1. General classification of item(s), material(s) or service(s):
   Greenhouse upgrade at SM Northwest High School

2. Brief description:
   Replacement of all polycarbonate panels, heaters, exhaust fans/evaporative cooling system and
   an electrical panel upgrade.

3. Period of time bid covers:
   N/A

4. Purpose of bid item(s):
   To upgrade old, worn out items and materials

5. Department and person responsible for the expenditure:
   Executive Director of Facilities, Bob Robinson

6. Number of bids sent to vendors: 6   Date: May 22, 2018

7. Number of bids received from vendors: 1   Date: June 12, 2018

8. Listing of recommended vendors and total prices:
   Stuppy Greenhouse   $115,004.00

9. Explanation of other-than-low recommendations:
   N/A

10. Last bid date (bid of comparable nature within the last 5 years):
    N/A

11. Percentage increase or decrease from last bid:
    N/A

12. Other comments:
    This project will be paid for by Capital funds.