

SECTION 504 COMPLAINT FORM

2163 F-5 3330 Monte Villa Parkway Bothell, WA 98021 (425) 408-6000

Date

Your Name

Your Address

Person discriminated against

Your Phone

Relationship to you

Describe your concerns and why you believe they raise an issue under Section 504. Include a description of what happened, when and where it happened and who was involved. (Attach additional pages if necessary):

Explain the steps you have already taken to resolve the issue, if any:

Describe what resolution to your concerns you would like to see:

Please attach any documents or other information you think will help with the investigation of your complaint.

Please return this form to the Northshore School District Section 504 Coordinator: 3330 Monte Villa Parkway Bothell, WA 98021-8972 (425) 408-6000

For School Personnel Only

Received by:

Date

Distribution: 1) Parent/Guardian/Adult Student 2) School Section 504 file in the Student's Cumulative Folder Attachment: Section 504 Parent/Student Rights