

**REGULAR MEETING BOARD OF TRUSTEES
WISEBURN UNIFIED SCHOOL DISTRICT**

March 8, 2016

The Regular Meeting of the Board of Trustees was called to order at 5:00 p.m. by Israel Mora, President, in the District Board Room. Call to Order

Members present: Roll Call
Roger Bañuelos Neil Goldman
JoAnne Kaneda Nelson Martinez
Israel Mora

Administrators present:
Dr. Thomas R. Johnstone, Superintendent
Dr. Chris Jones, Deputy Superintendent
Mr. Vince Madsen, Director of Facilities Planning
David Wilson, Chief Business Official

The Board entered closed session at 5:01 p.m. and reconvened at 6:03 p.m. There was no reportable action during Closed Session. Closed Session

The Pledge of Allegiance to the Flag was led by Dr. Chris Jones.

Former Cabrillo Principal, Jane Comitz, shared that she will be participating in a charity fundraiser that will benefit the Wiseburn Education Foundation and other charities at the Hermosa Performing Arts Center on September 17, 2016. Ms. Comitz will be doing an Argentine Tango to showcase her 20 years of ballroom dancing. She will share more information about this fundraiser as becomes available. From the Public

Laura Sullivan, Principal at Burnett School, thanked the Board for the portable classroom that has been installed behind the Brann Center at Burnett School. The portable classroom is being used by the PTA, the music program and the Child Development Center and is making a huge difference.

Burnett 4th grader, Brad Croft, shared with the Board that he and four other students would be making a presentation to the Board at 6:30 p.m.

Several Burnett teachers have been working with students in Karen Fraser's 4th grade class on the implementation of Google applications and technology using the new Chromebooks. These teachers include Lori Croft, Naomi Johnson and Shannon Tupper. They worked extensively with Sophia Comitz, Brad Croft, Camila Gomez, Emily Williams and Samantha Decelles on using Google applications to create an informative presentation on the Food Chain and Cycle of Life. The students were very enthusiastic and engaged, and their excitement in the learning possibilities brought about with Google Docs has created a great deal of interest. Special Presentation

Board members and the public were very impressed with the presentation and asked many good questions. It was an excellent presentation.

Dr. Goldman shared that it was wonderful to be conducting a Board meeting at Burnett School. From the Board

He also shared that he has been working with classified, certificated and management employees on a health and welfare committee to explore different options to improve employee health and welfare benefits.

Mr. Bañuelos shared that he was very happy to be conducting a meeting at Burnett School, and he reminded the audience that Rock Around the Block will be happening at Dana Middle School on March 19, 2016.

From the Board
(Cont'd.)

Ms. Kaneda asked the principals and maintenance team if the recent storms had created any problems at our schools. Everyone was happy to respond that our schools held up very well in the rain.

Mr. Mora reported that he's very excited about the upcoming Rock Around the Block event and he thanked the Board and everybody for their support and prayers for his son, Augustin, who was in the hospital but is doing much better now and is back in school.

Dr. Jones shared that a group of teachers from Anza and Dana Middle School attended a visit to Pacific School in Manhattan Beach to see their innovative programs that use Cognitively-Guided Instruction, Reading Workshop and Writing Workshop. The visit was very productive and we would like to conduct a future visit to an El Segundo school. The District is currently using CGI at Cabrillo School with plans to expand to Burnett and Anza next year and we are also considering Writing Workshop.

From the Deputy
Superintendent

Dr. Jones also shared that our K-8 teachers are exploring options for a new English Language Arts / English Language Development Adoption. On April 7, 2016 JoAnn Isken will be making a presentation to all of the K-8 teachers to assist them in making this important adoption decision.

Mr. Wilson shared that we had a very successful Bond Oversight Committee Meeting on March 7, 2016. This meeting was well-attended by oversight committee members and Dr. Neil Goldman, Dr. Johnstone and Vince Madsen representing the District. The committee reviewed all of the revenues and expenditures for Measure A, Measure AA and Measure CL. The Bond Oversight Committee keeps the Wiseburn community abreast of all of the construction and Measure CL projects that the District is working on and maintains a high level of transparency.

From the Chief Business
Official

Dr. Johnstone shared that 3rd grade Anza student, Roland Lewis, was a winner in the Los Angeles County Public Library Bookmark Contest. Roland's bookmarks are being used in public libraries throughout the County and he got to meet Los Angeles County Supervisor, Mark Ridley-Thomas at the awards ceremony.

From the Superintendent

Dr. Johnstone shared a Daily Breeze article regarding the Morgan Hill case where the judge has back-tracked on allowing the release of California student information records.

Dr. Johnstone shared that he attended the Opening Day for Wiseburn Little League and that he got to throw out the first pitch this year and he was proud to say he didn't bounce the ball this year.

Dr. Johnstone mentioned that he and Susan Andriacchi had attended a LACSTA dinner at the Los Angeles County Office of Education that had a presentation on the California Voter Rights Act. Susan Andriacchi and Dr. Allison Deagan will be making a Board presentation in Wiseburn regarding CVRA.

Dr. Johnstone shared that he would be attending the Small School Districts Association Conference from March 9, 2016 through March 11, 2016 in Sacramento.

He reminded the Board that the Da Vinci Science Robotics Team would be participating in the Los Angeles County Competition in Long Beach from March 10-12, 2016.

And finally Dr. Johnstone shared that he would be driving to Buellton on March 14, 2016 to participate in a Project Optimal California Commission on Teacher Credentialing Review for the SELPA.

On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve the minutes from the Regular meeting held February 25, 2016.	M15.459 Minutes
On a motion by Dr. Goldman, which was seconded by Mr. Martinez, the Board voted unanimously to approve Resolution #15/16.14 to Support Children’s Education and Health Care Protection Act.	M15.460 Resolution #15/16.14 – Children’s Education
On a motion by Mr. Martinez, which was seconded by Dr. Goldman, the Board voted unanimously to approve an agreement with School Employers Association of California (SEAC) to provide an independent evaluation of the quality of the District’s Health Benefit Program and how the program might be improved. Cost for services is \$4,000 per month, not to exceed four months or \$16,000, effective March 1, 2016 through June 30, 2016 to be paid from the General Fund.	M15.461 Agreement - SEAC
On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve the settlement agreement, OAH Case No. 2016020153, for a special education due process case, filed in the amount not to exceed \$5,300.	M15.462 Settlement Agreement
On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted unanimously to approve the settlement agreement, OAH Case No. 2016020154, for a special education due process case, filed in the amount not to exceed \$19,000.	M15.463 Settlement Agreement
On a motion by Mr. Bañuelos, which was seconded by Dr. Goldman, the Board voted unanimously to execute the Construction Management (At-Risk) Services Agreement with Balfour Beatty Construction for Phase 2 work at the New Wiseburn High School which includes gym, aquatics center, and site work. The Agreement includes CM at Risk fee, general conditions, reimbursable expenses, and project contingencies for the separate performance of preconstruction services and construction services. The Agreement initially provides for the performance of all preconstruction services with the District’s option to proceed with the construction of the Project and the establishment of a Guaranteed Maximum Price under the terms of the Agreement at the completion of all preconstruction services. The preliminary compensation total under the Agreement for construction management at-risk services is estimated to be \$6,623,065 and the parties have agreed upon a preliminary Guaranteed Maximum Price of \$35,000,000 for the completion of Phase 2 scope of work under the terms of the Agreement should the District elect to proceed with the construction of the Project. In the event the District elects to proceed with the construction of the Project upon the completion of all preconstruction services, the final compensation amount for providing construction management at-risk services under the Agreement and the final Guaranteed Maximum Price for the completion of the entire Phase 2 scope of work shall be fixed and approved by the District’s Board in an amendment to the Agreement upon the District’s receipt of bids for the various trade packages required to complete the Project.	M15.464 Agreement – CM Phase 2
This approval grants Balfour Beatty Construction the authorization to begin pre-construction services, which the contract states is four (4) months in length at \$57,795 per month, for a total cost not to exceed \$231,180. The District is not obligated to continue with the Construction Management At-Risk Services agreement at the conclusion of the “pre-construction” phase.	
On a motion by Ms. Kaneda, which was seconded by Mr. Banuelos, the Board voted unanimously to approve the Second Interim Report and all related budget revisions and transfers as of January 31, 2016, as a positive certification.	M15.465 Second Interim
On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted unanimously to adopt Resolution #15/16.15, Re-Issuance of Stale-Dated Warrants.	M15.466 Resolution #15/16.15 – Stale-Dated Warrants

On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to ratify/approve attendance at the following meetings or conferences, including provision of substitute teachers as needed, and transportation by car at 50¢ per mile, or lowest reasonable air fare as appropriate:

M15.467
Conference Attendance

1. Dr. Tom Johnstone at Balfour Beatty's "Mindshift / Edshift" in Dallas, Texas on January 10-13, 2016 at an approximate cost of \$1,255 to be paid from the General Fund and included in budget.
2. Evelyn Andrade-Molina, Luis Gamez, Maria Garcia, Jessica Shim, Elizabeth Snider, Elvira Spadafora and Stephanie Wilson at Culver City Unified School District's Instructional Rounds in Culver City on February 10, 2016 at an approximate cost of \$810 to be paid by MLD Funds (Math Learning by Design) and included in budget.
3. Christina Esprabens at the Southwest SELPA's "NCI Training" in Redondo Beach on February 24, 2016 at no cost to the District.
4. Jessica Wright at the Southwest SELPA's "Woodcock-Johnson IV Test Training" in Redondo Beach on February 25, 2016 at an approximate cost of \$98 to be paid by Special Education Funds and included in budget.
5. Theresa Rehbein at the Southwest SELPA's "Nonviolent Crisis Prevention Training and PBIS" in Redondo Beach on March 1, 2016 and March 7, 2016 at an approximate cost of \$262 to be paid by the General Fund and included in budget.
6. Ayana Cadres at the Southwest SELPA's "2016 PENT Forum" in San Bernardino on March 1-2, 2016 at an approximate cost of \$605 to be paid partially by the Southwest SELPA and partially by Special Education Funds and included in budget.
7. Jennifer Williams and Cara Nakama at COTSEN's "El Marino Language School Visitation" in Culver City on March 4, 2016 at an approximate cost of \$125 to be paid by COTSEN Funds and included in budget.
8. Alvin Alvarez at Boombox Crossfit's "Crossfit Kids Trainer Course" in San Diego on March 4-6, 2016 at an approximate cost of \$1,575 to be paid from Gym Fees and Dana Donation Funds and not included in budget.
9. Dr. Tom Johnstone and Ana Montes at LMU's "School of Education Spring Networking Event" in Los Angeles on March 16, 2016 at an approximate cost of \$120 to be paid by the General Fund and included in budget.
10. Cathy Waller at LACOE's "Legal Requirements in Special Education" in Redondo Beach on March 17, 2016 at no cost to the District.
11. Cathy Waller at LACOE's "Common Sense Parenting" in Redondo Beach on March 23, 2016 at no cost to the District.
12. Dr. Chris Jones at LACOE's "Chief Technology Officer Leadership Meeting" in Downey on April 15, 2016 at no cost to the District.

On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve/ratify the following classified employment/additional hours to be paid from the Classified Salary Schedule unless otherwise noted:

M15.468
Additional Hours –
Classified

District

1. Jose Briseno, Custodian/Groundskeeper, approve up to 4 temporary overtime hours to provide custodial support to Da Vinci School's Athletic Banquet, effective February 20, 2016 at Dana Middle School. All costs to be reimbursed by Da Vinci. No cost to the District.
2. Alicia Galindo, Enrollment/Outreach Coordinator, approve up to 120 temporary overtime hours to process inter and intra district permits and to assist families with the appeal process as necessary, effective March 1, 2016 through August 31, 2016 to be paid at her appropriate Range/Step from the General Fund. Approximate cost to the District is \$6,500 and partially included in budget. Last year's calculation was 100 hours for five months.

Anza

3. Irene Umbarger, Instructional Aide, approve up to one temporary extra hour to cover a 5th grade classroom due to meeting, effective February 25, 2016 and to be paid at her

appropriate Range/Step from the General Fund. Approximate cost to District is \$20 and included in budget.

M15.468
Additional Hours –
Classified (Cont'd.)

Burnett

4. Sandy Galdamez, General Clerk, approve up to 19.75 part-time hours per week to provide general clerk services to Peter Burnett School, effective March 2, 2016 and to be paid at Classified Range 9, Step A from the General Fund and included in budget. Ms. Galdamez replaces Breana Contreras, who voluntarily transferred to the District Office.
5. Sandy Galdamez, General Clerk, approve up to 4 temporary part-time hours per day as needed to substitute for school secretary or health clerk in the event of absence, effective March 2, 2016 through June 20, 2016 and to be paid at Classified Range 9, Step a from the General Fund. Approximate cost not to exceed \$80 and included in budget.
6. Sandy Galdamez, General Clerk, approve up to 15 total temporary hours to translate communication with parents, effective March 2, 2016 through June 20, 2016 to be paid at Classified Range 9, Step A from the General Fund. Approximate cost not to exceed \$300, if all 15 hours are used. Included in budget as these hours were budgeted for with the previous employee who held this position.

On a motion by Ms. Kaneda, which was seconded by Mr. Banuelos, the Board voted unanimously to ratify three (3) additional hours for the following English Language Arts teachers to support interventions, program planning meetings and for iReady training, effective February 10, 2016 through June 17, 2016 to be paid at \$30 per hour from Supplemental Funds.

M15.469
Additional Hours -
iReady

On a motion by Ms. Kaneda, which was seconded by Mr. Banuelos, the Board voted unanimously to ratify Group Advancement on the Certificated Salary Schedule for Madison Scar to Group II, effective March 1, 2016.

M15.470
Group Advancement

On a motion by Ms. Kaneda, which was seconded by Mr. Banuelos, the Board voted unanimously to ratify the following Master Contract for the remaining 2015-16 school year with eLANDAR Translation and Interpretation. This agency will provide language interpretation services for Special Education IEPs, Parent Conferences and written translation of Special Education documentation, effective February 25, 2016 through June 30, 2016, not to exceed \$3,000 to be paid from Special Education Funds.

M15.471
eLANDAR

On a motion by Ms. Kaneda, which was seconded by Mr. Banuelos, the Board voted unanimously to approve additional funds with Dr. Alberto Restori for Special Education effective March 1, 2016 through June 30, 2016 not to exceed a total of \$5,000 and an Individual Service Agreement (ISA) to conduct an Independent Educational Evaluation (IEE) for a special needs student currently enrolled in Wiseburn Unified School District, to be paid from Special Education Funds.

M15.472
Dr. Alberto Restori,
Ph.D.

On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted unanimously to discontinue employment of Julius Hammond, Substitute Custodian, effective June 30, 2016.

M15.473
Discontinue
Employment

On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted unanimously to accept the resignation of Oscar V. Lopez, Instructional Aide, effective February 26, 2016.

M15.474
Resignation - Classified

On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted unanimously to ratify Zaily A. Chavez as an unpaid intern to provide support to the Food Service Program in coordination with Chartwells, effective February 23, 2016 through June 17, 2016. Interns have been fingerprinted.

M15.475
Unpaid Intern

On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted unanimously to adopt Resolution #15/16.16 – Reduction or Discontinuance of Particular Kinds of Service.

M15.476
Resolution #15/16.16 –
Reduction or
Discontinuance

On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted unanimously to adopt Resolutions #15/16.17-28 - Regarding Release of Certificated Employees, and related actions.

M15.477
Resolutions #15/16.17-
28 – Release of
Certificated

Mr. Martinez moved and Dr. Goldman seconded that the meeting be adjourned at 7:13 p.m. Motion carried unanimously.

Adjournment

The next Regular Meeting of the Board of Trustees will be held Thursday, March 24, 2016 at 5:00 p.m. in the District Board Room.

JoAnne Kaneda
Vice President / Clerk of the Board

Tom Johnstone
Secretary of the Board