

**STRAKE JESUIT MOTHERS' CLUB
CASH RECEIPTS FORM**

EVENT: _____ DATE: _____

COUNTED BY: _____

Please specify amounts below in detail and run tapes with a calculator for the checks:

Currency # counted DOLLAR AMOUNT

\$ 100 ____ x 100 = \$ _____

50 ____ x 50 = \$ _____

20 ____ x 20 = \$ _____

10 ____ x 10 = \$ _____

5 ____ x 5 = \$ _____

1 ____ x 1 = \$ _____

TOTAL CURRENCY \$ _____

Coin # counted

.50 ____ x .50 = \$ _____

.25 ____ x .25 = \$ _____

.10 ____ x .10 = \$ _____

.05 ____ x .05 = \$ _____

.01 ____ x .01 = \$ _____

TOTAL COIN \$ _____

Checks (per attached calculator tapes) \$ _____

\$ _____ \$ _____

\$ _____ \$ _____

\$ _____ \$ _____

TOTAL CHECKS \$ _____

TOTAL CURRENCY, COIN, & CHECKS COUNTED \$ _____

Please count receipts, fill out this form (keep a copy for yourself), and turn it in along with the money.

If the SJMC President, Treasurer or Assistant Treasurer are not present, you may leave the receipts & form with Sheri Jones, Mr. Lojo's secretary, who will put them in the safe. Please call or email the Treasurer to let her know the money has been left in the safe.

THANK YOU VERY MUCH FOR YOUR HELP.

Mothers' Club Treasurer