

**REGULAR MEETING BOARD OF TRUSTEES  
WISEBURN UNIFIED SCHOOL DISTRICT**

**February 22, 2018**

The Regular Meeting of the Board of Trustees was called to order at 6:00 p.m. by JoAnne Kaneda, President, in the District Board Room in memory of Mrs. Connie Elliott, a former Anza teacher for 39 years.

Call to Order

Members present:

Roger Bañuelos (absent)      Neil Goldman  
JoAnne Kaneda                      Nelson Martinez  
Israel Mora

Roll Call

Administrators present:

Dr. Thomas R. Johnstone, Superintendent  
Dr. Chris Jones, Deputy Superintendent  
Dr. Mary Ring, Assistant Superintendent  
David Wilson, Chief Business Official  
Mr. Vince Madsen, Director of Facilities Planning (absent)  
Ana Montes, Director, Human Resources

The Board entered closed session at 6:01 p.m. and reconvened at 7:02 p.m. There was no reportable action during Closed Session.

Closed Session

The Pledge of Allegiance to the Flag was led by Ellyse Legaspi, Anza student.

Albert Paredes, Anza Principal, introduced the members of his team and provided an overview of the Anza presentation entitled "Growth, Collaboration and 21<sup>st</sup> Century Learning."

Special Presentation

Mr. Jorge Paz, Anza Counselor, provided the Board with an overview of the Positive Behavior Support System at Anza. Over the past two years, Anza School has experienced a positive culture shift. One of the targets has been the elimination of Social Isolation, targeting students who have typically isolated themselves. The goal of the positive culture shift has been to engage, connect and include every student to the school. This has been accomplished through the Game Room and different counseling groups, and it has been a resounding success.

Next, Suzanne Guidi and Jordan McKenna, 3<sup>rd</sup> Grade Anza Teachers, made a presentation on the 3<sup>rd</sup> Grade Genius Hour. Genius Hour focuses on Public Speaking and 3-D Engineering. Genius Hour has created a community of curiosity. Four 3<sup>rd</sup> grade Anza students – Ellyse Legaspi, Jessica Lopez, Emiko Arias and Chiagozie Offokansi -- presented their 3D creations. The students were the hit of the evening.

In closing, Candyse Crow, Anza 5<sup>th</sup> Grade Teacher, gave an overview of the growth of Project Lead the Way (PLTW) at Anza. The Project Lead the Way Program includes cross-age tutoring -- for example, Ms. Crow's 5<sup>th</sup> Grade students work with Ms. Borel's Kindergarteners -- peer collaboratives, where entire 5<sup>th</sup> Grade and Kinder classes work on projects together, and Project Lead the Way Launch, which is an introductory PLTW program.

The Board had several positive comments and they were extremely impressed with the presentation.

Mr. Mora provided an update from the Facilities meeting. The dirt issues in the pool area have been resolved and we are in the process of completing the surety issues, so that the contingency budgets can be resolved.

From the Board

Page 125, Minutes  
February 22, 2018

Dr. Goldman shared that he loved the PBS presentation, especially in light of what has gone on in Florida with the school shootings. He made the direct connection of safety with Student Engagement at School. Inclusiveness and Engagement are key to having happy and safe campuses.

From the Board  
(Cont'd.)

In closing, he thanked Wendy Tsubaki for moving forward with Board Docs.

Mr. Martinez shared that our hearts go out to everybody in Florida and he concurred with Dr. Goldman that a critical problem is student isolation from the system. He expressed his sadness over the fact that open campuses are quickly becoming a thing of the past, even though they are something that we really cherish in a community like Wiseburn.

Ms. Kaneda shared that the Hollyglen Neighborhood Association has a Yard Sale on the same day as Rock Around the Block and she asked us to see if there is anything we can do to get that changed.

Mr. Wilson provided the Board with a review of the Bond Oversight Committee meetings that occurred on February 12, 2018. He reminded the Board that the Budget Oversight meeting is scheduled for March 1, 2018 but since both Mr. Mora and Ms. Kaneda will be out of town on March 1, 2018, the meeting needs to be rescheduled.

From the Chief Business  
Official

Dr. Jones provided the Board with an update on a Critical Incident Training that will be occurring on March 1, 2018 at the District Office and the Da Vinci High Schools.

From the Deputy  
Superintendent

He also shared that all of the Winter Sports teams at Da Vinci are in the CIF Play-offs. Go Wolves!

In closing, Dr. Jones shared that he finally has the Daily Breeze trained to call the Da Vinci High Schools' teams "Wiseburn/Da Vinci."

Mr. Madsen shared that he had been working with Dave Wilson, Bill Denney and Dr. Johnstone on a Deferred Maintenance Plan for the next 15 years. He will share that at the next Board meeting.

From Director of  
Facilities Planning

Dr. Johnstone shared a Rotary letter noting that 2<sup>nd</sup> Grade Anza Teacher, Tanya Woodward, was a winner of a Rotary Mini-Grant, as were Alice Davis and Stacy Shepard at Dana Middle School. Rotary will present the awards on March 8, 2018.

From the Superintendent

Dr. Johnstone shared that a team of Wiseburn administrators had a very successful meeting with the families of South Bay 360 on February 17, 2018. Our elementary and middle school principals had an opportunity to share Wiseburn's programs and Dr. Johnstone gave a brief history and overview of the strengths and assets of the Wiseburn Unified School District.

Dr. Johnstone shared that 25 Anza teachers, former teachers and administrators attended Connie Elliott's funeral on February 16, 2018. Connie Elliott was a Kindergarten teacher at Anza for 39 years and she will be greatly missed.

Dr. Johnstone shared that we had a very successful Spelling Bee at Dana Middle School on February 22, 2018. This year's winner was 6<sup>th</sup> grader, Andrew Carranza, 2<sup>nd</sup> place went to Sakura Walters and 3<sup>rd</sup> place to Christopher Smith. All three students will be recognized at the Board meeting on March 22, 2018.

Dr. Johnstone shared that he had a very successful 3 days in Sacramento at the SSDA Annual Conference and he thanked the Board for supporting his attendance.

In closing, Dr. Johnstone shared that two Da Vinci students from Da Vinci Communications have agreed to be the editors for the Historical Society Newsletter. The two students are Vanessa Hernandez and Leslie Rodriguez, who are both juniors at Communications.

The item related to the minutes of the Regular meeting held February 8, 2018 was tabled for approval on March 8, 2018.	Item tabled.
On a motion by Mr. Mora, which was seconded by Dr. Goldman, the Board voted 4-0 to approve the Official 2018 CSBA Delegate Assembly Ballot for Region 24 for Los Angeles County.	M17.583 2018 CSBA Delegate Assembly Ballot
On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve the Single Plans for Student Achievement at Juan de Anza, Peter Burnett, Juan Cabrillo Elementary Schools and Dana Middle School for 2018.	M17.584 Single Plan for Student Achievement
On a motion by Dr. Goldman, which was seconded by Mr. Martinez, the Board voted 4-0 to ratify a contract with Board Docs, a Diligent Global Growth Brands Company, to provide an online Board agenda system for services and support, effective March 1, 2018 and to be paid \$10,000 plus \$1,000 for training and implementation from the General Fund.	M17.585 Board Docs
On a motion by Mr. Mora, which was seconded by Dr. Goldman, the Board voted 4-0 to approve an increase to the original agreement for flooring dated July 14, 2016 with <b>KYA Surfacing, LLC</b> . for multiple change orders and additional tax adjustments by \$7,900 for the New Wiseburn High School Project. This increase to agreement to be paid from Bond Fund 35.1.	M17.586 KYA Surfacing, LLC
On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve Change Order #7 with <b>Perfection Glass, Inc.</b> to replace the glass at the District Lobby with clear-tempered in lieu of frosted glass for Phase I of the New Wiseburn High School Project in the amount not to exceed \$2,045. This change order is to be paid from Construction Contingency Distribution #114 in the GMP.	M17.587 Perfection Glass, Inc.
On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve a Construction Contingency for \$2,045 per CC-114 from Balfour Beatty's GMP to <b>Perfection Glass, Inc.</b> per their Change Order #7.	M17.588 Construction Contingency
On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve Change Order #17 with <b>Alpha Mechanical, Inc.</b> to revise gas regulators per direction from Southern California Gas Company and revise flush valve in nurses' restrooms on school floors for Phase I of the New Wiseburn High School Project in the amount not to exceed \$10,369. This change order is to be paid from Construction Contingency Distribution #115 in the GMP.	M17.589 Alpha Mechanical, Inc.
On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve a Construction Contingency for \$10,369 per CC-115 from Balfour Beatty's GMP to <b>Alpha Mechanical, Inc.</b> per their Change Order #17.	M17.590 Construction Contingency
On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve Change Order #15 with <b>Montgomery Hardware Co.</b> for a credit deleting door hardware for Phase I of the New Wiseburn High School Project. The amount of credit is \$460. This savings to be distributed from Construction Contingency Distribution #116 in the GMP.	M17.591 Montgomery Hardware Co.
On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve a Construction Contingency addition for \$460 per CC-116 from <b>Montgomery Hardware Co.</b> to Balfour Beatty's GMP per their Change Order #15.	M17.592 Construction Contingency

<p>On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve Change Order #11 with <b>Best Contracting Services, Inc.</b> to install Wiseburn metal letters onto Stair #1 for Phase I of the New Wiseburn High School Project in the amount not to exceed \$23,506. This change order is to be paid from Construction Contingency Distribution #117 in the GMP.</p>	<p>M17.593 Best Contracting Services, Inc.</p>
<p>On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve a Construction Contingency for \$23,506 per CC-117 from Balfour Beatty's GMP to <b>Best Contracting Services, Inc.</b> per their Change Order #11.</p>	<p>M17.594 Construction Contingency</p>
<p>On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve Change Order #18 with <b>Alpha Mechanical, Inc.</b> for the cost to offset domestic water piping around resized mechanical shafts for Phase I of the New Wiseburn High School Project in the amount not to exceed \$7,735. This change order is to be paid from Construction Contingency Distribution #118 in the GMP.</p>	<p>M17.595 Alpha Mechanical, Inc.</p>
<p>On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve a Construction Contingency for \$7,735 per CC-118 from Balfour Beatty's GMP to <b>Alpha Mechanical, Inc.</b> per their Change Order #18.</p>	<p>M17.596 Construction Contingency</p>
<p>On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve Change Order #14 with <b>Montgomery Hardware Co.</b> for repairs caused by other trade contractors for Phase I of the New Wiseburn High School Project in the amount not to exceed \$1,970. This change order is to be paid from Scope Interface Contingency #31 in the GMP.</p>	<p>M17.597 Montgomery Hardware Co.</p>
<p>On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve Scope Interface Contingency Distribution for \$1,970 per SI-31 from Balfour Beatty's GMP for Phase I of the New Wiseburn High School Project to <b>Montgomery Hardware Co.</b> per their Change Order #14.</p>	<p>M17.598 Construction Contingency</p>
<p>On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve Change Order #3 with <b>Inland Building Construction Companies, Inc.</b> for Trade Package #19: Signage for the cost to revise the Wiseburn letters on the CMU wall at the District entrance and new dedication plaque for Phase I of the New Wiseburn High School Project in the amount not to exceed \$6,613. This change order is to be paid from Scope Interface Contingency #32 in the GMP.</p>	<p>M17.599 Inland Building Construction Companies, Inc.</p>
<p>On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve Scope Interface Contingency Distribution for \$6,613 per SI-32 from Balfour Beatty's GMP for Phase I of the New Wiseburn High School Project to <b>Inland Building Construction Companies, Inc.</b> for Trade Package #19: Signage per their Change Order #3.</p>	<p>M17.600 Scope Interface Contingency</p>
<p>On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve Change Order #3 with <b>Couts Heating and Cooling, Inc.</b> for work on HVAC at the Del Aire Campus for Phase I of the New Wiseburn High School Project in the amount not to exceed \$30,713. \$16,988 will be paid from last of the Scope Interface Contingency #33 in the GMP and the remaining balance will be paid from Balfour Beatty Construction's GMP fee.</p>	<p>M17.601 Couts Heating and Cooling, Inc.</p>
<p>On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve Scope Interface Contingency Distribution for a total of \$16,988 per SI-33 from Balfour Beatty's GMP and the balance of \$13,725 from Balfour Beatty Construction's GMP fee for Phase I of the New Wiseburn High School Project to <b>Couts Heating and Cooling, Inc.</b> per their Change Order #20.</p>	<p>M17.602 Scope Interface Contingency &amp; Adjustment to Balfour Beatty</p>

<p>On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve Change Order #8 with <b>Inland Building Construction Companies, Inc.</b> for final cleaning of the building for Phase I of the New Wiseburn High School Project in the amount not to exceed \$303,611. This change order is to be paid from an adjustment to Construction Management Fees.</p>	<p>M17.603 Inland Building Construction Companies, Inc.</p>
<p>On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve an adjustment to fee in <b>Balfour Beatty, Inc.'s GMP</b> to fund all final cleaning for Phase I of the New Wiseburn High School Project. This adjustment to reduce fee will fund Inland Building Construction Companies, Inc. for \$303,611.</p>	<p>M17.604 Adjustment to Balfour Beatty GMP</p>
<p>On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve Change Order #15 with <b>Crew, Inc.</b> to move questionable dirt, to mine soil to backfill at basketball courts and center of gymnasium pad, to cement treat majority of parking lot, and grade and stabilize soil in drop off lane for Phase II of the New Wiseburn High School Project in an amount not to exceed \$141,394. This change order is to be paid from Construction Contingency Distribution #39 in the GMP.</p>	<p>M17.605 Crew, Inc.</p>
<p>On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve a Construction Contingency Distribution for \$141,394 per CC-39 from Balfour Beatty's GMP to <b>Crew, Inc.</b> per their Change Order #15.</p>	<p>M17.606 Construction Contingency</p>
<p>On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve Change Order #6 with <b>Anderson Charnesky Structural Steel, Inc.</b> for the cost to modify the main gate at the receiving area for Phase II of the New Wiseburn High School Project in an amount not to exceed \$2,101. This change order is to be paid from Construction Contingency Distribution #40 in the GMP.</p>	<p>M17.607 Anderson Charnesky Structural Steel, Inc.</p>
<p>On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve a Construction Contingency Distribution for \$2,101 per CC-40 from Balfour Beatty's GMP to <b>Anderson Charnesky Structural Steel, Inc.</b> per their Change Order #6.</p>	<p>M17.608 Construction Contingency</p>
<p>On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve Change Order #2 with <b>Perfection Glass, Inc.</b> for a credit for a deleted door for Phase II of the New Wiseburn High School Project. The amount of credit is \$1,845. This savings to be distributed from Construction Contingency Distribution #41 in the GMP.</p>	<p>M17.609 Perfection Glass, Inc.</p>
<p>On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve Change Order #3 with <b>Inland Building Construction Companies, Inc.</b> for Trade Package #10: Specialties for several door hardware opening changes for Phase II of the New Wiseburn High School Project in an amount not to exceed \$5,490. This change order is to be paid from Construction Contingency Distribution #41 in the GMP.</p>	<p>M17.610 Inland Building Construction Companies, Inc.</p>
<p>On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve a Construction Contingency Distribution for \$3,645 per CC-41 from Balfour Beatty's GMP to <b>Inland Building Construction Companies, Inc.</b> for Trade Package #10: Specialties per their Change Order #3 and from <b>Perfection Glass, Inc.</b> to Balfour Beatty's GMP per their Change Order #2.</p>	<p>M17.611 Construction Contingency</p>
<p>On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve Change Order #5 with <b>RDM Electric, Inc.</b> for a new fiber line for city use per RFI 198 for Phase II of the New Wiseburn High School Project in an amount not to exceed \$37,563. This change order is to be paid from Construction Contingency Distribution #42 in the GMP.</p>	<p>M17.612 RDM Electric, Inc</p>

<p>On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve a Construction Contingency Distribution for \$37,563 per CC-42 from Balfour Beatty's GMP to <b>RDM Electric, Inc.</b> per their Change Order #5.</p>	<p>M17.613 Construction Contingency</p>
<p>On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve Change Order #5 with <b>Pierre Landscape Inc.</b> for trade damage and punch list repairs for Phase II of the New Wiseburn High School Project in the amount not to exceed \$12,710. This agreement is to be paid from Scope Interface Contingency #28 in the GMP.</p>	<p>M17.614 Pierre Landscape Inc.</p>
<p>On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve Scope Interface Contingency Distribution for \$12,710 per SI-28 from Balfour Beatty's GMP for Phase II of the New Wiseburn High School Project to <b>Pierre Landscape, Inc.</b> per their Change Order #5.</p>	<p>M17.615 Scope Interface Contingency</p>
<p>On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve purchase orders #110199-110310, warrants and miscellaneous receipts as submitted.</p>	<p>M17.616 Purchase Orders, Warrants &amp; Miscellaneous Receipts</p>
<p>On a motion by Mr. Martinez, which was seconded by Dr. Goldman, the Board voted 4-0 to ratify/approve attendance at the following meetings or conferences, including provision of substitute teachers as needed, and transportation by car at 50¢ per mile, or lowest reasonable air fare as appropriate:</p>	<p>M17.617 Conference Attendance</p>
<ol style="list-style-type: none"> <li>1. Cathy Waller and Alice Davis at Torrance Unified School District's "Sunday Training" in Torrance on September 28, 2017 at an approximate cost of \$200 and to be paid by Special Education Funds and included in budget.</li> <li>2. Diandra Benton at the Greater Long Beach Association of School Psychologists' "Evaluating for Dyslexia" in Long Beach on January 26, 2018 at an approximate cost of \$100 and to be paid by Special Education Funds and included in budget.</li> <li>3. Jeff Krabel at the Southwest SELPA's "NCPI Refresher" in Hawthorne on January 31, 2018 at an approximate cost of \$100 to be paid by Special Education Funds and included in budget.</li> <li>4. Dr. Aileen Harbeck and Mary Nies at LACOE's "Multilingual Academic Support / ELL" in Downey on February 14, 2018 at an approximate cost of \$50 and to be paid by the General Fund and included in budget.</li> <li>5. Dr. Aileen Harbeck and Mary Nies at the COTSEN Foundation's "Authentic Computer Science Integration" in Fullerton on February 15, 2018 at an approximate cost of \$75 and to be paid from the General Fund and included in budget.</li> <li>6. Wendy Tsubaki at ASCIP's "Regional Training – Permission Click Pilot Results" in Cerritos on February 20, 2018 at an approximate cost of \$25 to be paid by the General Fund and included in budget.</li> <li>7. Behnaz Afrakhte at the "Best Practices in School-Based OT" in Anaheim on March 2-3, 2018 at an approximate cost of \$500 to be paid by Special Education Funds and included in budget.</li> <li>8. Elizabeth "Dee Dee" Zirbel at the California Association for Behavior Analysis' "CAL-ABA Conference 2018" in Santa Clara on March 9-11, 2018 at an approximate cost of \$350 to be paid by Cabrillo Donation Funds and included in budget.</li> <li>9. Catherine Ginter at the Southern California Special Education Administrators' "Speech / Resonance Disorders" in Lakewood on March 14, 2018 at an approximate cost of \$125 to be paid from Special Education Funds and included in budget.</li> <li>10. Dr. Tom Johnstone at the El Segundo Rotary Club's "51<sup>st</sup> Annual Mayor's Good Friday Breakfast" in El Segundo on March 30, 2018 at an approximate cost of \$70 to be paid by the General Fund and included in budget.</li> <li>11. Jordan McKenna, Dina Stern, Kim Jones, Kathy Espana, Albert Paredes, Rebecca Laszacs, Lisa Baggio and Dr. Aileen Harbeck at UCLA's "K-5 CGI Training" in Hawthorne on August 14-16, 2017 at an approximate cost of \$2,000 to be paid from Educator Effectiveness Funds and included in budget.</li> </ol>	

On a motion by Mr. Martinez, which was seconded by Dr. Goldman, the Board voted 4-0 to approve/ratify the following classified employment/additional hours to be paid from the Classified Salary Schedule unless otherwise noted:

M17.618  
Additional Hours –  
Classified

#### District

1. D'Ann Ika, Food Services Clerk, approve up to 18 temporary hours to complete required reports for the food services program, effective January 24, 2018 through January 31, 2018 and to be paid at her appropriate Range/Step from Cafeteria Funds. Cost to District approximately \$500 and included in budget.
2. Tanya Albert, Ana Rosa Contreras, Lorena Cordero, Fernanda Fuentes, Sandra Garcia-Diaz, Nickolas Gatelein, Lyda Gutierrez Villela, Carolina Guzman, Jill Hernandez, Tabassum Khan, Peggy Kremer, Elizabeth Mendez, Lorrene Montoya, Sara Ornelas, Krassana Parker, Rumpai Rushatakankovit, Maria Elena Salazar and Maria Sanchez, Food Service Workers, approve up to 2 temporary hours per month to participate in on-going training and staff meetings, effective January 1, 2018 through June 14, 2018 and to be paid at each person's appropriate Range/Step from Cafeteria Funds. Cost to District approximately \$3,200 and included in budget.
3. Eric Mendoza, Shannon Tupper and Margarita Cisneros, approve up to 8 temporary hours each to prepare/schedule paperwork for Site Interim Assessment Blocks (IAB) and CAASPP testing, effective February 2, 2018 and to be paid at each person's appropriate Range/Step from the General Fund. Cost to District approximately \$375 and included in budget.

#### Anza

4. Oscar Silva, Austin Sprotte, Marie Poindexter, Instructional Aides, approve up to 3.5 temporary hours each for Para Professional Training Support for Special Education students, effective February 2, 2018 and to be paid at each person's appropriate Range/Step from Special Education Funds. Cost to District approximately \$200 and included in budget.
5. Austin Sprotte, Instructional Aide, approve up to 10 part-time hours per week, plus up to 15 additional hours for meetings and trainings, effective February 1, 2018 to assist the General Education and RSP teacher per an IEP and to be paid at her appropriate Range/Step from Special Education Funds. Cost to District approximately \$3,200 and included in budget.
6. Teresa Flores, Instructional Aide, approve an increase of approximately 3 hours per week (from 14 hours to 17.5 hours per week) as a voluntary transfer, effective February 8, 2018 and to be paid at her appropriate Range/Step from Special Education Funds. Cost to District approximately \$1,000 and included in budget.

#### Burnett

7. Lisette Campos and Devon Cervantes, Instructional Aides, approve up to 3 hours per week to provide support to 5<sup>th</sup> Grade Bubble Class, effective January 8, 2018 through June 14, 2018 and to be paid at each person's appropriate Range/Step from the General Fund. Approximate cost to District \$1,300 and included in budget.
8. Devon Cervantes, Instructional Aide, approve up to 8 temporary hours for Reading Intervention Support, effective December 22, 2017 through April 30, 2018 and to be paid at her appropriate Range/Step from Supplemental Funds. Cost to District approximately \$2,200 and included in budget.

#### Cabrillo

9. Michelle Bath, Perlita Aubin, Ayana Brown, Jessica Aparicio, Madalyn Attaalla, Jorge Castro, Raul Enriquez and Karina Paz-Amaya, Instructional Aides, approve up to 3.5 temporary hours each for Para Professional Training supporting Special Education students, effective February 2, 2018 and to be paid at each person's appropriate Range/Step from Special Education Funds. Cost to District approximately \$500 and included in budget.
10. Erica Marshall and Mayra Murillo, Noon Aides, approve up to 0.50 hours per week for Ms. Murillo and up to 1 hour per week for Ms. Marshall, for Front Gate duty for students

who arrive early, effective January 2018 and to be paid at each person's appropriate Range/Step from the General Fund. Cost to District approximately \$600 and included in budget.

M17.618  
Additional Hours –  
Classified (Cont'd.)

Dana

11. Kenya Dorsey, Beverlyn Trenholm, Rosa Salcido and Bertha Alfas, Instructional Aides, approve up to 3.5 hours each for Para Professional Training supporting Special Education students, effective February 2, 2018 and to be paid at each person's appropriate Range/Step from Special Education Funds. Cost to District approximately \$250 and included in budget.

Cabrillo CDC

12. Adriana Castaneda, Master Educator, approve temporary voluntary reduction in hours from 40 hours per week to 39 hours per week, effective January 26, 2018 through May 18, 2018. Salary and Benefits to be pro-rated accordingly. No additional cost to District.

On a motion by Mr. Martinez, which was seconded by Dr. Goldman, the Board voted 4-0 to ratify the proposed stipends effective September 1, 2017 through June 14, 2018:

M17.619  
ASB Funded Stipends

- Noelle Staal, Yearbook, \$1,000
- Art Rodriguez, Spring Musical Assistance, \$675

On a motion by Mr. Martinez, which was seconded by Dr. Goldman, the Board voted 4-0 to ratify up to 12 temporary days for Pam Spriggs, Substitute Teacher, to provide ELPAC Training & Testing, effective January 24, 2018 through April 30, 2018 and to be paid at \$35 per hour from Supplemental Funds.

M17.620  
ELPAC Training &  
Testing

On a motion by Mr. Martinez, which was seconded by Dr. Goldman, the Board voted 4-0 to ratify up to 1 temporary hour each for Lorrie Cariaga, Emily Witkowski and Kathy Espana, Teachers, to provide support in preparation for the February 2, 2018 Professional Development Day, effective January 29, 2018 and to be paid at \$35 per hour from Discretionary Funds.

M17.621  
Staff Development Day

On a motion by Mr. Martinez, which was seconded by Dr. Goldman, the Board voted 4-0 to ratify up to 14.5 temporary additional hours per week for Rachel Humphrey, Substitute Teacher, to provide Response to Intervention (RtI) support, effective February 5, 2018 through June 14, 2018 and to be paid at \$35 per hour from Burnett Intervention Funds.

M17.622  
RtI Program

On a motion by Mr. Martinez, which was seconded by Dr. Goldman, the Board voted 4-0 also to ratify a block of up to 16 hours for additional support, as deemed needed, to be paid to Rachel Humphrey, Substitute Teacher, for the same period at the same rate from Burnett Intervention Funds.

On a motion by Mr. Martinez, which was seconded by Dr. Goldman, the Board voted 4-0 to approve the following Group Advancement on the Certificated Salary Schedule for the following certificated employee(s), per their effective dates:

M17.623  
Group Advancement

<u>Teacher</u>	<u>Group</u>	<u>Effective Date</u>
Tiffany Graham	II	March 1, 2018
Tatiana Morosan	IV	March 1, 2018

On a motion by Mr. Martinez, which was seconded by Dr. Goldman, the Board voted 4-0 to ratify additional funds to Master & Individual Service Agreement effective January 1, 2018 – June 30, 2018 with the following Non-Public Agency for services and possible evaluations for special needs students enrolled within the Wiseburn Unified School District boundaries, to be paid from Special Education Funds:

M17.624  
STAR of CA, ERA

- STAR of CA, ERA, Education Behavior Intervention - \$25,000



On a motion by Mr. Martinez, which was seconded by Dr. Goldman, the Board voted 4-0 to ratify a Consultant's Agreement with Blue 8 Group, as the Production Coordinator for Spring Musical at Dana, effective January 1, 2018 through May 18, 2018, in an amount not to exceed \$ 10,970 and to be paid from Gym Fees. M17.625  
Consultant's Agreement  
– Blue 8 Group

On a motion by Mr. Martinez, which was seconded by Dr. Goldman, the Board voted 4-0 to ratify a Consultant's Agreement with Carlene Forte, as Student Clinician, effective January 10, 2018 through April 20, 2018 in an amount not to exceed \$200 and to be paid from Special Education Funds. M17.626  
Consultant's Agreement  
– Carlene Forte

On a motion by Mr. Martinez, which was seconded by Dr. Goldman, the Board voted 4-0 to ratify a Consultant's Agreement with Felicia Villarreal, as the Coordinator of the Footsteps 2 Brilliance, effective January 1, 2018 through June 30, 2018 in an amount not to exceed \$3,000 to be paid from Supplemental Funds. M17.627  
Consultant's Agreement  
– Felicia Villarreal

On a motion by Mr. Martinez, which was seconded by Dr. Goldman, the Board voted 4-0 to approve the following field trip: M17.628  
Field Trip – Anza

<u>Date</u>	<u>Class</u>	<u>Rooms</u>	<u>Location</u>
February 13, 2018	2 <sup>nd</sup> Grade	22, 23, 24	Music Center of L.A.

On a motion by Mr. Martinez, which was seconded by Dr. Goldman, the Board voted 4-0 to approve the following field trip: M17.629  
Field Trip - Anza

<u>Date</u>	<u>Class</u>	<u>Rooms</u>	<u>Location</u>
March 6, 2018	Group of 50	3 <sup>rd</sup> – 5 <sup>th</sup> Grade	Ballona Wetlands

On a motion by Mr. Martinez, which was seconded by Dr. Goldman, the Board voted 4-0 to approve the following field trips: M17.630  
Field Trip - Anza

<u>Date</u>	<u>Class</u>	<u>Rooms</u>	<u>Locations</u>
March 9, 2018	3 <sup>rd</sup> Grade	27, 28	Ballona Wetlands
March 9, 2018	3 <sup>rd</sup> Grade	25, 26	Pointe Vicente
March 29, 2018	Kindergarten	2, 3, 4, 5	Centennial Farms
March 29, 2018	3 <sup>rd</sup> Grade	27, 28	Point Vicente
April 18, 2018	4 <sup>th</sup> Grade	18, 19, 20	The Banning Museum
April 26, 2018	2 <sup>nd</sup> Grade	9, 10, 11, 13	Natural History Museum
April 27, 2018	3 <sup>rd</sup> Grade	25, 26	Ballona Wetlands

The Board entered closed session at 8:31 p.m. and reconvened at 9:37 p.m. There was no reportable action during Closed Session. Closed Session

On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to accept the following resignations of classified personnel per their effective dates: M17.631  
Resignation – Classified

<u>Employee</u>	<u>Effective Date</u>
Kalecia Robinson-Lucas, Associate Assistant	February 14, 2018
Brianna Seabright, Instructional Assistant	February 7, 2018

On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to ratify Brianna Seabright as an On-Call Substitute Instructional Assistant, effective February 8, 2018 and to be paid at Classified Range 1, Step 5 from the Child Development Funds. M17.632  
On-Call Substitute  
Instructional Assistant

On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to approve an unpaid leave of absence for Sarah Galvan, effective May 7, 2018 through June 1, 2018 under the Family Medical Leave Act (FMLA). Ms. Galvan will return to her regular assignment, effective June 4, 2018.

M17.633  
Unpaid Leave of  
Absence

On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted 4-0 to ratify Rachel Humphrey as an On-Call Substitute Teacher, effective February 1, 2018 to be paid at \$140 per day from the General Fund.

M17.634  
On-Call Substitute  
Teacher

Mr. Mora moved and Ms. Kaneda seconded that the meeting be adjourned at 9:38 p.m. Motion carried 4-0.

Adjournment

The next Regular Meeting of the Board of Trustees will be held Thursday, March 8, 2018, at 6:00 p.m. in the District Board Room.

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Roger Bañuelos  
Vice President / Clerk of the Board

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Tom Johnstone  
Secretary of the Board