



**VAUGHN
NEXT CENTURY LEARNING CENTER**

MEETING OF BOARD OF DIRECTORS
3:30pm Wednesday, December 14, 2016
Vaughn Central
MINUTES



This agenda contains a brief description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing in the following agenda:

Call to Order 3:45 p.m. by Steve Holle

A. Establish Quorum:

Board Members

Trinidad Barajas	Present
Julie DelaTorre	Present
Sadie Edemann	Present
Jasmin C. Guerrero	Present
Steve Holle	Present
Fidel Ramirez	Present
Leland Tang	Absent
Elvia Teck	Absent

Advisory Student Members (non-voting)

Daniela Rodriguez	Present
Guillermo Fernandez	Present
Marcos Moreno	Present

Staff (non-voting)

Anita Zepeda	Present
Dr. Yvonne Chan	Present
Joyce Law-Young	Present
Alexandra Simons-Koch	Present

B. Public Comment:

- Anita Zepeda provided the board feedback received from advisory student on ways to improve the food choices that are being served at VISA. Suggestions included increased portion sizes and possible fruit carts. This should be considered as a possible agenda for a future meeting.

C Approval of Minutes: The board reviewed and approved the minutes from the November 9, 2016 meeting. Motion to approve minutes from November 9, 2016 meeting made by J..C. Guerrero;2nd by T. Barajas. Motion passed unanimously.

Governance:

Discussion Items: None to report

Action Items:

- Resignation and Replacement of Board Member** – The Board discussed steps for replacement of open Board position. Board discussed recruitment of potential candidates and the meeting of set criteria. The board adopted four criteria for new board member election. Criteria include 1) No conflict of interest 2) Relationship and

knowledge of Vaughn community 3) Ability to attend meetings regularly 4) Expertise or resources to meet the ever changing needs of the school. Motion was made to direct members and executive members to outreach and dialogue with potential candidates with resumes to be submitted by the next board meeting. Motion moved by J.C. Guerrero, 2nd: F. Ramirez. Motion passed unanimously.

2. **2016-17 1st Semester Evaluation of Executive Director** – The Board discussed and completed the 2016-17 1st semester performance evaluation of Executive Director, Anita Zepeda.

Goals, Accountability and Outcomes:

- **Curriculum & Instruction** – *No items to report*
- **Business**

Action Items:

1. **2016-17 1st Interim Financials** – The Board reviewed and discussed Vaughn’s 2016-17 1st Interim Financial Report that ended October 31, 2016. Motion to approve Vaughn’s 2016-2017 Interim Financial Report moved by S. Edemann, 2nd: F. Ramirez, Motion passed unanimously.
2. **2016-2017 Revised Budget** – The Board discussed alignment of 1st interim financials to preliminary 2016-17 budget submitted in May, 2016. Motion to adopt the Revised 2016-17 Budget and submit to LAUSD moved by J.C Guerrero, 2nd: F. Ramirez, Motion passed unanimously.
3. **P3 Construction Contract** – The Board reviewed bids submitted by general contractors and received information on the bidding process. Bids were sent to 14 general contractors on LAUSD prequalified list, four responded by participating in Vaughn’s mandatory pre-bid walk and meeting. Vaughn also posted bid announcement in LA Times as legal notice as well as 3 other construction media outlets. On Dec 12, only one general contractor submitted a bid. Del Amo is the only LAUSD prequalified contractor that submitted therefore, the only bid becomes the lowest bid according to LAUSD policy. Board reviewed the bid submitted by Del Amo and authorized Dr. Yvonne Chan to develop and negotiate contract terms with Del Amo to ensure the contract addresses the entire scope of work per final DSA approved plan. Contract must meet timeline and budget allowance. Motion to authorize Dr. Yvonne Chan to develop, negotiate, and sign contract terms with Del Amo to ensure the contract addresses the entire scope of work per final DSA approved plan and meet timeline and budget allowances moved by T. Barajas, 2nd: J. DeLaTorre, Motion passed unanimously.
4. **Compensation for IT Managers & Specialized Subject Credentials** – *The Board discussed and compensation matters related to:*
 - a) Exempt status for IT Managers information was presented by A. Zepeda and a revised compensation schedule was presented. Motion to approve SIS/IT Managers Revised Pay Scale moved by J.C. Guerrero 2nd; T. Barajas. Motion passed unanimously.
 - b) Ideas for recruitment of teachers with specialized credentials in hard to staff content areas were presented by A. Zepeda and included: Designated differential in pay for those holding credentials in specialized subject areas (i.e., Health Science, Medical Tech, Engineering, etc.). Discussion included suggestion to allow flexibility in placement on the pay schedule. Discussion also included recruitment practices such as job fairs, online postings, and connections with institutions of higher education to recruit. Suggestion to participate in Charter school association job fairs and possibly hold our own job fair. T. Barajas pointed out that Vaughn needs to examine practices that have led to the loss of veteran teachers who are leaving and that there is a lack of validation for teachers who are leaving. A. Simons Koch informed the board that she will research possibly conducting round table discussions at each campus to determine teacher needs. Motion to provide flexibility in placement on salary schedule for specialized positions that are hard to fill such as SPED, STEM moved by F. Ramirez, 2nd by J. DeLaTorre. Motion passed unanimously.

- **Partnership/SSC**

Discussion/Action Items:

1. **Traffic Concerns:** The Board discussed actions currently planned and scheduled for addressing student safety and safe passage concerns. A group of school representatives, parents, and students met with City Transportation officials to discuss grave street concerns surrounding our school which is affecting safe ingress and egress to school. Vaughn plans to continue its work with city commissioners, LAPD and the community to collect necessary data regarding traffic safety. Signs have been ordered and will be placed in the community and a request has been made to increase monitoring by patrol officers. Felipe Fuentes' office has offered to provide a bus to transport school/community members to a City Council Meeting to present petitions gathered if deemed necessary.

D. Board Member Comments/Future Agenda Items:

1. *The board will receive an update on VISA's math curriculum and the needs presented by the advisory student members.*
2. *Field Trip Policy*
3. *One-Charter Policy and Implementation Considerations*

E. Motion to Adjourn at 6:10 p.m. moved by J.C Guerrero, 2nd: F. Montes. Motion passed unanimously.

Next scheduled meeting: **February 8, 2016**

**Any individual with a disability who requires reasonable accommodations to attend the Board meeting may request assistance by contacting Anita Zepeda, Executive Director at (818)896-7461. It is recommended that assistance be requested at least 3 days prior to the meeting.*