
NOVEMBER NEWSLETTER

DSD Custodial

We are so thankful for you!!

You play a critical role in the education process and make indispensable contributions that impact every school, facility, staff member, and student. The pride you take in our facilities ensures nothing disrupts the education process of our students. We know all of you work tirelessly to create a safe and healthy learning environment for our students. We would like to take this opportunity to let you know how much we appreciate and value you!

RENTALS

For more information about school sponsored events and/or rentals please follow this link:

<https://www.davis.k12.ut.us/Page/60041>

Or call Janna Walker (Rental Coordinator) at 801-402-5298.

INTERN SUBSTITUTION REQUESTS

Please see the new Intern Substitute Request Form attached to this newsletter. It can also be found on our website under Custodial Resources. All intern substitute requests must be submitted on the new form. Only requests on the updated form will be considered (unless it is an emergency situation). Please note priority is given to emergency situations and elementary head custodians without general custodians.

FRESH MIST LIQUID MICROBES- RESTROOM ODOR NEUTRALIZER

Fresh Mist Liquid Microbes is an active enzyme killer that neutralizes the scent created from any organic material. It works fantastic for removing the urine smell from grout and tile. This will make your bathrooms smell like new. Due to the high cost, Custodial Services Administration will supply this product. Please call your coordinator if interested.



UPCOMING EVENTS

NOVEMBER 22

Thanksgiving Recess-**All custodians are off**

NOVEMBER 23

Thanksgiving Recess- **All custodians are off**

NOVEMBER 24

Thanksgiving Recess- **All custodians are off**

FACILITY ASSESSMENT

Congratulations to Rod Southam and the custodial team at Layton High School for having a spectacularly clean school.

WEATHER WEBSITES

www.accuweather.com

www.intellicast.com

<https://www.ksl.com/index.php?nid=88>

Custodial Services Intern Substitute Request

Please note: Priority is given to emergency situation and to elementary head custodians who do not have a general custodian.

An intern should be a last resort to have your school covered. Please contact your assistant head, general, and part time custodians to have your school covered before requesting an intern.

Employee Name:	Date of Request:
Employee Location:	Employee Cell Phone #:
Intern Sub Start Date (Add 1 additional day for intern to mirror before leaving):	Last Date Needed:
Hours needed (Example 6:30 am- 3:00pm):	Building checks needed: YES _____ No _____
Employee Signature:	Principal Signature:
Reason for needing an Intern Substitute:	

Complete this form in its entirety and fax it to Custodial Services Administration at 801-402-7881 or email it to dsdcustodial@dsdmail.net

In the event of an immediate emergency, call Custodial Services directly at 801-402-7880. If there is no answer, contact your coordinator. Please speak with someone from Custodial Services Administration before not showing up to work.

Custodial Services Administration Director Approval: _____

Requestor has been notified