



**PLEASE READ AND SIGN ON PAGE THREE**

**FIELD USE REGULATIONS**

School District use of fields has priority over community use. The school district reserves the right to alter or cancel the schedule of non-school activities in favor of school activities when necessitated by conflict of usage times or concern for field conditions. The following regulations must be followed for continued use of the fields:

1. The customer organization must respect the authority of the field supervisor. The services of the field supervisor include opening/securing fields, operating lights, documenting usage times of rental fees, monitoring stadium facilities, and reporting an discrepancies in stadium condition before/after usage.
2. Participants and officials must wear molded sole shoes or tennis shoes on the artificial turf. Only coaches, participants, officials and authorized personnel are permitted on the playing fields.
3. Substances such as crepe/tissue paper, posters, beverages, food products, gum, tobacco, liniments, salves, etc. must be kept off the artificial turn because they stain and damage the surface. Absolutely no seeds are allowed on any field.
4. The use of sharp objects on the artificial turf is prohibited. Care should be exercised in moving equipment to avoid cutting or snagging the turf.
5. Rental fees will be in accordance with established school district policy and are payable to the **YOUR SCHOOL DISTRICT**. Advance deposit on rental fees may be required. All fees must be promptly and fully paid upon receipt of school district billing.
6. The customer organization must advise the Facilities and Field Use Specialist **YOUR NUMBER** of any cancellation of stadium/field rental at least two (2) days in advance of scheduled usage. Failure of timely notification will require the customer organization to pay any expense incurred by the school district.
7. The school district reserves the right to cancel stadium/field usage when it deems such action necessary. Advance deposit on rental fees will be refunded to the customer organization.
8. In case of a “no show” on the part of a stadium/field supervisor, call the District’s Sports Complex Specialist number at **YOUR PHONE NUMBER**.
9. Only in the case of an emergency call the **YOUR District Security 24-hour number at YOUR PHONE NUMBER**.
10. Adult supervision of activities is mandatory. The customer organization is responsible for the conduct of participants and spectators. Profane language, boisterous behavior, or other objectionable demeanor is not permitted. If large attendance is anticipated, police assistance with crowd management and traffic control is advisable.
11. Possession or use of alcohol or drugs is prohibited. Violations will be reported to law enforcement agencies. Tobacco products are not allowed on school district owned properties. Animals are not allowed on or off leash.
12. The customer organization is financially responsible for damage or vandalism to school district property during its sponsorship activities. Litter should be collected and equipment removed at the conclusion of field usage. If it is necessary for the school district to repair damages or clean the premises, the customer organization will incur the costs.
13. The customer organization must abide by the policies of the Northshore School District, the regulations of local government, and the laws of the State of Washington. Fire and safety codes must be enforced. Liability insurance for bodily injury of participants and spectators or for property damage to school district facilities is the responsibility of the customer organization. Proof of insurance is required.
14. The applicant agrees to fully comply in accordance with RCW 4.24.660 and 28A.600 relating to the management of concussion and head injury in youth sports if applicable.

15. The following insurance coverage items are required to rent or lease a Northshore School District facility or field. A Certificate of Insurance showing the required amount and an endorsement form as outlined below must accompany this application. By signing the application, you agree to provide the following:

- The name insured on the certificate of insurance must match the name on the application.
- \$1 Million per occurrence for Commercial General Liability coverage including Bodily Injury, Personal Injury and Property Damage
- \$2 Million General Aggregate per project
- Workers' Compensation coverage for your employees, volunteers, and/or independent contractors
- Name "Northshore School District, its officials, agents and employees" as additional insured on the Commercial General Liability policy. **NOTE: An Additional Insured endorsement must be issued by the carrier to effectively convey an Additional Insured status to the Certificate Holder. In the event the insurance carrier authorizes the agency to issue an Additional Insured endorsement on its behalf, Northshore School District requires supporting documentation to accompany the agency-issued endorsement such as form CG2011 or equivalent.**
- The following name and address should be used for the Certificate Holder: Northshore School District, 3330 Monte Villa Parkway, Bothell, WA 98021

**FOR USE OF NORTSHORE FIELDS, THE CUSTOMER MUST SIGN BELOW  
BEFORE THE APPLICATION CAN BE PROCESSED.**

As the agent for the organization requesting use of the field(s), I have read and understand the regulations above. I will make the regulations available to each team using the field(s) under my request

\_\_\_\_\_  
Name of Applicant

\_\_\_\_\_  
Date