Site/Program/Department: __________________________ Date (current school year): ______
Description of Equipment: __________________________________________________________
Value: ___________________ Equipment ID #: ________________________________
Purpose of Use: _______________________________________________________________

Highline School District believes that the district’s technology focus should support student achievement through innovative, mobile, flexible, and responsive devices that prepare tech savvy and tech literate students for their future. The District provides students (when or where a program permits) with the technology that facilitates their education while meeting green initiatives and increasing student access.

“I accept the responsibility for appropriate use of District equipment entrusted to me and promise to return the equipment when and as requested.”

STUDENT SIGNATURE: __________________________ PRINTED NAME __________________________
TEACHER SIGNATURE: _______________________________________________________________
DATE EQUIPMENT RECEIVED: __________________________

I acknowledge the return of the above listed equipment on (date) ________

_________________________________________________________  ___________________________________________________________
Teacher/Supervisor Signature  Student’s Signature

_________________________________________________________  ___________________________________________________________
Principal/Technology Signature  Parent/Guardian’s Signature

Highline School District 401
Adopted: 10.14
School/Program/Department: ___________________________ Date (current school year): __________________________

Description of Equipment: _____________________________________________________________

Value (Over $1000.00): $ ___________________________ Value (Under $1000.00): $ ______

Equipment Tag ID #: ___________________________ Equipment Serial #: ___________________________

Device going home?  ☐ Yes  ☐ No

Purpose of Use: _________________________________________________________________

Highline School District believes that the district’s technology focus should support student achievement through innovative, mobile, flexible, and responsive devices that prepare tech savvy and tech literate students for their future. The district provides students (when or where a program permits) with the technology that facilitates their education while meeting green initiatives and increasing student access.

The student assumes responsibility for loss, damage, or theft of assigned technology if appropriate security measures have not been followed (see 2026H). The student should retain a copy of Policy 2026, 2026F, 2026H and 2026P. A copy of 2026F must be on file with the student’s school administration from which the technology was assigned.

ACCEPTABLE AGREEMENT

I, _____________________________, a student of the Highline School District, request permission to remove the equipment from district property to for purposes related to my enrollment. I assume the responsibility of protecting the assigned equipment from loss, damage, or theft. Furthermore, I will not intentionally maltreat the equipment or act with gross negligence, which may result in removal of equipment from my possession.

“I accept responsibility for the appropriate use of the District equipment entrusted to me and promise to return the equipment when requested.”

“I acknowledge that I have read Policy 2026.”

“I acknowledge that abuse, misuse, or malicious behavior may result in a discussion related to repair or replacement of damaged equipment entrusted to me under Policy 2026 and payment to district for such repair or replacement.”

“I understand district policy recommends I have insurance coverage to offset the personal liability for use of district technology offsite. I further understand that district policy recommends I notify my homeowner’s/renter’s insurance company that I wish to have my policy insure the referenced equipment (approx. items’ value – see above for value) if lost or stolen while in my custody.” (Ask for a Technology Rider.)

☐ I HAVE INSURANCE COVERAGE

☐ I DON’T HAVE INSURANCE COVERAGE AND ACCEPT THE RISK
I approve this student's use of the listed equipment off premise as meeting the requirements of District Policy 2026.

PRINCIPAL/SUPERVISOR SIGNATURE: ____________________________ Date ____________________________

TECHNOLOGY DESIGNEE SIGNATURE (opt): ________________________ Date ____________________________

I acknowledge the return of the above listed equipment on (date) ____________________.

Principal/Supervisor Signature ____________________________ Parent/Guardian and Student’s Signature ____________________________

Highline School District 401
Adopted: 10.14