

OCTOBER NEWSLETTER

DSD Custodial

SQUARE SCRUB BUFFERS

The only machine approved for the dry method of stripping floors is the square scrub. Machines such as the Clarke FM2000 don't have a sealed gear-case and will be damaged if used this way.

There is a new tile/grout scrubbing pad available in the warehouse. It is to be used on the square scrub only. SKU # 04471421. Please call your coordinator if you have any questions.

ORNAMENTAL GRASS

Now is the time to be trimming the ornamental grasses! Bundle the grass, tape it, and measure at least 9 inches from the ground before cutting with hedge trimmers. The grass cannot be cut shorter than 9 inches or it will not make it through the winter.

OIL IN EQUIPMENT

When using any gas powered equipment please make sure to check the oil levels in the machine regularly.

ROOF DRAINS

With winter approaching please walk your roof and check your roof drains. Make sure there are no foreign objects, or debris. Verify the covers are in place, if they are damaged or missing call in a work order immediately to 801-402-5600.

SNOW REMOVAL

With the approaching winter season, please make note of the requirements concerning snow removal:

- Snow needs to be removed within 24 hours, no matter the day.
- We must remove snow from ADA ramps, parking stalls, dumpster areas, critical walking areas, and 3 feet around each fire hydrant.
- Do NOT use an ATV/RTV to remove snow from playgrounds and/or parking lots.
- If your principal would like the playground cleared of snow, they will need to hire a contractor and pay from their school budget.

UPCOMING EVENTS

OCTOBER 30

Teacher Prep Day

All custodian are to be at work unless prior arrangements have been made.

NOV 5

Daylight Savings Ends

Please remember to set your clocks back one hour.

IMPORTANT ANNOUNCEMENT

We would like to congratulate **Sheree Wilde** on getting the assistant head custodian position at **Millcreek Junior High**.

FACILITY ASSESSMENT

Congratulations to **Patti Miller** and the **Custodial Team** at **Lakeside Elementary** for having a fantastically clean school!! Great Job!

TOILET PAPER

New item information:

Sku#: 04027901

Price: \$27.87 per case (36 rolls)

Two ply paper only!

After your installation is done, please contact us with the number of cases of the old product at your location. We will arrange to pick these up and will ship you case for case new product.

If you are in need of old toilet paper before your installation is complete, please contact Custodial Administration. We will have it delivered to your location.