

Centerville Elementary School

Community Council

Agenda Minutes
Monday, October 5, 2015

1. **Attendance:**

Present: Wendy Marland. Melanie Larsen. Brooke Holman. Dan Hansen. Bri Wetsel. Tiffany Rees. Lisa Malmstrom. Shanda Thornell. Lindsay Zesiger.

Absent: Chariti Smith

2. Welcome by Dan Hansen.

3. Community Council Election.

Community Council Chair: **Melanie Larsen** Voted Yes: 9 Voted No: 0

Community Council Vice Chair: **Brooke Holman** Voted Yes: 9 Voted No: 0

Community Council Secretary: **Brianne Wetsel** Voted Yes: 9 Voted No: 0

(All elected members of the committee were nominated and seconded before voting.)

4. SIP (*School Improvement Plan*) Overview for the 2015-2016 School Year. (*Goals were previously approved online by Community Council Members.*)

5. Attendance/Tardy Overview. Committee discussed possible incentives and/or ways to improve and encourage these practices.

6. Discussion of software/equipment funds allocation. Ideas discussed included additional I-Pads in the classrooms, a full I-Pad lab, and/or new projectors for the classrooms. Additionally discussed was the possibility of a teacher 'wish list' where our teachers could give input on and specific items needed in their classrooms that fit into the SIP goals.

7. The committee discussed allocating Trust Land funds to go toward hiring an additional aide or paying a current teacher an hourly wage for Targeted Intervention, which would be designed and designated for those students who qualify.

8. Review of the Proposed Budget for the 2015-2016 school year. Presented and approved unanimously.

9. There were no parent or community concerns to address at this time.

10. Next Meeting: November 2, 2015.

Agenda minutes recorded by Brianne Wetsel

Centerville Elementary School

Community Council

Agenda Minutes
Monday, November 2, 2015

1. **Attendance:**

Wendy Marland. Melanie Larsen. Brooke Holman. Dan Hansen. Bree Wetsel. Tiffany Rees. Lisa Malmstrom. Shanda Thornell. Chariti Smith.

2. **Welcome:**

Dan Hansen.

3. **Rules and Responsibilities Overview:**

New members of the Community Council were encouraged to watch 2 videos available on the Davis School District Website entitled 'Touch The Future' and 'Earning For Education' to familiarize themselves with the rules and responsibilities of all council members.

4. **Rules of Conduct:**

Council Voted on Rules of Conduct from the 2014-2015 school year and agreed, unanimously, to keep the same rules in place for the 2015-2016 school year.

Voted Yes: 9

Voted No: 0

5. **Trust Land Expenditures:**

Community Council members reviewed ideas generated by teachers at Centerville Elementary for Trust Land Monies allotment. Council members narrowed down ideas to include, allocating funds to go toward paying a current teacher(s) to run a before or after school targeted intervention program in reading, and/or using said monies for licenses for selected reading and/or math programs, and/or sourcing monies to purchase new Apple TV's, Projectors, or other curriculum based manipulatives as needed.

6. **Shamrock Shuffle:**

Council members agreed to send a survey to all parents asking for their ideas and/or opinions on the upcoming Shamrock Shuffle and fundraising in general. More info to come, but please note that *'Change is in the air...'*

7. **Parent/Community Concerns:**

There were no parent or community concerns to address at this time.

8. **Next Meeting:**

December 7, 2015.

Centerville Elementary School

Community Council

Agenda Minutes
Monday, December 7, 2015

1. Attendance:

Melanie Larsen. Brooke Holman. Dan Hansen. Bree Wetsel. Tiffany Rees. Shanda Thornell. Natalie Wood.

2. Welcome:

Dan Hansen.

3. I Can Read Program:

Natalie Wood presented to the Community Council. Currently there are 17 tutors with the I Can Read Program, servicing 34 students. The council and administration would love to see additional tutors volunteer their time so as to accommodate more students. The program is targeting moderate to low students, grades 3-6, in Language Arts. Students are chosen for the program based on dibels scores from the past year as well as their current standing. Tutors are crucial in determining the areas of concern and/or needs with these students. Data is being carefully collected to ensure student progress and growth.

4. Reading Club:

The council discussed our new and upcoming Reading Club, designed to target students in need of extra help in reading. This will be a 6 week session, M-TH, 2 times per week per grade level, 1 hour time frame, by personal invitation only. Mrs. Halverson and Ms. Thornell will be working with grades K-3 and Mrs. Vera and Ms. Anderson will work with grades 4-6. The first session will start the second week of February and invitations will go out at Parent/Teacher conferences the first of February.

5. TTM:

Mr. Hansen will be working with the faculty and other math specialists to collect current data on our Think Through Math program and evaluate student need and growth. Current data statics will be available at our February Community Council Meeting.

6. Shamrock Shuffle and Other Fundraising:

The Shamrock Shuffle will take place on March 12, 2016. Community Council members will begin speaking with local businesses next month to ask for donations to be raffled off as well as to award members who register for the event. As we move forward on the fundraising front, we are looking toward narrowing down to one fund raiser for the entire school year. Principal Hansen will be generating a survey for the teachers and parents at Centerville Elementary to gather feedback on the different viewpoints of the current and/or new fundraising ideas.

7. Parent/Community Concerns:

There were no parent or community concerns to address at this time.

8. Next Meeting:

January 4, 2016.

Centerville Elementary School

Community Council

Agenda Minutes

Monday, January 4, 2016

1. Attendance:

Melanie Larsen. Brooke Holman. Dan Hansen. Bree Wetsel. Tiffany Rees. Shanda Thornell. Wendy Marland. Lisa Malmstrom. Lindsay Zesiger.

2. Welcome:

Dan Hansen.

3. I Can Read Program:

Currently there are 17 tutors with the I Can Read Program, servicing 34 students. Said students meet twice a week for extra tutoring and are then assessed every other week. At this time, data shows that 5 of these students have significantly improved since the beginning of the year, so much so that they will leave the program, allowing for new students to enter. Data continues to be carefully collected to ensure student progress and growth. A goal of a quarterly rotation of students involved in this program is considered ideal and something to work toward.

4. Reading Club:

The council discussed our new and upcoming Reading Club, designed to target students in need of extra help in reading. This will be a 6 week session, M-TH, 2 times per week per grade level, 1 hour time frame, by personal invitation only. At the end of the six week course, evaluations will be completed to determine a second set of students for another 6 week session. Mrs. Halverson and Mrs. Thornell will be working with grades K-3 and Mrs. Vera and Mrs. Anderson will work with grades 4-6. The first session will start the second week of February and invitations will go out at Parent/Teacher conferences the first of February.

5. TTM:

Mr. Hansen will be working with the faculty and other math specialists to collect current data on our Think Through Math program, evaluating student need and growth. Currently, teachers in grades 3-6 are asked to use this program twice a week; once in class and once as a homework assignment. This supplemental program is individualized to the students' current learning levels as well as tied into lessons being taught at school. Teachers will be working collectively on this data collection assignment at the next 2 faculty meetings. Said data will be available for viewing and/or discussing at Parent/Teacher conferences in February. Additionally, current data statics will be available at our February Community Council Meeting for council members to view and discuss.

6. Shamrock Shuffle and Other Fundraising:

The Shamrock Shuffle will take place on March 12, 2016. Community Council members will begin speaking with local businesses this month, asking for donations to be raffled off at the fundraiser as well as to award members who register for the event. Added to this year's fundraiser will be a costume contest, incentives for pre-sign ups, free registration for

businesses who donate, pre-race festivities for children provided by the student council, and pricing adjustments for students and families. Committees were organized into race organization, food, prizes and advertisement. Prices for the Shamrock Shuffle will be as follows:

Students (of Centerville Elementary) \$10

Non-student \$15

Family (4 or more) \$50

Non-student (day of the race) \$20

We will also be offering an option for a technology donation for those that chose to participate this way. Advertisements will be put up around the city to encourage community involvement. Community Council Members will meet on Friday, March 11 to organize and prepare.

7. Fundraising:

A fundraising survey will be generated in April. This survey will be sent to parents, asking for input on the 2016-2017 school year fundraisers.

8. Parent/Community Concerns:

There were no parent or community concerns to address at this time.

9. Next Meeting:

February 1, 2016.

Centerville Elementary School

Community Council

Agenda Minutes

Monday, February 1, 2016

1. Attendance:

Melanie Larsen. Brooke Holman. Dan Hansen. Bree Wetsel. Tiffany Rees. Wendy Marland. Chariti Smith.

2. Welcome:

Dan Hansen.

3. Shamrock Shuffle and Other Fundraising:

The Shamrock Shuffle will take place on March 12, 2016. Community Council members have begun the process of speaking with local businesses, asking for donations to be raffled off at the fundraiser as well as to award members who register for the event. Added to this year's fundraiser will be a costume contest, incentives for pre-sign ups, free registration for businesses who donate, pre-race festivities for children provided by the student council, and pricing adjustments for students and families. Prices for the Shamrock Shuffle will be as follows:

Students (of Centerville Elementary) \$10

Non-student \$15

Family (4 or more) \$50

Non-student (day of the race) \$20

Raffle Tickets 2 for \$1

We will also be offering an option for a technology donation for those that chose to participate this way. Advertisements will be put up around the city to encourage community involvement.

4. TTM:

Mr. Hansen went over the current data from the TTM program. Surveys have been collected from the teachers and were met with a variety of feelings. Among the positives were the fact that the program is easy and accessible, individualized, gives teachers another way to teach math, and that the program generates a fun way for students to learn. Some of the negative reactions from teachers were that often times it is not clear what the student needs to do, that there is not a repeat on the lessons that students do not pass, and that many of the upper grade students are simply not interested. As of now, council members and teachers will need to make a decision as to whether to continue to fund the program or move to other math programs such as Khan Academy.

5. Reading Club:

The council discussed our new and upcoming Reading Club, designed to target students in need of extra help in reading. This will be a 6 week session, M-TH, 2 times per week per grade level, 1 hour time frame, by personal invitation only. At the end of the six week course, evaluations will be completed to determine a second set of students for another 6 week session. Mrs. Halverson and Mrs. Thornell will be working with grades K-3 and Mrs. Vera and

Mrs. Anderson will work with grades 4-6. The first session will start the second week of February and invitations will go out at Parent/Teacher conferences the first of February.

6. Parent/Community Concerns:

There were no parent or community concerns to address at this time.

7. Next Meeting:

March 7, 2016.

Agenda minutes recorded by Bree Wetsel

Centerville Elementary School

Community Council

Agenda Minutes
Monday, March 7, 2016

1. **Attendance:**

Melanie Larsen. Brooke Holman. Dan Hansen. Bree Wetsel. Tiffany Rees. Wendy Marland. Lisa Malmstrom.

2. **Welcome:**

Dan Hansen.

3. **Shamrock Shuffle:**

The Shamrock Shuffle will take place on March 12, 2016. Community Council members gathered today and listed all donations from local business. We will meet Friday, March 11, to put together all baskets/prize bags, as well as to load all the swag bags for the runners. Each person registered for the event will receive 5 raffle tickets in their swag bag. Additional tickets will be sold the morning of the event for \$1 per ticket or \$5 for 7 tickets. Community Council members will meet at Centerville Elementary at 7AM the morning of the event to set up tables, sound system, and prizes.

The Chick-fil-A fundraiser night, which is in conjunction with the Shamrock Shuffle, is scheduled for March 8, from 5-7PM. Four community council volunteers will attend that night to help clear tables and refill drinks. Anyone that chooses to participate that evening should mention 'Centerville Elementary' when ordering. 10% of the total earnings will be awarded back to the school and the Shamrock Shuffle.

4. **Parent/Community Concerns:**

There were no parent or community concerns to address at this time.

5. **Next Meeting:**

April 4, 2016.

Agenda minutes recorded by Bree Wetsel

Centerville Elementary School

Community Council

Agenda Minutes
Monday, April 4, 2016

1. Attendance:

Melanie Larsen. Dan Hansen. Bree Wetsel. Wendy Marland. Shanda Thornell.

2. Welcome:

Dan Hansen.

3. Trust Land Budget Proposals:

Community council reviewed grade level proposals for Trust Land monies. After careful consideration, this is what we propose:

\$8750 for Supplies (\$1250 per grade level)

\$3000 for Math Manipulatives for 3-6 Grade

\$4500 for the 'I Can Read' Program

\$600 for Attendance (yearly movie royalties/prizes)

\$8000 for Aide (to be scheduled as a grade level, allowing for consistent and routine Tier 2 time as a grade level team. This will also allow for Principal Hansen to have a clear time to observe Tier 2 for evaluation/observation purposes. We hope to utilize the aide and the proposed Adaptive Program, i Ready, together, so that the aide will take students to the lab, allowing the classroom teacher to work with their Tier 2 students.)

\$10150 Adaptive Program, i Ready.

4. Fundraising/Community Survey:

At this time, community council is hoping to have one major fundraiser, each school year. Mr. Hansen is preparing a survey for the community regarding our school fundraising. We hope to have a definitive answer by the end of the 2015-2016 school year.

5. Parent/Community Concerns:

There were no parent or community concerns to address at this time.

6. Next Meeting:

May 2, 2016.

Centerville Elementary School

Community Council

Agenda Minutes
Monday, May 2, 2016

Attendance: Melanie Larsen. Dan Hansen. Bree Wetsel. Wendy Marland. Shanda Thornell. Brooke Holman. Tiffany Rees.

1. Welcome:

Dan Hansen.

Approval of April Minutes. Approved: Wendy Marland. Second: Melanie Larsen.

2. Fundraising/Community Survey:

A survey is being prepared by Principal Hansen to be sent out to the community in regards to school fundraisers for the 2016-2017 school year. Ideally, our school needs to raise between 11 and 12 thousand dollars per school year from our fundraisers. What the Community Council would like to know from the community itself is how they'd prefer to fundraise for the school. Would a one-time monetary amount donated at the end of the school year for the next year be best? A one-time donation at the beginning of the school year? Or, do we want to continue to have the Fall Festival and Shamrock Shuffle to raise money? Sprit nights? Wrapping paper sales? We would also welcome any additional ideas from the community. After we get feedback from the community, we will decide on the best course of action for our school in terms of fundraising. We appreciate the communities support with this survey.

3. Summer Reading Program:

Centerville Elementary will offer a summer reading program with incentives to help our students continue on in the academic achievements. More info to come.

4. Community Council Elections:

Elections for the following year's community council members will take place in the spring of each school year.

5. Final SIP Plan Review

Community Council members reviewed and signed the SIP for the 2016-2017 school year.

6. Projected Summary and Approval:

Approved: Wendy Marland Second: Brooke Holman

7. Rules of Order and Procedure for 2016-2017 school year:

Approved: Bree Wetsel Second: Brooke Holman

The voting for these rules of order and procedure will occur each year in May.

8. Parent/Community Concerns:

There were no parent or community concerns to address at this time.

9. Next Meeting:

September 5, 2016.

Community

1 of 5

Fw: Community Council Approval

Tyler Rees <tyntiff@gmail.com>

Wed 5/25, 4:07 PM Dan Hansen

Inbox

Yes

Dan Hansen

Here it is. 📎

Daniel J. Hansen - **Principal**

Centerville Elementary Eagles

(801)-402-1400

dahansen@dspdmail.net

School Website: <http://www.davis.k12.ut.us/Domain/1548>

Follow us on Twitter @CenterEIEagles

Follow us on Facebook @ <https://www.facebook.com/CenterEIEagles>

"Children are not a distraction from more important work. They are the most important work." -C.S. Lewis

Lindsay Zesiger <lzesiger@yahoo.com>

Tue 5/24, 5:34 PM

Yes

Sent from Yahoo Mail for iPhone

Lisa Malmstrom <lucvows210@yahoo.com>

Tue 5/24, 4:06 PM

I vote yes:)

Sent from my iPhone

Shanda Thornell

Tue 5/24, 4:01 PM

Yes!

Shanda

Chariti Smith

Tue 5/24, 3:01 PM

Yes! Chariti Smith

Melanie Larsen <melbelle1@hotmail.com>

Tue 5/24, 2:58 PM

Yes!

Melanie

Sent from my iPad

Wendy Marland

Tue 5/24, 2:53 PM

Yes

Get [Outlook for Android](#)

Brianne Wetsel

Tue 5/24, 2:48 PM

I vote yes!

Brooke Holman <brookeholman2@gmail.com>

Tue 5/24, 2:39 PM

I second it

Sent from my iPhone

Dan Hansen

Hello Centerville Community Council Members-

This year we have had to make changes to our school improvement plan when we ended up with a grant for Think-Through-Math. As a council we voted to conduct intervention clubs after school to target our under-performing students. After analyzing our current Trustland expenditures I have another proposal that we need to make.

Currently we are coming in low on our expenditures with regards to all of our salaried Trustland positions (I CAN Read positions, Part-time Teacher Aide, and Extended-Duty pay for Teachers running intervention clubs). This is due to employees not completing some of their hours and has slowly added up.

We need to purchase 12 additional student computers so we can replace some of our old computers. We also need to purchase 7 more Apple TV's to have one in every classroom. Both purchases will support students' abilities to access programs that will directly affect their reading and math abilities, thus helping us work towards our reading and math goal that is located in our school improvement plan. The cost breakdown is as follows:

Apple TVs : $7 \times \$69.00 = \483.00

Computers: $12 \times \$696.00 = \$8,352.00$

Total: $\$8,835.00$

I am asking for someone to second this proposal and for each of you to vote as well. Just hit reply all with your vote and I will add this to our May Community Council minutes document for this year.

Thanks!

Daniel J. Hansen - **Principal**

Centerville Elementary Eagles

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dahansen@dscmail.net

School Website: <http://www.davis.k12.ut.us/Domain/1548>

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"Children are not a distraction from more important work. They are the most important work." -C.S. Lewis