

**REGULAR MEETING BOARD OF TRUSTEES
WISEBURN UNIFIED SCHOOL DISTRICT**

June 28, 2016

The Regular Meeting of the Board of Trustees was called to order at 6:00 p.m. by Israel Mora, President, in the District Board Room. Call to Order

Members present: Roll Call
Roger Bañuelos Neil Goldman
JoAnne Kaneda Nelson Martinez
Israel Mora

Administrators present:
Dr. Thomas R. Johnstone, Superintendent
Dr. Chris Jones, Deputy Superintendent (absent)
Mr. Vince Madsen, Director of Facilities Planning
David Wilson, Chief Business Official

The Board entered closed session at 6:01 p.m. and reconvened at 7:00 p.m. There was no reportable action during Closed Session. Closed Session

The Pledge of Allegiance to the Flag was led by Mr. Vince Madsen.

A public hearing was opened at 7:02 p.m. for the community and others to comment on the 2016-17 Local Control and Accountability Plan (LCAP). The hearing was closed at 7:03 p.m. with no public comments offered. Public Hearings

A public hearing was opened at 7:03 p.m. for the community and others to comment on the 2016-17 District Budget. The hearing was closed at 7:04 p.m. with no public comments offered. The Chief Business Official discussed the projected reserve levels for 2016-17 through 2018-19.

The projected assigned and unassigned fund balance for both Fund 01 and Fund 17 were illustrated. The District minimum required Reserve for Economic Uncertainties (REU) was discussed, as well as the projected reserve level exceeding the minimum REU. Lastly, the Chief Business Official discussed numerous reasons why the District is maintaining reserves in excess of the minimum amount required.

Mr. Madsen reported that the District will be experimenting with three different marker boards in September regarding the replacement of marker boards at Cabrillo School. Once it is determined which option works best, the entire project can occur during one of the breaks during the 2016-17 school year. From Director of Facilities Planning

In closing, Mr. Madsen shared that the ruptured gas line at Sepulveda School is being repaired and the cost will be split between Da Vinci and Wiseburn.

Dr. Johnstone shared correspondence from Deanna Ableser that she had received from parents and students regarding how her program positively impacted their development at Dana Middle School. From the Superintendent

Dr. Johnstone also shared a copy of the teacher letter to be signed by the Board and sent to Wiseburn teachers thanking them for an outstanding school year.

Dr. Johnstone shared that he would be meeting with representatives from the Orange County School of the Arts on June 29, 2016 to review their plans for future growth.	From the Superintendent (Cont'd.)
Dr. Johnstone publically acknowledged Chief Business Official, Dave Wilson, and his team for their hard work in putting together the 2016-17 Budget.	
In closing, Dr. Johnstone shared that he would be vacationing on the East Coast between June 30 and July 12, 2016. But that he would be available at any time to a Board member who needed to contact him.	
On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted unanimously to approve the minutes of the Regular meeting held June 14, 2016.	M15.655 Minutes
On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted unanimously to receive the Initial Proposal from the California School Employees Association for 2016-17.	M15.656 CSEA Initial Proposal
On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted unanimously to conduct a first reading of the following Board Policy:	M15.657 Board Policies – First Reading
<ul style="list-style-type: none"> • BP 6152.1 and Math Placement Protocols for Dana Middle School 	
On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve Change Order #2 with Montgomery Hardware for revisions to the door/frame/hardware schedule. This change includes deleting and modifying door openings along with changes to door hardware in multiple locations. This also includes changing all door seal types at door openings for Phase I of the New Wiseburn High School Project in the amount not to exceed \$26,816. This agreement is to be paid from Construction Contingency Distribution #12 in the GMP.	M15.658 Montgomery Hardware
On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve a Construction Contingency Distribution for \$26,816 per CC-12 from Balfour Beatty's GMP for Phase I of the New Wiseburn High School Project to Montgomery Hardware per their Change Order #2.	M15.659 Construction Contingency Distribution
On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve Change Order #7 with Anderson Charnesky Structural Steel for additional steel needed to the building for Stair #3 for Phase I of the New Wiseburn High School Project in the amount not to exceed \$5,178. This agreement is to be paid from Construction Contingency Distribution #13 in the GMP.	M15.660 Anderson Charnesky Steel
On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve a Construction Contingency Distribution for \$5,178 per CC-13 from Balfour Beatty's GMP for Phase I of the New Wiseburn High School Project to Anderson Charnesky Structural Steel per their Change Order #7.	M15.661 Construction Contingency Distribution
On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve Change Order #3 with Sierra Lathing for additional furred walls in chemistry lab classrooms on levels 3 and 4 for Phase I of the New Wiseburn High School Project in the amount not to exceed \$6,298. This agreement is to be paid from Construction Contingency Distribution #14 in the GMP.	M15.662 Sierra Lathing
On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve a Construction Contingency Distribution for \$6,298 per CC-14 from Balfour Beatty's GMP for Phase I of the New Wiseburn High School Project to Sierra Lathing per their Change Order #3.	M15.663 Construction Contingency Distribution

On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve Change Order #9 with Anderson Charnesky Structural Steel for added steel required for rooftop pads for Phase I of the New Wiseburn High School Project in the amount not to exceed \$21,683. This agreement is to be paid from Construction Contingency Distribution #15 in the GMP.	M15.664 Anderson Charnesky Structural Steel
On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve Change Order #3 with K.A.R. Construction for revised concrete pads on roof for Phase I of the New Wiseburn High School Project in the amount not to exceed \$15,465. This agreement is to be paid from Construction Contingency Distribution #15 in the GMP.	M15.665 K.A.R. Construction
On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve a Construction Contingency Distribution for \$37,148 per CC-15 from Balfour Beatty's GMP for Phase I of the New Wiseburn High School Project to Anderson Charnesky Structural Steel, Inc. per their Change Order #9 and K.A.R. Construction, Inc. per their Change Order #2.	M15.666 Construction Contingency Distribution
On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve Change Order #10 with Anderson Charnesky Structural Steel for additional steel for the added roof pads and new duct support pedestals for future kitchen equipment for Phase I of the New Wiseburn High School Project in the amount not to exceed \$12,216. This agreement is to be paid from Construction Contingency Distribution #16 in the GMP.	M15.667 Anderson Charnesky Structural Steel
On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve a Construction Contingency Distribution for \$12,216 per CC-16 from Balfour Beatty's GMP for Phase I of the New Wiseburn High School Project to Anderson Charnesky Structural Steel, Inc. per their Change Order #10.	M15.668 Construction Contingency Distribution
On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve Change Order #3 with JG Tate Fire Protection to provide a new fire sprinkler riser assembly in its entirety for Phase I of the New Wiseburn High School Project in the amount not to exceed \$36,059. This agreement is to be paid from Construction Contingency #17 in the GMP.	M15.669 JG Tate Fire Protection
On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve a Construction Contingency Distribution #17 for \$36,059 per CC-17 from Balfour Beatty's GMP to JG Tate Fire Protection per their Change Order #3.	M15.670 Construction Contingency Distribution
On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve Change Order #8 with Anderson Charnesky Structural Steel for added steel work associated with Elevator 1 and Elevator 2 for Phase I of the New Wiseburn High School Project in the amount not to exceed \$31,637. This agreement is to be paid from Scope Interface Contingency #2 in the GMP.	M15.671 Anderson Charnesky Structural Steel
On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve Change Order #3 with K.A.R. Construction for added concrete work associated with Elevator 2 for Phase I of the New Wiseburn High School Project in the amount not to exceed \$11,470. This agreement is to be paid from Scope Interface Contingency #2 in the GMP.	M15.672 K.A.R. Construction
On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve Change Order #4 with Sierra Lathing for added framing work associated with Elevator 1 and Elevator 2 for Phase I of the New Wiseburn High School Project in the amount not to exceed \$20,637. This agreement is to be paid from Scope Interface Contingency #2 in the GMP.	M15.673 Sierra Lathing

<p>On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve Change Order #3 with Couts Heating & Cooling, Inc. for added mechanical work associated with Elevator 1 and Elevator 2 for Phase I of the New Wiseburn High School Project in the amount not to exceed \$11,921. This agreement is to be paid from Scope Interface Contingency #2 in the GMP.</p>	<p>M15.674 Couts Heating & Cooling</p>
<p>On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve Scope Interface Contingency Distribution for \$75,665 per SI-2 from Balfour Beatty's GMP for Phase I of the New Wiseburn High School Project to Anderson Charnesky Structural Steel, Inc. per their Change Order #8, K.A.R. Construction, Inc. per their Change Order #3, Sierra Lathing per their Change Order #4, and Couts Heating and Cooling per their Change Order #3.</p>	<p>M15.675 Scope Interface Contingency Distribution</p>
<p>On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve an increase to the original agreement for architectural services dated August 30, 2013 with Gensler Architects by \$5,440. These additional services are for revisions to the classrooms on Levels, 2, 3, and 4 to accommodate additional Computer Labs for Phase I of the Wiseburn High School Project. This increase to agreement to be paid from Bond Fund 21.4.</p>	<p>M15.676 Gensler Architects</p>
<p>On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve an increase to the original agreement for architectural services dated August 30, 2013 with Gensler Architects by \$1,200. These additional services are for revisions to include an irrigation system at the activity field for Phase I of the Wiseburn High School Project. This increase to agreement to be paid from Bond Fund 21.4.</p>	<p>M15.677 Gensler Architects</p>
<p>On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve Time and Material Tracking to the following trades: Trade Package #2 Anderson Charnesky Structural Steel for an estimated value of \$300,000, Trade Package #13 Commercial Roofing for an estimated value of \$60,000, and Trade Package #8 Sierra Lathing at an estimated value of \$15,000, and District Consultant Versatile System Inc. for an estimated value of \$50,000 to address OSHA Exterior Maintenance Guardrail System for the New Wiseburn High School Project in an estimated amount of \$425,000. These costs are to be paid from Contingency Funds in the GMP.</p>	<p>M15.678 Time and Material Tracking</p>
<p>On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve "Apparent Low Bidder" based on public bid opening held on June 27, 2016 at 1 PM for the Cabrillo Elementary Painting Project at Cabrillo Elementary School. This will be paid from Fund 14-Deferred Maintenance.</p>	<p>M15.679 Apparent Low Bidder</p>
<p>On a motion by Mr. Martinez, which was seconded by Dr. Goldman, the Board voted unanimously to ratify an agreement with PowerSchool for Maintenance and Support, Subscription and Hosting of the District Student Information System, effective June 18, 2016 through June 17, 2017 at an annual cost of \$12,227 and to be paid from the General Fund.</p>	<p>M15.680 PowerSchool</p>
<p>On a motion by Mr. Martinez, which was seconded by Dr. Goldman, the Board voted unanimously to authorize District staff to enter into a contract with ICC for 1.5 Full-Time Equivalent or 60 hours per week for Help Desk Support for a total of \$120,120, effective July 1, 2016 through June 30, 2017 and to be paid from the General Fund.</p>	<p>M15.681 DRG-ICC</p>
<p>On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve a three-year agreement with Athens Services for rubbish disposal for the District in an approximate annual cost of \$31,396. This service includes pick-up five times per week and two times during summer months and Winter Break, effective July 1, 2016 through June 30, 2019 and will be paid from the General Fund.</p>	<p>M15.682 Athens Services</p>

On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted unanimously to approve submission of the Consolidated Application and Reporting System (CARS), due June 30, 2016. M15.683
Consolidated Application

On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve purchase orders #107266-107346, warrants and miscellaneous receipts as submitted. M15.684
Purchase Orders,
Warrants and
Miscellaneous Receipts

On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to ratify/approve attendance at the following meetings or conferences, including provision of substitute teachers as needed, and transportation by car at 50¢ per mile, or lowest reasonable air fare as appropriate: M15.685
Conference Attendance

1. Dr. Chris Jones, Dr. Aileen Harbeck, Laura Sullivan, Luis Gamez, Stephanie Wilson, Dorothy Sweeney, Andrea Kabwasa, Jennifer Williams, Lorrie Cariaga, Lissette Ochoa and Heidi Obermeyer at the Talking Teaching Network's "Talking Teaching Network Conference" in Oxnard on July 11-12 2016 at an approximate cost of \$6,500 to be paid from Title II Funds and included in 2016-17 budget.

On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve/ratify the following classified employment/additional hours to be paid from the Classified Salary Schedule unless otherwise noted: M15.686
Additional Hours –
Classified

District

1. Carlos Garibay, Anthony Bullocks and Todd Houzvicka, Custodian/Groundskeepers, approve up to one (1) hour of overtime to provide custodial support related to power washing CDC at Anza School, effective June 3, 2016 and to be paid at each person's appropriate Range/Step from the General Fund. Approximate cost to District is \$125 and included in budget.
2. Todd Houzvicka and Marco Chavez, Custodian/Groundskeepers, approve up to 2.5 hours of overtime to provide custodial support to WEF's "Spring Concert on the Green," effective June 8, 2016 to be paid at each person's appropriate Range/Step from the General Fund and to be invoiced to WEF. No cost to District.
3. D'Ann Ika, Food Service Worker, approve a block of 20 temporary hours to train with current Food Service Clerk, effective June 9, 2016 through June 21, 2016 and to be paid at her appropriate Range/Step from the Cafeteria Fund. Approximate cost to District is \$400 and included in cafeteria budget.
4. Ivett Arroyo, Child Welfare Secretary, approve up to 80 temporary hours to close out school year and complete tasks, effective July 1, 2016 through July 15, 2016 and to be paid at her appropriate Range/Step from Special Education Funds. Approximate cost to the District is \$2,730 and included in 2016-17 budget.

Cabrillo

5. Lupe Montalvan, General Clerk, approve up to 52 temporary hours as needed to provide Front Office support during CELDT testing EL students, effective July 6, 2016 through July 22, 2016 and to be paid at Classified Range 9, Step E from Supplemental Funds. Approximate cost to District is \$1,130 and included in 2016-17 budget.
6. Stephanie Gonzalez, Computer Aide, approve up to 20 temporary hours to provide textbook support as they are inventoried and distributed, effective August 2016 through September 2016 and to be paid at her appropriate Range/Step from the General Fund. Approximate cost to District is \$400 and included in 2016-17 budget.
7. Mary Penna, Bilingual Aide, approve up to 20 temporary hours to translate documents for the beginning of the school year, effective August 2016 and to be paid at her appropriate Range/Step from Supplemental Funds. Approximate cost to District is \$450 and included in budget.

Dana

8. Martha Arevalo, General Clerk, approve up to 40 temporary hours to prepare for the school year 2016-17 in the front office, effective August 15, 2016 through August 31, 2016 and to be paid at her appropriate Range/Step from the General Fund. Approximate cost to District is \$1,075 and included in budget.
9. Paulette Sullivan, Health Aide, approve up to five (5) temporary hours to call incoming 7th graders to remind them of vaccination requirements, effective June 3, 2016 through June 17, 2016 and to be paid at her appropriate Range/Step from the General Fund. Approximate cost to District is \$115 and included in budget.
10. Kathy Ory, Library Clerk, approve up to 40 temporary hours to provide end-of-year processing for Dana Library, effective June 16, 2016 through August 29, 2016 and to be paid at her appropriate Range/Step from the General Fund. Approximate cost to District is \$985 and included in budget.

M15.686
Additional Hours –
Classified (Cont'd.)

On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted unanimously to ratify five (5) additional hours for Elizabeth Gonzalez, Teacher, for Reading Intervention planning for the 2016-17 school year, effective June 20, 2016 through June 24, 2016 and to be paid at \$30 per hour from Supplemental Funds.

M15.687
Additional Hours –
Reading Intervention

On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted unanimously to approve the following temporary teachers for the 2016-17 school year:

M15.688
Temporary Employees

<u>Teacher</u>	<u>Effective Date</u>
Trisha Maano	7/1/16-6/30/17 – Column II, Step 3
Emily Witkowski	8/29/16-7/16/17 – Column II, Step 3

On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted unanimously to approve Blanca Nolasco as a Probationary 2 Certificated Employee to be paid on the Certificated Salary Schedule at Column II, Step 2, plus a Master’s stipend from the General Fund.

M15.689
Probationary 2
Employees

On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted unanimously to approve the following unit members as COTSEN Grant Program Mentors and Fellows, effective July 1, 2016 through June 30, 2017. Mentors will be eligible for reimbursement of up to \$1,500 in instruction-related materials and fellows will be eligible for reimbursement of up to \$1,000 in instruction-related materials:

M15.690
COTSEN Grant Program

<u>Anza</u>	<u>Burnett</u>	<u>Cabrillo</u>
Heidi Obermeyer – Mentor	Andrea Kabwasa – Mentor	Jennifer Williams – Mentor
Kathie Nelson – Fellow	Michelle Decelles – Fellow	Dee Dee Zirbel – Fellow
Terry Johnstone – Fellow	Jennifer Flanders – Fellow	Lorrie Cariaga – Fellow
Tammy Miller – Fellow	Summer Graves – Fellow	Liza Hough-Skovron – Fellow
Tanya Woodward – Fellow	Trisha Maano – Fellow	Lissette Ochoa – Fellow
Sylvia Wagner – Fellow	Dorothy Sweeney - Fellow	Cara Nakama - Fellow
Glafy Carr – Fellow		
Liza Downer - Fellow		

On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted unanimously to ratify the proposed following Activity Stipends, effective September 1, 2015 through June 17, 2016. Their stipends are to be paid through Dana Middle School Associated Student Body Funds.

M15.691
Dana ASB Stipends

- Charles DeSeriore – Advisor, Herndon Competition - \$500
- Art Rodriguez – Activity Sound Set-Up - \$500

<p>On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted unanimously to approve additional funds to a Master & Individual Service Agreement, effective May 1, 2016 through June 30, 2016 with the following Non-Public Agency for services and possible evaluations for special needs students enrolled within the Wiseburn Unified School District boundaries, to be paid from Special Education Funds:</p>	<p>M15.692 Foundation for Communication</p>
<ul style="list-style-type: none"> • Foundation for Communication, Speech and Language - \$3,000 	
<p>On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted unanimously to approve the following consultants' agreements, effective June 27, 2016 through June 30, 2016:</p>	<p>M15.693 Consultants' Agreements</p>
<ul style="list-style-type: none"> • <u>Cathy Ginter</u>, Speech & Language Services to be paid at \$65.70 per hour for approximately 32 hours, not to exceed \$2,105, to be paid from Special Education Funds • <u>Stephanie Kinsella</u> Speech & Language Services to be paid at \$ 65.70 per hour for approximately 32 hours, not to exceed \$2,105, to be paid from Special Education Funds • <u>Stacy Henry</u> Speech & Language Services to be paid at \$55.39 per hour for approximately 32 hours, not to exceed \$1,775, to be paid from Special Education Funds. 	
<p>On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted unanimously to ratify Ileana Stanley and Swati Bhakta as Summer School Teachers on behalf of the Southwest SELPA at the Southwest SELPA Success Learning Center, effective June 20, 2016 through June 30, 2016, to be paid at \$30 per hour for 4.25 hours per day from Southwest SELPA Funds.</p>	<p>M15.694 Summer School Teacher – SW SELPA</p>
<p>On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted unanimously to approve a Doctoral stipend for Tami Schoen-Dowgiewicz in the amount of \$800 per year on behalf of the Southwest SELPA prorated to monthly amount and to be paid from Southwest SELPA Funds.</p>	<p>M15.695 Doctoral Stipend – SW SELPA</p>
<p>On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to accept the resignation of Brenna Clark Irving, Substitute Teacher for the District, effective June 16, 2016.</p>	<p>M15.696 Resignation - Certificated</p>
<p>On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to accept the resignation of Punnell Cunningham, Substitute Custodian, effective June 15, 2016.</p>	<p>M15.697 Resignation - Classified</p>
<p>On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve the transfer of Kari Martinez from her TEDDE/K assignment to a 1st Grade assignment at Juan Cabrillo School, effective July 1, 2016. As per Article 7.3.1, approve \$500 for instructional materials and supplies and Article 13.1.3 approve one additional day at \$150 to move.</p>	<p>M15.698 Transfer – Certificated Unit Member</p>
<p>On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve a voluntary transfer of part-time Food Service Worker, Rumpai Rushatakankovit from her 19.75-hour per week position at Juan de Anza School to a 19.75-hour per week position at Dana Middle School, effective July 1, 2016. Salary rate and classification remain the same. This is a lateral transfer.</p>	<p>M15.699 Voluntary Transfer</p>
<p>On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve an extension to the employment of Vincent Madsen as the Director Facilities Planning, effective through June 30, 2018 to continue to be paid from the Bond Fund and the General Fund. This is for continuation of oversight of the High School Construction Project. No change to salary or benefits.</p>	<p>M15.700 Extension of Employment</p>

<p>On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to ratify Kervick Cotton as the Facility Support Custodian, effective June 20, 2016 to be paid at Classified Range 11, Step A from the General Fund. This assignment is for weekend custodian support to assist with outside groups that request/rent out facilities for use.</p>	<p>M15.701 Facility Support Custodian</p>
<p>On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve Stacey Henry as a full-time Speech Language Pathologist, effective July 1, 2016 to be paid at Step 2 of the Speech Language Pathologist Salary Schedule and eligible for full health and welfare benefits and to be paid from Special Education Funds.</p>	<p>M15.702 Speech Language Pathologist</p>
<p>On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve Valerie Real as a 40% school psychologist, effective July 1, 2016 through June 30, 2017. Ms. Real will provide services to students at Dana Middle School during the 2016-17 school year, to be paid at Range 4, Step 5 from the School Psychologist Salary Schedule to be paid from Supplemental Funds.</p>	<p>M15.703 School Psychologist – 40%</p>
<p>On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve a new work year for school site secretaries to reflect the same number of days as the site administrator. Work year to be August through June. Sick leave and vacation days will be based on an 11-month work year, effective July 1, 2016.</p>	<p>M15.704 New Work Year – Secretaries</p>
<p>On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve D’Ann Ika as the Food Service Clerk for up to five (5) hours per week, effective August 24, 2016 and to be paid at Classified Range 9, Step A from the Cafeteria Fund. The Food Service Clerk position will be added to her current Food Service Worker position for a total of 24.75 hours per week and a 62% assignment. As per Article 6.3, Ms. Ika will have a 6-month probationary period as the Food Services Clerk.</p>	<p>M15.705 Food Service Clerk</p>
<p>On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve Shannon Tupper as the Technology Library Clerk at Peter Burnett School, effective August 29, 2016 and to be paid at Range 2, Step E from the Classified Salary Schedule. This increases her assignment from 80% to 100% and is a 10-month assignment and will be paid from the General Fund. Ms. Tupper is eligible for full benefits.</p>	<p>M15.706 Technology Library Clerk</p>
<p>On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve Substitute Teachers, Custodians, Instructional Aides, Playground Aides and Food Services Workers for the 2016-17 school year, effective July 1, 2016 through June 30, 2017. Salary to be compensated as per appropriate salary schedule.</p>	<p>M15.707 Substitute Workers</p>
<p>On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve the job description and salary schedule for the newly created position of District Technology Technician, as a Classified Management position. This position was created to increase level of technology support within the District and to reduce outsourcing support through outside vendors, effective July 1, 2016.</p>	<p>M15.708 Job Description/Salary Schedule – District Technology Technician</p>
<p>Ms. Kaneda moved and Mr. Martinez seconded that the meeting be adjourned at 8:14 p.m. Motion carried unanimously.</p>	<p>Adjournment</p>
<p>The next Regular Meeting of the Board of Trustees will be held Thursday, July 14, 2016, at 6:00 p.m. in the District Board Room.</p>	

JoAnne Kaneda
Vice President / Clerk of the Board

Tom Johnstone
Secretary of the Board

**Wiseburn Unified School District
Substitute Teacher
2016 - 2017**

Maria Acosta
Aniello, Daryle
Bernard, Tamekia
Bishoff, Deborah
Blake, Eric
Chacon, Susann
Colbert, Brenda
Contreras, Silvia
Eudy, Regina
Ezieme, Orji
Frederick, Denise
Gallup, Mariyln
Gardiner, Rosalyne
Gill, Patricia
Gorman, Ambur
Hargreaves Toji, Margaret
Harper, Phillip
Harper, Rose Mary
Jimenez, Nora
Lukic, Deborah
Martel, Maclovia
McKenna, Jordan
McQuown, Gayle
Nguyen, Kellie

Perez, Tania
Pitcairn, April
Pope, Ellen
Primbsh, Amy
Reyburn, Paul
Rios, Angelica
Risner, David
Robinson, Tiasha
Roy, Robin
Rowland, Darrelyn
Schaefer, Mary
Scott, Lynn
Sedillo, Rise
Spriggs, Pam
Smiley, Jeanne
Stanley, Ileana
Van Drie, Char
Welsh, Harrison
Williams, Natasha
Wood, Kim
Warlich, Theresa
Wysocky, Andrea
Zepeda, Armando

**Wiseburn Unified School District
Sub Instructional Aide and Sub Food Service
2016 – 2017**

Instructional Aide:

Abend, Rebecca
Caliboso, Gina
Cruz, Cristal
Dewulf, Julie
Hirman, Jolynn
Landaverde, Ligia
Mortley, Carolyn
Robinson, Adrinia
Smith, Chanell
Sollee, Marilyn
Stritzel, Jody
Torres, Lauren

Food Service:

Carballo, Diana
Chavez, Arlene
Glass, Carol
Hall, Christine
Latchinian, Kara
Montoya, Lorrene
Pablico, Cindy
Stokx, Lisa

**Wiseburn Unified School District
Sub Custodian
2016 - 2017**

Bell, Howard Jr.
Chavez - Molina, Fernando
Cornejo - Madrigal, Rogelio
Diaz, Nestor
Diaz, Raymundo
Esparza, Miguel
Garcia, Pedro (Pete)
Garcia, Pedro #2
Garza, Jaime
Herrera, Maria
Madrigal, Rogelio
Paulson, Danny
Plascencia, Armando
Rodriguez, Benito

WISEBURN UNIFIED SCHOOL DISTRICT

District Technology Technician Classified Management Position

BRIEF DESCRIPTION OF THE POSITION:

Under general supervision, the District Technology Technician performs a variety of technical and specialized computer, and telecommunication service functions, performs routine maintenance and repair to computer hardware and related equipment, performs technical services in the development and maintenance of satellite and telecommunication networks and performs other tasks as required.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Reviews, analyzes, repairs and maintains computer hardware and related peripherals. (E)
- Uses electronic testing equipment in the diagnosis of computer hardware and peripherals equipment malfunctions. (E)
- Installs and troubleshoots computer software. (E)
- Researches and advises District and site personnel on state-of-the-art computer, video, and telecommunication equipment.
- Oversees computer, video, network telecommunication, and mobile device repair and maintenance service vendors. (E)
- Responsible for implementation of student information systems, learning management systems, email systems, Google Apps for Education, and other technology tools for learning. Assist instructional and clerical personnel in their awareness of software operational programs, hardware operational functions, and routine computer maintenance. (E)
- Oversees network systems and servers across the district to maintain proper functionality. (E)
- Maintains a variety of operational records and files including network schematics and equipment inventories. (E)
- Requisitions, receives, stores, distributes and maintains an appropriate inventory of computer and telecommunication materials, supplies, and equipment.
- Performs simple programming functions and de-bugs programs to ensure an effective computer assisted instructional process, as appropriate.
- Participate as an active member of the Future Ready School Leadership Team to set policy and direction for the District Technology Plan.
- Other duties as assigned.

Note - Task statements coded with letter "E" are essential elements of position in this class pursuant to the Americans with Disabilities Act. 1990.

DESIRABLE QUALIFICATIONS:

Knowledge of:

- Computer hardware, software and network diagnosis, repair and maintenance methods, techniques and procedures;
- Automatic Record Management, storage and retrieval systems; Computer, telecommunication, and video equipment and software commodity sources

- Appropriate English usage
- Depth of understanding of both Macintosh and PC and Google platforms

EXPERIENCE AND EDUCATION:

Any combination of experience and training that would provide the required knowledge and skills is qualifying. A typical way to obtain the required knowledge and skills would be:

Experience:

Two years of experience working in the repair and maintenance of computers and telecommunication systems or closely related service areas.

Education:

Bachelor's Degree in computer related field.

ABILITY TO:

Demonstrate an understanding, patient and receptive attitude toward those with minimal experience with computer and telecommunication hardware and operational software; Communicate effectively in oral and written form in English; Perform routine computer, telecommunication and video equipment maintenance and repair; Understand and carry out oral and written directions; Establish and maintain cooperative working relationships.

PHYSICAL ABILITIES:

The physical requirements indicated below are examples of the physical aspects that this position classification must perform in carrying out essential job functions:

- Persons performing service in this position classification will exert 10 to 20 pounds of force frequently to lift, carry, push, pull , or otherwise move object; occasionally may lift up to 60 pounds.
- This type of work involves sitting most of the time, but may involve working or standing for extended periods.
- Perceiving the nature of sound, near and far vision, depth perception, providing oral information, the manual dexterity to operate computer and telecommunication related equipment, and handle and work with various materials and objects are important aspects of this job.

Reasonable accommodations may be made to enable a person with a disability to perform the essential functions of the job.

WORK YEAR:

12 Months

Subject to weekend and evening hours

REPORTS TO:

Deputy Superintendent

Board Approved: _____

WISEBURN UNIFIED SCHOOL DISTRICT
DISTRICT TECHNOLOGY TECHNICIAN – MANAGEMNET SALARY/BENEFTT SCHEDULE
2016-17

SALARY

<u>CLASSIFICATION</u>	<u>STEP I</u>	<u>STEP II</u>	<u>STEP III</u>	<u>STEP IV</u>	<u>STEP V</u>
District Technology Technician	\$65,457	\$67,429	\$69,451	\$71,537	\$73,674

Salaries rounded to nearest dollar

Anniversary Date: One year from date of hire

Monthly Longevity Stipends for full time service:	\$50.00	10 years full time service
additional	\$75.00	15 years full time service
additional	\$100.00	20 years full time service
additional	\$125.00	25 years full time service
additional	\$150.00	30 years full time service

BENEFITS

Medical Coverage	October 1st - September 30th, monthly premium cap of \$550.00 (10 months). Employees hired after July 1, 2002 electing out of health coverage through the District will receive \$1,500 per year. Employees hired prior to July 1, 2002 electing out of health coverage through the District will receive \$4,052 per year.
Dental Coverage	Employee plus one at the highest rate as determined by Keenan & Associates (Dental benefits carrier.) October 1st - September 30th, or cash back on dependent portion if hired prior to July 1, 2002.
Income Protection	District paid premium. Currently \$36.24 per month x 10 months = \$362.40
Life Insurance	District paid premiums. Currently \$9.00 per month x 10 months = \$90.00 \$50,000.00 policy

WISEBURN UNIFIED SCHOOL DISTRICT

Board Approved:

Effective 7/1/2016
Active Employees Only

RACTUAL (CLASSIFIED) MANAGEMNET SALARY/BENEFTT SCHEDULE
2015-16

ELIGIBILITY

- Hired prior to September 1, 1990.
- Who have completed fifteen (15) consecutive years of full time service.
- Who are at least fifty (50) years of age and receiving retirement pay from P.E.R.S.
- Who were covered by the benefit at the time of retirement.

BENEFITS (if Eligible):

Medical Coverage	Employee plus one at the highest rate as determined by PERS Rates (Health benefits carrier.) No cash back on dollar amount not used. Upon reaching age 65 retiree must enroll in Medicare Parts A and B. If retiree does not qualify for both A and B, health insurance reimbursement to the retiree will be at the PERS Medicare rate.
Dental Coverage	Employee plus one at the highest rate as determined by Keenan & Associates (Dental benefits carrier.) No cash back on dollar amount not used.
Life Insurance	District paid premium. Policy reduced to \$3,000.00 at age 65, and discontinued at age 70.

Board Approved:

Effective 7/1/2016
Active Employees Only