

Adopted: February 18, 1997

District 77 Policy 622

Revised: May 18, 2015

622 TRANSFER OF STUDENTS/ATTENDANCE EXCEPTIONS

I. PURPOSE

The purpose of this policy is to establish regulations for the transfer of students during the school year from one attendance area to another attendance area and to provide the authority to the Superintendent to allow attendance exceptions.

II. GENERAL STATEMENT OF POLICY

Transfer of Students

Students moving during the school year from one attendance area of the school district to another attendance area of the school district have the following options:

A. Grades K-5

Option I - may transfer immediately to the school in the new area of attendance.

Option II - may remain in the school presently enrolled, if the parents or guardians accept full responsibility for providing transportation to that school. The student will enroll in the school in his/her area of residence at the beginning of the next school year.

B. Grades 6-8

Option I - may transfer immediately or at the end of the school year to the school in the new attendance area.

Option II - may remain in the school presently enrolled, if the parents or guardians accept full responsibility for providing transportation to that school. The student will enroll in the school in his/her area of residence at the beginning of the next school year.

C. Grades 9-12

Option I - may transfer immediately or at the end of the school year to the school in the new attendance area.

Option II - may remain in the school presently enrolled, if the parents or guardians accept full responsibility for providing transportation to that school.

D. Students who become nonresidents during the school year may continue attendance at the district's secondary schools under an appropriate non-resident student agreement for the balance of the school year.

E. Exceptions to A, B, C and D may be granted by the Superintendent in extenuating circumstances.

III. CRITERIA

Attendance Exceptions

Normally, students must attend the school in the area where the student's parents or legal guardians reside. An attendance exception may be granted by the Superintendent as per attendance exception guidelines.

If an attendance exception is granted, the parents or guardians must accept full responsibility for the provision of transportation to and from school for the student.

IV. RESPONSIBILITY

The Superintendent is responsible for developing and communicating attendance exception guidelines.

Legal References: None

Cross References: District 77 Policy 607 (Organization of Grade Levels)