

Guidelines for Student Clubs and Organizations

- **No clubs are permitted to fundraise unless the activity is sponsored by the Development Office**
- Bake sales are not permitted
- Sale of clothing is not permitted
- All fundraising for mission appropriate activities should be done through the mite box collection

At the beginning of the second semester, Jonathan DeRosa, Director of Student Activities, will contact all club moderators to ask for their funding requests for the following academic year. If the club moderator fails to meet the deadline given, that club will not be granted funding for the following year. Once the request is received, it will be reviewed by the Student Activity Funding Request Committee and a notice of approval or denial will be sent out by February 28. If a new student club or organization is created during the academic year, and is in need of funding in order to be effective, the **club moderator** should see Jonathan DeRosa in order to discuss this possibility.

An example of a valid funding request would be money for a set of fencing equipment for the Fencing Club. An example of a request that would be denied is the Checkers Club asking for \$100 to buy pizza for their meetings.

All inquiries should be addressed to Jonathan DeRosa.