

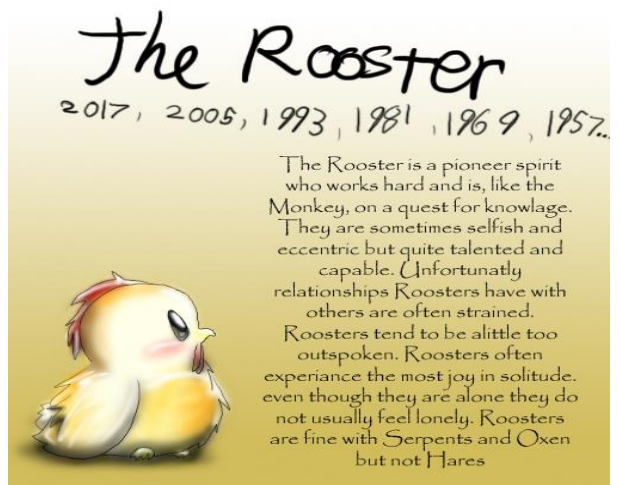
VAUGHN
NEXT CENTURY LEARNING CENTER

MEETING OF BOARD OF DIRECTORS

3:30pm Wednesday, February 8, 2017

Vaughn Family Center
11201 Herrick Avenue, Pacoima

Happy Chinese New Year!!



MINUTES

This agenda contains a brief description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing in the following agenda:

Call to Order at 3:40 pm by Sadie Edemann, Secretary

A. Establish Quorum:

Board Members

Trinidad Barajas	Present
Julie DelaTorre	Absent
Sadie Edemann	Present
Jasmin C. Guerrero	Present
Steve Holle	Absent
Fidel Ramirez	Present
Leland Tang	Present
Elvia Teck	Present

Advisory Student Members (non-voting)

Daniela Rodriguez	Present
Guillermo Fernandez	Present
Marcos Moreno	Present

Staff (non-voting)

Anita Zepeda	Present
Dr. Yvonne Chan	Present
Joyce Law-Young	Present
Alexandra Simons-Koch	Absent

B. Public Comment:

- Request that College Career Readiness Plan to be moved to the beginning of meeting
- Ruby Chang from LAUSD was introduced
- Blanca Alves Castillo from LAUSD charter oversight was introduced
- Announcement of Board Candidate Forum March 1st, 2017.

C. Approval of Minutes: The Board reviewed the minutes from the December 14, 2016 Board Meeting. Motion to approve minutes as read moved by J.C. Guerrero; 2nd by F. Ramirez, Motion passed unanimously.

D. Governance:

Discussion Items:

1. **Board Member Nominations & Recruitment Update** - The Board discussed progress in filling position left vacant by Noemi Beck. Ms. Zepeda has been reaching out to potential candidates. YPI, Tierra Del Sol, and other organizations were discussed as possible places to recruit. Discussion will be placed on future agenda.
2. **New Changes to the Brown Act for 2017** – The Board received information on new changes to California’s Open Meeting Law effective January 1, 2017. Reviewed Executive Compensation (SB1436/Gov. Code 54953), Public Comment (AB 1787/Gov. Code 54954.3 – additional time allotment for translation for non-English speakers); Agenda Posting Requirements (AB2257/Gov. Code 54954.2)

Action Items:

1. **Statement of Economic Interest -Form 700 Filing** – The Board acted on completion of the 2015-16 Form 700 for submission and filing. Mrs. Zepeda collected and will submit forms from Board Members to comply with Form 700 Filing requirements.

Goals, Accountability and Outcomes:

- **Curriculum & Instruction**

Discussion Items:

1. **2015-16 State Priorities Snapshot** – The Board will receive information included in Vaughn’s 2015-16 Local Control Funding Formula State Priorities Snapshot at our next meeting once all information has been further reviewed. (Tabled)
2. **2015-16 Physical Fitness Test Results** – The Board received and reviewed results of Vaughn’s Physical Fitness test results for 2015-16. Overall trends for grades 5, 7, and 9 were looked at. Only 6.3% of 5th Graders met the 6/6 goals; 7th 26.1% 9th, 24.6%. Body Composition (weight) continues to be an area of concern as we are in a zone of area of health risks for both males and females. Aerobic Capacity was also a factor for Grade 9. Recommend looking at education in nutrition and active health habits, especially for parents.

Action Items:

1. **College and Career Readiness Plan** – The Board reviewed and discussed Vaughn’s College and Career Readiness Block Grant Plan. Leslee Velasquez presented the plan prepared by high school administrators in collaboration with the Chief Instructional Officer. It was suggested that funds be spent on College Placement Advisor and Equipment to promote college readiness. Discussion regarding decision to fund the current college counselor vs. adding another counselor. It was noted that we added 1 additional counselor this year (total of 2) through other funding in order to offer support in addition to Gear Up Grant support. Students requested that an additional counselor could be added to assist the efforts. Motion to approve CC Readiness Block Grant Plan by F. Ramirez. 2nd: J.C. Guerrero, Motion passed unanimously.

- **Business**

Discussion Items:

1. **Liability and Workers' Comp Insurance** – The Board received information related to Liability and Workers’ Compensation insurance bids for 2017-18. Joyce Law-Young reported that we need to look at rates for ASCIP but we also need to look at all the rates that can be provided for us from Comp Insurance groups. Additional information to be offered at the next Board meeting was requested in order for the Board to make better informed decisions.
2. **Facilities Update** - The Board received an update on facilities projects. We are still hoping to finish P3 by July 2017. Dr. Chan showed a map of the building plans, including the lunch pavilion. Administrators at Mainland Campus will work with MIT to determine assignments and use of the new classrooms. Dr. Chan discussed factors that will affect the completion of the buildings. Underground concrete, wired slabs located on site have added to the cost of preparing the site for construction. Also discussed was the March 17th Ceremony/Barnraising.
3. **Budget Update** – The Board received budget updates. 1.48% Cost of Living adjustment discussed, economy is stable but slowing, more money should be received \$40 per student (as one-time monies from the state). Table was presented to include minimum wage impacts, STRS contribution increases, and school coverage of pension costs. Budget Governance Committee will be looking at priorities for budget expenditures.

Action Items:

1. **Vaughn's Fiscal Handbook Updates** – The Board reviewed updated procedures and policies delineated in the 2016-2017 Fiscal Handbook. Information was presented by J.L. Young. The changes being made are the credit card usage policy. The credit card will only be used in instances where an SPO cannot. Motion to approve updated procedures and policies delineated in the 2016-2017 Fiscal Handbook moved by S.Edemann, 2nd by L.Tang. Motion passed unanimously.
2. **PAR Bonus for Family and Community Director** – The Board discussed approval of the issuance of a PAR Bonus to Vaughn's Family and Community Director. Mrs. Suzanne Llamas has retired and it is being requested that her PAR evaluation for the Spring 2016 semester be waived and the bonus be granted in its entirety for that period. Motion to approve issuance of PAR Spring 2017 Bonus to Vaughn's Family and Community Director moved by F. Ramirez, 2nd; E.Teck. Motion passed unanimously.

- **Partnership/SSC**

Discussion:

1. **Traffic Concerns** - The Board received an update on actions currently planned and scheduled by the city in addressing student safety and safe passage concerns. Brent Wozniak presented information including letter from Mayor Garcetti's office and their work with traffic commissioners and meeting that took place with agencies. Time on cross walk signals increased but still appear to need increased time. Signage and other safety measures have yet to be implemented. Due to financial reasons, protective left turn will not be promoted by LA DOT (\$75,000) for each direction at intersection. Letter includes rationale for which improvements will/or will not be taking place. Also at meeting referred to was an organization called Vision Zero, which works to eliminate pedestrian-traffic deaths in the city of Los Angeles.

Action Items:

1. **Safe Haven Resolution** – The Board discussed and acted on approval of a Resolution that identifies Vaughn as a Safe Haven Zone. Anita Zepeda presented a draft version of Resolution authorizing actions to make Vaughn Next Century Learning Center as a safe zone for all students. Motion to approve by T.Barajas, 2nd; E. Teck, Motion passed unanimously.
2. **School Safety Resource** – The board discussed request for needed support of School Police resources. A.Zepeda presented request from High School administration requesting additional safety support of School Police in light of recent incidents that have brought light to the need of additional assistance. Motion directing Executive Director and or designated staff to develop multiple options to ensure the safety of the school community and present to the Board at a future meeting moved by L.Tang 2nd F. Ramirez, Motion passed unanimously.

E. Board Member Comments/Future Agenda Items:

a. Discussion of

1. *The board will receive an update on VISA's math curriculum and the needs presented by the advisory student members.*
2. *Field Trip Policy*
3. *One-Charter Policy and Implementation Considerations*

F. Adjournment: Motion to adjourn by J. Castellanos, 2nd by T. Barajas, Motion passed unanimously.

**Any individual with a disability who requires reasonable accommodations to attend the Board meeting may request assistance by contacting Anita Zepeda, Executive Director at (818)896-7461. It is recommended that assistance be requested at least 3 days prior to the meeting.*