

**REGULAR MEETING BOARD OF TRUSTEES
WISEBURN UNIFIED SCHOOL DISTRICT**

April 14, 2016

The Regular Meeting of the Board of Trustees was called to order at 5:00 p.m. by Israel Mora, President, in the District Board Room in honor of Larry Rudolph, Lawndale City Councilman and Little League Coach who passed away this month. Call to Order

Members present: Roll Call
 Roger Bañuelos Neil Goldman
 JoAnne Kaneda Nelson Martinez (absent)
 Israel Mora

Administrators present:
 Dr. Thomas R. Johnstone, Superintendent
 Dr. Chris Jones, Deputy Superintendent
 Mr. Vince Madsen, Director of Facilities Planning
 David Wilson, Chief Business Official

The Board entered closed session at 5:01 p.m. and reconvened at 6:05 p.m. There was no reportable action during Closed Session. Closed Session

The Pledge of Allegiance to the Flag was led by Ms. Dee Dee Zirbel.

Cabrillo School provided their annual presentation to the Board, which this year focused on the COTSEN Foundation funded professional development for mathematics. Teachers on the Cabrillo COTSEN team are First Grade teacher, Jen Williams, who is the mentor coach this year, Kindergarten teacher, Dee Dee Zirbel and First Grade teacher, Liza Hough. Other COTSEN teachers not present for the Board meeting are First Grade teachers Lori Cariaga and Lissette Ochoa and Cara Nakama in Second Grade. Jennifer Williams explained her role as the mentor coach. Special Presentation

The COTSEN model of professional development provides a mentor to work with five to seven teachers. The mentor coach plans, observes and debriefs lessons with each teacher on a weekly basis. The mentor also researches best strategies, leads monthly inquiry meetings and attends trainings.

Ms. Williams showed student videotapes of several of the COTSEN strategies demonstrating how Cognitively Guided Instruction (CGI) interacts with kids. CGI focuses on mental math and ensures that students have a conceptual understanding of the math they are learning. Students decompose numbers, solve problems in different ways, persevere and take on challenging problems. The COTSEN teachers shared that the collaboration with other teachers has been phenomenal and that this experience has completely transformed the way they teach.

The Board had several questions for the COTSEN team and overall they were extremely impressed with the presentation.

Mr. Bañuelos shared his praise for both Laura Sullivan and Margaret Lynch and the Burnett and Cabrillo staffs for their State recognition with Gold Ribbon awards. The award ceremony will take place on May 24, 2016 at the JW Marriott in Downtown Los Angeles. From the Board

Mr. Bañuelos shared that he had attended the Sea Perch Underwater Robotics Competition at the Hawthorne pool. Our Dana Middle School team of 5 students competed against scores of

other middle schools and high schools from throughout Los Angeles County. Overall, our team was ranked very high in all categories. Mr. Bañuelos thanked Mr. Andy DeSeriere for his outstanding work with this program.

From the Board
(Cont'd.)

Dr. Goldman congratulated both Cabrillo and Burnett for their Gold Ribbon honors.

He thanked Dr. Johnstone and Ana Montes for their continued work with the Health Care Committee.

Dr. Goldman congratulated Dr. Chris Jones as the ACSA Region XIV Central Office Administrator of the Year.

Ms. Kaneda thanked the Cabrillo COTSEN team and Margaret Lynch for their outstanding CGI presentation. She expressed that she is so proud that Wiseburn is a part of this and recognizes that a great deal of work goes into this on the part of our teachers.

Ms. Kaneda thanked Vince Madsen for the fabulous tour of the quickly developing Wiseburn High School site and she expressed her great pride in this tremendous accomplishment.

Ms. Kaneda closed asking Dr. Johnstone to provide a brief update on the Choice Blocks.

Mr. Mora thanked Vince Madsen for the wonderful tour of the high school construction project. He expressed that it was great to have Annie Aung back from her maternity leave. He expressed satisfaction and optimism that the construction project is still on schedule for completion by June 15th of 2017.

Mr. Wilson shared information from School Services regarding the level of budget reserves for unified school districts, elementary districts and high school districts. Overall, reserve levels across the State are falling, while in Wiseburn, the reserve levels are slightly on the rise.

From the Chief Business
Official

Mr. Wilson also shared with the Board the most up-to-date information about the refinancing of school bonds. The bond refinance is one of the best that Wiseburn has ever had and will save Wiseburn taxpayers \$7,000,000 over the next two decades.

Dr. Jones provided the Board with an update on the new textbook materials adoption process for English Language Arts and English Language Development. This is the first time in 14 years that the District has considered a new adoption for ELA.

From the Deputy
Superintendent

In closing, Dr. Jones shared that he was honored to be able to join 40 female students from Da Vinci Science and Dana Middle School on an engineering field trip to Cal Poly San Luis Obispo on March 29, 2016. This field trip is a perfect example of the wonderful collaboration that is occurring between our K-8 students and our high school students.

Mr. Madsen shared that the District will be receiving back-check documents from the Department of the State Architect on May 6, 2016 for fire-life-safety and structural.

From Director of
Facilities Planning

Mr. Madsen shared that Dr. Johnstone and he had met with representatives of the property behind the high school at 200 Nash to discuss the placement of a power pole in the easement between the two properties. This process is moving along and significant progress has been made.

Dr. Johnstone shared the bookmarks with the Board that 3rd grade Anza Student Roland Lewis won in the 35th Annual Bookmark Contest. The Board members were very appreciative of these beautiful bookmarks.

From the Superintendent

Dr. Johnstone shared that he would be inviting the winners of the Spelling bee and Geography Bee to the April 26, 2016 Board meeting. Dr. Johnstone shared that Clayton Skaggs, who won the Wiseburn Spelling Bee made it to the fourth round of the Los Angeles County Spelling

Bee.

From the Superintendent
(Cont'd.)

Dr. Johnstone shared that there are two Board dinners coming up. One is the LACSTA event in Pasadena on April 25, 2016 and the second is the Celebrating Excellence Event in Downey on May 19, 2016.

Dr. Johnstone shared that through the efforts of Nelson Martinez and Roger Bañuelos, the County Superintendent Dr. Arturo Delgado will be able to host the Nick Vujicic Anti-Bullying Event at the Forum in Inglewood on Monday, October 10, 2016.

Dr. Johnstone shared that he, Vince Madsen and Israel Mora attended the El Segundo State of the City Luncheon. Mayor Fuentes shared that wonderful world class education is going on in both of El Segundo's Unified School Districts.

Dr. Johnstone shared that the Arts Committee has completed the Strategic Arts Plan for the next five years between 2016 and 2021. Dr. Johnstone thanked Cybele Garcia-Kohel and Dr. Neil Goldman for all of their support and guidance through this process.

In closing, Dr. Johnstone shared that he would be attending the Future Ready Conference in Redondo Beach on April 14-15, 2016 and that he would be participating in the ShareFest Golf Tournament on April 15, 2016.

On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted 3-0-1 to approve the minutes of the Regular meeting held March 24, 2016. Dr. Goldman abstained. M15.501
Minutes

The item related to Resolution #15/16.29 – Resolution of the Wiseburn Unified School District for the Acquisition of Real Property and the Institution of Eminent Domain Proceedings was tabled for further discussion. Item tabled.

On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted by roll call vote to adopt Resolution #15/16.30 – Resolution of the Board of Trustees of the Wiseburn Unified School District Authorizing the Issuance and Sale of is General Obligation Refunding Bonds, 2016 Series A in an Aggregate Principal Amount Not to Exceed \$40,000,000 and Approving Certain Other Matters Relating to the Bonds. M15.502
Resolution #15/16.30 –
Refunding Bonds

Approval: Roger Bañuelos, Neil Goldman, JoAnne Kaneda and Israel Mora
Dissenting: None
Abstaining: None
Absent: Nelson Martinez

On a motion by Mr. Bañuelos, which was seconded by Dr. Goldman, the Board voted 4-0 to approve the proposal for the yearly maintenance services on the Anza Elementary School synthetic field from KYA Surfacing, LLC in an amount not to exceed \$14,985. This proposal is to be paid from the AYSO contribution to Fund 14.1. M15.503
KYA Surfacing, LLC

On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve a proposal by Johnson Controls as the Apparent Best Value for District-Wide Energy Conservation Project. This work is to be paid from the General Fund 01.0, Restricted Resource 62300.0 – California Clean Energy Jobs Act. M15.504
Johnson Controls

On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve the proposal for architectural services for District-Wide Painting Project from Ruhnau Ruhnau Clarke in an amount not to exceed \$22,000 with a separate reimbursable amount for approximately \$2,000 for printing and miscellaneous items. This proposal is to be paid from Fund 14.0 – Deferred Maintenance. M15.505
Ruhnau Ruhnau Clarke

On a motion by Mr. Mora, which was seconded by Ms. Kaneda, the Board voted 4-0 to approve the proposal to furnish and install remote door release systems on the interior doors on each side of the reception desk in the administration office from HCI Systems, Inc. in an amount not to exceed \$5,300 at Dana Middle School. This proposal is to be paid from General Fund 01, Measure CL.

M15.506
HCI Systems, Inc.

On a motion by Mr. Bañuelos, which was seconded by Dr. Goldman, the Board voted 4-0 to approve the proposal to install a concrete slab and trench drain at the entrance to the grass field from State Electric, Inc. in an amount not to exceed \$5,500 at Burnett Elementary School. This proposal is to be paid from General Fund 01, Measure CL.

M15.507
State Electric, Inc.

On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted 4-0 to approve the proposal to install mechanical time clock for field lighting on the playfields on the Sepulveda site from State Electric, Inc. in an amount not to exceed \$2,235. This proposal is to be paid from General Fund 01, Measure CL.

M15.508
State Electric, Inc.

On a motion by Mr. Bañuelos, which was seconded by Dr. Goldman, the Board voted 4-0 to approve the second contract renewal with Chartwells for the 2016-17 school year, effective July 1, 2016 through June 30, 2017. The District may renew this contract for two (2) additional one (1) year periods upon agreement between both parties. Execution of all contracts and amendments is contingent upon approval by the California Department of Education.

M15.509
Chartwells

On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted 4-0 to ratify/approve attendance at the following meetings or conferences, including provision of substitute teachers as needed, and transportation by car at 50¢ per mile, or lowest reasonable air fare as appropriate:

M15.510
Conference Attendance

1. Wendy Tsubaki at Los Angeles County Board of Supervisors' "Form 700 Electronic Roster Meeting" in Los Angeles at an approximate cost of \$35 to be paid from the General Fund and included in budget.
2. Dr. Tom Johnstone at CCTC's "CCTC Review of Project Optimal Programs" in Buellton on March 14, 2016 at an approximate cost of \$150 to be paid from the General Fund and included in budget.
3. Lucy de Rodriguez at the Southwest SELPA's "NCI Refresher / PBIS Key Points" in Redondo Beach on March 15, 2016 at an approximate cost of \$40 to be paid by Special Education Funds and included in budget.
4. Dr. Tom Johnstone, Vince Madsen, and Israel Mora at the City of El Segundo's "2016 El Segundo State of the City Luncheon" in El Segundo on April 6, 2016 at an approximate cost of \$180 to be paid by the General Fund and included in budget.
5. Ivett Arroyo at LACOE's "Spring 2016 CASEMIS Training" in Downey on April 7, 2016 at no cost to the district.
6. Raul Enriquez and Mercedes Vargas at the Southwest SELPA's "NCI 2-Day Training" in Redondo Beach on April 15, 2016 and April 22, 2016 at an approximate cost of \$280 to be paid by Special Education Funds and included in budget.
7. Margaret Lynch at CASCD's "Getting Assessment Right: Classroom Assessments that Measure Learning and Inform Teaching" in Alhambra on April 28, 2016 at an approximate cost of \$30 to be paid from Measure CL Funds and included in budget.
8. Dr. Tom Johnstone, Dr. Chris Jones, David Wilson, Liza Downer, Jennifer Flanders and Glafy Carr at School Services of California's "May Revise" on May 18, 2016 at an approximate cost of \$1,400 to be paid from the General Fund and included in budget.
9. Ana Montes, Steve Bainbridge and Mark Walker at Capitol Advisors' "Budget Perspectives Workshops" in Downey on May 26, 2016 and June 30, 2016 at an approximate cost of \$40 to be paid by the General Fund and included in budget.
10. Madalyn Attaalla at the Southwest SELPA's "NCI Non-Violent Crisis Intervention" in Redondo Beach on June 1, 2016 at an approximate cost of \$70 to be paid from Special Education Funds and included in budget.
11. Dr. Aileen Harbeck, Dr. Blake Silvers, Maria Garcia, Aimee Glotz, Evelyn Molina-

Andrade, Mary Nies and Jessica Shim at the International Society for Technology in Education (ISTE)'s "ISTE Conference" in Denver, Colorado on June 25-29, 2016 at an approximate cost of \$9,493 to be paid by Measure CL Funds and included in budget. M15.510
Conference Attendance
(Cont'd.)

On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted 4-0 to approve/ratify the following classified employment/additional hours to be paid from the Classified Salary Schedule unless otherwise noted: M15.511
Additional Hours –
Classified

Anza

1. Raymond O'Dell, Custodian/Groundskeeper, approve up to 18.75 hours per week to provide support as an evening part-time custodian/groundskeeper, effective March 21, 2016 and to be paid at his appropriate Range/Step from the General Fund. No cost to District as Mr. O'Dell is replacing another employee's previous position.

Burnett

2. Renee Hubler, Instructional Aide, approve up to 0.75 temporary additional hours per week to provide intervention support to 3rd grade students, effective April 6, 2016 through June 16, 2016 to be paid at her appropriate Range/Step from Supplemental Funds. Cost to District is approximately \$150. Not included in budget.

Dana

3. Rafael Tovar, Custodian/Groundskeeper, approve up to 40 hours per week as an evening custodian/groundskeeper at Dana Middle School, effective March 22, 2016 and to be paid at Classified Range 11, Step A from the General Fund. New cost to District is approximately \$22,500 for an entire fiscal year and not included within budget. Mr. Tovar replaces Mr. Danny Paulson, who resigned, plus additional hours to provide support to EDP.

On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted 4-0 to ratify Group Advancement on the Certificated Salary Schedule for Shannon Kuhn to Group IV, Step 12, effective March 1, 2016. M15.512
Group Advancement

On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted 4-0 to ratify additional hours for Shannon Kuhn and Bonnie Olguin to update 2nd Trimester Kindergarten assessments aligned to the standards, effective February 2016 through March 2016 to be paid at \$30 per hour for up to three (3) temporary hours from Professional Development Funds. M15.513
Additional Hours -
Kindergarten

On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted 4-0 to ratify up to 2 additional hours per teacher listed below that participated in the "Dinner With Your Math Teacher" Event to support school to home mathematics instruction, effective March 10, 2016 and to be paid at \$30 per hour from the General Fund: M15.514
Additional Hours

- Evelyn Andrade-Molina
- Maria Garcia
- Melissa Rodriguez
- Elizabeth Snider
- Stephanie Wilson

On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted 4-0 to ratify a contract with HAYNES for Special Education, effective March 1, 2016 through June 30, 2016, not to exceed a total of \$2,800 and an Individual Service Agreement (ISA) to conduct Specialized Academic Instruction for a special needs student currently enrolled in Wiseburn Unified School District, to be paid from Special Education Funds. M15.515
HAYNES Family of
Programs

<p>On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted 4-0 to ratify a Consultant's Agreement with Jo Ann Isken to provide support to the English Language Arts / English Language Development Framework and Textbook Adoption Process, effective April 2016 and to be paid at \$100 per hour for 15 hours, not to exceed \$1,500 and to be paid from one-time Mandate Funds from the Professional Development Budget.</p>	<p>M15.516 Consultant's Agreement – Jo Ann Isken</p>
<p>On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted 4-0 to ratify the following Consultant's Agreement with Kevin Alexander Nolasco for 90 minutes weekly to provide tutoring services, effective March 1, 2016 through June 30, 2016, at \$30 per hour, not to exceed \$1,000 to be paid from Special Education Funds.</p>	<p>M15.517 Consultant's Agreement - Nolasco</p>
<p>On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted 4-0 to approve, on behalf of the Southwest SELPA, a Consultant's Agreement with TC Services (Terri Couwenhoven) to provide Sexuality Education Workshop consulting services, effective April 22, 2016 through April 23, 2016 at a rate of \$1,700 per day plus travel expenses in an amount not to exceed \$4,900 to be paid from Southwest SELPA Funds.</p>	<p>M15.518 Southwest SELPA Consultants – TC Services</p>
<p>On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted 4-0 to discontinue employment of the following Substitute Teachers per their effective dates:</p> <ul style="list-style-type: none"> • Jamie Burton, June 30, 2016 • Sharon Jansta, June 30, 2016 	<p>M15.519 Discontinue Employment - Certificated</p>
<p>On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted 4-0 to discontinue employment of Jose A. Briseno, Substitute Custodian, effective June 30, 2016.</p>	<p>M15.520 Discontinue Employment - Classified</p>
<p>On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted 4-0 to accept the resignation of Arthur Rodriguez, Certificated Employee at Dana Middle School, effective June 17, 2016. Mr. Rodriguez will retire at the end of this school year. We wish him a long and happy retirement.</p>	<p>M15.521 Resignation – Certificated</p>
<p>On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted 4-0 to ratify Andrea Wysocky as an On-Call Substitute Teacher, effective March 21, 2016, to be paid at \$125 per day from the General Fund.</p>	<p>M15.522 On-Call Substitute Teacher – Wysocky</p>
<p>On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted 4-0 to accept the resignation of Rina Shah, Certificated Employee from her Psychologist position, effective June 30, 2016.</p>	<p>M15.523 Resignation - Certificated</p>
<p>Dr. Goldman moved and Ms. Kaneda seconded that the meeting be adjourned at 7:54 p.m. Motion carried 4-0.</p>	<p>Adjournment</p>
<p>The next Regular Meeting of the Board of Trustees will be held Tuesday, April 26, 2016, at 5:00 p.m. in the District Board Room.</p>	

JoAnne Kaneda
Vice President / Clerk of the Board

Tom Johnstone
Secretary of the Board