



## **JUSTICE EDUCATION AND SERVICE LEARNING COURSE** **REFLECTION PAPER RUBRIC**

In order to earn a passing mark “P” for the semester grade in *Christian Service Learning*, the Reflection Paper must be submitted on time and must score at least a 70 out 100 possible points, according to the following guidelines. If you score less than 70 your paper will be return and you will need to make corrections and turn in again. Better to just do it once.

- ☐ **10 points.** Typed, double-spaced, 4-5 pages in length NOT including cover page, correct usage of grammar and mechanics (punctuation, spelling, coherence, and complete sentences) 10 points will be deducted for each page shorter. Paper must be typed in font Times New Roman, Font Size 12. Anything larger will be reformatted and if paper is not the proper length you will lose points. Points will be deducted for punctuation, syntax, spelling, etc. at the discretion of your group facilitator or person grading your paper. Before you turn it in, read it yourself and give to someone to help you.
- ☐ **10 points.** Use of appropriate cover sheet. Your cover should include: your name, name of agency served name of your small group facilitator, group#, and Date due. Each element is worth 2 points.
- ☐ **10 points.** Your pledge needs to be on the cover and it must be signed (it can be an electronic signature).
- ☐ **15 Points.** *Discuss background of your agency, including its primary mission, and a description of your specific responsibilities at the agency. Describe your area of service and your major contributions to the work that needed to be done. Use concrete details – who, what, when*
- ☐ **15 Points.** *Relate your service experience to one of the Principles of Catholic Social Teaching. Clearly, state the Social Justice Principle and describe exactly how it applies to your area of service work. Read the handout: “The Church Teaches” to select the Social Teaching that best applies to your service.*
- ☐ **15 Points.** *In what ways do you better understand the “needs” of others, and better recognize their dignity, gifts, dreams, and faith as a result of your service experience?*
- ☐ **15 Points.** *In what ways has your service experience helped you understand more clearly and deeply your own (a) dignity, (b) gifts, (c) dreams, and (d) faith? Address each of these areas, using a specific example related to your service work.*
- ☐ **10 Points.** *Would you recommend this service agency to someone else? What are some of the positive and negative aspects of the agency, its personnel, the clients, and your overall work experience?*

The Reflection Paper must be submitted electronically via TurnItIn.com. In order to submit your paper you must register in TurnItIn.com in the Justice Education and Service Learning Course. ***Make sure that when you upload your paper into Turnitin.com that it is formatted as a Word document. Check that you have covered all the points before turning in your paper.***