke and fire dampers in restrooms on all four floors per Bulletin 24 Phase I of the New Wiseburn High School Project in the amount not to exceed \$23,514. This agreement is to be paid from Construction Contingency Distribution #29.</p>	<p>M16.168 Gould Electric</p>
<p>On a motion by Mr. Bañuelos, which was seconded by Ms. Kaneda, the Board voted 4-0 to approve a Construction Contingency Distribution for \$53,063 per CC-29 from Balfour Beatty's GMP to Coutts Heating and Cooling per their Change Order #6 and Gould Electric per their Change Order #4.</p>	<p>M16.169 Construction Contingency</p>
<p>On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted 4-0 to ratify an amended agreement between the Wiseburn Unified School District and All City Management Services to provide two (2) Crossing Guards within the Wiseburn Unified School District, effective July 1, 2016 through June 30, 2017. At the previous Board meeting, the Board ratified an agreement for contract price not to exceed \$19,170 for 1,080 hours for one contracted year (180 school days) to be paid from the General Fund, Measure CL.</p>	<p>M16.170 All City Management Services</p>
<p>The Board then requested that additional coverage be provided, therefore, additional hours provided from September 15, 2016 through June 14, 2017 are 168 hours. Total increase to the contract is \$2,982, which amended the contract price to \$22,152.</p>	
<ul style="list-style-type: none"> • One Crossing Guard – Isis Ave. & 138th Street • One Crossing Guard – Glasgow & 135th Street 	
<p>On a motion by Dr. Goldman, which was seconded by Ms. Kaneda, the Board voted 4-0 to approve purchase orders #108136-108273, warrants and miscellaneous receipts as submitted.</p>	<p>M16.171 Purchase Orders, Warrants & Miscellaneous Receipts</p>
<p>On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted 4-0 to ratify/approve attendance at the following meetings or conferences, including provision of substitute teachers as needed, and transportation by car at 50¢ per mile, or lowest reasonable air fare as appropriate:</p>	<p>M16.172 Conference Attendance</p>
<ol style="list-style-type: none"> 1. Cathy Waller and Ivett Arroyo at the Southwest SELPA's "CDE Casemis to CALPADS Merge Workshop" in Redondo Beach on August 30, 2016 at no cost to the District. 2. Erin Henn and Janae Jeffery at "Elementary and Middle School Reading Intervention or ELA Instruction" in Redondo Beach on September 6, 2016 at an approximate cost of \$250 to be paid from Special Education Funds and included in budget. 3. Madison Scar and Darci Uhart at RBUSD's "Reading Program for Students with Dyslexia" in Redondo Beach on September 7, 2016 at no cost to the District. 4. Lorrie Cariaga, Cara Nakama, Melissa Craig and Emily Witkowski at COTSEN's "Farragut Elementary School" in Culver City on September 13, 2016 at an approximate cost of \$500 to be paid from 2015-16 One-Time Discretionary Funds and included in budget. 5. Mary Nies and Lisa Wilberg at MBUSD's "South Bay TOSA Coaching Professional Development" in Manhattan Beach on September 13, 2016 at an approximate cost of \$850 to be paid from Educator Effectiveness Funds and included in budget. 6. Dr. Blake Silvers at LACOE's "Drug Impairment Recognition Training" in Downey on September 16, 2016 at an approximate cost of \$100 to be paid from the General Fund and included in budget. 7. Elizabeth Gonzalez and Emily Witkowski at Club 21 Learning and Resource Center's "Club 21 Educational Pathways" in Pasadena September 20, 2016 at an approximate cost of \$350 and to be paid from 2015-16 One-Time Discretionary Funds. 8. Diandra Benton, Laura Gutierrez, Stacey Henry, Stefanie Rushatakankovit, Madison Scar, Stacy Shepard and Zylphia Stevens at the Southwest SELPA's "Social Thinking: The Social Thinking Informal Assessment & Strategies" in Redondo Beach on September 21, 2016 at no cost to the District. 	

9. Liza Hough, Lissette Ochoa and Dee Dee Zirbel at COTSEN’s “El Marino Language School” in Culver City on September 22, 2016 at an approximate cost of \$375 to be paid from COTSEN Funds. M16.172
Conference Attendance
(Cont’d.)
10. Dr. Chris Jones at LACOE’s “2016-17 State & Federal Programs Directors’ Meetings” in Downey on September 22, 2016, October 10, 2016, November 17, 2016, January 26, 2017, February 23, 2017, March 23, 2017, April 27, 2017 and May 25, 2017 at no cost to the District.
11. Ellen Russ at LACOE’s “School Health Program Manager’s Meetings” in Los Angeles on September 23, 2016, December 2, 2016, March 2, 2017 and May 5, 2017 at an approximate cost of \$200 to be paid from the General Fund.
12. Dr. Chris Jones at the California Department of Education’s “South Assessment & Accountability Information Meeting” in Ontario on October 4, 2016 at an approximate cost of \$70 to be paid from the General Fund and included in budget.
13. Valerie Real at the Southwest SELPA’s “The Ins and Outs of LD Assessment” in Redondo Beach on October 11-12, 2016 at no cost to the District.
14. Stefanie Rushatakankovit at the Southwest SELPA’s “Larry P’s and Q’s – Clearing Up the Confusion with Science” in Redondo Beach on December 13, 2016 at no cost to the District.

On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve/ratify the following classified employment/additional hours to be paid from the Classified Salary Schedule unless otherwise noted: M16.173
Additional Hours –
Classified

District

1. Mary Penna, Bilingual Aide, approve up to 18 temporary hours to translate documents for beginning of school, effective August 2016 and to be paid at Classified Range 9, Step E from Supplemental Funds. Cost to District \$400 and included in budget.
2. Adriana Casas, Christina Esprabens, Denise Galvan, Denise Major, Carmen Medina, Natalie Middleton, Bernadine Murphy and Michelle Siracon approve up to 2.5 temporary hours to provide child care for Back to School Night at Anza CDC, effective September 7, 2016 and to be paid at each person’s appropriate Range/Step from the General Fund. Cost to District \$400 and included in budget.
3. Anna Aguilera, Celenia Barbosa, Christina Esprabens, Denise Galvan, Denise Major, Carmen Medina, Bernadine Murphy and Michelle Siracon approve up to 2.5 temporary hours to provide child care for Back to School Night at Burnett CDC, effective September 14, 2016 and to be paid at each person’s appropriate Range/Step from the General Fund. Cost to District \$400 and included in budget.
4. Anna Aguilera, Celenia Barbosa, Christina Esprabens, Denise Galvan, Denise Major, Carmen Medina, Bernadine Murphy and Michelle Siracon approve up to 2.5 temporary hours to provide child care for Back to School Night at Cabrillo CDC, effective September 21, 2016 and to be paid at each person’s appropriate Range/Step from the General Fund. Cost to District \$400 and included in budget.
5. Denise Major, Carmen Medina, Bernadine Murphy and Michelle Siracon approve up to 2.5 temporary hours to provide child care for Back to School Night at Dana EDP, effective September 15, 2016 and to be paid at each person’s appropriate Range/Step from the General Fund. Cost to District \$200 and included in budget.
6. Chiyo Miyahara, Sandy Galdamez, Mary Grace Grammatico, Jamie Ehring, Eileen Malott, Lupe Montalvan and Paulette Sullivan, approve up to 2 extra hours to attend awareness training, effective September 23, 2016 and to be paid at each person’s appropriate Range/Step from the General Fund. Cost to District \$350 and not included in budget.
7. Approve extra temporary hours for Special Education Instructional Aides (approximately 50 districtwide) to participate in a Para Professional Training, effective September 23, 2016 and to be paid at their appropriate Range/Step from Special Education Funds. Approximate cost to District \$2,900 and included in budget.

Anza

8. Theresa Warlich, Instructional Aide, approve up to 30 temporary hours to assist in a

Kinder classroom, effective August 31, 2016 through September 30, 2016 and to be paid at Classified Range 9, Step A from Special Education Funds. Cost to District \$650 and included in budget.

M16.173
Additional Hours –
Classified (Cont'd.)

9. Adrinia Robinson, Instructional Aide/Noon Duty, approve up to 5 hours per week as instructional aide and 10 hours per week Noon Duty to be paid at her appropriate Range/Step from the General Fund. No additional cost to District as Ms. Robinson replaces Ms. Wenzel, who resigned.

Burnett

10. Pamela Conde, School Secretary, approve up to 20 temporary overtime hours to extend office hours as necessary due to special events, effective September 1, 2016 through June 17, 2017 and to be paid at her appropriate Range/Step from the General Fund. Cost to District \$975 and included in budget.
11. Julie Espinosa, ELD Aide, approve up to 20 temporary hours to translate documents and provide meeting translations, effective September 1, 2016 through June 17, 2017 and to be paid at her appropriate Range/Step from Supplemental Funds. Cost to District \$450 and included in budget.
12. Grayson Jones, Christina Kaough, Liz Legarda, Marie Poindexter, Sherri Rice, Calvin Ross and Liana Rabay, Instructional Aides, approve up to 4 temporary hours per day to substitute for each other as needed, effective September 1, 2016 through June 16, 2017 to be paid at their appropriate Range/Steps and from the Special Education Funds. Cost dependent upon hours used and included in budget.
13. Sandy Galdamez, General Clerk, approve up to 15 temporary hours to translate communications with parents, effective September 12, 2016 through June 30, 2017 and to be paid at her appropriate Range/Step from Special Education Funds. Cost to District \$300 and included in budget.
14. Sandy Galdamez, General Clerk, approve up to 4 hours per day as needed to substitute for Health Clerk, effective September 12, 2016 through June 17, 2017 and to be paid at her appropriate Range/Step from the General Fund. Cost dependent upon hours used and included in budget.
15. Devon Cervantes, Lissett Campos, Peg Patterson and Priscilla Nunez, Instructional Aides, approve up to 15 temporary hours total each to provide classroom coverage for IEPs, effective September 12, 2016 through June 17, 2017 and to be paid at each person's appropriate Range/Step from the General Fund. Cost to District \$1,100 and included in budget.
16. Grayson Jones, Liz Legarda, Christina Kaough, Sheri Rice, Marie Poindexter, Calvin Ross and Liana Rabay, Instructional Aides, approve up to 15 temporary total hours each to provide support to special needs students for field trips, effective September 20, 2016 through June 16, 2017 and to be paid at each person's appropriate Range/Step from Special Education Funds. Cost to District \$2,000 and included in budget.
17. Mary Grace Grammatico, Health Clerk, approve up to 2 temporary hours per week to provide Health Office coverage in case of emergency and to attend meetings, effective September 12, 2016 through June 17, 2017 and to be paid at her appropriate Range/Step from the General Fund. Cost dependent upon hours worked and included in budget.
18. Mary Grace Grammatico, Health Clerk, approve up to 4 hours per day as needed to provide front office coverage, effective September 12, 2016 through June 17, 2017 and to be paid at her appropriate Range/Step from the General Fund. Cost dependent upon hours worked and included in budget.

Cabrillo

19. Karina Paz, Noon Duty Aide, approve up to 5 part-time hours per week to provide noon duty support, effective September 1, 2016 to be paid at Classified Range 4, Step A from the General Fund. Cost to District \$3,400 and included in budget. Ms. Paz replaces Ms. Broadnax who resigned.

Dana

20. Daniel Jacobs, Instructional Aide, approve up to 20 temporary hours to provide coverage to EDP, effective August 29, 2016 through September 2, 2016 and to be paid at Classified

<p>Range 9, Step E from the EDP Funds. No cost to District as EDP is a parent-pay program.</p>	<p>M16.173 Additional Hours – Classified (Cont'd.)</p>
<p>21. Maria Carmen Medina, Instructional Aide, approve up to 19.75 hours per week to cover the afternoon position for a one-on-one SDC aide, effective August 29, 2016 through October 31, 2016 and to be paid at his appropriate Range/Step from Special Education Funds. Cost to District \$3,300 and included in budget.</p>	
<p>22. Maria Carmen Medina, Instructional Aide, approve up to 19.75 hours per week for the morning position as a one-on-one SDC aide, effective August 29, 2016 and to be paid at Classified Range 6, Step D from Special Education Funds. Ms. Medina transfers from Anza School to Dana Middle School. No additional cost to District, as Ms. Medina follows student from Anza to Dana and included in budget.</p>	
<p>On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve Kevin Corrinet as the Dana Middle School Athletics Facilities Coordinator, effective October 2016 through June 16, 2017 at an approximate cost of \$2,500 to be paid from Gym Fees.</p>	<p>M16.174 Athletics Facilities Coordinator</p>
<p>On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve Candyse Crow (Anza), Robert Norman (Burnett) and Jennifer Williams (Cabrillo) as School Site Team (SST) Leaders for 2016-17, effective September 2016 through June 2017. They will each receive a \$1,500 yearly stipend, pro-rated to \$150 per month for 10 months.</p>	<p>M16.175 School Site Team Leaders</p>
<p>On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve the following employees as Teachers in Charge for the 2016-17 school year, effective September 2016 through June 2017:</p>	<p>M16.176 Teachers in Charge</p>
<ul style="list-style-type: none"> • Anza – Karen Arias • Burnett – Summer Graves • Cabrillo – Michael Spiwak 	
<p>On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted 4-0 to ratify a Consultant's Agreement with Maria Carrillo for the Reading Intervention Program to be paid \$30 per hour, not to exceed \$15,000, effective September 19, 2016 through June 9, 2017 from Supplemental Funds.</p>	<p>M16.177 Consultant's Agreement – Maria Carrillo</p>
<p>On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted 4-0 to ratify a Consultant's Agreement with Dr. Diana Hiatt-Michael to provide services for the Extended Day Program at Dana Middle School at \$45 per hour, not to exceed a total of \$405 or approximately 9 hours, effective August 1, 2016 through June 30, 2017, to be paid from Extended Day Program Funds.</p>	<p>M16.178 Consultant's Agreement – Diana Hiatt-Michael</p>
<p>On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted 4-0 to ratify additional funds with Administrative Services Cooperative (ASC) Taxi Service, effective June 1, 2016 through June 30, 2017, not to exceed a total of \$3,000 for special needs students enrolled within the Wiseburn Unified School District boundaries, to be paid from Special Education Funds.</p>	<p>M16.179 Administrative Services Cooperative (ASC)</p>
<p>On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve a Master & Individual Service Agreement for the 2016-17 school year and Extended School Year with Personal Coaching Systems (PCS), a non-public agency for services and possible evaluations for special needs students enrolled within the Wiseburn Unified School District boundaries in an amount of \$4,000, to be paid from Special Education Funds.</p>	<p>M16.180 Personal Coaching Systems</p>

<p>On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve the following Consultants' Service Agreements for the 2016-17 school year:</p> <ul style="list-style-type: none"> • <u>Asra Khan</u> – Practicum Student at \$100 per month, not to exceed \$1,000 to be paid from Special Education Funds • <u>Melissa Elyna Wenzel</u> – Practicum Student at \$100 per month, not to exceed \$1,000 to be paid from Special Education Funds • <u>Jacqueline Jimenez</u> – Practicum Student at \$150 per month, not to exceed \$1,500 to be paid from Special Education Funds • <u>Celisha Hutchins</u> – Practicum Student at \$150 per month, not to exceed \$1,500 to be paid from Special Education Funds 	<p>M16.181 Consultants' Agreements</p>
<p>The Board entered closed session at 8:00 p.m. and reconvened at 9:31 p.m. There was no reportable action during Closed Session.</p>	<p>Closed Session</p>
<p>On a motion by Mr. Bañuelos, which was seconded by Dr. Goldman, the Board voted 4-0 to accept the following resignations of certificated personnel per their effective dates:</p> <ul style="list-style-type: none"> • Karen Hitchens, 5th Grade Teacher – Effective September 30, 2016 • Amy Loveland, 5th Grade Teacher – Effective September 5, 2016 • Margaret H. Toji, Substitute Teacher – Effective September 9, 2016 	<p>M16.182 Resignations - Certificated</p>
<p>On a motion by Mr. Bañuelos, which was seconded by Dr. Goldman, the Board voted 4-0 to accept the resignation of Viviana Navarro, Instructional Aide, effective September 9, 2016.</p>	<p>M16.183 Resignation - Classified</p>
<p>On a motion by Mr. Bañuelos, which was seconded by Dr. Goldman, the Board voted 4-0 to approve the following as On-Call Substitute Teachers, per their effective dates to be paid \$125 per day from the General Fund:</p> <ul style="list-style-type: none"> • Taylor Caldwell – Effective August 24, 2016 • Melody Platt – Effective September 12, 2016 	<p>M16.184 On-Call Substitute Teachers</p>
<p>On a motion by Mr. Bañuelos, which was seconded by Dr. Goldman, the Board voted 4-0 to approve an increase to the assignment of General Clerk at Peter Burnett School by 2 hours per day. Ms. Sandy Galdamez will work a 30-hour work week and will be paid at Classified Range 9, Step A from the General Fund. Ms. Galdamez will be eligible for pro-rated benefits.</p>	<p>M16.185 General Clerk – Increase to Hours</p>
<p>On a motion by Mr. Bañuelos, which was seconded by Dr. Goldman, the Board voted 4-0 to approve Alexandra Cassiano as a Food Service Worker at Dana Middle School, effective September 14, 2016 and to be paid at Classified Range 1, Step A from Cafeteria Funds. Ms. Cassiano replaces Ms. Reina, who resigned.</p>	<p>M16.186 Food Service Worker - Dana</p>
<p>Dr. Goldman moved and Ms. Kaneda seconded that the meeting be adjourned at 9:32 p.m. Motion carried 4-0.</p>	<p>Adjournment</p>
<p>The next Regular Meeting of the Board of Trustees will be held Thursday, October 13, 2016, at 6:00 p.m. in the District Board Room.</p>	

JoAnne Kaneda
Vice President / Clerk of the Board

Tom Johnstone
Secretary of the Board