



**VAUGHN  
NEXT CENTURY LEARNING CENTER**

MEETING OF BOARD OF DIRECTORS  
3:30pm Wednesday, November 9, 2016  
Vaughn Central  
Minutes



This agenda contains a brief description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing in the following agenda:

Call to Order

A. Establish Quorum:

Board Members

Trinidad Barajas	Present
Noemi Beck	Absent
Julie DeLaTorre	Present
Sadie Edemann	Present
Jasmin C. Guerrero	Present
Steve Holle	Present
Fidel Ramirez	Absent
Leland Tang	Present
Elvia Teck	Present

Advisory Student Members (non-voting)

Daniela Rodriguez	Present
Guillermo Fernandez	Absent
Marcos Moreno	Absent

Staff (non-voting)

Anita Zepeda	Present
Dr. Yvonne Chan	Present
Joyce Law-Young	Present
Alexandra Simons-Koch	Present

B. Public Comment

- Introduction of Andy Maslick, Vanguard Investment Senior Investment Consultant by Yvonne Chan
- Happy Birthday to Chairperson, Leland Tang

C Approval of Minutes: The board reviewed and approved the minutes from the September 14, 2016 and October 12, 2016 meetings. Motion to approve minutes by J.C.Guerrero, 2<sup>nd</sup>: J.DeLaTorre. Motion Passed unanimously.

D. Governance:

Discussion Items: None to report

Action Items:

1. **Resignation and Replacement of Board Member** – The Board discussed the resignation of Board member, Noemi Beck and reviewed her resignation letter. Discussion included criteria that potential interested candidates should possess. Board noted that candidates should know the school and community and have the ability to commit to the time required. The board indicated that anyone with expertise in finance or legal background would be beneficial.

Goals, Accountability and Outcomes:

- **Curriculum & Instruction**

Discussion Items: None to report

Action Items:

1. **Vaughn’s Local Education Agency Plan Revisions** – The Board reviewed and discussed Vaughn’s Local Education Agency Plan Revisions. Anita Zepeda informed the board of LEA

Plan requirements and of Vaughn's need to comply with the composition of the School Site Council make-up (12 members, 3 parent, 1 admin, 1 community member, 3 teachers). There is a need for the roles and responsibilities of School Site Council to be clearly defined and added to our Partnership Committee. Daniela Rodriguez suggested that VISA open participation on committees to all students, not just Student Advisory Council members. Motion to approve amendment to the designated composition and roles and responsibilities of the Partnership/SSC Policy Committee in Vaughn Next Century Learning Center 2013-18 LEA Plan moved by S.Edemann, 2<sup>nd</sup>: S.Holle. Motion passed unanimously.

- **Business**

*Discussion Item:*

*Action Items:*

1. **2015-16 Audited Financials** – The Board reviewed and discussed the year end draft of Vaughn's 2015-16 Audited Financial Report. Assets, liabilities, auditor notes and findings were reviewed. Motion to adopt year end draft of Vaughn 2015-2016 Audited Financial Report by J.Castellanos 2<sup>nd</sup> by J.DeLaTorre. Motion passed unanimously.
2. **Vaughn's Investment Portfolio Update** – The Board received progress reports presented by Vaughn's Vanguard Fund Manager and Vaughn's consultant. Vaughn was introduced and received portfolio updates from newly assigned Vanguard fund manager, Andrew Maslick; Vaughn's consultant attended via teleconference call. The Board re-examined current investment strategies and provided our fund manager with direction on an allocation plan for the 2016-17 school year. Based on recommendation by Andrew Maslick, motion to increase allocation plan for Employee Incentive Plan from 60/40 to 70/30 and maintain current allocation plans for Endowment and Capital Project Fund, effective November 14, 2016 was moved by E.Teck 2<sup>nd</sup>: J.C.Guerrero. Motion passed unanimously.
3. **One-Charter Policy and Implementation Considerations** – The Board discussed enrollment strategies and housing capacities for MIT and VISA beginning 2017-18. Recommendation includes consideration of a needed transition year that will provide maximum opportunities for Vaughn students while planning for students to be served continuously from PK-12<sup>th</sup> grade. Motion to enact enrollment strategies that allow Vaughn elementary students to continue enrollment in middle school and high school and prepare adequate facilities to accommodate the maximum enrollment moved by E.Teck, 2<sup>nd</sup> by J.DeLaTorre. Motion passed unanimously.

- **Partnership/SSC**

*Action Items:*

1. **Single Plan for Student Achievement (SPSA)** – The Board reviewed and discussed changes made to the composition of members on Vaughn's School Site Council included in its 2016-17 SPSA. Motion to approve correction of membership of Vaughn's School Site Council included in its 2016-2017 SPSA by S. Holle 2<sup>nd</sup> J. DeLaTorre. Motion passed unanimously.
2. **Partnership/School Site Council Committee Amendment** - The Board reviewed and discussed approving changes made to composition of members and roles and responsibilities of Vaughn's Partnership/SSC Committee in order to fully align with requirements defined while functioning as a council for Federal Categorical Programs. Motion to approve changes made to composition of members and roles and responsibilities of Vaughn's Partnership/SS committee in order to fully align with requirements defined while functioning as a council for Federal Categorical Programs moved by S. Holle, 2<sup>nd</sup>: T. Barajas. Motion passed unanimously.

**E. Board Member Comments/Future Agenda Items:**

1. The board will receive an update on VISA's math curriculum and the needs presented by the advisory student members.

**F. Adjournment** by Leland Tang, Chairperson at 5:43 p.m. by J. DeLaTorre 2<sup>nd</sup>: J.C. Guerrero

Next scheduled meeting: **December 14, 2016**

*\*Any individual with a disability who requires reasonable accommodations to attend the Board meeting may request assistance by contacting Anita Zepeda, Executive Director at (818)896-7461. It is recommended that assistance be requested at least 3 days prior to the meeting.*

