

**REGULAR MEETING BOARD OF TRUSTEES  
WISEBURN UNIFIED SCHOOL DISTRICT**

**January 11, 2018**

The Regular Meeting of the Board of Trustees was called to order at 6:03 p.m. by JoAnne Kaneda, President, in the District Board Room in memory of Mrs. Connie Elliott. Call to Order

Members present: Roll Call  
Roger Bañuelos                      Neil Goldman  
JoAnne Kaneda                      Nelson Martinez  
Israel Mora

Administrators present:  
Dr. Thomas R. Johnstone, Superintendent  
Dr. Chris Jones, Deputy Superintendent  
Dr. Mary Ring, Assistant Superintendent  
David Wilson, Chief Business Official  
Mr. Vince Madsen, Director of Facilities Planning      (absent)  
Ana Montes, Director, Human Resources

The Board entered closed session at 6:03 p.m. and reconvened at 7:03 p.m. There was no reportable action during Closed Session. Closed Session

The Pledge of Allegiance to the Flag was led by Dr. Blake Silvers.

Michael Gabor, a local resident, requested an update on the Child Development Center and parent access to information regarding the wait list. Dr. Mary Ring provided Mr. Gabor with an update of progress made thus far and also shared that on the Board agenda for tonight is the approval of two courses through UCLA Extension to prepare students at Da Vinci Extension (DVX) and other persons of interest to prepare for the completion of the necessary prerequisite classes to be eligible to work at the Child Development Center. From the Public

Mr. Mora wished everybody a Happy New Year. From the Board

Dr. Goldman wished everybody a Happy New Year.

Mr. Bañuelos wished everybody a Happy New Year. From the Board  
(Cont'd.)

Mr. Martinez wished everybody a Happy New Year.

Ms. Kaneda shared that she is honored to be the President of the Board once again and for the first time since her return to the Board in 2014.

Mr. Wilson shared that Wiseburn has a new Food Services Director for Chartwells. His name is Michael Gengler. Michael has already started and Mr. Wilson will be inviting him to a Board meeting in February so that the Board can meet him. From the Chief Business  
Official

Mr. Wilson shared that the audit of Wiseburn financials has been completed and the Unaudited Actuals has been completed, and the District has received an unqualified, very positive opinion.

The Board will be receiving the audit at the January 23, 2018 Board meeting.

Mr. Wilson also shared budget information from Governor Brown’s Initial January Budget Proposal.	From the Chief Business Official (Cont’d.)
In the Governor’s Initial Budget, there will be \$78,300,000,000 earmarked for schools, which will fully fund (at 100%) the Local Control Funding Formula, two years early. In addition, the budget will have \$1,800,000,000 in One-Time Funding, which amounts to \$700,000 to Wiseburn. In the new budget, the STRS and PERS pensions continue to be a concern.	
Dr. Jones shared with the Board that he is still working very actively to fine-tune all of the different infrastructure systems in the new high school building. This is an ongoing task that will take the next several months.	From the Deputy Superintendent
Dr. Aileen Harbeck provided the Board with information regarding the February 2 <sup>nd</sup> Professional Development Day. One of the focuses of the Professional Development Day will be a tour of the new high school by each of the elementary school staffs.	From Director of Educational Services
Dr. Johnstone shared draft copies of the 2018-19 calendars for Wiseburn schools. Dr. Johnstone shared that there may be some very minor fine tuning but that they will be brought back for Board approval on January 23, 2018. This is the earliest the calendars have been approved in the last 10 years.	From the Superintendent
Dr. Johnstone provided information regarding a research survey that will be conducted by EMC Research to explore the possibilities of a General Obligations Bond to fund a few remaining projects that haven’t been realized under the previous bonds.	
Dr. Johnstone shared that he had attended the Winter Concerts at Dana Middle School that include our music programs for elementary, middle and the high schools. Both concerts were very well-attended and the performances were outstanding.	
Dr. Johnstone shared that he had attended the Presentations of Learning at Da Vinci Science and that the energy and dedication of the students and staff were very inspirational.	
In closing, Dr. Johnstone shared that the next Board meeting would be on January 23, 2018, and he requested that the Board consider moving the June 14, 2018 Board meeting to June 13, 2018 to avoid having a Board meeting on the same night as the Dana Middle School Graduation.	
On a motion by Dr. Goldman, which was seconded by Mr. Martinez, the Board voted unanimously to approve the minutes of the Regular meeting held December 14, 2017.	M17.473 Minutes
On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted 4-0 to approve the minutes of the Special meeting held December 21, 2017. Dr. Goldman abstained.	
On a motion by Mr. Mora, which was seconded by Mr. Martinez, the Board voted unanimously to approve an agreement between Wiseburn Unified School District and the Regents of the University of California (UCLA Extension) to provide early childhood courses to the Da Vinci Extension students, effective through March 6, 2018 at an approximate cost of \$6,250 for up to 25 participants and to be paid by the WCDC Funds.	M17.474 UCLA Extension
On a motion by Mr. Mora, which was seconded by Dr. Goldman, the Board voted unanimously to approve an agreement between the Wiseburn Unified School District and NOVA Southeastern University for Graduate Student Placement providing/supervising their clinical experience as part of their education in Speech Language Pathology, effective January 1, 2018 through December 31, 2018.	M17.475 NOVA Southeastern University

On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted unanimously to ratify/approve attendance at the following meetings or conferences, including provision of substitute teachers as needed, and transportation by car at 50¢ per mile, or lowest reasonable air fare as appropriate:

M17.476  
Conference Attendance

1. Mayra Figueroa, Jeff Krabiell, Monica Rios, Karla Traylor and Stephanie Rushatakankovit at UCLA Can Reach's "UCLA – The Power of Play: Teaching JASPER" in Los Angeles on December 7, 2017 and at an approximate cost of \$100 to be paid from Special Education Funds and included in budget.
2. Diandra Benton and Carrie Schat at the Diagnostic Center of Southern California's "Inclusive Education that Works" in Anaheim on December 7, 2017 at an approximate cost of \$50 to be paid from Special Education Funds and included in budget.
3. Dr. Aileen Harbeck at the L.A. County Arts Education Summit's "Japanese American National Museum" in Los Angeles on December 8, 2017 at an approximate cost of \$50 to be paid from the General Fund and included in budget.
4. Vince Madsen and Annie Aung at C.A.S.H.'s "C.A.S.H. Workshop: Preparing for 2018" in Ontario on December 14, 2017 at an approximate cost of \$650 and to be paid from the Director of Facilities Planning Discretionary Account and included in budget.
5. Dr. Aileen Harbeck and Mary Nies at LACOE's "CAASPP 2017-18 Pretest Workshop" in Downey on January 9, 2018 at an approximate cost of \$25 and to be paid from the General Fund and included in budget.
6. Catherine Ginter at So Cal SEA's "Skeptical Thinking: Evaluating Science / Pseudoscience and Arguments Against Non-Speech Oral Motor Exercises" in Lakewood on January 24, 2018 at an approximate cost of \$100 and to be paid from Special Education Funds.
7. Lori Croft and Patty Lonergan at Torrance USD's "Observation of ELPAC Training" in Torrance on January 25, 2018 at an approximate cost of \$200 to be paid from Supplemental Funds and included in budget.
8. Cathy Waller at ACSA's "ACSA – Every Child Counts Symposium" in Anaheim on February 14-16, 2018 at an approximate cost of \$665 and to be paid from Special Education Funds and included in budget.
9. Jorge Paz at LACOE's "Human Trafficking 101" in Downey on February 20, 2018 at an approximate cost of \$100 to be paid by the General Fund and included in budget.
10. Tara Carne, Rachel Pianin, Kristy Sullivan, Karen Fraser, Ilyse Klein, Lori Rawlins and Elizabeth Gonzalez at UCLA Math Project's "CGI Training" in Redondo Beach on February 28, 2018, March 1, 2018 and March 20, 2018 at an approximate cost of \$100 to be paid by One-Time Discretionary Funds and included in budget. Cost of subs to be reimbursed by COTSEN Funds and included in budget.

On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve/ratify the following classified employment/additional hours to be paid from the Classified Salary Schedule unless otherwise noted:

M17.477  
Additional Hours –  
Classified

#### District

1. Sara Ornelas, Food Service Worker, approve a block of up to 5 temporary hours to complete inventory, effective November 1, 2017 through November 30, 2017 and to be paid at Classified Range 1, Step E from Cafeteria Funds. Cost to District approximately \$100 and included in budget.
2. Lindsey Wada, Speech Language Pathology Assistant, approve up to 2.5 additional hours per week, effective December 1, 2017 and to be paid at Classified Range 22, Step D from Special Education Funds. Cost to District approximately \$1,900 and included in budget.
3. Fernanda Fuentes, Food Services Worker, approve up to 5 temporary hours to complete inventory, effective December 4, 2017 through December 22, 2017 and to be paid at Classified Range 1, Step E from Cafeteria Funds. Cost to District approximately \$100 and included in budget.
4. Jody Stritzel, Substitute General Clerk, approve a block of 12 hours to provide support to for the General Clerk and/or General Clerk / D.O. in the absence of regularly assigned employee, effective December 5, 2017 and to be paid at Classified Range 1, Step A from

- the General Fund. Cost to the District approximately \$300 and included in budget.
5. Todd Houzvicka and Jose Rojas, Custodian/Groundskeepers, approve a block of 4 temporary overtime hours each to provide support for the Wiseburn High School event, effective December 9, 2017 and to be paid at Classified Range 11, Step E from the General Fund. Cost to the District approximately \$115 and included in budget. Da Vinci to pay 50%.
  6. Jose Briseno and Marco Chavez, Custodian/Groundskeepers, approve up to one temporary overtime hour each to provide support to South Bay Swim Team, effective December 9, 2017 and to be paid at Classified Range 11, Step E from the General Fund. No cost to the District as all costs will be reimbursed by South Bay Swim Team.
  7. Rogelio Diaz and Victor Valle, Custodian/Groundskeepers, approve up to 2 temporary hours each to provide custodial support to PTA Holiday Bear Bazaar event, effective December 9, 2017 and to be paid at Classified Range 11, Steps E and C. No cost to the District as Cabrillo PTA to reimburse for all costs.
  8. Rogelio Diaz and Marco Chavez, Custodian/Groundskeepers, approve up to two temporary overtime hours each to provide custodial support to the Hollyglen Homeowners Association's "Movie Under the Stars," effective December 9, 2017 and to be paid at Classified Range 11, Step E from the General Fund. No cost to the District as Hollyglen Homeowners Association to reimburse for all costs.
  9. D'Ann Ika, Food Services Clerk, approve up to 15 temporary hours to perform food service duties that were delayed due to CALPADS input, effective December 18, 2017 through December 22, 2017 and to be paid at Classified Range 9, Step 3 from Cafeteria Funds. Cost to the District approximately \$375 and included in budget.

Anza

10. Theresa Warlich, Noon Duty Supervisor, approve up to 2.5 extra temporary hours per week as needed to assist with noon duty, effective December 1, 2017 through June 14, 2018 and to be paid at Classified Range 4, Step A from the General Fund. Cost to the District approximately \$1,250 and included in budget.

Burnett

11. Elizabeth Legarda, Instructional Aide, approve lateral transfer from Title I Instructional Aide to SDC Instructional Aide, effective August 29, 2017 and to be paid from Special Education Funds. No cost to the District, as no change to hourly rate or assignment, only funding source change.
12. Sara Ornelas, Fernanda Fuentes and Tanya Albert, Food Service Workers, approve up to 15 temporary hours each to cover for one another and for kitchen preparation, effective August 29, 2017 through June 15, 2018 and to be paid at their appropriate Range/ Step from the Cafeteria Fund. Approximate cost to the District \$900 and included in budget.
13. Brianna Seabright, Instructional Assistant, approve 2 temporary hours per day to cover morning shift at Burnett CDC, effective November 17, 2017 through December 29, 2017 and to be paid at Classified Range 1, Step E from CDC Funds. No cost to the District as CDC is a parent-pay program.

Cabrillo

14. Ayana Brown, Instructional Aide, approve up to 18.75 hours part-time hours per week as a one-on-one aide at Cabrillo School, effective December 14, 2017 and to be paid at Classified Range 6, Step A from Special Education Funds. Approximately cost to District \$7,700, as this is a new position.
15. Michelle Bath, Instructional Aide, approve up to 3.75 additional part-time hours per week due to program need, effective December 20, 2017 and to be paid at Classified Range 6, Step A from Special Education Funds. Cost to District approximately \$1,350 and included in budget.

Dana

16. Ryan Smith, Playground Aide, approve up to 20 temporary hours to supervise field trips and events, effective December 1, 2017 through June 14, 2018 and to be paid at Classified Range 4, Step A from EDP Funds. No cost to District as EDP is a parent-pay program.

- 17. Angela Gutierrez, Instructional Aide, approve a transfer from one-on-one aide at Dana Middle School to a classroom aide, effective December 4, 2017 and to be paid at Classified Range 6, Step E from Special Education Funds. No additional cost to District, as this is a lateral transfer and no change to hourly rate. M17.477  
Additional Hours –  
Classified (Cont’d.)
- 18. Rosa Salcido, Instructional Aide, approve up to 15 temporary part-time hours per week to provide support at Dana Middle School as a one-on-one aide, effective December 14, 2017 and to be paid at Classified Range 6, Step A from Special Education Funds. Cost to District approximately \$6,000 and included in budget.
- 19. Bertha Alfas, Instructional Aide, approve up to 16.25 part-time hours as a one-on-one aide at Dana Middle School, effective January 8, 2018 and to be paid at Classified Range 6, Step A from Special Education Funds. No additional cost, as Ms. Alfas replaces Ms. Remigio who resigned.

On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted unanimously to ratify one additional temporary hour for the following middle school teachers to participate in a staff meeting to support new Canvas Learning Management System Integration, effective October 17, 2017 and to be paid at \$30 per hour from the General Fund: M17.478  
Additional Hour -  
Canvas

- Charles “Andy” DeSeriene
- Maria Garcia
- Jessica Shim
- Kenji Tatum
- Kris Torrey
- Brandi Garcia

On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted unanimously to ratify a block of 10 additional hours for Dianna Castellanos, Psychologist, to provide testing support for the Psychological Services Department, effective December 6, 2017 through December 8, 2017 and to be paid at \$30 per hour from Special Education Funds. M17.479  
Additional Hours –  
Testing Support

On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted unanimously to ratify a block of 6 additional hours for Toby Harwell, Teacher, to prepare and supervise students during the Wiseburn High School Grand Opening Ceremony / Music Program portion, effective December 9, 2017 and to be paid at \$30 per hour from the General Fund. M17.480  
Additional Hours –  
Wiseburn H.S. Grand  
Opening

On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted unanimously to ratify up to five temporary additional hours to provide consultation through a service agreement for a Special Education student attending a private school in the Wiseburn Unified School District boundaries, effective December 15, 2017 through June 30, 2018 and to be paid at \$30 per hour if work is performed prior to December 31, 2017 and to be paid at \$35 per hour if work is performed after January 1, 2018 from Special Education Funds. M17.481  
Additional Hours –  
Special Education  
Service Agreement

On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted unanimously to ratify the following coaches at Dana Middle School for the 2017-18 school year, per their effective dates, to be paid a total stipend of \$500 each to be paid from Gym Rental Fees: M17.482  
Dana Intramural Coaches

<u>Teacher</u>	<u>Effective</u>
Alvin Alvarez, Barbell Club	12/18/17 – 03/28/18
Luis Gamez, Boys’ Basketball “A” Coach	12/18/17 – 03/28/18

<p>On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve Jessica Shim and Elvira Spadafora as part of the Math Competition Team, effective January 23, 2018 through May 22, 2018 and to be paid a \$500 stipend each from Gym Fees.</p>	<p>M17.483 DMS Math Competition Team</p>
<p>On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve one additional temporary hour for the following middle school teachers to participate in Project STELLAR Year 6 Subaward Grant Action #3, where teachers will meet to discuss STELLAR and NGSS Performance Task connections to be paid at \$35 per hour from STELLAR Grant Funds:</p>	<p>M17.484 Additional Hour – Project STELLAR</p>
<ul style="list-style-type: none"> <li>• Barry Williams</li> <li>• Jesus de Jesus</li> <li>• Lori Croft</li> </ul>	
<p>The Board entered closed session at 7:55 p.m. and reconvened at 8:27 p.m. There was no reportable action during Closed Session.</p>	<p>Closed Session</p>
<p>On a motion by Mr. Martinez, which was seconded by Mr. Mora, the Board voted unanimously to accept the resignation of Phillip O’Connor, Substitute Teacher, effective December 13, 2017.</p>	<p>M17.485 Resignation - Certificated</p>
<p>On a motion by Mr. Martinez, which was seconded by Mr. Mora, the Board voted unanimously to ratify the revised job description for the position of Director of Psychological and Child Services. This is a Certificated Management position, effective January 1, 2018.</p>	<p>M17.486 Revised Job Description – Dir. Psychological Services</p>
<p>On a motion by Mr. Martinez, which was seconded by Mr. Mora, the Board voted unanimously to ratify the revised job description for the position of Program Specialist. This is a Certificated Management position, effective January 1, 2018.</p>	<p>M17.487 Revised Job Description – Program Specialist</p>
<p>On a motion by Mr. Martinez, which was seconded by Mr. Mora, the Board voted unanimously to ratify Kenya D. Curtiss as an On-Call Substitute Food Service Worker, effective December 20, 2017 for the 2017-18 school year and to be paid at Classified Range 1, Step 4 from the Cafeteria Fund.</p>	<p>M17.488 On-Call Substitute Food Service Worker</p>
<p>On a motion by Mr. Martinez, which was seconded by Mr. Mora, the Board voted unanimously to approve an increase to all steps on Range 1 to the WCDC hourly salary schedule. By approving this change to the WCDC salary schedule, the District will be in compliance with the California Minimum Wage Rate, effective January 1, 2018, due to the Industrial Welfare Commission (IWC) Order MN-2014, Authorizing the California State Minimum Wage Increase from \$10.50 per hour to \$11.00 per hour.</p>	<p>M17.489 Revised Salary Schedule to WCDC Hourly Rates</p>
<p>Mr. Mora moved and Mr. Bañuelos seconded that the meeting be adjourned at 8:28 p.m. Motion carried unanimously.</p>	<p>Adjournment</p>
<p>The next Regular Meeting of the Board of Trustees will be held Tuesday, January 23, 2018, at 6:00 p.m. in the District Board Room.</p>	

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Roger Bañuelos  
Vice President / Clerk of the Board

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Tom Johnstone  
Secretary of the Board