

Lakeland Joint School District No. 272

PERSONNEL

5420

Witness for Court Appearance Leave

Lakeland Joint School District employees who are subpoenaed into court as a witness concerning issues related to their position in the district will be allowed leave for required court appearances. Employees are expected to use only the portion of the work day required for their appearance as a witness. Employees are required to receive prior approval of the superintendent and their immediate supervisor (maintenance, school lunch, bus supervisor and principals). The employee will be granted leave to be a witness for court appearance with pay providing the person submits a copy of the subpoena to the district office as soon as possible.

Policy History:

Adopted on: April 14, 2008

Revised on:

Prior district policy Article II, Policy L.