

Library Materials

The Lakeland School District recognizes the importance of the school library and assumes the responsibility for providing the library facilities, instructional materials and equipment needed to support the entire curriculum of the schools. It shall be the policy of the Lakeland School District Board of Trustees to:

1. Maintain a comprehensive, district wide school library program.
2. Recognize the instructional and administrative functions of the school librarian and support his/her leadership role in the administration of the school library and the selection of materials therein.
3. Charge the school library with the responsibility for building and maintaining an adequate and viable collection of materials. Since materials are selected to provide for the interest and needs of the entire school population, they shall be selected cooperatively by the principal, the teachers and the librarian, with the approval of the Superintendent and the Board. Selection will be carried out with the aid of recognized authoritative critical review sources and according to administratively adopted guidelines for the review and selection of library materials.
4. Encourage cooperation between the school librarians and other librarians in the community for the fullest utilization of all available information resources.
5. Charge the school librarian to receive and process requests from school patrons for review of any library materials, provided that the request is submitted in an established written form. The material in question will then be reviewed by the librarian, the principal and the Superintendent for a determination of its educational value. If the question remains unresolved, the Superintendent shall present the findings to the Board for final disposition.

School library and classroom library books are provided primarily for use by District students and staff. Library books may be checked out by either students or staff. Individuals who check out books are responsible for the care and timely return of those materials. The building principal may assess fines for damaged or unreturned books.

District residents or parents/guardians of non-resident students attending the District may be allowed use of library books at the discretion of the building principal. However, such access shall not interfere with regular school use of those books. Use of the library books outside of the District is prohibited except for inter-library loan agreements with other libraries.

Any individual may challenge the selection of materials for the library/media center. The Uniform Grievance Procedure shall be utilized to determine if the challenged material is properly located in the library.

Cross Reference: 2530  
4120

Learning Materials Review  
Uniform Grievance Procedure

Legal Reference: I.C. § 33-512

Governance of schools

Policy History:

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Revised on:

Prior Policy: VII(J) – School Library Program