



**FOR OFFICE USE ONLY**

Gift Rec'd Date \_\_\_\_\_ Tracking # \_\_\_\_\_  
Post Auction Letter \_\_\_\_\_ Auction Type \_\_\_\_\_  
Storage Location:  Barrett Closet  Lock up  Art Room  
 Cert Lock up  St. X Makes Cert  Other \_\_\_\_\_  
Catalog \_\_\_\_\_ Edit \_\_\_\_\_ Photograph \_\_\_\_\_ Photo Upload \_\_\_\_\_

**X-Travaganza Gift Donation Form**

**Gift Item\*:** \_\_\_\_\_

**Donor Stated Value of Gift: \$** \_\_\_\_\_

*St. Xavier High School has been granted non-profit status under Section 501 (c) (3) of the IRS Code. All X-Travaganza donors will receive a written acknowledgement upon receipt of item.*

**Donor Information:**

<p><b>Business Donor:</b></p> <p>Business Name: _____</p> <p>Contact: _____</p> <p><input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. _____</p> <p>Business Phone: (____) _____</p>	<p><b>Individual Donor(s):</b></p> <p><input type="checkbox"/> Dr. <input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms.</p> <p>_____</p> <p>Home Phone: (____) _____</p> <p>Cell Phone: (____) _____</p>
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Address: \_\_\_\_\_ Email: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**X-Travaganza Catalog Deadline: February 1**

Certificate Item:  Yes  No      Expiration Date: \_\_\_\_\_  
 Donor Provides Certificate  
 St. Xavier Creates Certificate

*\*Please note any details, restrictions or special instructions for Tickets, Vacation Homes, Gift Certificates or other specialty donations:*

Pickup Required by X-Travaganza Committee. Please give place and date for gift pickup:  
Date: \_\_\_\_\_ Location: \_\_\_\_\_  
 No Pickup Necessary. I will mail or deliver my donation to St. Xavier High School.  
Date: \_\_\_\_\_

**Thank you for your support of St. Xavier High School's X-Travaganza! Please return this completed form to:**

- **Mail:** St. Xavier High School, X-Travaganza Office, 600 W. North Bend Road, Cincinnati, OH 45224
- or
- **Scan and email:** [xtravaganza@stxavier.org](mailto:xtravaganza@stxavier.org)

**Questions?** Contact the X-Travaganza Office at (513) 761-7815, ext. 117 or 111.

X-Travaganza Solicitor \_\_\_\_\_