

VAUGHN NEXT CENTURY LEARNING CENTER  
MEETING OF BOARD OF DIRECTORS  
3:30pm Wednesday, October 12, 2016  
Vaughn Central  
MINUTES

Call to Order: 3:46 p.m. By Leland Tang, Chairperson

A. Establish Quorum:

Board Members

Trinidad Barajas	Present
Noemi Beck	Absent
Julie DelaTorre	Present
Sadie Edemann	Absent
Jasmin C. Guerrero	Present
Steve Holle	Present
Fidel Ramirez	Absent
Leland Tang	Present
Elvia Teck	Absent

Advisory Student Members (non-voting)

Daniela Rodriguez	Present
Guillermo Fernandez	Present
Marcos Moreno	Present

Staff (non-voting)

Anita Zepeda	Present
Dr. Yvonne Chan	Present
Joyce Law-Young	Absent
Alexandra Simons	Present
Brent Wozniak	Present
Karen Muehlberger	Present

B. Public Comment:

1. J. Guerrero shared with the Board her concern regarding an increased number of students at VISA and the impact this growth has had on the VISA Front Office. She shared that this increase in demand results in an overage of work hours in an attempt to meet their assigned tasks. A. Zepeda shared that this concern had been brought to her attention and that a meeting with HR and VISA admin was scheduled to discuss the concerns and provide recommendations.
2. Advisory Student Members shared their desire for a more rigorous math program. Students shared that they would like to see an increase in the math courses available to them. Students would like the math curriculum to include AP Calculus (AB & BC) and AP Statistics. They believe the addition of these programs would be helpful for students seeking admission into academically demanding programs, such as Caltech. Students did express gratitude for the current AP programs offered at the High School and are hopeful that the Advanced Placement programs offered at VISA will continue to increase. Mr. Wozniak suggested that this topic be placed on the agenda for the next meeting to further discuss the high school math program.
3. Anita Zepeda shared the veto of Assembly Bill 709 which would have imposed Government Code 1090 conflict of interest regulations on charter schools which would limit interested parties from sitting on the Board. A. Zepeda shared that the veto of this bill would continue to allow schools, such as Vaughn, to include elected teachers/staff on their Boards.

C. Approval of Minutes: Approval of the minutes recorded from the September 14, 2016 meeting will be reviewed at the next Board Meeting

D. Governance

*Discussion Items:*

1. **Brown Act Training-** A. Zepeda shared an opportunity for the board to participate in an upcoming Governance Academy Webinar offered by Young, Minney and Corr in partnership with Procopio LLP. This training is scheduled to take place on October 25<sup>th</sup> from 10:00-2:00 at the Vaughn G3 conference room. Anita reminded the board members of the responsibility for all to be educated on the Brown Act in order to fully comply with its requirements.

*Action Items:*

1. **Statement of Economic Interest – Form 700-** The board was reminded of the need to complete Form 700 when there is a change in office. Trinidad Barajas completed the form as she will be joining the board as a voting member. Rachael Allen completed the form as she will be leaving the board.

E. Goals, Accountability and Outcomes:

• **Curriculum & Instruction**

*Discussion Items: None to report*

*Action Items:*

1. **English Learner Master Plan Certification** – A. Zepeda shared with the board some of the updates made on the English Learner Master Plan. A. Zepeda shared replacement criteria for the previous CST in reclassifying students from ELs (English Learners) to RFEPS (Reclassified as Fluent English Proficient Students). NWEA results and SBAC results will replace the CST requirement. Students will need to meet or exceed SBAC standards in order to be reclassified. In addition to the change with the CST, Anita shared the suspension of the CAHSEE exam. Vaughn will follow the state expectations regarding the replacement of this assessment.

Anita also updated the board on the requirement to offer a dual immersion program should twenty or more parents request such a program.

A. Zepeda shared that special education students that are also identified as English Learners sometimes struggle with reclassification, as they are required to pass reading and writing components of the CELDT. The Master Plan indicates that an alternate plan for reclassification is available. A Language Appraisal Team is being established by our Curriculum and Instruction Committee to provide another alternative when evaluating an EL special needs student for reclassification. Once the Team and process is established it will be brought to Board for approval.

Vaughn's English Learner Advisory Committee (ELAC) is forming for the year and will be participating in providing recommendations and decisions that help ensure that the needs of EL students are continually met.

Motion to approve and adopt Vaughn's updated English Learner Master Plan made by T. Barajas, 2<sup>nd</sup> by J. Guerrero. Motion passed unanimously.

2. **Educator Effectiveness Grant** – A. Zepeda reminded the board of the Educator Effectiveness Grant funding plan presented at the February 10, 2016 meeting. 75% of the funds are to be used for professional development and the remaining 25% of the funds will be used for Beginning Teacher and Administrator support.

Motion to recertify the recommended use of Educator Effectiveness Grant funds as presented at the February 10, 2016 board meeting was made by T. Barajas, 2<sup>nd</sup> by Julie De La Torre. Motion passed unanimously.

- **Business**

*Discussion Item:*

1. **Vaughn's Investment Portfolio Update** – The board will receive an investment update from Vanguard and Vaughn's investment consultant at the November meeting. During these presentations board members will be voting on recommendations presented by Vanguard and Vaughn's investment consultant.
2. **One-Charter Policy and Implementation Considerations** –Dr. Yvonne Chan addressed the board and reviewed the enrollment projections for the upcoming charter due May 2017. She asked the board to consider who they are serving and their commitment to the community when evaluating future enrollment projections. Dr. Chan presented maximum and minimum enrollment projections and Vaughn's intent of including this information in the upcoming charter school petition. Current enrollment does not meet the projections that had been set in the 2013-2018 charter, both maximum and minimum future projections would stay under the current enrollment projections.

The maximum enrollment projections would avoid the busing of students and forecast enrollment at 3,151 students. This assumes no growth from the current charter projection. This plan would require a cap of 280 students in kindergarten. This forecast would allow Vaughn to take care of our in-area students and allow students to begin kindergarten and end high school at Vaughn without facing the possibility of leaving when they transition to middle school and to high school. This projection anticipates no growth.

The minimum enrollment projections would lower kindergarten to a cap of 260 students. This projection would result in fewer pre-school classes and fewer students feeding into Vaughn's kindergarten classes.

This year Vaughn is experiencing a decline in enrollment in the 2<sup>nd</sup> and 3<sup>rd</sup> grade. This variance in enrollment is one of the advantages of having a maximum and minimum enrollment projection.

Dr. Chan informed the board that they will need to determine whether a maximum effort will be made to ensure that students graduating from 5<sup>th</sup> grade will have the opportunity to enroll in MIT. If this were the case, we would need to add additional space for an increase in number of students served. MIT staff shared their concern with an increase in students.

*Action Items: No items to report*

- **Partnership**

*Action Items:*

1. **Title III LEA Plan Performance Goal 2 Revision** - The Board received information related to revisions made to Vaughn's Title III LEA Plan and the requirement of supplementing basic programs vs. supplanting when receiving federal categorical funds. Vaughn's allocated entitlement of \$75,163 in Title III funds will continue to be used to purchase supplemental materials and equipment to support our English Learner newcomers, LTELs and other LEP students in reaching language and academic proficiency goals. Equipment purchased includes Notebook PC's for Vaughn's upper elementary and secondary EL students to

have on a check-out basis for home use. Mobile sticks for internet access will be funded through the technology budget allocated with state funding. Additional materials funded with Title III monies include multi-leveled books, audiobooks, software and audio equipment to support Vaughn's English Learner population.  
Motion to approve revisions made to Vaughn's Title III Plan made by S. Holle; 2<sup>nd</sup> by J. Guerrero. Motion passed unanimously.

F. **Board Member Comments/Future Agenda Items:**

1. The board will receive an update on VISA's math curriculum and the needs presented by the advisory student members.

G. **Adjournment:** 5:06 pm, Motion made to adjourn meeting made by J. Guerrero, 2<sup>nd</sup> by T. Barajas. Motion passed unanimously

Next scheduled meeting: **November 9, 2016**

*\*Any individual with a disability who requires reasonable accommodations to attend the Board meeting may request assistance by contacting Anita Zepeda, Executive Director at (818)896-7461. It is recommended that assistance be requested at least 3 days prior to the meeting.*