

Jury Duty

Serving on a jury is a fundamental responsibility of citizenship, and the Lakeland Joint School District supports this important role in our society. Upon receipt of the initial, official notification, an employee selected for jury duty must submit a copy of such notice to the immediate supervisor as soon as possible so that appropriate substitute needs can be met. A copy of the subpoena and certification of appearance must be submitted to the district office. If the absence would pose a significant hardship for the School District, the employee may be asked to request a postponement of jury duty from the court.

Upon being excused from jury service during any day, an employee shall return to complete his/her assignment for the remainder of the regular work day. If there is a question about the value of the employee returning due to the amount of time left in the school day, they should contact their immediate supervisor for direction.

Jury duty leave is paid for up to ten (10) work days.

Policy History:

Adopted on: April 14, 2008

Revised on:

Prior district policy Article II, Policy L.