



MILFORD PUBLIC SCHOOLS

Request for Out-of-Attendance Area Enrollment

Board of Education policy #5117 states, “*Students shall attend the school they are assigned to as designated by the boundary of the school attendance area in which they reside.*” Any requests for exceptions to this policy must be made by completing and submitting this form by May 1st each school year for the following year.

- If granted, this request is valid for one year only and the parent or guardian must re-apply by May 1st each school year for the following year.
- If granted, you will be required to provide residency documentation to the requested school.
- Parent(s)/guardian(s) will be notified of the decision no sooner than July 1st.
- In all cases, transportation for an out-of-attendance area student shall be the sole responsibility of the parent(s)/guardian(s).
- Please refer to Board of Education policy #5117 located on the district website for further information.

Student Name: _____

Current School: _____ Current Grade: _____

School Year Requested for Out-of-Attendance Area : _____

School Requested for Out-of-Attendance Area: _____

Parent(s)/Guardian(s) Name(s): _____

Names, Grades and Schools of Siblings: _____

Current Home Address: _____

Contact Number for Parent/Guardian: _____

Detailed Reason for Your Request:

By signing below, I certify all information is true and correct to the best of my knowledge.

Parent Signature

Date

**Please submit this form by MAY 1st to the Office of the Assistant Superintendent,
Milford Public Schools, Parsons Complex, 70 West River Street, Milford, CT 06460.**